

Town of Mancos
Board of Trustees Meeting
June 8, 2016
7:00 p.m.

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:03 p.m.

B. PLEDGE OF ALLEGIENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Trustee Craig Benally, Trustee Lorraine Becker, Trustee Fred Brooks, Trustee Michele Black, Trustee Ed Hallam

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Town Marshal Jason Spruell, Parks Manager Terry Jennings

D. APPROVAL OF AGENDA: Trustee Lorraine Becker made the motion to approve the agenda. Trustee Michele Black seconded the motion to approve the agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF May 25, 2016: Trustee Lorraine Becker made the motion to approve the minutes of May 25, 2016. Trustee Fred Brooks seconded the motion to approve the minutes. Motion passed.

F. AUDIENCE BUSINESS

None

G. ANNOUNCEMENTS

- The Trustee retreat is July 9 from 8:00 a.m. to 3:00 p.m.
- Town Administrator Andrea Phillips advised the Board table has been refurbished at a cost of about \$400.
- There was a water main break at Bauer and 2nd Ave. Public Works staff worked until about 2:30 a.m. fixing the break. There are two other minor breaks that are under repair.
- The Town clean up netted about 60 loads and 25 scrap tires.
- Georgette Welage has been with the Town for 20 years this month.
- Marshal Jason Spruell advised the new vehicles should be delivered within two to three weeks.
- Marshal Jason Spruell thanked the Dolores Fire Department for donating four VHF radios to the Mancos Marshal's Office. Trustee Queenie Barz requested a thank you card from the Board be sent to the Dolores Fire Dept.
- Marshal Jason Spruell gave the Board an update on the department training.

H. COMMITTEE REPORTS

1. Planning & Zoning Commission – no report
2. Design Review Board – meeting cancelled
3. Tree Board – no report
4. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – no report
5. Southwest Colorado Council of Governments (SWCCOG) – next meeting is in July
6. Region 9 Economic Development District – no report
7. Montezuma Community Economic Development Association – next meeting is Tuesday
8. Mancos Trails Group – no report
9. Mancos Days Planning Committee – schedule of events is being finalized, vendors are being confirmed, entertainment is being planned, poster and rack cards are being ordered, next meeting is June 22 at 5:30 p.m.
10. Mancos Schools Accountability Committee – no report
11. Western Excelsior Committee – Trustee Fred Brooks reported there is difficulty with air monitoring and the State, a tour of the plant highlighted changes being made to control dust

I. TREASURER’S REPORT: MAY BILLS AND CLAIMS

Trustee Michele Black made the motion to approve the May bills and claims per signed purchase orders. Trustee Craig Benally seconded the motion. Motion passed unanimously by roll call vote.

J. UNFINISHED BUSINESS

1. Appointment of Mayor pro tem
 Due to Matthew Baskin’s resignation, the Board of Trustees needs to appoint a Mayor pro tem to preside over Board meetings in the event the Mayor is absent. Trustee Lorraine Becker made the motion to appoint as Fred Brooks Mayor pro tem. Trustee Craig Benally seconded the motion. Motion passed unanimously by roll call vote.
2. Mancos FoodShares/Community Center Information
 This is an item from the May 25, 2016 Board meeting. The Board directed Staff to research history on the Community Center. The Town received a grant in the amount of \$150,000 through the DOLA CDBG program in 2003 to renovate the Community Center. There are no longer any requirements the Town must meet based on the CDBG grant. At the June 1, 2016 Board workshop, Staff was asked to research usage guidelines from the 1990s. We were able to locate a Mission Statement and Mancos Recreation Center Usage Guidelines. These were included in the packet for Board review. Staff did locate the original transfer agreement between the Town of Mancos and Mancos Colorado Days Association for the Community Center, which was included in the packet for Board review. This has been submitted to the Town Attorney for review and decision to be sure the Town does not violate any existing agreements. Town Attorney David Liberman is out of the office, so this information will be available for the July 13, 2016 Board meeting. Trustee Fred Brooks inquired as to if the lease is approved, would the public still be able to

use the community center? Town Administrator Andrea Phillips advised that this hasn't been decided yet. Trustee Ed Hallam stated we should have this discussion after receiving advice from our attorney. Trustee Lorraine Becker inquired as to if the food could be locked up separately rather than using the closets at the Community Center? Gretchen Groenke stated that they are proposing to lease the community center exclusively, the public would no longer be able to use the community center. This item will be brought to the July 13, 2016 meeting for further discussion.

K. NEW BUSINESS

1. New Millenium LLC Retail Marijuana Applications Public Hearing Public Hearing opened at 7:27 p.m.

The Board inquired as to if jobs will be created. Mr. and Mrs. Garcia have posted job opportunities at this location. They will also be leasing out the unused space in the building to outside entities.

Donna Schmittel, 116 Sunset, Mancos – she spoke against the issuance of this license. Mrs. Schmittel advised that she has a list of people who signed against this business. She feels that there will be people moving out of Town. She is very allergic, and she may have to move as well. She is against the odor generated by marijuana.

Trustee Fred Brooks expressed concern regarding the odor issue. Mr. and Mrs. Garcia advised that they do not have odor issues at their business in Cortez. They have an engineer who is working on the filtration issue. Mr. and Mrs. Garcia advised they are only growing female plants, so pollen will not be an issue. Trustee Ed Hallam inquired of Mrs. Schmittel as to if her ailment is documented. Mrs. Schmittel advised it is not at this time, but she is planning to visit her physician. Trustee Fred Brooks asked Mr. and Mrs. Garcia for the location of their business in Cortez. Mr. and Mrs. Garcia advised The Medicine Man is located at 310 E. Main St, Cortez, Colorado.

