

TOWN OF MANCOS
BOARD of TRUSTEES WORKSHOP
August 9, 2023 6:00 P.M.
Workshop – CANCELLED
Town Hall Board Room

Monthly Board Workshops are for Board discussion purposes only. Decisions cannot be made during these sessions. These workshops are open to the public, however public comment will not be accepted.

BOARD of TRUSTEES MEETING

August 9, 2023 7:00 p.m.

AGENDA

- A. Call to Order
- B. Pledge of Allegiance and Moment of Silence
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of the Minutes of July 26, 2023
- F. Audience Business
- G. Announcements
- H. Treasurer's Report: July Bills & Claims
- I. Committee Reports
 - Montezuma County Commissioner Update
 - Montezuma County Planning Commission
 - Region 9
 - CDOT TPR
 - Mancos Planning Commission
- J. Discussion and Action Items
 - 1. Reappoint Patty Harpham To The Tree Board
 - 2. Ordinance 776 Series 2023: Banning Sale of Cats & Dogs From Pet Stores
 - 3. Student Trustee Liaison Program
 - 4. 2nd Quarter 2023 Work Plan and Financial Update
- K. *Items for August 23, 2023 Agenda*
 - *Workshop: TBD*
 - *Comprehensive Plan Chapter 10 and Appendices Review*
- L. Adjournment

TOWN OF MANCOS
BOARD of TRUSTEES MEETING MINUTES
July 26, 2023
7:00 p.m.

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Trustee Brent McWhirter, and Trustee Ed Hallam, Trustee Janice Bryan, Trustee Nick Manning, and Trustee Richard Tokar.
Absent: Mayor Pro Tem Cindy Simpson

Staff Present: Town Administrator Heather Alvarez, Marshal Justen Goodall, Public Works Director Terry Jennings, Town Attorney David Liberman, Deputy Clerk Mercedes Yanito, and Town Clerk/Treasurer Jamie Higgins.

D. APPROVAL OF THE AGENDA: Trustee Richard Tokar made a motion to approve the July 26, 2023 Agenda. Trustee Nick Manning seconds the motion. Motion Passed.

E. APPROVAL OF THE MINUTES: Trustee Janice Bryan made a motion to approve the minutes, as presented, from July 12, 2023. Trustee Brent McWhirter seconds the motion. Motion Passed.

F. AUDIENCE BUSINESS:

- None

G. ANNOUNCEMENTS:

- We continue to work with CDOT on the IGA for the Grand Ave. intersection and sidewalk project.
- We have received approval regarding the storm water master plan project. Total project cost is \$119,517. Our cash match is \$11,951.70 for this project.
- We utilized the Conservation Service Corp to replace the crusher fines along the paths in Cottonwood Park. Corps member ages 16-35 help build and restore trails and conduct other projects through a collaboration with GOCO and Colorado Youth Corps Association. Terry has more information on this project.
- Yard waste drop off – 14 trips all from in town residents.
- Town Clean Up scheduled for August 18 and 19. We will order 5 bins this time.
- We are working on the RFP for construction of the Marshal's Office building. Work cannot start until grant contracts are executed.

H. COMMITTEE REPORTS

- Montezuma County Commissioner Update – None
- Montezuma County Planning Commission Update – None
- Region 9 – Region 9's meeting is tomorrow.
- CDOT TPR – None
- Mancos Planning Commission – P&Z is reviewing the Comprehensive Plan.

I. DISCUSSION AND ACTION ITEMS:

1. Trustee Nick Manning Recused himself
Public Hearing: The Boathouse Liquor License Application
Public Hearing opened at 7:15pm
David Stewart, 864 2nd Ave Mancos, stated they are excited to be active and open their restaurant.
Public Hearing Closed at 7:16pm

Trustee Ed Hallam made as motion to approve the new liquor license Durango Culinary Concepts LLC, dba The Boathouse on Grand conditional upon state approval and authorize the Town Clerk/Treasurer to send the application to the state. Trustees Brent McWhirter seconds the motion. Motion passed with a unanimous vote. Trustee Nick Manning rejoined the meeting.
2. Trustee Brent McWhirter made a motion to approve Ordinance 775 Series 2023 An Ordinance Amending Section 13-1-220 of the Mancos Municipal Code to Allow Town Administrator Authority to Waive Utility Billing's Late Charges and Interest Upon Property Owner's Showing of Financial Hardship. Trustee Richard Tokar seconds the motion. Motion passed with a unanimous vote.
3. Trustee Richard Tokar made a motion to approve the Mancos Gives Program and authorize the Town Administrator to set up a restricted account at Dolores State Bank for the purposes of receiving charitable contributions. Trustee Nick Manning seconds the motion. Motion passed with a unanimous vote.
4. Pet Store Ban – Ordinance will be assigned a number and put on the August 9, 2023 Agenda.

J. Items for August 9, 2023 Agenda

- *Workshop: Cancelled*
- *July Bills & Claims (new format)*
- *Comprehensive Plan Chapter 10 and Appendices*
- *2nd Quarter 2023 Financial and Work Plan Update*
- *Pet Store Ban Ordinance*

K. ADJOURNMENT

Trustee Ed Hallam made the motion to adjourn the meeting at 7:27pm.

Mayor Queenie Barz

Town Clerk/Treasurer Jamie Higgins

Report Criteria:

Report type: Invoice detail

Check.Type = {<->} "Adjustment"

Check Issue Date	Payee	Description	Check Amount
07/12/2023	A T & T Mobility	Cell Phones	592.68
07/26/2023	AFLAC	Employee Benefits	560.72
07/12/2023	Alvarez, Heather	Travel Reimbursement	129.60
07/26/2023	Amazon Capital Services	Office Supplies	396.32
07/26/2023	Atmos Energy	Natural Gas	151.87
07/26/2023	Atmos Energy	Natural Gas	31.64
07/12/2023	Ballentine Communications	Publications	113.40
07/12/2023	Barz, Queenie	Mayor Services	300.00
07/12/2023	Brind'Amour, Peter	P&Z Commission Services July 2023	50.00
07/12/2023	Bryan, Janice	Trustee Services	200.00
07/12/2023	CEBT	Employee Benefits	24,412.40
07/12/2023	CEBT	Employee Benefits	1,747.60
07/26/2023	CenturyLink	Phones	74.55
07/20/2023	Chicken Creek Outdoor Recreation Area	Agency Contribution 2	600.00
07/12/2023	Choice Building Supply Inc.	Streets Supplies	82.56
07/12/2023	CNH Industrial Accounts	Debt Service Lease	2,242.12
07/26/2023	Coin Mechanisms Inc.	Water Dock Repairs	221.75
07/12/2023	Coker, Ann	P&Z Commission Services	50.00
07/19/2023	Community Connections Inc.	Agency Contribution 2	600.00
07/12/2023	Cox Conoco	Fuel	4,074.02
07/26/2023	Cruzan Irrigation Inc.	Fire Nozzle 2	38.05
07/12/2023	DCP Industries	WWTP Chemicals	569.99
07/26/2023	DCP Industries	Chemicals	2,050.28
07/26/2023	Empire Electric	Electricity	2,334.01
07/26/2023	Empire Electric	Electricity	5,082.81
07/12/2023	FastTrack Communications, Inc.	Internet	112.50
07/12/2023	Ferguson Waterworks #1116	Streets Supplies	508.78
07/12/2023	Ferguson Waterworks #1116	WTP Supplies	261.44
07/12/2023	Galls, An Aramark Co.	MMO Uniforms	43.45
07/12/2023	Green Analytical Lab	Sewer Tests	177.00
07/12/2023	Green Analytical Lab	Sewer Tests	177.00
07/26/2023	Green Analytical Lab	Sewer Tests	3,311.00
07/12/2023	Hallam, Ed	Trustee Services	200.00
07/12/2023	ImageNet Consulting LLC	Copier Lease	309.57
07/26/2023	JLM Tire	Tires - Town Wide Clean Up	275.50
07/26/2023	Liberman, David	Legal Services	3,680.95
07/26/2023	Liberman, David	Legal Services	72.00
07/12/2023	Mancos Conservation District	Mancos Conservation District DOLA Gra	22,976.45
07/26/2023	Mancos Conservation District	Mancos Conservation District DOLA Gra	19,091.15
07/19/2023	Mancos Food Share	Agency Contribution 2	600.00
07/27/2023	Mancos Valley Resources	Agency Contribution - Chicken Creek No	.00
07/19/2023	Mancos Valley Resources	Agency Contribution - Pay It Forward	600.00
07/12/2023	Manning, Nicholas	Trustee Services	200.00
07/26/2023	Martin, Joshua	Building Inspection & Consulting July	1,600.00
07/12/2023	McWhirter, Brent	Trustee Services	200.00
07/13/2023	Medicine Horse Center	Medicine Horse Golf Tournament Donatio	500.00
07/26/2023	Mountainland Supply Company	Water Supplies	3,413.20
07/12/2023	NetForce PC, Inc.	Tech Service	9,988.38
07/12/2023	P & D Grocery	TH Supplies	92.90
07/12/2023	Personnel Safety Enterprises	PW Supplies	366.20
07/26/2023	Rentall Rentals	Conservation Trust	1,264.00
07/12/2023	Safebuilt, LLC Lockbox #88135	Planning & Zoning Consultations	175.00
07/12/2023	San Juan Basin Health/Lab Bill	Sewer Tests	1,586.00

