

**Town of Mancos
Board of Trustees Meeting
April 27, 2016
7:00 p.m.**

A. CALL TO ORDER: Mayor Rachael Simbeck called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL: Present: Mayor Rachael Simbeck, Mayor pro tem Todd Kearns, Trustee Will Stone, Trustee Michele Black, Trustee Matthew Baskin, Trustee Queenie Barz, Trustee Lorraine Becker

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittell, Maintenance Supervisor Jeff Watenpaugh, Acting Town Marshal Jason Spruell, Town Attorney David Liberman

D. APPROVAL OF AGENDA: Mayor pro tem Todd Kearns made the motion to amend the agenda by adding Item #L Executive Session Personnel - Marshal Hiring. Trustee Queenie Barz seconded the motion to amend the agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF April 13, 2016: Trustee Queenie Barz made the motion to approve the minutes of April 13, 2016. Trustee Matthew Baskin seconded the motion. Motion passed.

F. AUDIENCE BUSINESS

None

G. ANNOUNCEMENTS

- Town Administrator Andrea Phillips advised that Smithsonian Magazine named Mancos as #3 on the 2016 list of places to visit.
- CML Annual Conference is in June.
- CML Spring Outreach is May 18 in Durango this year.
- May 4 at 7:00 p.m. is the Monthly Board Workshop
- May 18 at 5:30 p.m. Tami Tanoue from CIRSA will provide Board training

H. SWEAR IN NEWLY ELECTED OFFICIALS

Outgoing Mayor Rachael Simbeck swore in newly elected Mayor Ellen "Queenie" Barz, Trustee Matthew Baskin, Trustee Lorraine Becker, Trustee Craig Benally, Trustee Fred Brooks, Trustee Ed Hallam

Meeting recessed at 7:11 p.m.
Meeting resumed at 7:28 p.m.

I. UNFINISHED BUSINESS

None

J. NEW BUSINESS

1. Appointment of Mayor pro tem

The Board of Trustees needs to appoint a Mayor pro tem to preside over Board meetings in the event the Mayor is absent. This is done by motion, second and roll call vote. Trustee Lorraine Becker made the motion to appoint Matthew Baskin as Mayor pro tem. Trustee Craig Benally seconded the motion. Motion passed unanimously by roll call vote.

2. Appoint Town Officers

Due to the election of a new Board of Trustees, CRS 31-4-304 requires the re-appointment of the Town Administrator, Town Clerk/Treasurer, Town Attorney and Interim Town Marshal, if the Board chooses to do so. This may be done by motion, second and roll call vote. Mayor pro tem Matthew Baskin made the motion to reappoint Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Town Attorney David Liberman and Interim Town Marshal Jason Spruell. Trustee Michele Black seconded the motion. Motion passed unanimously by roll call vote.

3. Resolution 12 Series 2016 Appointment of Municipal Judge & Substitute Municipal Judge

Colorado Revised Statute 31-4-304 requires that the Mancos Municipal Judge be reappointed after each election, if the Board so chooses. Mayor pro tem Matthew Baskin made the motion to approve Resolution 12 Series 2016 A Resolution Appointing Mancos Municipal Judge and Substitute Mancos Municipal Judge. Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call vote.

4. Arbor Day Proclamation

Mayor Queenie Barz read the Proclamation In Support of Arbor Day.

5. Mancos Brewing Company LLC Renewal & Report of Changes

The liquor license renewal for Mancos Brewing Company LLC is May 26, 2016. Kathy Hands brought in the renewal application for your review. The business will also be adding two managers and expanding their outdoor patio diagram. The Mancos Marshal's Office has no objections to these items. Trustee Michele Black made the motion to approve the liquor license renewal for Mancos Brewing Company LLC. Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call

vote.

6. Soft Starters On Lagoons At Wastewater Treatment Plant
Public Works Director Robin Schmittel submitted a request to purchase and replace current motor starters for the lagoon blowers from Cortez Electric. Mayor pro tem Matthew Baskin made the motion to purchase and replace current motor starters for the lagoon blowers from Cortez Electric at a cost not to exceed \$4,140. Trustee Fred Brooks seconded the motion. Motion passed unanimously by roll call vote.
7. Resolution 11 Series 2016 Countywide Hazard Mitigation Plan Adoption
For the past year, a countywide effort led by Paul Hollar of the Montezuma County Emergency Management Office has focused on hazard mitigation planning. The county, Cortez, Mancos, and Dolores were all participants in this project. The plan addresses threats of natural disasters such as flood, fire, and winter storms and provides actions that the partners can take to mitigate, or lessen, the impact of these hazards. Trustee Lorraine Becker made the motion to pass Resolution 11 Series 2016 Adopting the Hazard Mitigation Plan for the Town of Mancos. Mayor pro tem Matthew Baskin seconded the motion. Motion passed unanimously by roll call vote.
8. First Quarter Financial and Activities Review
First Quarter 2016 Financial Reports and Activities Reports were submitted to the Board for review and discussion.
9. Committee Appointments
Information on boards and committees was submitted for Board review. Liaisons are typically appointed from the Board of Trustees to various internal and external committees. Appointments will be made a future meeting based on member interest.

K. ITEMS FOR May 11, 2016 Agenda

- *Cottonwood Park GOCO Grant Agreement*

L. EXECUTIVE SESSION PERSONNEL – Marshal Recruitment Process

Trustee Michele Black made the motion to enter executive session personnel for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of any elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Trustee Ed Hallam seconded the motion. Motion passed.

Executive session started at 8:05 p.m.

Executive session ended at 8:29 p.m.

Mayor Queenie Barz, Mayor pro tem Matthew Baskin, Trustee Lorraine Becker, Trustee

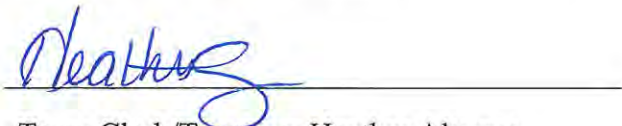
Michele Black, Trustee Craig Benally, Trustee Fred Brooks, Trustee Ed Hallam, Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Town Attorney David Liberman participated. No comments with regard to executive session.

M. ADJOURNMENT

Meeting adjourned at 8:27 p.m.



Mayor Ellen "Queenie" Barz



Town Clerk/Treasurer Heather Alvarez