

**Town of Mancos
Board of Trustees Meeting
January 11, 2017
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:04 p.m.

B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Michele Black, Trustee Cindy Simpson, Trustee Ed Hallam, Trustee Craig Benally

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Maintenance Supervisor Jeff Watenpaugh, Marshal Jason Spruell

D. APPROVAL OF AGENDA: Mayor pro tem Fred Brooks made the motion to approve the agenda. Trustee Lorraine Becker seconded the motion to approve the agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF December 28, 2016: Trustee Cindy Simpson made the motion to approve the minutes of December 28, 2016. Mayor pro tem Fred Brooks seconded the motion to approve the minutes. Motion passed.

F. AUDIENCE BUSINESS

None

G. ANNOUNCEMENTS

- February 1 (7:00 pm): Joint Workshop with Planning and Zoning Commission on ADUs
- Advertising for Construction Bids for the Pedestrian Crossing will happen next week. Bid opening is scheduled for February 14, 2017.
- Feins, France, our sister city, was mentioned in the newspaper. Mayor Barz requested the Town register with Sister Cities International.
- FHWA has completed agency concurrence on the Hwy 160 Access Control Plan.
- A contract with Prior and Associates has been executed for the Housing Study.
- A Town Hall meeting with Montezuma County Commissioners will be held January 30, 2017 at 7:00 p.m. at Town Hall
- Paths To Mesa Verde is holding their second meeting on January 31, 2017 at 6:00 p.m. at the Cortez Rec Center.

H. TREASURER'S REPORT NOVEMBER BILLS & CLAIMS: Trustee Cindy Simpson made the motion to approve the December bills and claims as presented. Trustee Michele Black seconded the motion. Motion passed.

I. COMMITTEE REPORTS

1. Planning & Zoning Commission – meeting cancelled.

2. Design Review Board – sign permits were approved, Rena Wilson has resigned, Jim Justice is the vice chair, Tim Hunter is the chair
3. Tree Board – next meeting in February
4. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – next meeting in February
5. Southwest Colorado Council of Governments (SWCCOG) – Andrea Phillips was presented with a thank you gift for serving as the 2016 Chair, smaller entities need to stay active in order to have a voice
6. Region 9 Economic Development District – meets at the end of January
7. Montezuma Community Economic Development Association – work continues on broadband, tax revenues are being researched, an RFP for broadband is being published
8. Mancos Trails Group – met regarding the aqueduct property non-motorized trail development
9. Mancos Days Planning Committee – meeting scheduled for next week, the MOU is on this evening's agenda
10. Mancos Schools Accountability Committee – nothing to report
11. Western Excelsior Committee – EPA should be here in the next few weeks to pick up the air monitoring equipment

J. UNFINISHED BUSINESS

None

K. NEW BUSINESS

1. Memorandum of Understanding with Mancos Days Association
Trustee Cindy Simpson requested that item 2d be amended to include “within 24 hours after the end of the event.” Trustee Cindy Simpson requested “otherwise” be added in item 13 after “unless.” The Board requested an accounting of funds be provided to the Board by the end of October each year. Trustee Lorraine Becker made the motion to approve Resolution 6 Series 2017 Approving the Memorandum of Understanding between the Mancos Days Association and the Town of Mancos for the Annual Mancos Days Festival. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.
2. Discussion of Snow Removal and Storage
Town Administrator Andrea Phillips is requesting direction on the current snow removal and storage plan. Trustee Ed Hallam inquired as to if CDOT still required no parking on Grand and Main. Marshal Jason Spruell advised that the current signs are ambiguous. CDOT has advised that the existing signs are sufficient. Trustee Cindy Simpson advised that during the MOU renewal process with CDOT the Town should add signage language. Board directed Staff to conduct public outreach regarding sidewalk clearing and avoiding hindering Public Works operations.
3. East 2nd Street Vacation
Town Administrator Andrea Phillips provided information to the Board with regard to vacating that portion of East 2nd Street east of Aztec.

- Basil Richendollar, 233 Aztec, Mancos - he accesses his driveway from this 2nd St location. He's having issues with a neighbor.
- Bobbie Mykytiuk, 305 Aztec, Mancos – she purchased her home in 1989. She feels this is a safety issue with regard to a neighbor.

This item will be brought to a future meeting.

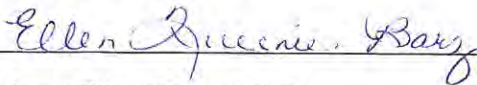
4. Resolution 5 Series 2017: Per Acre Fee in Lieu of Dedicated Land
Trustee Ed Hallam made the motion to Approve Resolution 5 Series 2017 Setting the Per-Acre Fee in Lieu of Dedicated Land. Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call vote.
5. 2017 Work Plan
The 2017 Work Plan was submitted for Board review and discussion. Trustee Cindy Simpson has requested that items under “Performance Measures” where results are outside of staff control be categorized as something else.
6. Monthly Administrator Report
Town Administrator Andrea Phillips submitted her January report for Board review and discussion.

L. ITEMS FOR January 25, 2017 Agenda

- *2017 Parks Maintenance Plan*
- *Year End Financials for 2016 and Financial Trends Presentation*
- *2016 Year End Report*
- *Building Inspector Contract*
- *WWTP Primary Treatment Recommendations*

M. ADJOURNMENT

Meeting adjourned at 8:29 p.m.



Mayor Ellen “Queenie” Barz



Town Clerk/Treasurer Heather Alvarez