Check Issue Date	Payee	Description	Check Amount
07/19/2023	School Community Youth Collaborative	Agency Contribution - Imagination Librar	600.00
07/12/2023	Seibert, Catherine	P&Z Commission Services	50.00
07/12/2023	SGM	Development Review	388.50
07/12/2023	SGM	Engineer On Call	5,322.75
07/07/2023	SGM	WTP Improvements	1,722.00
07/12/2023	SGM	WWTP Improvements	16,664.00
07/12/2023	Simpson, Cindy	Trustee Services	200.00
07/12/2023	Slavens	Streets Supplies	233.48
07/12/2023	Slavens	WTP Supplies	23.23
07/12/2023	Stout, Carol	P&Z Commission Services	50.00
07/12/2023	Superior Auto Supply	Streets Supplies	456.24
07/26/2023	T & M Dirtworks	Conservation Trust	1,358.44
07/12/2023	The Plumbing Store	PW Supplies	1.30
07/12/2023	Tokar, Richard	Trustee Services	200.00
07/12/2023	Town of Mancos	Water and Sewer	4,611.20
07/12/2023	Town of Mancos	Water and Sewer	484.80
07/12/2023	Treatment Technology LLC	Chemicals	3,308.99
07/12/2023	UNCC	Line Locates	24.51
07/03/2023	US Postmaster	Utility Bills Postage	282.24
07/12/2023	USA Blue Book	WWTP Supplies	582.75
07/12/2023	Wanger, Michael	Municipal Judge July 2023	250.00
07/12/2023	Waste Management of Colorado	Refuse	138.32
07/12/2023	Waste Management of Colorado	Refuse	69.18
07/07/2023	Wex Bank	Fuel	1,592.56
07/07/2023	Wex Bank	Fuel	399.79
07/12/2023	Yanito, Mercedes	Reimbursement County Fee	13.00
Grand Totals:			157,516.12
Payroll Total			\$71,175.97

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

STAFF REPORT

To: Honorable Mayor and Board of Trustees
From: Heather Alvarez, Town Administrator
Date: August 9, 2023
Re: Reappointment of Patty Harpham to the Tree Board

Recommendation

Reappoint Patty Harpham to the Mancos Tree Board

Background/Discussion

Patty Harpham currently serves on the Mancos Tree Board, and her term expires in August 2023. At their July 18, 2023 meeting, the Tree Board recommended reappointment of Patty Harpham to the Tree Board for a three year term.

If approved by the Board of Trustees, her term will expire in August 2026.

Here is the section of the code relating to Tree Board appointments:

Sec. 2-10-10. Established.

There is hereby created and established a Tree Board for the Town.

Sec. 2-10-20. Membership.

The Tree Board shall consist of five (5) members, at least three (3) of whom are citizens and residents of the Town. Two (2) of the five (5) members may reside within the Mancos Valley, the boundaries of which are defined as being within zip code 81328. Additionally, there shall be a nonvoting member of the Tree Board who serves as a liaison between the Board of Trustees and the Tree Board, who may either be a Board of Trustee member or a Town of Mancos staff person. All members and the liaison shall be appointed by the Mayor and ratified by the Board of Trustees in a public meeting.

Sec. 2-10-30. Term of office.

The term of the five (5) persons to be appointed by the Mayor shall be three (3) years, except that the term of two (2) of the members appointed to the first Tree Board shall be for only one (1) year, and the term of two (2) members of the first Tree Board shall be for two (2) years. In the event that a vacancy occurs during the term of any member, his successor shall be appointed for the unexpired portion of the term.

Sec. 2-10-40. Compensation.

Members of the Tree Board shall serve without compensation.

Sec. 2-10-50. Duties.

It shall be the responsibility of the Tree Board to study, investigate, counsel and develop and/or annually update and administer a written plan for the care, preservation, trimming, planting, replanting, removal or disposition of trees and shrubs in public ways, streets, alleys and parks. Such plan will be presented to the Board of Trustees and, upon its acceptance and approval, shall constitute the official Comprehensive Tree Plan for the Town. The Tree Board, when requested by the Board of Trustees, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work.

Sec. 2-10-60. Operation.

The Tree Board shall choose its own officers, make its own rules and regulations and keep a journal of its proceedings. A majority of the members shall be a quorum for the transaction of business.

Attachments

None

STAFF REPORT

To: Honorable Mayor and Board of Trustees
From: Heather Alvarez, Town Administrator
Date: August 9, 2023
Re: Ordinance 776 Series 2023: Banning Sales of Dogs & Cats in Pet Stores

Recommendation

Approve Ordinance 776 Series 2023 An Ordinance Adding a New Article 11 to Chapter 6 of the Mancos Municipal Code to Provide For The Prohibition Of The Sale Of Dogs And Cats That Originated From A Puppy Mill Or Passed Through A Broker

Background/Discussion

This item was brought before the Board during Audience Business at the June 14, 2023 Board meeting. At that time, the Board instructed staff to bring a draft ordinance back for additional discussion.

A draft ordinance was presented to the Board at the July 26, 2023 Board meeting. This is a final draft of that ordinance for adoption by the Board of Trustees.

Attachments

Ordinance 776 Series 2023

Ordinance # 776
Series 2023

An Ordinance Adding a New Article 11 to Chapter 6 of the Mancos Municipal Code to Provide For The Prohibition Of The Sale Of Dogs And Cats That Originated From A Puppy Mill Or Passed Through A Broker

WHEREAS, the Town of Mancos amends the Town of Mancos Municipal Code from time to time; and

WHEREAS, Section 1-3-70 of the Mancos Municipal Code allows that amendments to the Code may be made; and

WHEREAS, the Town has an interest in maintaining the public safety and welfare of the citizens of the Town; and

WHEREAS, Colorado Revised Statute Section 35-80-108.5(3) provides Colorado municipalities authority with respect to regulation of dog breeders, cat breeders and pet stores, including a prohibition on the sale or offer for sale of dogs and cats;

WHEREAS, the Humane Society of the United States has determined that puppy and kitten mills are inhumane commercial breeding facilities and these mills produce animals for sale, oftentimes at retail stores; and

WHEREAS, the Town Board of Trustees finds and determines that the sale of dogs and cats from these puppy and kitten mills is a business practice that is not in the best interest of the public welfare of the Town; and

WHEREAS, the Town Board of Trustees desires to exercise its authority to address the sale of dogs and cats in retail stores that come from these mills, all as more fully provided in this ordinance.

WHEREAS, the adoption of this ordinance will promote the health, safety, and general welfare of the Mancos community.

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Mancos, Colorado, that:

1. Chapter 6, Article 11 is hereby adopted and added to the Mancos Municipal Code as follows:

ARTICLE 11 – Puppy Mills

Sec. 6-11-10. – Application of provisions.

The provisions of this Article shall apply to all of the territory within the corporate limits of the Town of Mancos.

Sec. 6-11-20. – Definitions.

(a) Definitions. As used in this Article, unless the context otherwise requires, the following terms shall have the meanings indicated:

“Animal care facility” means an animal control center or animal shelter, maintained by or under contract with any state, county, or municipality, whose mission and practice is, in whole, or significant part, the rescue and placement of animals in permanent homes or rescue organizations.

“Animal rescue organization” means any not-for-profit organization which has tax exempt status under Section 501(c)(3) of the United States Internal Revenue Code, whose mission and practice is, in whole or in significant part, the rescue and placement of animals in permanent homes. “Animal rescue organization” does not include any entity which: (1) is located on the same premises as a Breeder or Broker; (2) has any personnel in common with a Breeder or Broker, including but not limited to, any employee, manager, or board member; (3) obtains any dogs or cats from a Breeder or Broker; or (4) facilitates the sale of dogs or cats that were obtained from a Breeder or Broker.

“Breeder” means a person that maintains a dog or cat for the purpose of breeding and selling their offspring.

“Broker” means a person that transfers a dog or cat from a breeder for resale by another person.

“Cat” means a member of the species of domestic cat, *Felis catus*.

“Dog” means a member of the species of domestic dog, *Canis familiaris*.

“Offer for sale” means to sell, offer for sale or adoption, advertise for the sale of, barter, auction, give away or otherwise dispose of a dog or cat.

“Pet store” means a retail establishment where dogs or cats are sold, exchanged, bartered or offered for sale as pet animals to the general public at retail. Such definition shall not include an animal care facility or animal rescue organization, as defined.

Sec. 6-11-30. – Restrictions on the Sale of Animals.

No pet store shall sell, deliver, offer for sale, barter, auction, give away, or otherwise transfer or dispose of cats or dogs. Nothing in this section shall prohibit pet stores from

collaborating with animal care facilities or animal rescue organizations to offer space for such entities to showcase adoptable dogs or cats provided the pet store shall not have any ownership interest in the animals offered for adoption and shall not receive a fee for providing space for the adoption of any of these animals.

Sec. 6-11-40. – Penalty.

A pet store that violates this section shall be subject to a civil penalty of up to \$499, and each dog or cat offered for sale in violation of this article shall constitute a separate violation. Each day during any portion of which any provision of this article is violated, committed, continued or permitted by any person shall be considered a separate offense, and he or she shall be punished accordingly. Violations shall be considered civil infractions and are not punishable by jail or imprisonment. There is no intended right to a jury trial.

