

**Town of Mancos
Board of Trustees Meeting
January 13, 2016
7:00 p.m.**

A. CALL TO ORDER: Mayor Rachael Simbeck called the meeting to order at 7:00 p.m.

B. ROLL CALL: Present: Mayor Rachael Simbeck, Trustee Will Stone, Trustee Michele Black, Trustee Matthew Baskin, Trustee Queenie Barz
Absent: Mayor pro tem Todd Kearns

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Acting Town Marshal Jason Spruell, Parks and Recreation Coordinator Leslie Hopkins, Town Attorney David Liberman

C. APPROVAL OF AGENDA: Trustee Michele Black made the motion to amend the agenda by adding under New Business Items 8 & 9, A Letter of Support for the Colorado Beautiful Announcement and a Snow Plow For The Public Works Truck. Trustee Queenie Barz seconded the motion to approve the agenda. Motion passed.

D. APPROVAL OF THE MINUTES OF December 9, 2015: Trustee Queenie Barz made the motion to approve the minutes of December 9, 2015 as written. Trustee Michele Black seconded the motion. Motion passed.

E. AUDIENCE BUSINESS

- Regina Roberts, 601 Grand Ave. Mancos – requested clarification regarding snow removal from streets, intersections, corners, etc. She feels the current situation, especially on Grand Ave. and downtown, is dangerous with all the ice.
- Will Stone – addressed the Board as a private citizen. He spoke about the current animal ordinances under consideration. He does not want to rush the decision and have the ordinances be not enforceable.

F. ANNOUNCEMENTS

- Town Administrator Andrea Phillips advised she is now a member of the Mancos Schools Accountability Committee. After the municipal election, they are requesting a Board liaison be appointed.
- Town Administrator Andrea Phillips advised the Main St. Bridge has been rated structurally deficient after an inspection. The Special Highway Committee is requesting the Town be awarded 80% of the approximately \$1 million cost to replace this bridge in the next few years.
- Town Administrator Andrea Phillips reminded everyone the water rates have been increased by \$2.50 per month effective January 1, 2016 per the study completed by RPI in 2013.
- The February Board Workshop will include an Emergency Preparedness discussion.

G. APPOINTMENT OF NEW TRUSTEE

We have three applicants to fill the vacancy left by the passing of Darrel Ellis. Betsy Harrison has withdrawn her letter of interest. Pat Anselmo, Lorraine Becker and Darrold Pickens have submitted letters of interest. After Board interviews, Trustee Queenie Barz made the motion to appoint Lorraine Becker to fill the vacancy. Trustee Will Stone seconded the motion. Motion passed unanimously by roll call vote. Mayor Rachael Simbeck administered the Oath of Office and Lorraine Becker took her seat at the Board table.

H. TREASURER'S REPORT: DECEMBER BILLS AND CLAIMS

Trustee Queenie Barz made the motion to approve the December bills and claims per signed purchase orders. Trustee Matthew Baskin seconded the motion. Motion passed.

I. UNFINISHED BUSINESS

1. Memorial to Darrel Ellis

The Board of Trustees discussed options for a Darrel Ellis memorial item. Options presented included an ornamental bench to be placed in Pioneer Park. Costs ranged from \$575 - \$1,340 for this option. The second option is to plant a tree in Boyle Park with a plaque dedicated to Darrel. Cost for this option is about \$375. Trustee Queenie Barz suggested contacting the Mancos Library to ask if they'd like to participate at some level. After discussion, Trustee Queenie Barz made the motion to plant an ornamental tree and approach the Library to see if they'd like to participate. Trustee Matthew Baskin seconded the motion. Motion passed unanimously by roll call vote.

J. NEW BUSINESS

1. Library Board Appointments

The Mancos Library has submitted a request to the Board to ratify the appointment of Maddie Butcher and Peggy Littlejohn to the Library Board. Trustee Matthew Baskin made the motion to approve the appointment of Maddie Butcher and Peggy Littlejohn to the Mancos Library District Board of Trustees for three year terms to expire in 2018. Trustee Michele Black seconded the motion. Motion passed unanimously by roll call vote.

2. Tree Board Appointments

The Mancos Tree Board consists of five (5) members, at least three (3) of whom are citizens and residents of the Town. Two (2) of the five (5) members may reside within the Mancos Valley, the boundaries of which are defined as being within zip code 81328. Additionally, two (2) Board of Trustee liaisons shall be appointed to the Tree Board as nonvoting members. Current members of the Tree Board include: Victoria Petersen Lewis (Resident)-Chair; three year term expires July 2016, Tulli Kerstetter (Resident)- term up for reappointment, Holly Rankin (Resident)- term up for reappointment, Matthew Besecker (Mancos Valley Resident, Certified Arborist)- term up for reappointment, Vacant, Queenie Barz (non-voting liaison), Michele Black (non-voting liaison). Trustee Michele Black made the motion to appoint Holly Rankin, Tulli Kerstetter to terms ending in January 2018 and Matthew Besecker to a term ending in January 2017. Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call vote.

