

Town of Mancos
Board of Trustees Meeting
April 22, 2015
7:00 p.m.

A. CALL TO ORDER: Mayor Rachael Simbeck called the meeting to order at 7:00 p.m.

B. ROLL CALL: Present: Mayor Rachael Simbeck, Mayor pro tem Todd Kearns, Trustee Queenie Barz, Trustee James Maestas, Trustee Michele Black, Trustee Matthew Baskin, Trustee Will Stone

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Town Attorney David Liberman, Parks & Recreation Coordinator Leslie Hopkins

C. APPROVAL OF AGENDA: Trustee Michele Black made the motion to approve the agenda. Mayor pro tem Todd Kearns seconded the motion to approve the agenda. Motion passed.

D. APPROVAL OF MINUTES OF April 8, 2015: Trustee Queenie Barz made the motion to approve the minutes of April 8, 2015 as written. Trustee James Maestas seconded the motion to approve the minutes. Motion passed.

E. AUDIENCE BUSINESS

- Chip Tuthill, 849 Riverside – read a prepared statement outlining concerns with the mitigation plan submitted to the State by Western Excelsior Corporation. Western Excelsior and Montezuma County will be invited to the May 13 Board meeting to discuss the plan.

F. ANNOUNCEMENTS

- Town Administrator Andrea Phillips advised that an Autumn Blaze Maple was planted in Boyle Park in honor of Arbor Day.
- The Tree Board will be conducting an educational component at Mancos Schools.
- Jason Spruell has been hired as the new Deputy Marshal.
- The Economic Summit was a success. A follow up report will be submitted to the Board.
- The proposed RV park is underway. The US Army Corp of Engineers is requiring floodplain mitigation. They are also working on an access permit with CDOT. Town Administrator Andrea Phillips requested the developer keep the neighbors updated on the project.
- The Family Dollar project is also underway. CDOT issued the access permit, and the Town is waiting for several items on this project.
- The Town clean up is scheduled for May 1 & 2. eWaste may be taken to Cortez that weekend for disposal.
- The agenda included several upcoming meetings and events.
- With regard to the Mold Information Update, this is a landlord/tenant issue.

G. UNFINISHED BUSINESS

1. Plan To Gather Public Input On Animal Guidelines

At the last regular Board meeting, the Board directed the Town Administrator to bring back a plan to gather community feedback on animal ordinances in town. Town Administrator Andrea Phillips offered several options to the Board. She also suggested forming a focus group to assist with drafting of guidelines. She will move forward with this project.

H. NEW BUSINESS

2. Mancos Liquor License Renewal

The liquor license for Mancos Liquor will renew on May 29, 2015. Ryan McKie has submitted his renewal application to the Town for your review. There have been no violations in the past twelve months. The Mancos Marshal's Office has no objections to the renewal. Trustee Will Stone made the motion to approve the liquor license renewal for Mancos Liquor. Trustee Queenie Barz seconded the motion. Motion passed unanimously by roll call vote.

3. First Quarter Financial Review & Work Plan Update

First quarter 2015 financial information and staff work plans were presented for Board review. Town Administrator Andrea Phillips requested feedback from the Board regarding format and depth of information included in the quarterly reports. Mayor pro tem Todd Kearns appreciates the current format. Trustee Matthew Baskin would have no objections to highlighting key items in the report. Trustee Queenie Barz appreciates the detail as it allows her to answer citizen questions. Mayor Rachael Simbeck appreciates the current format because it is very readable. Trustee Michele Black inquired as to how the emergency management table top exercise is proceeding. The exercise is scheduled for June 20, 2015. She also inquired as to the accreditation process is proceeding. Marshal Cox advised that this is a very long term goal of his office. No motion necessary.

4. Strategic Planning Retreat Discussion

The Town Board of Trustees holds an annual strategic planning retreat in the late spring/early summer. The outcome is a report of goals and initiatives for the coming year. These initiatives are taken into account during the budgeting process for the following year and in developing the town work plan for the coming year. The retreat is tentatively scheduled for June 12 & 13.

5. Accessory Dwelling Units Discussion

Planning Chair Cindy Simpson was present at the meeting. The Planning Commission is seeking direction from the Board of Trustees on whether to continue researching the topic of allowing Accessory Dwelling Units (ADUs) in residential zoning districts in town. Currently ADUs are only allowed within mixed use buildings in the Commercial district. Ms. Simpson reviewed the Comprehensive Plan with ADUs in mind. She is requesting guidance from the Board as to if the timing is appropriate to move forward or if the discussion should wait until after the Board has completes their strategic planning retreat. The Board directed the Planning Commission to table this item until after the strategic planning retreat.

Meeting recessed at 8:44 p.m.

Meeting reconvened at 8:53 p.m.

I. EXECUTIVE SESSION – PERSONNEL

Mayor pro tem Todd Kearns made the motion to enter executive session pursuant to C.R.S. 24-6-402(4)(f) for purposes of discussion of a personnel matter. Trustee Michele Black seconded the motion. Motion passed unanimously by roll call vote.

Executive session started at 8:55 p.m.
Executive session ended at 9:20 p.m.

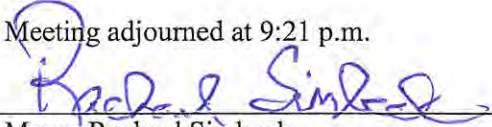
Mayor Rachael Simbeck, Mayor pro tem Todd Kearns, Trustee James Maestas, Trustee Michele Black, Trustee Queenie Barz, Trustee Will Stone, Trustee Mathew Baskin participated. No comments with regard to executive session.

J. ITEMS FOR May 13, 2015 AGENDA


- *Western Excelsior Discussion*
- *Possible Marijuana Discussion*
- *Grievance Appeal Process Update*
- *Citizen Recognition Proclamation*

K. ADJOURNMENT

Meeting adjourned at 9:21 p.m.



Mayor Rachael Simbeck



Town Clerk/Treasurer Heather Alvarez