THIS ORDINANCE PASSED ON FIRST AND FINAL READING HELD on the 9th Day of August, 2023, at the hour of 7:00 p.m. at the Town Hall in Mancos, Colorado, and shall become effective 30 days after publication.

TOWN OF MANCOS, COLORADO

Ellen “Queenie” Barz, Mayor

ATTEST:

Jamie Higgins, Clerk/Treasurer

PUBLISHED THE ____ DAY OF _____, 2023 BY THE AUTHORITY OF THE TOWN CLERK OF MANCOS, COLORADO.

ATTEST:

Jamie Higgins Clerk/Treasurer

STAFF REPORT

To: Honorable Mayor & Board of Trustees
From: Heather Alvarez, Town Administrator
Date: August 9, 2023
Re: Student Trustee Liaison Program

Recommendation

Requesting Board Feedback

Background/Discussion

This new program was discussed at the Board Retreat in May 2023. Attached is information for your review.

The Mancos School District will be responsible for vetting and selecting a student to act as a liaison to the Board of Trustees. They have received this information, and we are waiting for their feedback.

Is the attached information acceptable to the Board?

Resource Impact

Possible Scholarship

Attachments

Student Trustee Liaison Program Information



(970) 533-7725 | 117 N Main St., Mancos CO 81328

Thank you for your interest in becoming the Student Liaison for the Town of Mancos. Representing your school at town hall meetings is more than just a job but an experience where you will help make important decisions within the town and your school. As a Liaison, you are the voice of the student body and represent their concerns and interests within the Town of Mancos. During your time as the Liaison, you are required to attend town Board meetings and report on school activities such as highlights and events from all the schools in the district. You will also be able give your opinion on new developments, ordinances, and events that are being considered within the town limits. **If chosen, The Board of Trustees may provide a scholarship up to \$250.**

2023-2024 Student Liaison Application

Each year, the Town of Mancos appoints one student enrolled in Mancos High School to serve as a non-voting liaison to the Board.

Eligibility: Be a senior at Mancos High School, interested in small government and/or political science, have a 3.0 weighted GPA and be involved with your school.

Term of Office: The Town of Mancos Student Liaison will serve a one-year term from **August 22, 2023, through May 14, 2024.**

Applications are due no later than **September 7, 2023.**



A. Identification:

Name _____

 Last First Middle

Address _____

City _____ Zip Code _____

Home Phone: _____ Cell Phone: _____

E-Mail Address _____

B. Involvement in School and Community:

School Involvement:

Community Involvement:



Awards and any other accomplishments:

C. Transcript

D. Two Letters of Recommendation (one from a teacher/ school administration and one nonfamily reference)

E. Essay

All applications must include an essay of a minimum 250 words in which the applicant explains why he or she wishes to serve as the Student Liaison.

VERIFICATION BY APPLICANT

I hereby certify that all statements made in this application are true and correct.

Signature

Date

STAFF REPORT

To: Honorable Mayor & Board of Trustees
From: Heather Alvarez, Town Administrator
Date: August 9, 2023
Re: 2nd Quarter Work Plan and Financial Update

Recommendation

None – for your information

Background/Discussion

Attached is the 2nd quarter 2023 work plan with status updates. Also attached are the second quarter 2023 financials.

Resource Impact

N/A

Attachments

2nd Quarter 2023 Work Plan
2nd Quarter 2023 Financials

2023 Work Plans

Town of Mancos

January 2023

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Introduction

The intent of this document is to help town staff and elected officials to implement and monitor their work throughout the year. While projects and priorities can change throughout the year, this document serves as a guide to communicate with each other and the public about the work that the Town of Mancos will be engaged in during the year.

The items in the annual Work Plan are derived from two basic sources. First, projects and initiatives that are priorities of the Board of Trustees, which are gathered from the annual budget process and the annual Board of Trustees strategic planning retreat, are included. These projects are community needs and typically reflect either upgrades to public infrastructure or other community-stated priorities. Secondly, items in this work plan originate from staff. Department Heads plan their work for the coming year based on identified needs within their departments.

Quarterly updates to this work plan will be provided to the Board of Trustees in regular meetings.

Department/Division: Administration, Clerk and Treasurer

Director/Supervisor: Heather Alvarez, Town Administrator and Jamie Higgins, Town Clerk/Treasurer

Department Mission: To provide superior customer service and support to the community, the Board, department heads, and commissions to make Mancos the best-managed town in the nation.

Services:

- Interfacing with Boards and Committees
- Implements policies set by elected officials, including implementation of adopted plans
- Direct interaction with the public
- Providing information to citizens (“how do I?”)
- Solving complaints
- Provides purchasing assistance to all departments
- Serves as Planning and Zoning Administrator
- Grant writing, implantation and reporting
- Fiscal management (budgeting, grants processing, utility billing, accounts payable and accounts receivable, interfaces with vendors,
- Serves as Human Resources (processes payroll, develops policies, etc.)
- Management of municipal code (including recodification)
- Provides support to Mancos Municipal Court
- Serves as internal IT, along with vendor

2023 Objectives/Goals:

1. Continue implementation of initiatives and policies of town Boards and Committees: Comprehensive Plan, Master Trails Plan, Economic Development Strategy, and other Plans. Within each of these plans are several projects that the town is working on.
2. Support department heads in achieving their initiatives by providing efficient administrative support (purchasing, project and program management, budgeting, technology, human resources, grant writing, etc.).
3. Continue efforts to support sustainable residential and commercial growth in town, including a more vibrant downtown.
4. Continue efforts to provide affordable, workforce housing within a three mile radius of town limits.
5. Continue an organizational culture of teamwork, high customer service, and innovation.
6. Continue to represent the town in a positive manner with local and regional external organizations (e.g. Chamber of Commerce, CDOT, Montezuma County and neighboring communities, CML, Region 9, TPR, etc.).
7. Continue to work with all departments on fiscal management and grants management for key initiatives.

Departmental Values:

- Public health and safety
- Maintains customer satisfaction (customers are: citizens, staff, and Boards and Committees)

Major projects, planned purchases or service contracts to be Started and/or Completed in 2023:

Description	Detail	Timeline	1st Qtr	2nd Qtr
New Water Tank/Fiber/IT Room	Replace old water tank, run fiber infrastructure to water plant, update current room to include HVAC, security measures, room for growth	December 2023	In process	In process
Hazardous Tree Program	In conjunction with Tree Board & Code Enforcement, enforce hazardous tree program	Annual	Ongoing	Ongoing
Town Beautification	Downtown flower barrels and baskets; public art program	Annual	In process	In process
2024 Budget Process	Prepare proposed budget in collaboration with department heads and board members	May/June 2023: Board retreat Dec 2023: finalize budget	Not started	In process
Continue planning with partners on Path to Mesa Verde Project	Planning phase in process.	Planning phase ongoing.	Ongoing	Ongoing
Offer two mini-grant agency contribution cycles for 2023 funding.	First cycle has been awarded for Jan. 1 funds. Next cycle is June 1 funds with application deadline of April 15.	June 2023	In process – second round due 4/15	Complete
Town Hall/MMO Expansion	Property purchased. Research options for remodel	December 2023	Applying for funding	
Grand Ave. Sidewalk Replacement	Potential partnership with CDOT to replace sidewalks along Grand Ave.	Multi year project	Applying for funding	Grant awarded. Construction in 2025
IBC/Construction Standards Update	Publish RFP, retain consultant and upgrade to a more current version of IBC & Town construction standards	December 2023	Pending	Pending
Wastewater Treatment Plant	Implement changes to ensure WWTP operates as intended and meets all discharge requirements	Multi year project	In process – RFP responses being reviewed	In process – engineering contract awarded
Attainable Housing	Continue to research and implement land use updates. Acquire land for workforce housing development.	Annual	Ongoing	Ongoing

Other Activities or Information about the Department’s Work in 2023:

- Staff will continue regular activities such as preparing packets, minutes and agendas for meetings of the Board of Trustees, P and Z, and Tree Board, serving as planning and zoning administrator, collecting utility payments, staffing municipal court and processing cases, processing licenses, addressing community complaints, providing IT support, coordinating benefits, human resources

management, records retention and management, front office staffing, processing accounts receivable and accounts payables, and assistance in coordinating initiatives with departments.

