

**Town of Mancos
Board of Trustees Meeting
July 13, 2016
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIENCE

Mayor Queenie Barz called for a moment of silence to honor law enforcement.

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Craig Benally, Trustee Lorraine Becker, Trustee Ed Hallam, Trustee Cindy Simpson

Absent: Trustee Michele Black

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittell, Town Marshal Jason Spruell, Town Attorney David Liberman

D. APPROVAL OF AGENDA: Mayor pro tem Fred Brooks made the motion to amend the agenda by moving the National Day of the Cowboy Proclamation to Item I after Treasurer's Report. Trustee Cindy Simpson seconded the motion to amend the agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF June 22, 2016: Trustee Lorraine Becker made the motion to approve the minutes of June 22, 2016. Mayor pro tem Fred Brooks seconded the motion to approve the minutes. Motion passed.

F. AUDIENCE BUSINESS

None

G. ANNOUNCEMENTS

- Town Administrator Andrea Phillips advised the Town has hired Shawnee Watenpaugh as a Deputy Marshal. She will be sworn in on July 27, 2016. We are still advertising to fill a third Deputy Marshal position.
- The Cottonwood Park GOCO project has begun.
- Mancos Days Queen's Quilt is hanging in Dolores State Bank.
- Staff is researching the purchase of t-shirts and name tags for the Board.

H. TREASURER'S REPORT: JUNE BILLS AND CLAIMS: Trustee Cindy Simpson made the motion to approve the June bills and claims as presented. Mayor pro tem Fred Brooks seconded the motion. Motion passed.

I. NATIONAL DAY OF THE COWBOY PROCLAMATION

Mayor Queenie Barz read the National Day of the Cowboy Proclamation.

J. COMMITTEE REPORTS

1. Planning & Zoning Commission – No report.
2. Design Review Board – Meeting cancelled due to lack of items.
3. Tree Board – No report.
4. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – No report.
5. Southwest Colorado Council of Governments (SWCCOG) – SCAN network is under discussion. NeoFiber has been retained to consult on this project. 2017 planning has begun, there is discussion regarding bringing 4Core under the SWCCOG.
6. Region 9 Economic Development District – No report.
7. Montezuma Community Economic Development Association – Broadband planning and sales tax increase discussions are underway. The Town will be asked to pass a resolution of support. The Ballot question should be ready by September 7. A Q&A will be held on August 11 at 6:00 p.m. at the Mancos Library. MCEDA will be holding a retreat in September.
8. Mancos Trails Group – they are working on Cottonwood Park.
9. Mancos Days Planning Committee – last meeting before the event will be July 27 at 5:30 p.m.
10. Mancos Schools Accountability Committee – No report.
11. Western Excelsior Committee – received air monitoring equipment bids, Fred Christiansen advised the final piece for the cyclone is being installed this weekend.

K. UNFINISHED BUSINESS

1. Executive Session – Solicit Legal Advice on Community Center Lease to Mancos FoodShares

Trustee Ed Hallam made the motion to go into executive session for a conference with the Town Attorney for purposes of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b). Trustee Lorraine Becker seconded the motion. Motion passed.

Executive session started at 7:20 p.m.

Executive session ended at 7:43 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Craig Benally, Trustee Lorraine Becker, Trustee Ed Hallam, Trustee Cindy Simpson, Town Administrator Andrea Phillips, Town Attorney David Liberman, Town Clerk/Treasurer Heather Alvarez participated. Mayor pro tem Fred Brooks feels we have an obligation to the

community to leave the Community Center available for citizen use. Trustee Lorraine Becker agrees. Trustee Cindy Simpson agrees that the intent of the agreement was to leave the Community Center available for public use. Trustee Ed Hallam agrees that it would be a hardship to find an alternate Community Center location if the current space was leased exclusively to Mancos FoodShares. Trustee Craig Benally agrees with Trustee Cindy Simpson. Mayor Queenie Barz agrees with all comments.

L. NEW BUSINESS

1. Resolution 16 Series 2016 Financial Authorization

Due to the recent appointment of Fred Brooks as Mayor pro tem, it is necessary to update the signature cards on our active accounts at Dolores State Bank, particularly the operating checking accounts for the General and Enterprise Funds. Trustee Lorraine Becker made the motion to approve Resolution 16 Series 2016 A Resolution Approving Authorization for Mayor Ellen “Queenie” Barz, Mayor pro tem Fred Brooks, Town Administrator Andrea Phillips and Town Clerk/Treasurer Heather Alvarez To Sign On Town of Mancos Checking/Operating Accounts and Approving Town Administrator Andrea Phillips and Town Clerk/Treasurer Heather Alvarez To Sign On All Other Town of Mancos Accounts. Trustee Cindy Simpson seconded the motion. Motion passed unanimously by roll call vote.

2. Resolution 18 Series 2016 Mancos Days

This year’s event will take place July 29th through the 31st with the theme “Desperados and Fancy Ladies.” The resolution recognizes the importance of this annual celebration to the community and encourages citizens to attend. Trustee Cindy Simpson made the motion to approve Resolution 18 Series 2016 Supporting the 57th Annual Mancos Colorado Days and Encourage the Citizens of Mancos to Participate as read by Mayor Queenie Barz. Mayor pro tem Fred Brooks seconded the motion. Motion passed unanimously by roll call vote.

3. Broadband Authority Participation

Mancos is partnering with Montezuma County, Dolores and Cortez on a “broadband to the premise” feasibility study/plan that would outline the way forward in providing high-speed internet service to all county and municipal residents. The plan is underway now and the outcome will be a map showing connection points, which includes Mancos as a hub. The town’s portion of the study was \$4,100, which is based on the number of households and businesses in town limits. A steering committee is meeting regularly to discuss options, and we will be conducting a survey of Montezuma County residents. All entities participating in the steering committee are required to send an official notice of participation in the November election to the Montezuma County Clerk by the end of July. Ballot language must be submitted to the Montezuma County Clerk by September 7, 2016. Trustee Lorraine Becker made the motion to authorize the Town Clerk/Treasurer to send a letter to the Montezuma County Clerk to allow the Town of Mancos to participate in the November 2016 Election and appropriate \$1,000

from the General Fund for survey purposes. Trustee Craig Benally seconded the motion. Motion passed unanimously by roll call vote.

4. 75th Anniversary Celebration of Jackson Gulch Reservoir

Mayor Queenie Barz requested this item be placed on the agenda to discuss Board attendance at this event to show our support for Jackson Gulch Reservoir. The BBQ is taking place on July 16, 2016 at 12:00 Noon at Jackson Gulch Reservoir. Once the attendees are finalized, Staff will RSVP on behalf of the Town. The Town will RSVP for five people.

5. Monthly Administrator Report

Town Administrator Andrea Phillips submitted her July report for Board review and discussion.

M. ITEMS FOR July 27, 2016 Agenda

- *Second Quarter Financial Report and Second Quarter Activities Report*
- *Presentation from SGM on Asset Inventory/Capital Plan Project*
- *Presentation on Mancos Library Mill Levy*
- *Parks Maintenance*
- *Draft Livestock Ordinance*
- *Wastewater Treatment Plant Update*
- *Swearing in of new Deputy Marshal*

N. ADJOURNMENT

Meeting adjourned at 8:10 p.m.



Mayor Ellen "Queenie" Barz



Town Clerk/Treasurer Heather Alvarez