3. SB152 Opt Out Ballot Question

The Board authorized a resolution ballot language for the April 2016 municipal election to allow the Town to provide telecom services in the future. This will not increase taxes to our citizens. The

proposed ballot language meets the legal requirements under state statute to opt out of SB152. Trustee Matthew Baskin made the motion to approve Resolution 5 Series 2016 A Resolution Setting a SB-152 Ballot Question For The Election To Be Held On April 5, 2016. Trustee Queenie Barz seconded the motion. Motion passed unanimously by roll call vote.

4. Lease Purchase of Town Vehicles

During the 2016 Budget process, the Board budgeted funds for lease-purchase agreements for a new 4WD vehicle for the MMO and for a used half-ton truck for use in the Parks and Recreation Department. Based on a three-year lease the 2016 budgeted amount for the MMO is \$17,330 and \$5,200 for the Parks vehicle. Several options were presented to the Board for review and decision. After discussion, Trustee Queenie Barz made the motion to approve a five year lease purchase for two vehicles and the Marshal's Office and Town Administrator decide on the type of vehicle and the payment remains under \$17,330. Trustee Matthew Baskin seconded the motion. Motion passed unanimously by roll call vote.

5. Columbine Inc Report of Changes

There has been a change in corporate officers for Columbine Inc, owners of Columbine Bar. The ownership changes are: Michael Trejo replacing Pete Cruser, Holly Cruser and Betsy Harrison, Tammy Davison replacing Nova Hankins, Sherri Duran replacing James Law and Dian Law. The new officers are: President Tammy Davison, Secretary Michael Trejo, Treasurer Sherri Duran. Trustee Matthew Baskin made the motion to approve the change of corporate owners and officers for Columbine Inc and authorize the Town Clerk/Treasurer to forward the Report Of Changes and supporting documents to the State. Trustee Michele Black seconded the motion. Motion passed unanimously by roll call vote.

6. Conflict of Interest Discussion

At the December 9 meeting, the Board discussed conflicts of interest for elected officials and there was a need to clarify the policies around this issue.

7. Monthly Administrator Update

Town Administrator Andrea Phillips submitted her January report for Board review/comment. Town Administrator Andrea Phillips advised she is the new Chairperson of the Southwest Colorado Council of Governments.

8. Statement Of Support For Colorado The Beautiful Announcement

The Governor's Office would like to include the Regional Paths to Mesa Verde Trail project is being considered for the Colorado the Beautiful: 16 in 2016 announcement. Town Administrator Andrea Phillips submitted a letter of support for Board review. Trustee Queenie Barz made the motion to authorize the Town Administrator to send the statement of support to the Department of Natural Resources and add Trustee Lorraine Becker to the letter. Trustee Lorraine Becker seconded the motion. Motion passed.

9. Snow Plow For Public Works F-150 Truck

Staff is requesting the Board authorize the purchase of an additional snow plow to be attached to the 2013 F150 Public Works truck to assist with snow removal. Three bids were obtained with the approximate cost being between \$5,000 and \$6,000. This is an unbudgeted item for 2016. Trustee Will Stone made the motion to authorize staff to purchase a snow plow for the public works F150 truck based on best price and availability. Trustee Lorraine Becker seconded the motion. Motion

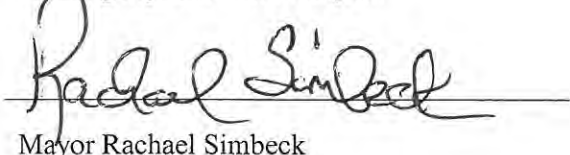
passed unanimously by roll call vote. Town Administrator Andrea Phillips addressed concerns brought up by Regina Roberts during audience business. Town Administrator Andrea Phillips updated the Board with current snow plowing and removal based on the Town's current plan. Staff is researching ways to remove snow by potentially contracting this out. Parks and Recreation Coordinator Leslie Hopkins removes snow in the parks and from the sidewalks with a snow shovel, and she will begin using a snow blower in the near future. Town Administrator Andrea Phillips will ask Maintenance Supervisor Jeff Watenpaugh to contact Regina Roberts directly to discuss this issue.

K. ITEMS FOR January 27, 2016 Agenda

- *2016 Work Plan*
- *2015 Year End Report*
- *Minor Subdivision and Rezoning Request*

L. ADJOURNMENT

Meeting adjourned at 8:52 p.m.

A handwritten signature in black ink, appearing to read "Rachael Simbeck", written over a horizontal line.

Mayor Rachael Simbeck

A handwritten signature in blue ink, appearing to read "Heather", written over a horizontal line.

Town Clerk/Treasurer Heather Alvarez