

**Town of Mancos  
Board of Trustees Meeting  
May 25, 2016  
7:00 p.m.**

**A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:05 p.m.

**B. PLEDGE OF ALLEGIENCE**

**C. ROLL CALL:** Present: Mayor Queenie Barz, Trustee Craig Benally, Trustee Lorraine Becker, Trustee Fred Brooks, Trustee Michele Black, Trustee Ed Hallam

**Absent:** Mayor pro tem Matthew Baskin

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittl, Town Marshal Jason Spruell, Town Attorney David Liberman

**D. APPROVAL OF AGENDA:** Trustee Lorraine Becker made the motion to amend the agenda by adding the resignation of Matthew Baskin as item #4 under New Business. Trustee Ed Hallam seconded the motion to approve the amended agenda. Motion passed.

**E. APPROVAL OF THE MINUTES OF May 11, 2016:** Trustee Lorraine Baskin made the motion to approve the minutes of May 11, 2016. Trustee Michele Black seconded the motion to approve the minutes. Motion passed.

**F. AUDIENCE BUSINESS**

None

**G. ANNOUNCEMENTS**

- Town Administrator Andrea Phillips advised the Town cleanup is this Friday and Saturday, June 3 and 4.
- Town Administrator Andrea Phillips advised this the Town's 20<sup>th</sup> year as a Tree City through the Arbor Day Foundation.
- Town Administrator Andrea Phillips advised the Western Excelsior committee had their fourth meeting on May 24, 2016. Western Excelsior is making progress toward their goals.
- Town Administrator Andrea Phillips provided an update on the Paths to Mesa Verde Trail Project. Proposals from planning and engineering firms are due June 3, 2016.
- Mayor Queenie Barz advised the VFW will hold a memorial service at the cemetery at 11:00 a.m. on May 30, 2016.

- A joint meeting with the Board of Trustees and the Planning Commission regarding livestock will be held on June 1, 2016 at 7:00 p.m. at Town Hall.
- The Board retreat is being held Saturday, July 9, 2016.

**H. PROCLAMATION FOR SRI CHINMOY ONENESS-HOME PEACE RUN**

Mayor Queenie Barz read the Proclamation for Sri Chinmoy Oneness-Home Peace Run. Trustee Lorraine Becker will present the proclamation on May 26, 2016 at 9:00 a.m. at Town Hall.

**I. UNFINISHED BUSINESS**

1. Carriage Contract Information-FYI

At the last meeting, Trustee Becker requested additional information about the town's contract for "carriage" of municipal and industrial water through the Mancos Project. The current contract was executed in 2006 and is in effect until December 31, 2045.

**J. NEW BUSINESS**

1. Appointment to Planning & Zoning Commission

Perry D. Lewis has submitted a letter of interest to serve as a regular member of the Commission. Due to resignations, Mr. Lewis will fill a vacancy for a term ending in April of 2017. Trustee Michele Black made the motion to appoint Perry D. Lewis as a regular member of the Planning and Zoning Commission for a one year term ending in April of 2017. Trustee Fred Brooks seconded the motion. Motion passed unanimously by roll call vote.

2. 2015 Financial Audit

Chris Majors from Majors and Haley attended to present the 2015 Financial Audit to the Board of Trustees. Trustee Ed Hallam made the motion to approve the 2015 Financial Audit. Trustee Craig Benally seconded the motion. Motion passed unanimously by roll call vote.