- Staff will attend important trainings and conferences to improve job skills and knowledge.
- Staff will continue to seek options to increase financial sustainability including applying for grants, exploring new revenue sources, and controlling expenditures.
- Staff will continue to keep the Board of Trustees and the public up to date on projects and programs including: quarterly financial reports and quarterly work plan updates.
- Schedule events in the parks and community center
- Maintenance of community center

2023 Community & Economic Development Workplan

Director/Supervisor: Heather Alvarez, Town Administrator in collaboration with Jason Armstrong, Community & Economic Development Coordinator

Major projects, planned purchases or service contracts to be Started and/or Completed in 2023:

Description	Detail	Timeline	1 st Qtr	2 nd Qtr
Economic Development Incentives	Draft and finalize incentives for new business development within Town limits	March 2023	Complete	Complete
Update/consolidate Business and Land Use Applications	Take existing applications and consolidate into a more streamlined process. Create a development flow-chart for both business and land use development, along with any other TA documents.	March 2023	Not started	Not started
Develop a Community Prospectus for the Town	Develop a digital community prospectus that markets the Town to potential new businesses in conjunction with the Chamber	July 2023	Pending	Pending
Address retail opportunities and leakage	Using fiscal health and retail studies, conduct a “leakage” profile, develop a specific plan for new and existing businesses	December 2023	In process	Study complete
Develop a Business Expansion and Retention Plan for the Town	Develop 3-5 year plan for this project to continue to support entrepreneurs.	December 2023	Not started	Not started
Existing Business Support	Reach out to existing businesses at least quarterly, collaborate with Mancos Chamber on networking and training opportunities	Quarterly	In process	In process
Broadband and Other Infrastructure	Research and apply for grants to implement current broadband plan for ToM. Continue to seek other grants to address infrastructure needs.	Ongoing	In process	In process
Affordable Housing	Continue to research and implement land use updates. Acquire land for workforce housing development through grants.	Ongoing	Ongoing	Ongoing
Community Development	Engage youth, non-profits,	Ongoing	In process	In

	educational institutions and other interest groups to increase engagement and understanding of local government, develop local leadership, and be a contributing partner to the overall health and vitality of the Town and the region. Support with grant research and development as needed.			process
Economic Development Microwebsite	Continue marketing and communications with current and prospective businesses. Ensure all forms and TA are easy to access.	Ongoing	Complete	Complete

STAFF REPORT

To: Town Administrator, Honorable Mayor and Board of Trustees
From: Jason Armstrong, Community and Economic Development Coordinator
Date: July 28, 2023
Re: Q2 Work Plan Update

Recommendation

None

Background/Discussion

This report is to expand on certain projects of the 2023 Workplan for the Community and Economic Development department.

1. **Develop a Community Prospectus for the Town:**
 - Montezuma County Economic Development received an OEDIT EDO Capacity Grant to complete a county-wide prospectus which will include Mancos.
 - Will shelve this project until further notice.

2. **Address retail opportunities and leakage:**
 - Town approved final version of the Mancos Retail Realities Analysis completed by Ayers in July
 - Recommendations included upgrading HWY 160 access, expanding restaurant outdoor seating options where relevant, work with local businesses and partners to establish a Shop Local initiative and support existing grocery stores.
 - Emphasis was placed on improving HWY 160 access for all businesses, upgrade the wayfinding and entrance to the community on 160.

3. **Develop a Business Expansion and Retention (BRE) Plan for the Town:**
 - Staff completed 2-day training from the International Economic Development Council and will begin to build a formal program the rest of this calendar year.
 - There does not seem to be any other regional partners running this type of program.

4. **Existing Business Support:**
 - Staff has partnered with the Mancos Creative District (MCD) and the Mancos Valley Chamber (MVC) to engage local businesses with technical assistance needs including trainings and hosting an event with Region 9 EDD and the Small Business Development Center.
 - Staff met with MCD and MVC and determined that the Town is the probable lead to establish Mancos with a Main Street Community designation.

- Staff is working with Montezuma County, City of Cortez, Region 9 EDD and Leadership Montezuma to develop a Small Business Expo for the region.

5. **Housing and Broadband**

- Staff is allocating a great deal of time weekly to both of these community development needs. There are millions of dollars in funding available now and in the near future which would help move our goals forward to provide affordable, attainable workforce housing and reliable high-speed internet.
- Local businesses are struggling to hire and keep employees due to the burden of housing costs and availability on their employees.
- Both of these needs will greatly increase the economic development opportunities for the town.
- Staff approved final version of the Mancos Redevelopment analysis on a piece of property within town limits as a potential candidate for building attainable housing.
- Staff is working to bring local technical assistance from the Division of Housing to our staff and the Board to help determine the 3-year commitment for Proposition 123 funding for housing development. The deadline for communities to formally opt into these funds is set for November 1, 2023.
- Staff continues to work with the school district to provide resources which will support their interest in developing workforce housing for entire community on the Bus Barn property. Items include a brownsfield assessment and housing feasibility assessment utilizing state resources.

6. **Community Development (Youth Engagement)**

- Staff is working with the district to establish a program that will allow a student to be a non-voting member liaison to the Board for the 23-24 school year.
- Staff (Jason) will be the Community Champion for the Entrepreneurship Pathway again this year.
- Staff will be partnering with the school, Creative District and Farm to Spaceship on the Opportunity Now Grant through OEDIT to apply for a planning grant that will establish a creative industry learning pathway in the school.

Resource Impact

1. Items included in this year's workplan, and 5-year Capital Plan will require additional staff capacity in the Community and Economic Development Department.
2. While there are multiple current and future grant opportunities that could be transformational for the town's community development, infrastructure and facilities, local match and department capacity will be strained in order to take full advantage.

Department/Division: Parks

Director/Supervisor: Terry Jennings, Public Works Director

Department Mission: To provide safe and well-maintained parks and open spaces for families, visitors and the community.

Services:

- Regular park checks
- Maintenance of parks and other areas (160 intersections, Creekside walkway, S. Mesa Pedestrian Bridge)-mowing, trimming, bathrooms, trash removal, weed removal, etc.
- Maintenance of downtown planters (planting, watering, weeding)
- Upgrading equipment and buildings in parks
- Turf maintenance (top seeding, aerating, filling and leveling, etc.)
- Snow removal
- Interface with vendors (e.g. tree maintenance, irrigation system installer, etc.)

2023 Objectives/Goals:

1. Continue turf maintenance in Boyle Park and Cottonwood Park throughout the year.
2. Work with Administration Department on town beautification with eye-appealing flower planters downtown and public art project.

Departmental Values:

- Taking pride
- Being approachable and friendly to public
- Community appreciation
- Hard work
- Community feedback
- A sense of accomplishment
- Great town staff/teamwork

Major projects, planned purchases or service contracts to be Started and/or Completed in 2023

Description	Detail	Timeline	1 st Qtr	2 nd Qtr
Boyle Park Improvements	Begin Boyle Park Improvements based on Parks & Trails Master Plan	Multi year project	Not started	Drafting RFP
Skate Park Planning	Hire consultant to assist with planning upgrades to Mancos Skate Park	December 2023	Not started	Postponed until 2025
Fire Mitigation	Mitigate brush and trees in Town parks	Annual	Ongoing	Ongoing
Weed Control	At all town owned locations: Boyle Park, Cottonwood Park, Pioneer Plaza, Northside Playground, Creekside, Pedestrian Bridge, Hwy 160 intersections, all new pocket parks	Annual	Not started	In process
Mancos Conservancy District River Concept	Utilize river plan from MCD to upgrade river locations for better public access	Multi year project	Not started	Not started – grant in 2024

Other Activities or Information about the Department’s Work in 2023:

- Basic maintenance such as weeding, trash removal from the parks, watering, etc.

- The Community Center continues to hold events and classes. Staff manages rentals of the space to private parties and groups.
- Continue to seek and apply for grants and other assistance to fund trails creation and maintenance, park improvements, and other initiatives.
- Staff will attend training on parks management and turf/grass maintenance best practices.
- Prepare for stakeholder meetings beginning in 2024 to update Park IPM document.

Department/Division: Marshal's Office

Director/Supervisor: Justen Goodall, Town Marshal

Department Mission: The Mancos Marshal's Office provides effective and efficient law enforcement and ancillary services to our residents, schools, businesses, and visitors. We recognize the need to partner with all members of our community as we provide for the public's safety and we will always practice the principals of community policing to assist us in this endeavor.

Services:

- Traffic control
- Responding to calls for service
- Welfare checks
- VIN inspections
- Animal control
- Enforcement of Municipal Code and Uniform Traffic Code
- Community service
- Investigate crimes
- Agency assistance (Colorado State Patrol, Sherriff's Office, etc.)
- Registration of sex offenders

2023 Objectives/Goals:

1. Meet all POST (Peace Officer Standards and Training) requirements in core areas (firearms, arrest control and driving) and continue other trainings to better the officers and the town.
2. Continue emergency planning and preparedness efforts.
3. Continue to be involved in the Mancos community. Attend events, do business checks, and continue community policing.
4. Continue involvement with Mancos schools. Work closely with the school on emergency response and crime prevention issues.
5. All staff will read and understand revised Mancos Marshal's Office policies.

Departmental Values:

- | | |
|-------------------|---------------------------------|
| • Integrity | • Self-initiation |
| • Honesty | • Reliability |
| • Loyalty | • Care about the community |
| • Consistency | • Community-invested |
| • Problem-solving | • Excellent communication skill |

Major projects, planned purchases or service contracts to be Started and/or Completed in 2023:

Description	Detail	Timeline	1 st Qtr	2 nd Qtr
New Vehicle Purchase	Purchase new vehicle per 5 year replacement schedule.	December 2023	In process	Complete
Increased code enforcement.	Increase enforcement of municipal codes.	Ongoing.	Ongoing	Ongoing
Town	Property purchased. Research options for remodel	December 2023	Applying for	Funding

Hall/MMO Expansion			funding	received, drafted RFP
Town Hall Meetings	Hold quarterly Town Hall meetings	Annual	Not started	Not started
Firearms Replacement	Purchase rifles/scopes per 5 year replacement schedule. Year 1 of 3	December 2023	Not started	Complete
Outdoor Shooting Range	Research locations and policies for outdoor shooting range for staff training requirements	December 2023	Not started	Complete

Other Activities or Information about the Department’s Work in 2023:

- Staff will continue regular activities such as traffic stops, patrols, addressing community complaints, and business checks.
- Staff plans to attend various trainings in 2023, some of which will be partially reimbursed through Colorado P.O.S.T. and/or other local law enforcement organizations.
- Marshal will continue to serve on Boards and Commissions such as Child Protective Services (CPT), Southwest Colorado Law Enforcement Training Association (SWCLETA), Multi-Disciplinary Teams (MDT), and membership in Colorado Association of Chiefs of Police.
- Continue code enforcement efforts, including outreach, assistance programs and writing notices of violations if required.