Public Hearing closed at 7:38 p.m.

Staff received all required applications, fees and supporting documentation from New Millenium LLC on May 20, 2016. After review, the Town Clerk/Treasurer and Town Marshal have no objections to the application. The State has also received all information and is currently reviewing the applications. Trustee Ed Hallam made the motion to approve the Retail Marijuana Products Manufacturer and Retail Marijuana Cultivation Tier 1 applications from New Millenium LLC with the following conditions: 1) Approval of the required State licenses, 2) Compliance with Zoning Development requirements, 3) Compliance with conditions set by the Planning Commission at the February 17, 2016 meeting, 4) Issuance of a final Certificate of Occupancy by the Building Inspector. Trustee Fred Brooks seconded the motion. Motion passed with Trustee Michele Black voting against.

2. Olio LLC Liquor License Renewal

The liquor license for Olio will renew on July 8, 2016. Jason Blankenship has submitted the renewal application to the Town for your review. There have been no violations in the past twelve months. The Mancos Marshal's Office has no objections to the renewal. Trustee Ed Hallam made the motion to approve the renewal of the Olio Liquor License and authorize the Town Clerk to send the application to the State. Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call vote.

3. Resolution 15 Series 2016 Parks Vehicle Purchase

During the 2016 Budget discussions, the Board authorized the purchase of a new Parks vehicle to replace the existing 1991 Ford Ranger. The funds were authorized out of the Conservation Trust Fund. We are suggesting the funds be appropriated from the General Fund to allow the use of the truck in departments other than the Parks Dept. in the event the vehicle is needed to plow snow, etc. Parks Manager Terry Jennings solicited and received eight bids. The least expensive option is the 2016 Ford F150 6 cylinder regular cab at \$23,015. Community Banks of Colorado quoted financing for a three year term at 2.57% interest with annual payments of \$7,995.80 and a five year term at 2.66% interest with annual payments of \$4,931.16. The Board would prefer the Town purchase a crew cab truck. Staff will obtain updated financing information and bring this to the next meeting.

4. Ordinance 716 Series 2016 Cable Franchise Renewal

The franchise agreement is expiring on June 13, 2016. With this renewal, we are extending the cable franchise to June 13, 2021 with an optional five year extension. Trustee Fred Brooks made the motion to approve Ordinance 716 Series 2016 An Ordinance Amending And Extending Ordinance 668 Series 2013 Granting A Franchise To Construct, Operate and Maintain A Cable Television System In The Town Of Mancos, Colorado To Bresnan Communications, LLC, l/k/a Charter Communications. Trustee Michele Black seconded the motion. Motion passed unanimously by roll call vote.

5. Cottonwood Park

At the June 1, 2016 Board workshop, Trustee Michele Black requested this item be placed on the June 8, 2016 agenda for discussion and possible action. Cottonwood Park is overgrown with foxtails, cheatgrass and pennycress. Trustee Michele Black understands that Cottonwood is an organic park, but the weeds mentioned above are harmful to dogs now that the park is being used as an off leash dog park. She feels we need to use non-organic methods of weed control at this time. Town Administrator Andrea Phillips advised that there are community members and past Board members who are strongly against spraying chemicals to control weeds. There was an Integrated Pest Management Plan adopted by the Board last year. Town Administrator Andrea Phillips advised that if the Board directs staff to spray Cottonwood Park that the area should be cordoned off and notices posted. Trustee Queenie Barz reminded the Board that Boyle Park was the main concern of citizens. She stated if the weeds in the sports field are not able to be managed organically, the Town may need to spray. Trustee Fred Brooks is concerned about the impact of these weeds on dogs in Cottonwood Park. Trustee Ed Hallam stated that

organics are a wonderful concept, but it is very difficult to maintain a truly organic, weed free park. The weeds in Cottonwood Park are aggressive, and he feels the Town does not have the capability of managing these in a fully organic manner. Trustee Lorraine Becker feels the Town must do whatever needs to be done get the weeds under control. Once the weeds are under control, the Town can attempt to manage them organically. Trustee Michele Black understands the Town vision and intent, but she feels these weeds should be handled quickly. Trustee Craig Benally is concerned that the amount of man power required to handle the weeds organically isn't working out for the Town. Town Administrator Andrea Phillips advised the Integrated Pest Management Plan was just adopted in June 2015, so the Town needs time to work the plan organically. The Board directed Staff to spray Cottonwood Park as soon as possible. Signs and closure notices will be put about at least a week prior to spraying. Boyle Park will be discussed at a future meeting.

6. Wastewater Treatment Plant Update

Public Works Director Robin Schmittel submitted an update on the wastewater treatment plant for Board review. Scott Rodgers, principal engineer for Aqua Engineering, visited the wastewater treatment plant. He offered a few suggestions, which were included in the Board packet. Souder Miller and Associates and Aqua Engineering are negotiating with Aquarius on the Town's behalf. The Town has increased grease trap inspections to quarterly inspections in an attempt to further reduce grease issues at the plant.

7. Monthly Administrator Report

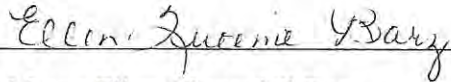
Town Administrator Andrea Phillips submitted her June report for Board review and discussion.

L. ITEMS FOR June 22, 2016 Agenda

- *Backflow prevention program*
- *Appointment of new Board member*
- *Parks Vehicle Acquisition*

M. ADJOURNMENT

Meeting adjourned at 8:44 p.m.



Mayor Ellen "Queenie" Barz



Town Clerk/Treasurer Heather Alvarez