

**Town of Mancos
Board of Trustees Meeting
November 9, 2016
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:14 p.m.

B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Michele Black, Trustee Cindy Simpson, Trustee Ed Hallam
Absent: Trustee Craig Benally

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Parks Manager Terry Jennings, Marshal Jason Spruell, Town Attorney David Liberman

D. APPROVAL OF AGENDA: Trustee Michele Black made the motion to approve the agenda as written. Trustee Cindy Simpson seconded the motion to approve the agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF October 26, 2016: Trustee Lorraine Becker made the motion to approve the minutes of October 26, 2016 with the addition of “advised” in the first bullet point. Trustee Cindy Simpson seconded the motion to approve the amended minutes. Motion passed.

F. AUDIENCE BUSINESS

None

G. ANNOUNCEMENTS

None

H. TREASURER’S REPORT OCTOBER BILLS & CLAIMS: Trustee Cindy Simpson made the motion to approve the October bills and claims as presented. Mayor pro tem Fred Brooks seconded the motion. Motion passed.

I. PRESENTATION OF CIRSA WORKER’S COMPENSATION AWARD
Mayor Barz presented the 2015 CIRSA Worker’s Compensation award to Town Staff.

J. NATIONAL HOSPICE & PALLIATIVE CARE MONTH PROCLAMATION
Mayor Barz read the National Hospice & Palliative Care Month Proclamation.

K. COMMITTEE REPORTS

1. Planning & Zoning Commission – No report.
2. Design Review Board – No report.
3. Tree Board – Meeting is on November 17.
4. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – Meeting is on December 2.
5. Southwest Colorado Council of Governments (SWCCOG) – Meeting is on December 2. Beginning in January 2017 meetings will be on Thursday. Town Administrator Andrea Phillips will no longer be the chair of the SWCCOG.
6. Region 9 Economic Development District – No report.
7. Montezuma Community Economic Development Association – SB152 opt out passed for both Montezuma County and Town of Dolores.
8. Mancos Trails Group – Meeting is November 16.
9. Mancos Days Planning Committee – Meeting is November 10.
10. Mancos Schools Accountability Committee – No report.
11. Western Excelsior Committee – Air monitoring equipment will be placed in Mancos on Wednesday, November 16.

L. UNFINISHED BUSINESS

1. Approval of IGA with Mancos School District on Schoolyard Play Initiative Grant
Trustee Lorraine Becker made the motion to authorize the Town Administrator to Sign an Intergovernmental Agreement with the Mancos School District Regarding the Planned Improvements Under the SchoolYard Initiative Grant Program, if funded, with a grant amount of \$110,000 and a 25 foot wide trail easement added to the IGA. Trustee Cindy Simpson seconded the motion. Motion passed unanimously by roll call vote.
2. Plans for Holiday Open House December 2
Staff presented information to the Board on the Holiday Open House to be held on December 2, 2016. Board directed Staff to include decorations of other faiths this year.
3. Revised Draft 2017 Budget
A revised draft budget was included for FY2017, which included projected revenues and expenditures in each department and fund. This document reflects feedback from the Board of Trustees at its November 2 monthly workshop on priorities.

M. NEW BUSINESS

4. Millwood Liquor License Renewal
Trustee Ed Hallam made the motion to approve the Millwood Junction Liquor License Renewal. Trustee Michele Black seconded the motion. Motion passed unanimously by roll call vote.

5. Letter of Support for Mancos Creative District Grant
The Board authorized the Town Administrator to send a letter of support on behalf of the Town Board of Trustees for the Mancos Creative District for their grant request to the Laura Jane Musser Foundation.
6. Housing Survey DoLA Planning Grant Request Letter
Trustee Ed Hallam made the motion to authorize Mayor Barz to sign a letter requesting Planning Assistance Grant Funds from the Department of Local Affairs after it has been revised. Mayor pro tem Fred Brooks seconded the motion. Motion passed unanimously by roll call vote.
7. Wastewater Treatment Plant Update
Trustee Cindy Simpson would like to see Staff move forward with drafting a timeframe to implement the recommendations made by Souder Miller & Associates, Aquarius and Aqua Engineering. If the timeframe is not met, the company representatives should appear before the Board of Trustees. Trustee Michele Black agrees with Trustee Cindy Simpson. Trustee Ed Hallam disagrees with the Town having to continue to outlay funds for items that should have been included in the original design under Souder Miller & Associates. Trustee Lorraine Becker feels that at some point the Town may have to consider an entirely new system. Mayor Queenie Barz would like to see Staff reach out to the plant owners in Georgia to review their operations before installing bar screens. Public Works Director Robin Schmittel has the drawings for the Georgia plant. There is an equalization pond at the front end of the plant, so Robin has mirrored that at the Wastewater Treatment Plant using a bypass system. Since the bypass was installed, there have been no issues with our Wastewater Treatment Plant. The bypass offers the same function as the recommended bar screen. Staff will continue to bring information to the Board.
8. November 23 Meeting Cancellation
Trustee Ed Hallam made the motion to cancel the November 23, 2016 Board meeting. Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call vote.
9. Monthly Administrator Report
Town Administrator Andrea Phillips provided her monthly report to the Board for review.

N. EXECUTIVE SESSION – LEGAL ADVICE

Trustee Cindy Simpson made the motion to go into executive session for a conference with the Town Attorney for purposes of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b). Trustee Ed Hallam seconded the motion. Motion passed.

Executive session started at 8:46 p.m.

Executive session ended at 9:13 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Ed Hallam, Trustee Cindy Simpson, Trustee Michele Black, Town Administrator Andrea Phillips, Town Attorney David Liberman, Public Works Director Robin Schmittel, Town Clerk/Treasurer Heather Alvarez participated.

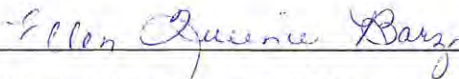
No comments with regard to executive session.

O. ITEMS FOR December 14, 2016 Agenda

- *November Bills and Claims*
- *Adoption of 2017 Budget*
- *Set 2017 Board Meetings Schedule*
- *2017 Water and Sewer Rates*
- *2017 Water and Sewer Tap Fees*
- *Fee Ordinance*
- *Monthly Administrator Report*

P. ADJOURNMENT

Meeting adjourned at 9:19 p.m.



Mayor Ellen "Queenie" Barz



Town Clerk/Treasurer Heather Alvarez