

**Town of Mancos
Board of Trustees Meeting
October 22, 2014
7:00 p.m.**

- A. CALL TO ORDER:** Mayor Rachael Simbeck called the meeting to order at 6:58 p.m.
- B. ROLL CALL:** Present: Mayor Rachael Simbeck, Trustee Queenie Barz, Trustee James Maestas, Trustee Will Stone, Trustee Matthew Baskin, Trustee Michele Black
Absent: Mayor pro tem Todd Kearns

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Town Attorney David Liberman, Marshal John Cox, Public Works Director Robin Schmittel

- C. APPROVAL OF AGENDA:** Trustee Michele Black made the motion to approve the agenda. Trustee Queenie Barz seconded the motion to approve the agenda. Motion passed.

- D. APPROVAL OF MINUTES OF October 8, 2014:** Trustee Queenie Barz made the motion to approve the minutes of October 8, 2014 as written. Trustee James Maestas seconded the motion to approve the minutes. Motion passed.

E. AUDIENCE BUSINESS

- Travis Custer, 8440 Rd 40.25 – presented handout to the Board. He discussed the 10/14/2014 article in the Cortez Journal regarding spraying in the park. He feels the article was incorrect with regard to the safety of pesticide use and the use of organic alternatives. He requested the Board consider alternatives to pesticide when spraying Boyle Park. He offered to provide additional information if the Board wishes.
- Hallie Hallberg, 439 Bauer Ave. – she also requested organic options when treating Boyle Park, especially considering the children in the park.
- The Board entered into discussion regarding the spraying in Boyle Park. At the last meeting, Staff was directed to use current methods in the fall and bring information to the Board at a future meeting. Trustee Matthew Baskin inquired of Mr. Custer if there is a transition period when switching to alternative methods of weed control. Mr. Custer stated that there generally is some type of transition period. He advised that the City of Durango hired a consultant to assist with the transition in their parks. Town Administrator Andrea Phillips inquired as to if the Mancos School District uses organic methods. She advised that during Staff research, no companies responded to our request for bids and information for organic weed control options. Mrs. Hallberg inquired as to if the Town can just not spray at all in the fall. Mr. Custer advised he isn't certified in the spraying of agricultural chemicals, but there is the potential for weed seeding. Mrs. Hallberg inquired as to if the Town would post signs with a longer wait period after the next treatment. Trustee Queenie Barz feels that Staff should move forward with the spraying in the fall and continue discussion through the winter for spring options. Mayor Simbeck polled the Board as to if they want to continue with spraying this fall and research over the winter. Trustee James Maestas would like to continue with the decision from the 10/8/2014 Board meeting. Trustee Michele Black

would like to continue with the decision from the 10/8/2014 Board meeting. Trustee Matthew Baskin would like to continue with the decision from the 10/8/2014 Board meeting. Trustee Will Stone does not want to ever spray pesticide in the park.

F. ANNOUNCEMENTS

- Town Administrator Andrea Phillips advised the Harvest Potluck was successful with between 70 and 120 people attending.
- Town Administrator Andrea Phillips advised that Saturday at 10:00 am artists and students will be painting bear safe containers in Boyle Park for Make a Difference Day.
- Town Administrator Andrea Phillips advised the Town received the TAP grant for the Paths to Mesa Verde trail project. The Town contributed \$20,000 over the next two years for this project.
- The Mancos Marshals Office is now using body cameras.
- Trustee Queenie Barz advised the concert on behalf of Hospice was successful. Their annual pancake supper is on Friday, November 7 at the Cortez Annex.
- Trustee Michele Black thanked the Board for their 2015 contribution to Medicine Horse Center.

G. UNFINISHED BUSINESS

1. Economic Development Brochure
Economic Development Coordinator Chelsea Jones submitted a revised brochure for Board review and discussion. Pioneer Printing quoted \$265.00 for 1,000 tri-fold, color brochures. Mayor Rachael Simbeck requested consistency when using commas. The Board approves of the brochure. Mayor Rachael Simbeck suggested adding the email address info@mancoscolorado.com under contact information. Trustee Queenie Barz suggested removing the reference to the Economic Development Coordinator.