Department/Division: Public Works-Sewer and Water Treatment

Director/Supervisor: Terry Jennings, Public Works Director

Department Mission: To provide safe drinking water and properly disinfected wastewater treatment to keep citizens healthy.

Services:

- Water and wastewater management (water treatment and wastewater treatment)
- Maintain infrastructure for emergency responders
- Interface with developers and vendors
- Project management
- Respond to citizen concerns and provide great customer service

2023 Objectives/Goals:

1. Staff to attend trainings and seek licenses in Water treatment and distribution and Wastewater Collection and Treatment.
2. Continue grease trap inspection program.
3. Continue operations at WTP and WWTP to meet CDPHE standards
4. Continue to write down standard operating procedures and catalogue with the town.
5. Get MSABP system at WWTP to continuously run with low backwash and within permit.
6. Complete a visual inspection of the town's water tanks every three months per state rules.
7. Continue public information campaign about the wastewater system.

Division/Department Values:

- Knowledge
- Reliable staff
- Friendly customer service
- Recognize when there is a problem
- Ability to make decisions
- Reliable upper management in PW
- Self-starters
- Ethical
- Teamwork
- Transparency

Major projects, planned purchases or service contracts to be Started and/or Completed in 2023:

Description	Detail	Timeline	1 st Qtr	2 nd Qtr
Wastewater Treatment Facility	Continue to explore options to ensure continuous operation.	Ongoing and priority	In process – RFP responses being reviewed	Design Underway
Old Water Tank/Water Plant/Fiberoptic Upgrades	Replace old water tank, run fiber infrastructure to water plant, update current room to include HVAC, security measures, room for growth	December 2023	In process	Plant complete, tank construction starts in fall
Stormwater Master Plan	Publish RFP and design stormwater master plan	December 2023	Applying for funding	Grant received, planning

				started
Extend Utility Line	Extend utility line north on Hwy 184 to allow annexation of properties into Town limits	December 2023	In process	In process
Raw Water Transmission Line	Begin design/engineering to replace raw water transmission line from headgate to WTP	December 2023	Not started	Not started - 2024
Fire Mitigation	Mitigate brush and trees at Water & Wastewater Plants	Ongoing	Not started	Ongoing

Other Activities or Information about the Department’s Work in 2023:

- Staff training to become fully certified as ORC for water and wastewater plant operations.
- Staff will continue regular activities such as water and effluent monitoring and testing, making repairs as needed, and providing reports to the State.
- Continuing education for all public works staff to ensure current certifications.

Department/Division: Public Works/Streets Division

Director/Supervisor: Terry Jennings, Public Works Director

Department Mission: To maintain a well-flowing sewer collection system and water supply to all system services as well as keeping all roadways passable.

Services:

- Water and wastewater management (water distribution, install taps, read water meters, etc.)
- Maintain infrastructure for emergency responders
- Maintain safe roads and alleys
- Perform vehicle maintenance
- Perform building maintenance
- Assist other departments (e.g. special events, street closures, tree plantings, etc.)
- Interface with developers and vendors
- Project management
- Respond to citizen concerns and provide great customer service

2023 Objectives/Goals:

1. Ensure proper operation of water main valves through preventive maintenance.
2. Continue efforts to ensure that town utilities are properly mapped in GIS and current paper records are kept for planning purposes.
3. Enhance road maintenance, including training on road maintenance procedures, added gravel, and development of long term road maintenance plan.
4. Staff to attend trainings and seek licenses in water treatment and distribution and wastewater collection and treatment.
5. Continue to write down standard operating procedures for various aspects of streets maintenance, including sewer collection and water distribution and catalogue with the town.

Division/Department Values :

- Knowledge
- Reliable upper management in PW
- Reliable staff
- Self-starters
- Friendly customer service
- Ethical
- Recognize when there is a problem
- Teamwork
- Ability to make decisions
- Transparent

Major projects, planned purchases or service contracts to be Started and/or Completed in 2023:

Description	Detail	Timeline	1 st Qtr	2 nd Qtr
Backflow Prevention program inspections and compliance	Continue program development through 2023 per state regulations	Annually each year	Ongoing	Ongoing
Old Water Tank/Water Plant/Fiberoptic	Replace old water tank, run fiber infrastructure to water plant, update current room to include HVAC,	December 2023	In process	Plant complete, tank

Upgrades	security measures, room for growth			construction starts in fall
Valve Replacement	Per 5 year capital plan, replace 2 valves per year	Annually each year	Will do valve replacement as we replace water lines	Will do valve replacement as we replace water lines
Snow Removal	Conduct public education regarding snow removal	Ongoing	Ongoing	Complete
Town Wide Cleanup	Host one or two town wide cleanups	Annually each year	Pending – public outreach ongoing	1st complete, 2nd scheduled
Mesa St. Upgrades	Run water line to pedestrian bridge, pave Mesa St. for parking lot	December 2023	Not started	Not started – after Mancos Commons Project
Snow Plow Attachment	Research and purchase a snow plow attachment for Public Works Truck	December 2023	complete	Complete
Equipment Replacement	Research possible equipment replacement per 5 year replacement schedule, if possibility presents itself	December 2023	Complete	Complete
Grand Ave. Sidewalk Replacement	Potential partnership with CDOT to replace sidewalks along Grand Ave.	Multi year project	Applying for funding	Complete until 2025 construction

Other Activities or Information about the Department’s Work in 2023:

- Staff will continue to focus on Water Distribution System and Sewer Collection maintenance, including preventive maintenance such as flushing valves and cleaning sewer lines to prevent clogs.
- Staff will continue regular activities such as street sweeping, vehicle and equipment repairs and maintenance, assistance with town events for street closures, paint curbs and stripe parking lots, and checking and flushing hydrants.
- Staff will focus on road maintenance and regular maintenance of unpaved roads and paved roads. Staff will seek street grading trainings.
- Staff installs new water and sewer taps.