3. Mancos FoodShares Proposal

A group called Mancos FoodShares, which has non-profit status through Mancos Valley Resources (MVR), is seeking space to provide food for those in need in the Mancos Valley community. They are seeking a space to store food commodities and to prepare food in a commercial kitchen. Gretchen Groenke and Betsy Harrison were present at the meeting to discuss their proposal with the Board. They are proposing to enter into a lease with the Town to utilize the Community Center to maintain a food pantry, host the USDA commodities distribution, act as a site for donated food, use the commercial kitchen, supply meals to community members and several other programs. Ms. Groenke proposed that they would partner with the Town to allow a certain

number of Town events. Trustee Ed Hallam inquired as to if karate would continue in the Community Center. Ms. Groenke suggested moving karate to the Mt. Lookout Grange for classes. Mayor Queenie Barz inquired as to if the terms of the grants used at the Community Center would allow us to enter into a lease with one group. Staff will research this issue. Trustee Lorraine Becker advised that there are several groups that use the Community Center, and she questioned how the commodities would be secured. Ms. Groenke is suggesting using the closets that currently house the tables and chairs. Ms. Groenke is suggesting a one year lease. Trustee Fred Brooks is concerned that a one year lease is too long, and he suggested a six month lease. Trustee Fred Brooks inquired as to who will provide insurance. Betsy Harrison advised that MVR will provide liability insurance and name the Town as additional insured. Ms. Groenke inquired as to when the Town will make a decision. This item will be brought to the June 8, 2016 Board meeting for additional discussion.

4. Resignation of Matthew Baskin

Matthew Baskin has submitted a letter of resignation from the Board due to other commitments. The Town has 60 days to fill the vacancy by appointment. The Board is very sad to see him go as he was an excellent member. Trustee Lorraine Becker made the motion to accept the letter of resignation from Matthew Baskin and directed Staff to advertise for letters of interest. Trustee Craig Benally seconded the motion. Motion passed unanimously by roll call vote.

5. Appointments of Board Members to Committees

After discussion, the following was decided:

- Planning Commission – Mayor Queenie Barz, Trustee Ed Hallam
- Design Review Board – Trustee Michele Black
- Tree Board – Trustee Lorraine Becker, Trustee Michele Black
- Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – Town Administrator Andrea Phillips as primary, Trustee Ed Hallam as alternate
- Southwest Colorado Council of Governments (SWCCOG) – Town Administrator Andrea Phillips as primary, Mayor Queenie Barz as alternate
- Region 9 Economic Development District – Town Administrator Andrea Phillips as primary, Trustee Craig Benally as alternate
- Montezuma Community Economic Development Association – Trustee Fred Brooks
- Mancos Trails Group – Trustee Michele Black
- Mancos Days Planning Committee – Trustee Lorraine Becker
- Mancos Schools Accountability Committee – Trustee Craig Benally
- Western Excelsior Committee – Trustee Fred Brooks

Mayor Queenie Barz advised that the committee members should be prepared to bring information from these committee meetings back to the Board of Trustees. Future agendas will include a section for Committee Reports.

6. Development Services Presentation

As a requirement to complete the Colorado Certified Public Manager program, the Town Administrator is required to select a capstone project and to present it to the Board of Trustees.

7. Resolution 14 Series 2016 GOCO Grant Agreement for Cottonwood Park

The Town applied for and was awarded \$41,866 from GOCO for enhancements to Cottonwood Park. Improvements include new trail surfaces, construction of a trail segment and spur, additional seating, signage, fencing and trash containers. The total project budget is \$59,896. Trustee Ed Hallam made the motion to approve Resolution 14 Series 2016 Supporting the Agreement Between the Town of Mancos and the State Board of the Great Outdoors Colorado Trust Fund. Trustee Craig Benally seconded the motion. Motion passed unanimously by roll call vote.

8. Fiber/Broadband Update

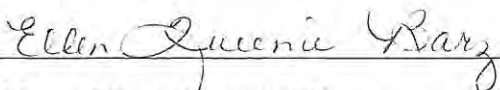
A staff report was submitted to the Board for information regarding recent developments for fiber/broadband access in Montezuma County.

**K. ITEMS FOR June 8, 2016 Agenda**

- *May Bills and Claims*
- *Mancos FoodShares Proposal*
- *Appointment of Mayor pro tem*
- *Monthly Administrator Report*

**L. ADJOURNMENT**

Meeting adjourned at 8:20 p.m.

  
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Mayor Ellen "Queenie" Barz

  
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Town Clerk/Treasurer Heather Alvarez