H. NEW BUSINESS

2. Proclamation for National Hospice and Palliative Care Month
Mayor Rachael Simbeck read the Proclamation for National Hospice and Palliative Care Month.
3. Ordinance 692 Series 2014 USDA Bond
The Town has received a commitment from USDA to loan us \$491,000 for our water system improvements project. In order to close on this loan and receive funds, USDA requires the issuance of a revenue bond. The current interest rate is 3.25% with semi-annual payments of \$11,014 beginning six months after the loan closing date. Loan closing is scheduled for November 5, 2014. The blanks in the bond form are intentional and will be completed upon closing and issuance of the bond. Trustee Queenie Barz made the motion to approve Ordinance 692 Series 2014 An Ordinance Of The Town Of Mancos, Colorado, Authorizing The Issuance Of The Town's Water Revenue Bonds In The Aggregate Principal Amount of \$491,000; Providing For The Use Of The Bond Proceeds To Pay The Costs Of The Acquisition And Construction Of Certain Water Facilities; Providing For The Payment Of The Bonds From The Net Revenue Derived From The Operation Of The Town's Water System, And Making Certain Covenants In Connection

Therewith; Providing For The Form, Payment, And Other Details In Connection With The Bonds; Authorizing The Execution Of Certain Documents In Connection With The Bonds; And Declaring An Emergency. Trustee Will Stone seconded the motion. Motion passed unanimously by roll call vote.

4. Fiscal Health Checkup

The town was offered \$3,500 in grant funds from DOLA to engage a consultant to assist in a "fiscal health checkup." The purpose of the program is to identify strengths and weaknesses in the town's financial health and will be useful in future budgeting cycles and will provide insights for long-term financial planning. Trustee Michele Black made the motion to accept \$3,500 in grant funds from DOLA and Engage Clifton Larson Allen as consultant on the town's fiscal checkup project. Trustee Will Stone seconded the motion. Motion passed unanimously by roll call vote.

5. Removal of Hazardous Trees

The Town Tree Board has conducted a town-wide tree survey which identified several hazardous trees that are in need of removal and/or heavy pruning/dead-wooding. Letters were sent to the property owners to ask them if they are interested in participating in the 50/50 cost share program. Four property owners are interested in participating at this time. Town Administrator Andrea Phillips will be meeting with CDOT to discuss the trees in their right of way. The Town received two bids in the amount of \$17,900 and \$20,760 from Tree Tender and SW Certified Arborists respectively. The Mancos Municipal Code states that the property owner adjacent to the tree is responsible for upkeep and the cost of maintenance. The City of Durango and the City of Cortez state that if the tree trunk is in the public right of way, the cities assume all responsibility and cost of the trees. Town Administrator Andrea Phillips is suggesting that the Town assume all responsibility for all trees in the rights of way. She is requesting the Board approve amending the Mancos Municipal Code to reflect this. This item will be placed on a future agenda. Trustee Will Stone made the motion to authorize the Town Administrator to select the low bidder and remove trees through 50/50 matching program and hazardous park trees. Trustee James Maestas seconded the motion. Town Administrator Andrea Phillips asked for direction from the Board with regard to those property owners that don't participate in the 50/50 program. The Board advised her not to move forward with those trees. Town Administrator Andrea Phillips requested Board feedback with regard to Karen Robb's trees. The trees total \$6,500 at her property. The 50/50 program caps out at \$1,000 per tree, so she is asking the cap be removed. Motion passed unanimously by roll call vote. Trustee Michele Black made the motion to remove the \$1,000 limit per tree and make it a true 50/50 matching program for the trees and properties on the bid list. Trustee Will Stone seconded the motion. Motion passed unanimously by roll call vote.

6. Hwy 160/Beech St. Pedestrian Crossing

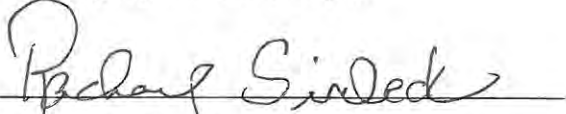
The town recently applied for TAP grant funds through CDOT for the project and the project was approved. Federal funds will pay for 80% of the project. The town must commit the entire project amount up-front, as this is a reimbursement project. The project budget is \$93,459. The Town's cash match is \$18,692. Trustee Matthew Baskin made the motion to accept the grant from CDOT for the Transportation Alternatives Program (TAP) for the pedestrian-safe crossing at Beech St. and Hwy 160 and set aside funds for the project in the amount of \$93,459, 80% of which is reimbursable. Trustee James Maestas seconded the motion. Motion passed unanimously by roll call vote.

K. ITEMS FOR November 12, 2014 AGENDA

- *2015 Proposed Budget*
- *Cancellation of the November 26, 2014 Board Meeting*
- *Boyle Park Recommendations & Survey/Engineering Bids*

L. ADJOURNMENT

Meeting adjourned at 8:29 p.m.

A handwritten signature in black ink, appearing to read "Rachael Simbeck", written over a horizontal line.

Mayor Rachael Simbeck

A handwritten signature in blue ink, appearing to read "Heather Alvarez", written over a horizontal line.

Town Clerk/Treasurer Heather Alvarez