General Fund 2nd Quarter 2023										
2nd Quarter										
Account Name	2023 Budget	2023 Actual	2022 Budget	2022 Actual	2021 Budget	2021 Actual	2020 Budget	2020 Actual	2019 Budget	2019 Actual
Taxes	\$ 1,422,680	\$ 697,054	\$ 1,392,650	\$ 1,602,125	\$ 905,619	\$ 1,622,588	\$ 972,391	\$ 1,425,274	\$ 901,172	\$ 1,222,787
Licenses & Permits	\$ 187,200	\$ 67,859	\$ 247,200	\$ 197,054	\$ 236,000	\$ 271,309	\$ 223,000	\$ 282,579	\$ 222,210	\$ 268,188
Public Safety	\$ 7,500	\$ 1,546	\$ 6,000	\$ 10,018	\$ 18,000	\$ 4,450	\$ 15,500	\$ 11,207	\$ 21,300	\$ 6,348
Miscellaneous Revenue	\$ 799,725	\$ 118,904	\$ 462,230	\$ 588,434	\$ 1,269,275	\$ 1,504,535	\$ 1,201,775	\$ 131,957	\$ 1,135,800	\$ 335,094
Parks & Recreation	\$ 2,500	\$ 1,854	\$ 1,300	\$ 3,693	\$ 1,000	\$ 2,671	\$ 1,500	\$ 1,771	\$ 700	\$ 2,192
Interfund Transfers	\$ 175,000	\$ -	\$ 165,000	\$ -	\$ 216,828	\$ 156,828	\$ 205,660	\$ 205,000	\$ 193,862	\$ 143,862
TOTAL REVENUE	\$ 2,594,605	\$ 887,216	\$ 2,274,380	\$ 2,401,323	\$ 2,646,722	\$ 3,562,381	\$ 2,619,826	\$ 2,057,789	\$ 2,475,044	\$ 1,978,471
Supplies	\$ 2,000	\$ -	\$ 2,000	\$ 1,836	\$ 2,000	\$ 822	\$ 2,000	\$ 1,434	\$ 14,600	\$ 14,207
Services	\$ 56,200	\$ 37,818	\$ 54,500	\$ 66,126	\$ 94,500	\$ 79,774	\$ 84,500	\$ 153,940	\$ 98,500	\$ 84,703
Legislative	\$ 58,200	\$ 37,818	\$ 56,500	\$ 67,962	\$ 96,500	\$ 80,596	\$ 86,500	\$ 155,374	\$ 113,100	\$ 98,911
Supplies	\$ 800	\$ -	\$ 800	\$ 115	\$ 800	\$ 482	\$ 800	\$ 574	\$ 800	\$ 1,147
Services	\$ 19,200	\$ 18,068	\$ 15,200	\$ 32,280	\$ 23,200	\$ 15,973	\$ 33,200	\$ 25,747	\$ 62,200	\$ 30,277
Planning & Zoning	\$ 20,000	\$ 18,068	\$ 16,000	\$ 32,396	\$ 24,000	\$ 16,455	\$ 34,000	\$ 26,321	\$ 63,000	\$ 31,424
Personnel	\$ 625,600	\$ 207,939	\$ 365,838	\$ 423,832	\$ 266,242	\$ 291,644	\$ 251,800	\$ 247,116	\$ 208,995	\$ 226,614
Supplies	\$ 812,175	\$ 216,317	\$ 908,495	\$ 547,107	\$ 50,495	\$ 35,353	\$ 53,495	\$ 32,587	\$ 42,195	\$ 148,076
Services	\$ 144,100	\$ 107,506	\$ 117,900	\$ 153,907	\$ 88,400	\$ 90,780	\$ 86,600	\$ 98,008	\$ 70,700	\$ 69,979
Capital	\$ 900,000	\$ 519	\$ 512,000	\$ 26,656	\$ -	\$ 26,310	\$ -	\$ -	\$ -	\$ 22,251
Administration	\$ 2,481,875	\$ 532,281	\$ 1,904,233	\$ 1,151,502	\$ 405,137	\$ 444,087	\$ 391,895	\$ 377,711	\$ 321,890	\$ 466,920
Personnel	\$ 437,000	\$ 229,371	\$ 413,500	\$ 427,286	\$ 383,875	\$ 360,995	\$ 380,130	\$ 351,292	\$ 389,450	\$ 319,638
Supplies	\$ 55,475	\$ 26,035	\$ 54,475	\$ 39,258	\$ 50,975	\$ 33,736	\$ 54,975	\$ 46,535	\$ 58,275	\$ 43,907
Services	\$ 105,500	\$ 79,130	\$ 102,500	\$ 89,325	\$ 107,500	\$ 92,149	\$ 88,000	\$ 102,737	\$ 62,685	\$ 88,075
Capital	\$ 460,000	\$ 63,222	\$ 245,000	\$ 227,593	\$ -	\$ 308,438	\$ 108,000	\$ 92,697	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 16,964	\$ 4,242	\$ 16,964	\$ 21,205	\$ 16,964	\$ 16,964
Public Safety	\$ 1,057,975	\$ 397,757	\$ 815,475	\$ 783,462	\$ 559,314	\$ 799,560	\$ 648,069	\$ 614,466	\$ 527,374	\$ 468,584
Personnel	\$ 251,816	\$ 110,471	\$ 240,000	\$ 214,788	\$ 168,965	\$ 195,464	\$ 164,600	\$ 146,207	\$ 165,062	\$ 144,193
Supplies	\$ 25,775	\$ 8,011	\$ 22,975	\$ 20,668	\$ 16,400	\$ 17,805	\$ 15,200	\$ 12,018	\$ 9,383	\$ 14,344
Public Works Administration	\$ 277,591	\$ 118,482	\$ 262,975	\$ 235,455	\$ 185,365	\$ 213,269	\$ 179,800	\$ 158,225	\$ 174,445	\$ 158,538

General Fund 2nd Quarter 2023										
2nd Quarter										
Account Name	2023 Budget	2023 Actual	2022 Budget	2022 Actual	2021 Budget	2021 Actual	2020 Budget	2020 Actual	2019 Budget	2019 Actual
Supplies	\$ 83,000	\$ 48,147	\$ 78,900	\$ 70,402	\$ 57,400	\$ 62,194	\$ 89,100	\$ 48,069	\$ 44,700	\$ 55,140
Services	\$ 3,000	\$ 3,838	\$ 3,100	\$ 773	\$ 3,100	\$ 5,587	\$ 3,100	\$ 1,217	\$ 3,500	\$ 1,415
Capital	\$ 98,000	\$ 58,773	\$ 150,000	\$ 282,987	\$ 1,550,000	\$ 1,655,056	\$ 1,380,000	\$ 19,620	\$ 1,550,000	\$ 175,640
Streets	\$ 184,000	\$ 110,758	\$ 232,000	\$ 354,163	\$ 1,610,500	\$ 1,722,837	\$ 1,472,200	\$ 68,906	\$ 1,598,200	\$ 232,195
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,677	\$ 4,181
Supplies	\$ 39,975	\$ 10,332	\$ 26,475	\$ 26,819	\$ 25,975	\$ 19,682	\$ 25,475	\$ 27,616	\$ 32,525	\$ 30,563
Services	\$ 14,165	\$ 3,750	\$ 14,165	\$ 12,145	\$ 14,165	\$ 12,087	\$ 10,665	\$ 14,320	\$ 9,815	\$ 8,365
Capital	\$ -	\$ 5,389	\$ -	\$ 30,690	\$ 40,000	\$ 4,076	\$ 40,000	\$ -	\$ 65,000	\$ 123,027
Debt Service	\$ -	\$ 8,968	\$ -	\$ -	\$ 5,200	\$ 2,603	\$ 5,200	\$ 6,499	\$ 5,200	\$ 5,199
Parks & Recreation	\$ 54,140	\$ 28,439	\$ 40,640	\$ 69,655	\$ 85,340	\$ 38,448	\$ 81,340	\$ 48,435	\$ 178,217	\$ 171,336
TOTAL EXPENDITURES	\$ 4,133,781	\$ 1,243,602	\$ 3,327,823	\$ 2,694,595	\$ 2,966,156	\$ 3,315,252	\$ 2,893,804	\$ 1,449,438	\$ 2,976,226	\$ 1,627,906
REVENUE - EXPENDITURES	\$ (1,539,176)	\$ (356,387)	\$ (1,053,443)	\$ (293,272)	\$ (319,434)	\$ 247,129	\$ (273,978)	\$ 608,351	\$ (501,182)	\$ 350,565
	2023	2023	2022	2022	2021	2021	2020	2020	2019	2019
Beginning Fund Balance	\$ 2,677,540	\$ 2,677,540	\$ 2,970,812	\$ 2,970,812	\$ 2,723,683	\$ 2,723,683	\$ 2,115,332	\$ 2,115,332	\$ 1,764,767	\$ 1,764,767
Revenue - Expenditures	\$ (1,539,176)	\$ (356,387)	\$ (1,053,443)	\$ (293,272)	\$ (319,434)	\$ 247,129	\$ (273,978)	\$ 608,351	\$ (501,182)	\$ 350,565
Ending Fund Balance	\$ 1,138,364	\$ 2,321,154	\$ 1,917,369	\$ 2,677,540	\$ 2,404,249	\$ 2,970,812	\$ 1,841,354	\$ 2,723,683	\$ 1,263,585	\$ 2,115,332
	Budget	Unaudited	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual

Conservation Trust Fund 2nd Qtr 2023										
Account Name	2023	2nd	2022	2021		2020		2019		2019
	Budget	Quarter	Budget	2022 Actual	Budget	2021 Actual	Budget	2020 Actual	Budget	Actual
LOTTERY FUND	\$ 15,000	\$ 8,983	\$ 15,000	\$ 19,641	\$ 15,200	\$ 12,890	\$ 13,200	\$ 14,675	\$ 13,200	\$ 16,153
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INTEREST/INVESTMENTS	\$ 30	\$ 97	\$ 30	\$ 43	\$ 30	\$ 29	\$ 30	\$ 21	\$ 30	\$ 31
Revenue	\$ 15,030	\$ 9,081	\$ 15,030	\$ 19,684	\$ 15,230	\$ 12,918	\$ 13,230	\$ 14,696	\$ 13,230	\$ 16,184
Personnel	\$ 9,700	\$ 5,267	\$ -	\$ 7,215	\$ 10,120	\$ -	\$ 10,795	\$ -	\$ 10,795	\$ 5,319
Supplies	\$ 5,000	\$ -	\$ 5,000	\$ 4,066	\$ 5,000	\$ 5,574	\$ 5,000	\$ 3,412	\$ 7,000	\$ 3,969
Capital	\$ -	\$ -	\$ 33,000	\$ -	\$ 10,000	\$ 7,443	\$ -	\$ 6,625	\$ -	\$ -
Expenditures	\$ 14,700	\$ 5,267	\$ 38,000	\$ 11,280	\$ 25,120	\$ 13,017	\$ 15,795	\$ 10,037	\$ 17,795	\$ 9,289
REVENUE - EXPENDITURES	\$ 330	\$ 3,814	\$ (22,970)	\$ 8,404	\$ (9,890)	\$ (98)	\$ (2,565)	\$ 4,659	\$ (4,565)	\$ 6,896
	2023	2023	2022	2022	2021	2021	2020	2020	2019	2019
Beginning Fund Balance	\$ 48,834	\$ 48,834	\$ 40,430	\$ 40,430	\$ 40,528	\$ 40,528	\$ 35,870	\$ 35,870	\$ 28,974	\$ 28,974
Revenue - Expenditures	\$ 330	\$ 3,814	\$ (22,970)	\$ 8,404	\$ (9,890)	\$ (98)	\$ (2,565)	\$ 4,659	\$ (4,565)	\$ 6,896
Ending Fund Balance	\$ 49,164	\$ 52,648	\$ 17,460	\$ 48,834	\$ 30,638	\$ 40,430	\$ 33,305	\$ 40,528	\$ 24,409	\$ 35,870
	Budget	Unaudited	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual

Water Fund 2nd Quarter 2023										
Account Name	2nd Quarter		2020							
	2023 Budget	2023 Actual	2022 Budget	2022 Actual	2021 Budget	2021 Actual	Budget	2020 Actual	2019 Budget	2019 Actual
Revenue	\$ 1,907,316	\$ 755,916	\$ 1,646,300	\$ 1,272,494	\$ 1,676,423	\$ 812,149	\$ 438,126	\$ 467,108	\$ 590,610	\$ 502,828
Personnel	\$ 94,204	\$ 45,425	\$ 87,700	\$ 92,636	\$ 86,923	\$ 104,554	\$ 87,168	\$ 82,048	\$ 95,150	\$ 82,721
Supplies	\$ 14,305	\$ 2,837	\$ 6,105	\$ 8,957	\$ 6,775	\$ 7,439	\$ 6,775	\$ 7,997	\$ 6,775	\$ 3,869
Services	\$ 78,500	\$ 68,689	\$ 84,500	\$ 58,548	\$ 73,400	\$ 58,255	\$ 66,700	\$ 57,793	\$ 53,900	\$ 59,572
Interfund Transfer	\$ 100,000	\$ -	\$ 105,000	\$ -	\$ 156,828	\$ 156,828	\$ 155,660	\$ 155,000	\$ 143,862	\$ 143,862
Debt Service	\$ 86,980	\$ 42,525	\$ 23,716	\$ 200,053	\$ 23,716	\$ 156,312	\$ 23,716	\$ 148,471	\$ 23,716	\$ 135,374
Capital	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ -	\$ 60,000	\$ -	\$ 1,000,000	\$ 27,940
Water Administration	\$ 373,989	\$ 159,475	\$ 307,021	\$ 360,193	\$ 437,642	\$ 483,389	\$ 400,019	\$ 451,308	\$ 1,323,403	\$ 453,337
Supplies	\$ 47,700	\$ 26,175	\$ 40,200	\$ 68,384	\$ 45,200	\$ 49,373	\$ 45,200	\$ 34,535	\$ 37,600	\$ 50,496
Services	\$ 1,000	\$ 1,728	\$ 1,000	\$ 1,773	\$ 1,000	\$ 1,611	\$ 1,000	\$ 455	\$ 1,000	\$ -
Capital	\$ 1,410,816	\$ 64,520	\$ 1,200,000	\$ 2,098	\$ 1,780,000	\$ -	\$ -	\$ -	\$ -	\$ -
Water Plant	\$ 1,459,516	\$ 92,422	\$ 1,241,200	\$ 72,255	\$ 1,826,200	\$ 50,984	\$ 46,200	\$ 34,990	\$ 38,600	\$ 50,496
Supplies	\$ 23,550	\$ 16,140	\$ 18,350	\$ 28,663	\$ 18,300	\$ 16,328	\$ 15,300	\$ 21,711	\$ 15,300	\$ 11,452
Services	\$ 6,500	\$ -	\$ 6,500	\$ 6,496	\$ 6,500	\$ 4,942	\$ 6,500	\$ 10,614	\$ 2,500	\$ 1,633
Capital	\$ 95,000	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 26,500	\$ -	\$ 210,000	\$ 2,346
Water Distribution	\$ 125,050	\$ 16,140	\$ 114,850	\$ 35,159	\$ 24,800	\$ 21,271	\$ 48,300	\$ 32,325	\$ 227,800	\$ 28,516
WATER EXPENDITURES	\$ 1,958,555	\$ 268,037	\$ 1,663,071	\$ 467,607	\$ 2,288,642	\$ 555,644	\$ 494,519	\$ 518,623	\$ 1,589,803	\$ 532,349
REVENUE - EXPENDITURES	\$ (51,239)	\$ 487,879	\$ (16,771)	\$ 804,886	\$ (612,219)	\$ 256,505	\$ (56,393)	\$ (51,516)	\$ (999,193)	\$ (29,522)
	2023	2023	2022	2022	2021	2021	2020	2020	2019	2019
Beginning Fund Balance	\$ 2,987,171	\$ 2,987,171	\$ 2,182,284	\$ 2,182,284	\$ 1,925,779	\$ 1,925,779	\$ 1,977,295	\$ 1,977,295	\$ 2,006,817	\$ 2,006,817
Revenue - Expenditures	\$ (51,239)	\$ 487,879	\$ (16,771)	\$ 804,886	\$ (612,219)	\$ 256,505	\$ (56,393)	\$ (51,516)	\$ (999,193)	\$ (29,522)
Ending Fund Balance	\$ 2,935,932	\$ 3,475,049	\$ 2,165,513	\$ 2,987,171	\$ 1,313,560	\$ 2,182,284	\$ 1,920,902	\$ 1,925,779	\$ 1,007,624	\$ 1,977,295
	Budget	Unaudited	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual

Sewer Fund 2nd Qtr 2023										
Account Name	2023	2nd	2022	2021		2020		2019	2019	
	Budget	Quarter	Budget	2022	Budget	2021	Budget	2020	Budget	2019
		2023		Actual		Actual		Actual		Actual
Revenue	\$ 421,000	\$ 235,388	\$ 360,800	\$ 1,409,361	\$ 314,746	\$ 324,087	\$ 314,626	\$ 270,665	\$ 310,286	\$ 321,981
Personnel	\$ 94,204	\$ 45,165	\$ 87,700	\$ 92,636	\$ 86,923	\$ 104,552	\$ 87,168	\$ 82,048	\$ 95,150	\$ 82,752
Supplies	\$ 7,305	\$ 3,303	\$ 7,305	\$ 3,963	\$ 8,475	\$ 1,284	\$ 7,175	\$ 6,035	\$ 7,175	\$ 5,209
Services	\$ 44,410	\$ 35,186	\$ 42,910	\$ 32,833	\$ 29,410	\$ 31,469	\$ 26,710	\$ 66,163	\$ 68,210	\$ 62,909
Interfund Transfer	\$ 75,000	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
Debt Service	\$ 53,000	\$ 27,487	\$ 53,000	\$ 201,262	\$ 53,000	\$ 200,038	\$ 53,000	\$ 201,138	\$ 53,000	\$ 199,914
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,898	\$ -	\$ 66	\$ -	\$ -
Sewer Administration	\$ 273,919	\$ 111,142	\$ 250,915	\$ 330,694	\$ 237,808	\$ 390,241	\$ 224,053	\$ 405,450	\$ 273,535	\$ 350,784
Supplies	\$ 106,300	\$ 68,763	\$ 75,500	\$ 115,746	\$ 69,500	\$ 92,487	\$ 71,500	\$ 121,403	\$ 70,850	\$ 69,068
Services	\$ 10,000	\$ 8,212	\$ 4,000	\$ 8,229	\$ 4,000	\$ 16,205	\$ 4,000	\$ 19,497	\$ 4,000	\$ 4,881
Capital	\$ -	\$ 4,192	\$ -	\$ 4,071	\$ 20,000	\$ -	\$ 11,000	\$ -	\$ -	\$ -
Sewer Plant	\$ 116,300	\$ 81,167	\$ 79,500	\$ 128,045	\$ 93,500	\$ 108,692	\$ 86,500	\$ 140,900	\$ 74,850	\$ 73,949
Supplies	\$ 5,000	\$ 8,267	\$ 5,000	\$ 2,467	\$ 8,000	\$ 16,232	\$ 4,000	\$ 1,257	\$ 4,000	\$ 2,319
Services	\$ 3,500	\$ 1,733	\$ 3,500	\$ 5,809	\$ 3,500	\$ 5,977	\$ 3,500	\$ 1,356	\$ 2,000	\$ 50
Capital	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,500	\$ -	\$ -	\$ 2,346
Sewer Collection	\$ 8,500	\$ 10,000	\$ 8,500	\$ 8,276	\$ 11,500	\$ 22,210	\$ 7,500	\$ 2,612	\$ 6,000	\$ 2,369
SEWER EXPENDITURES	\$ 398,719	\$ 202,308	\$ 338,915	\$ 467,014	\$ 342,808	\$ 521,143	\$ 318,053	\$ 548,962	\$ 354,385	\$ 427,102
REVENUE - EXPENDITURES	\$ 22,281	\$ 33,080	\$ 21,885	\$ 942,347	\$ (28,062)	\$ (197,056)	\$ (3,427)	\$ (278,297)	\$ (44,099)	\$ (105,121)
	2023	2023	2022	2022	2021	2021	2020	2020	2019	2019
Beginning Fund Balance	\$3,258,896	\$3,258,896	\$2,316,549	\$ 2,316,549	\$2,513,606	\$2,513,606	\$2,791,903	\$2,791,903	\$ 2,954,508	\$ 2,897,024
Revenue - Expenditures	\$ 22,281	\$ 33,080	\$ 21,885	\$ 942,347	\$ (28,062)	\$ (197,056)	\$ (3,427)	\$ (278,297)	\$ (44,099)	\$ (105,121)
Ending Fund Balance	\$3,281,177	\$3,291,977	\$2,338,434	\$ 3,258,896	\$2,485,544	\$2,316,549	\$2,788,476	\$2,513,606	\$ 2,910,409	\$ 2,791,903
	Budget	Unaudited	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual

2023 Capital Improvements Budget

Items that have a useful life of 5 years or more and cost \$5,000 or more

Project	2023	Priority	Fund Source	Dept
Conservation Trust Fund				
Annual Totals	-			
General Fund				
New Building Remodel (2)	400,000	2	C-GF	Public Safety
New Vehicle	60,000	1	C-GF	Public Safety
Fiber Installation (2)	900,000	1	C-GF	Admin
Snow Plow Attachment	10,000	2	C-GF	Streets
Equipment Replacement	18,000	1	C-GF	Streets
Mesa Street Paving	80,000	3	C-GF	Streets
Annual Totals	1,468,000			
Enterprise Fund				
Public Works: Water and Wastewater				
Stormwater Master Plan	60,000	3	C-Ent	Water
Water Tank Replacement (1)	1,410,816	1	C-Ent	Water
Extend Utility Line Hwy 184	90,000	1	C-Ent	Water/Sewer
Raw Water Transmission Line	50,000	2	C-Ent	Water
Annual Totals	1,610,816			
TOTAL-All Departments	3,078,816			
CTF: Conservation Trust Fund	-			
C-GF: Capital Fund-General Fund	1,468,000			
C-Ent: Capital Fund-Enterprise Fund	1,610,816			

2023 Projects List							
Items highlighted in yellow are capital projects NOT included in the budget							
<u>Item</u>	<u>GL#</u>	<u>Status</u>	<u>Department/Division</u>	<u>Est. Cost 2023</u>	<u>Fund</u>	<u>Status</u>	<u>Notes</u>
Hazardous tree program/street trees	1044228		Admin	\$ 5,000	GF		
Town Beautification	1044205		Admin	\$ 5,000	GF	Complete	Flowers
Town Beautification	1044205		Admin	\$ 3,000	GF	Underway	Public Art
Town Hall Deep Clean/Paint	1044299		Admin	\$ 5,000	GF	Not started	When MMO moves to new bldg
Computer Replacement	1044242		Admin	\$ 6,000	GF	Complete	Per equipment replacement schedule
Fiber Infrastructure	1044701		Admin	\$ 900,000	GF	Underway	Phase 3 Water Plant Project
Mancos Valley Chamber	1041350		Legislative	\$ 6,500	GF	Complete	Chamber Operating do we continue?
Boyle Park Porta Johns	1065300		Parks	\$ 3,000	GF	Complete	Boyle Winter
Weed Control	1065300		Parks and Rec	\$ 10,000	GF	Underway	\$6,500 Bee Happy/\$3,500 Advantage Klawn
Town-wide Cleanup	1060291		Streets	\$ 13,000	GF	Underway	2x per year, yard waste 1 x/month May - Sept
Sidewalk Cost Share	1061232		Streets	\$ 7,500	GF		10 sidewalks @ \$750 each
Snow Plow Attachment	1061250		Streets	\$ 10,000	GF		
Mesa St. Paving	1061700		Streets	\$ 80,000	GF		
Equipment Replacement	1061700		Streets	\$ 18,000	GF		Backhoe Lease
ADA Sidewalk Intersections	1061700		Streets	TBD	GF	Underway	work with CDOT
New Building Remodel	1054700		Public Safety	\$ 400,000	GF	Underway	Placeholder, grant dependent
Outdoor Shooting Range	1054250		Public Safety	\$ 2,000	GF	Complete	Airport Property, Staff use only
Firearms	1054250		Public Safety	\$ 5,000	GF	Complete	Rifles/Scopes - year 1 of 3
New MMO Vehicle	1054700		Public Safety	\$ 60,000	GF	Complete	per equipment replacement schedule
Agency Contributions	1041345		Legislative	\$ 12,000	GF	Complete	
		\$ -	Total GF	\$ 1,551,000			
Water Tank/Fiber Project	5173700		Water	\$ 1,410,816	Ent	Underway	Phase 2 - Tank Replacement
Raw Water Transmission Line	5174700		Water	\$ 50,000	Ent		Per SGM EOPC - Engineering Only
Intern Share with Mancos Conservation Dist.	5171340/5276340		Water/Sewer	\$30,000	Ent	Complete	Intern split between water and sewer
Hwy 184 Line Extension	5174700/5278700		Water	\$90,000	ent		split between water/sewer
Main Street Water/Sewer Main Repl.	Split		Water/Sewer	TBD	Ent		Not incl in budget
Stormwater Master Plan	5171700		Water	\$ 60,000	Ent	Underway	
			Total Ent	\$ 1,640,816			

2023 SALES TAX REVENUES BY BUSINESS CATEGORY															
	(1)	Funds received by Town in:													
Business Category	January	February	March	April	May	June									
Lodging	\$ 2,761.16	\$ 2,177.69	\$ 1,539.04	\$ 2,091.95	\$ 2,778.88	\$ 5,033.85									
Retail - Necessities	\$ 45,220.82	34,121.81	\$ 33,209.25	40,328.90	40,044.16	42,908.42									
Utilities	\$ 10,210.93	11,021.71	10,698.72	10,505.96	9,693.49	7,780.56									
Food & Beverage	\$ 13,579.16	15,094.38	11,823.94	16,010.70	22,330.28	21,267.50									
Art	\$ 1,700.01	257.81	362.68	660.28	574.52	475.06									
Services - all other (2)	\$ 12,264.92	9,179.47	10,827.22	10,535.02	11,262.77	11,428.59									
Finance, Ins., Real Estate	\$ 942.36	797.32	1,081.06	838.68	1,538.31	4,873.02									
Wholesale Trade	\$ 4,256.47	2,365.11	2,018.21	1,248.31	956.38	3,147.65									
Ag, Const. & Manufacturing	\$ 4,163.55	2,401.25	2,186.76	2,276.27	1,007.69	5,307.62									
TOTAL	\$ 95,099.38	\$ 77,416.55	\$ 73,746.88	\$ 84,496.07	\$ 90,186.48	\$ 102,222.27									
Business Category	July	August	September	October	November	December	Year-to-date	Percent							
Lodging							\$ 16,382.57	3%							
Retail - Necessities							\$ 235,833.36	45%							
Utilities							\$ 59,911.37	11%							
Food & Beverage							\$ 100,105.96	19%							
Art							\$ 4,030.36	1%							
Services - all other (2)							\$ 65,497.99	13%							
Finance, Ins., Real Estate							\$ 10,070.75	2%							
Wholesale Trade							\$ 13,992.13	3%							
Ag, Const. & Manufacturing							\$ 17,343.14	3%							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 523,167.63	100%							
(1) Month represents timing of receipt from the State of Colorado (approx. 2 month lag from sales month).															
(2) Marijuana has been moved to Services - all other due to the fact that we do not have 3 or more stores in Town limits.															
Month	2015	2016	2017	2018	2019	2020	2021	2022							
January	\$ 31,664.38	\$ 40,791.86	\$ 47,522.92	\$ 60,598.07	\$ 69,879.95	\$ 67,562.99	\$ 109,560.24	\$ 102,249.64							
February	\$ 34,766.90	\$ 33,955.94	\$ 43,783.08	\$ 51,808.31	\$ 49,184.69	\$ 76,409.03	\$ 98,332.86	\$ 84,557.62							
March	\$ 29,541.70	\$ 33,892.44	\$ 41,692.79	\$ 55,070.82	\$ 48,452.25	\$ 65,584.59	\$ 86,569.02	\$ 87,446.61							
April	\$ 33,950.38	\$ 39,833.71	\$ 59,406.37	\$ 57,838.37	\$ 80,925.34	\$ 51,887.54	\$ 106,466.10	\$ 105,631.41							
May	\$ 31,319.61	\$ 47,794.98	\$ 52,562.18	\$ 69,023.57	\$ 64,905.41	\$ 82,385.49	\$ 107,951.64	\$ 90,412.70							
June	\$ 42,490.26	\$ 47,290.69	\$ 60,448.26	\$ 77,127.80	\$ 74,095.61	\$ 91,522.97	\$ 115,348.92	\$ 105,271.37							
July	\$ 47,602.24	\$ 51,078.50	\$ 72,827.14	\$ 79,050.11	\$ 84,869.00	\$ 113,210.97	\$ 112,021.52	\$ 114,071.14							
August	\$ 44,891.55	\$ 62,351.53	\$ 69,750.24	\$ 75,082.26	\$ 88,381.43	\$ 109,611.60	\$ 134,037.74	\$ 112,765.44							
September	\$ 46,709.21	\$ 56,388.35	\$ 75,054.51	\$ 69,407.67	\$ 83,582.66	\$ 105,635.11	\$ 116,393.27	\$ 101,068.96							
October	\$ 50,950.27	\$ 56,792.03	\$ 68,694.08	\$ 90,679.17	\$ 87,369.54	\$ 112,028.95	\$ 123,745.81	\$ 120,384.17							
November	\$ 36,241.26	\$ 52,062.56	\$ 73,084.42	\$ 75,937.37	\$ 77,547.37	\$ 112,476.83	\$ 105,940.58	\$ 96,253.93							
December	\$ 35,369.62	\$ 44,984.17	\$ 58,949.19	\$ 63,767.48	\$ 67,281.73	\$ 95,266.01	\$ 100,396.50	\$ 93,218.06							
	\$ 465,497.38	\$ 567,216.76	\$ 723,775.18	\$ 825,391.00	\$ 876,474.98	\$ 1,083,582.08	\$ 1,316,764.20	\$ 1,213,331.05							