

**Town of Mancos
Board of Trustees Meeting
March 25, 2015
7:00 p.m.**

- A. CALL TO ORDER:** Mayor Rachael Simbeck called the meeting to order at 7:00 p.m.
- B. ROLL CALL:** Present: Mayor Rachael Simbeck, Mayor pro tem Todd Kearns, Trustee Queenie Barz, Trustee James Maestas, Trustee Michele Black, Trustee Matthew Baskin
Absent: Trustee Will Stone

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Town Attorney David Liberman, Parks & Recreation Coordinator Leslie Hopkins-Skala, Marshal John Cox, Streets Supervisor Jeff Watenpaugh

- C. APPROVAL OF AGENDA:** Trustee Queenie Barz made the motion to amend the agenda by adding the water truck discussion as item #3 under unfinished business. Mayor pro tem Todd Kearns seconded the motion to approve the agenda. Motion passed.

- D. APPROVAL OF MINUTES OF March 11, 2015:** Trustee Michele Black made the motion to approve the minutes of March 11, 2015 as written. Trustee James Maestas seconded the motion to approve the minutes. Motion passed.

E. AUDIENCE BUSINESS

None

F. ANNOUNCEMENTS

- Town Administrator Andrea Phillips advised that House of Carpets is installing the new flooring in the Community Center.
- The Water System Improvement Project has begun. Construction crews have mobilized equipment and are on site. The project should be complete by the end of August.
- The development agreement with Family Dollar is being drafted. The buildings on the current site are being removed.
- The Mancos Valley Economic Summit is on Saturday, April 18.
- Boards and Commissions training will be provide by CIRSA on April 29.
- Several members of the Board will meet with the Montezuma County Commissioners on May 4 to discuss the airport property/gravel pit.
- Trustee Queenie Barz advised that the VFW Ladies Auxiliary will be sponsoring the annual Easter Egg hunt on Saturday, April 4.
- Trustee Queenie Barz requested information on how surrounding municipalities handle black mold issues between tenants and property owners.
- Water Rights and Water Law are the topics of discussion at the Board workshop on April 1.

- The Planning Commission has requested Board direction as to whether the Planning Commission should continue research on Accessory Dwelling Units and bring this information to the Board. The Board will discuss this issue at their May workshop.

G. UNFINISHED BUSINESS

1. Capital Planning Discussion

Ken Charles, DOLA Regional Manager, was present at the meeting to present information on the DOLA Capital Asset Inventory Grant. This is a step in the fiscal wellness initiative sponsored by DOLA. The Town has completed the first step with the fiscal checkup. The next step in the process is the Capital Planning Project. The team includes elected officials, staff and the public. This project is funded at 100% by a grant from DOLA. This plan does not include equipment, and the application deadline of April 1 does not apply since DOLA is treating this as an administrative grant. Board directed Staff to move forward with the process for this planning grant. No motion necessary.

2. Organic Options for Town Parks

Dr. Lyn Patrick, ND and Travis Custer were present at this meeting as members of the community focus group. In the fall, the Board directed staff to work with community members to research and review options for alternative, chemical-free methods to care for municipal parks. The group has been meeting since January. They have conducted research with five Colorado communities that currently support a chemical free parks maintenance program. Mr. Custer summarized the report for the Board. The focus group recommends the Town draft, adopt and utilize an Integrated Pest Management (IPM) Plan. Trustee Queenie Barz inquired if Parks & Recreation Coordinator Leslie Hopkins-Skala could be ready by May to begin this process or would we need to wait until the fall. Mr. Custer advised that the Town should focus on a successful IPM Plan which includes long term planning and public education. Trustee Matthew Baskin did request a longer posting time if Boyle Park is going to be chemically treated in the future. Dr. Patrick advised the Board that her main concern is pediatric health. There is a greater movement to protect children from exposure to chemical pesticides. The Board directed Staff to move forward with implementing the short term recommendations in the report. Staff will also investigate local options, possible volunteers and, if possible, obtain quotes from consulting firms to draft an IPM. Product information and cost will also be researched further. Staff will bring this information to a future Board meeting.

3. Water Truck Discussion

The Board approved \$10,000 during the 2015 budget process for the purchase of equipment in the Streets Department. Our current water truck is over 40 years old, the water tank is leaking and the transmission is failing. There is a 3,500 gallon Ford L900 T/A Water Truck available in Cortez at a starting bid of \$5,500. The Town will bid no more than \$9,000. No motion necessary.

4. Ordinance 694 Historic Preservation Board

Public Hearing opened at 8:26 p.m.

No one signed up to speak.

Public Hearing closed at 8:26 p.m.

The Planning Commission has been researching potential preservation code changes since June. A joint workshop with the Board of Trustees was held on September 29 and included Heather Bailey from History Colorado. The Planning Commission has held two public hearings on this ordinance on January 21 and February 18. At its regular meeting on February 18, the Planning Commission voted to recommend approval of Ordinance 694 to the Board of Trustees. The ordinance has been reviewed by the Town Attorney and incorporates his recommended changes. Several Board members expressed concern about Section 16-14-110 with regard to the requirement for the property owner or adjacent property owner being required to consult with the Historic Preservation Board before making changes to their property. Trustee Queenie Barz recommended reviewing the State and National requirements with regard to changes to historically designated properties. Trustee Michele Black requested language be added to clarify the intent of Section 16-14-110 with regard to cataloging existing historic properties. This item will be brought to the April 8, 2015 meeting.

H. NEW BUSINESS

4. Economic Development Update with Chelsea Jones

Chelsea Jones was hired as the town's Economic Development Coordinator last spring. She works 20 hours per week on an hourly basis on business recruitment and retention. She provided an update to the Board on her recruitment efforts so far. In her research, the number one detriment to economic growth in Mancos is lack of available space. No motion necessary.

5. Spring Town Clean Up

Each spring and fall, town staff coordinates a town-wide cleanup. Residents can bring unwanted household items to the Public Works Shop on S. Monte for free disposal. Cost is roughly \$1,500 per cleanup. Town staff takes shifts to work at the cleanup, which is held from Friday morning through Sunday afternoon. The proposed date for the spring cleanup is May 1st – 3rd. Trustee Queenie Barz advised that the E-waste disposal date is May 2 in Cortez this year. She also recommended advertising at least one month before the scheduled date. Hours this spring will be Saturday and Sunday 8:00 a.m. – 5:00 p.m. Mayor pro tem Todd Kearns suggested contacting the Youth Group at the Methodist Church regarding possible volunteers to assist citizens with hauling items. No motion necessary.

6. Chapter 6 Marijuana Proposed Changes

Item tabled until April 8, 2015 meeting.

9. Hwy 160 Corridor Plan Update

Town Administrator Andrea Phillips updated the Board on the progress of this project. A public input session is scheduled for April 23 at 6:00 p.m. at the Mancos Community Center. No motion necessary.

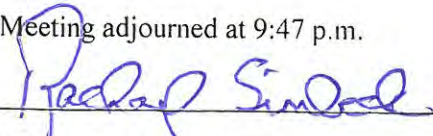
J. ITEMS FOR April 8, 2015 AGENDA

- *Backyard Farming Discussion*
- *The Shop LLC Retail Marijuana License Transfer Public Hearing*
- *Chapter 6 Marijuana Proposed Changes*

- *Ordinance 694 Historic Preservation Board*

K. ADJOURNMENT

Meeting adjourned at 9:47 p.m.



Mayor Rachael Simbeck



Town Clerk/Treasurer Heather Alvarez