

**Town of Mancos
Board of Trustees Meeting
February 10, 2016
7:00 p.m.**

A. CALL TO ORDER: Mayor pro tem Todd Kearns called the meeting to order at 6:59 p.m.

B. ROLL CALL: Present: Mayor pro tem Todd Kearns, Trustee Will Stone, Trustee Michele Black, Trustee Matthew Baskin, Trustee Queenie Barz, Trustee Lorraine Becker
Absent: Mayor Rachael Simbeck

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Acting Town Marshal Jason Spruell, Town Attorney David Liberman

C. APPROVAL OF AGENDA: Trustee Matthew Baskin made the motion to amend the agenda by adding Ordinance 712 Series 2016 as item #5 under New Business. Trustee Will Stone seconded the motion to approve the agenda. Motion passed.

D. APPROVAL OF THE MINUTES OF January 27, 2016: Trustee Queenie Barz made the motion to approve the minutes of January 27, 2016 as written. Trustee Lorraine Becker seconded the motion. Motion passed.

E. AUDIENCE BUSINESS

None

F. ANNOUNCEMENTS

- March 2, 7:00 pm: Monthly Workshop
- Trustee Queenie Barz attended the grand opening for Family Dollar
- New signs have been installed in Cottonwood Park designating it as an off leash area
- New snow plow and quad have been purchased and are being used
- A conditional offer of employment as a Deputy Marshal has been extended to Micheal Barnes
- Interviews for the vacant Marshal position have begun
- Tri-City Breakfast will be held in Mancos this month on February 22

G. TREASURER'S REPORT: JANUARY BILLS AND CLAIMS

Trustee Michele Black made the motion to approve the January bills and claims per signed purchase orders. Trustee Queenie Barz seconded the motion. Motion passed unanimously by roll call vote.

H. UNFINISHED BUSINESS

None

I. NEW BUSINESS

1. Mancos Liquor Store Liquor License Renewal
The liquor license for Mancos Liquor will renew on May 29, 2016. Ryan McKie has submitted his renewal application to the Town for your review. There have been no violations in the past twelve months. The Mancos Marshal's Office has no objections to the renewal. Trustee Will Stone made the motion to approve the Mancos Liquor Store Liquor License Renewal. Trustee Matthew Baskin seconded the motion. Motion passed unanimously by roll call vote.
2. Space To Create Program – Intent To Apply
M'Lissa Story was present to provide information for this project. DOLA, Boettcher Foundation, Colorado Creative Industries and other partners are seeking to invest in an affordable housing live/work project for artisans and creatives in the southwest part of the state. The Creative District Steering Committee is supportive of the application and would like to see a project in Mancos. Trustee Will Stone made the motion to support the intent to apply and authorize the Town Administrator to work with the Creative District to file the letter of intent with Colorado Creative Industries. Trustee Matthew Baskin seconded the motion. Motion passed unanimously by roll call vote.
3. Sound Equipment In Board Room
At the Board's request, Staff has been working on improving the sound in the Board Room. The speakers have been moved from the back of the room to the middle of the room to reduce feedback. A quotation was presented to the Board for additional equipment to reduce feedback while amplifying voices so audience members are able to hear comments from the Trustees and Staff. This is the second step in the process after moving the speakers. Future plans include sound baffles or other option to further reduce the echo. After discussion, the Board would like a firm quote to purchase the mixer, feedback eliminator (if still necessary), four boundary mics, cabling allowance, plain black finish rolling rack. This item will be brought to the next meeting.
4. Mayor Voting Discussion
Mancos Municipal Code is conflicting in its provisions on whether the Mayor votes. Information from the Town Administrator and Town Attorney were presented to the Board for review and discussion. Trustee Will Stone would prefer the Mayor not vote unless there is a tie vote or a vote is needed to make up a quorum. Trustee Matthew Baskin prefers the Mayor not vote, but he understands the need for the Mayor to vote in the event of an emergency ordinance, etc. Town Attorney David Liberman advised that there is no option for the Mayor to not vote except in the event of an emergency. Code must read one way or the other. Trustee Lorraine Becker prefers that the Mayor be allowed to vote. Trustee Michele Black prefers the Mayor not vote. Trustee Queenie Barz is undecided. Mayor pro tem Todd Kearns prefers the Mayor not vote. An ordinance clarifying the language to continue the weak Mayor system will be presented to the Board at a future Board meeting and striking the language regarding *Robert's Rules of Order, Revised*.
5. Ordinance 712 Series 2016 Making Amendments to Marijuana Code to Clarify
At the October 14, 2015 regular meeting of the Board of Trustees, the Board voted unanimously to approve Ordinance 701 Series 2015 and Ordinance 702 Series 2015. Both dealt with changes to the regulation of retail marijuana and medical marijuana businesses in town. During a review of approved Ordinance 702 this week, it was discovered that the text in the Land Use Code describing the individual types of licenses allowed in the respective zoning districts was not updated to reflect

the approved license types in 701 in sections 6-7-30(3) and 6-10-30(2) or the table in 702. Trustee Matthew Baskin made the motion to approve Ordinance 712 Series 2016 Making Certain Changes to the Land Use Code of the Town of Mancos Concerning the Regulation of Medical Marijuana Businesses and Retail Marijuana Establishments within the Town of Mancos, And Declaring An Emergency Therefore. Trustee Will Stone seconded the motion. Motion passed unanimously by roll call vote.

6. Monthly Administrator Update

Town Administrator Andrea Phillips submitted her February report for Board review/comment.

J. ITEMS FOR February 24, 2016 Agenda

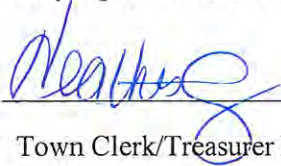
- *Emergency Declaration Ordinance and Emergency Operations Plan (EOP)*
- *Preliminary Plat for Paquin-Albert Subdivision and Ordinance 711: Zoning Amendment*
- *Mayor Voting Ordinance*
- *Board Room Sound Equipment*
- *Fee In Lieu Resolution*

K. ADJOURNMENT

Meeting adjourned at 8:08 p.m.



Mayor pro tem Todd Kearns



Town Clerk/Treasurer Heather Alvarez