

**Town of Mancos
Board of Trustees Meeting
July 27, 2016
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:03 p.m.

B. PLEDGE OF ALLEGIANCE

C. INVOCATION

Pastor Wooten, First Baptist Church of Mancos

D. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Craig Benally, Trustee Lorraine Becker, Trustee Ed Hallam, Trustee Michele Black
Absent: Trustee Cindy Simpson

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Town Marshal Jason Spruell, Parks Manager Terry Jennings

E. APPROVAL OF AGENDA: Trustee Lorraine Becker made the motion to approve the agenda. Mayor pro tem Fred Brooks seconded the motion to approve the agenda. Motion passed.

F. APPROVAL OF THE MINUTES OF July 13, 2016: Trustee Lorraine Becker made the motion to approve the minutes of July 13, 2016 with the correction of “or” to “for” under Item K, Executive Session. Trustee Ed Hallam seconded the motion to approve the amended minutes. Motion passed.

G. AUDIENCE BUSINESS

- Jim Cody, 385 N. Willow, Mancos, CO – spoke regarding marijuana issues around the State and relating to his business. He advised his medical marijuana business will close effective August 30, 2016. They will continue the recreational marijuana business.
- Kevin Cook, 257 S. Main, Mancos, CO – spoke regarding livestock ordinances. Regarding the current draft before the Board tonight, he is against roosters being allowed in Town.

H. ANNOUNCEMENTS

- Town Administrator Andrea Phillips advised that CDOT is working on the intersection of Hwy 184/Hwy 160 in August.

- August 2 from 6:00 p.m. to 8:00 p.m. the County Broadband consultant will be at Town Hall to present information on this project.
- A Chip Seal RFP is currently open with responses due in August.
- The Raw Water Project Design RFP is due this Friday.

I. COMMITTEE REPORTS

1. Planning & Zoning Commission – John Bolton has been appointed chair of the Planning & Zoning Commission, a Special Use Permit at 849 Riverside for a hair salon cottage industry was approved and will be heard before the Board
2. Design Review Board – meeting may be held Monday night at 6:00 p.m.
3. Tree Board – discussion regarding tree removal, a pamphlet will be drafted
4. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – meeting is on August 5
5. Southwest Colorado Council of Governments (SWCCOG) – meeting is on August 5
6. Region 9 Economic Development District – meeting is on July 28 in Silverton
7. Montezuma Community Economic Development Association – a booth will be set up at Mancos Days, a presentation will be held at Mancos Library
8. Mancos Trails Group – SW Conservation Corp has finished work in Cottonwood Park
9. Mancos Days Planning Committee – updated schedule was provided to the Board, sponsorships of about \$6,500 have been received to date
10. Mancos Schools Accountability Committee – no report
11. Western Excelsior Committee – cyclone pipe has been installed, APEN will be released in the next few weeks

J. UNFINISHED BUSINESS

None

K. NEW BUSINESS

1. Swearing In Of Deputy Marshal Watenpaugh
Shawnee Watenpaugh was sworn in as Deputy Marshal.
2. Mancos Public Library Presentation On Mill Levy
The Mancos Public Library Board gave a presentation on the Mill Levy question on the November 2016 ballot.
3. Capital Asset Inventory Project Presentation
Andrew Rapiejko and Dan Richardson from SGM gave a presentation on the Capital Asset Inventory Project. The Town completed a Fiscal Checkup earlier this year which was fully funded by DOLA through their administrative grant program. The next step

in this process is a Capital Inventory Planning grant. After a competitive bid process, the Town retained SGM to conduct this project on behalf of the Town. This project was funded 100% through the Dept. of Local Affairs at a total cost of in the amount of \$73,500.

4. Mancos Chavolo's Mexican Restaurant Liquor License Renewal

The liquor license for Mancos Chavolo's Mexican Restaurant Inc. will renew on July 22, 2016. Chavolo Ortiz has submitted the renewal application to the Town for your review. There have been no violations in the past twelve months. The Mancos Marshal's Office has no objections to the renewal. Trustee Ed Hallam made the motion to approve the renewal of the Mancos Chavolo's Mexican Restaurant Inc. Liquor License. Trustee Michele Black seconded the motion. Motion passed unanimously by roll call vote.

5. Second Quarter Financial Report and Second Quarter Activities Report

Second quarter 2016 information was presented to the Board for review and discussion.

6. Wastewater Treatment Plant Update

Public Works Director Robin Schmittel submitted an update on the wastewater treatment plant. He continues to be in discussion with Souder Miller & Associates, Aqua Engineering and Aquarius regarding the operation of the plant. The agreed upon first step to resolving the operating issues is to collect a series of samples for four weeks to establish a basis of agreement. Once these samples are collected and analyzed, further measures will be discussed and a course of action decided.

7. Draft Livestock Ordinances

The Board of Trustees directed staff to write draft ordinances for review. Ordinance 709 Series 2016 address changes to Chapter 16 (Land Use and Development) of the Mancos Municipal Code and Ordinance 710 Series 2016 addresses changes to Chapter 7 (Health, Sanitation and Animals) of the Mancos Municipal Code. Following review and any changes, they will be reviewed by the Planning and Zoning Commission and will come back to the Board for further review and approval. A public hearing must be held before both bodies prior to passage of an ordinance amending the Land Use Code. Mayor pro tem Fred Brooks and Trustee Craig Benally feel the item should be sent to the Planning Commission as written. Trustee Michele Black feels this draft is a good compromise. Trustee Ed Hallam also feels one rooster is an acceptable compromise. Trustee Lorraine Becker agrees. This item will be sent to the Planning Commission for a Public Hearing in September.

8. Parks Maintenance Weed Control

Parks Manager Terry Jennings met with Premier Weed to discuss weed control on Town property. Recommendations for Boyle Park and Cottonwood Park include twice yearly weed control beginning in fall 2016 at a total cost of \$3,287.50 per year.

Trustee Lorraine Becker requested these weed control measures also be applied to the Mancos Water Dock. Public noticing will be conducted before any weed control begins. Trustee Michele Black made the motion to authorize the Parks Manager to move forward with weed control per the quote from Premier Weed and include the Water Dock at a cost not to exceed \$2,850. Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call vote.

9. Ballantine Lot Temporary Lease Agreement

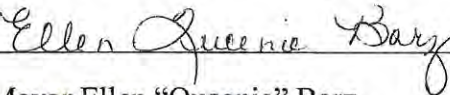
Mr. Ballantine is interested in entering into a temporary lease agreement with the town to create a pocket park at 129 W. Grand Avenue, which is a vacant lot next to the Common Press building. Trustee Fred Benally made the motion to authorize Mayor Queenie Barz and Town Clerk Heather Alvarez to enter into a temporary lease agreement for a pocket park at 129 W. Grand Avenue with Ballantine Development LLC. Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call vote.

M. ITEMS FOR August 10, 2016 Agenda

- *Discussion on Accessory Dwelling Units*
- *Discussion on Special Events*
- *Mancos Days Update*
- *Special Use Permit Public Hearing*

N. ADJOURNMENT

Meeting adjourned at 8:35 p.m.



Mayor Ellen "Queenie" Barz



Town Clerk/Treasurer Heather Alvarez