

**Town of Mancos  
Board of Trustees Meeting  
January 25, 2017  
7:00 p.m.**

**A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:00 p.m.

**B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE**

**C. ROLL CALL:** Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Cindy Simpson, Trustee Ed Hallam, Trustee Craig Benally  
**Absent:** Trustee Michele Black

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Parks Manager Terry Jennings, Marshal Jason Spruell, Town Attorney David Liberman

**D. APPROVAL OF AGENDA:** Trustee Lorraine Becker made the motion to approve the agenda. Trustee Ed Hallam seconded the motion to approve the agenda. Motion passed.

**E. APPROVAL OF THE MINUTES OF January 11, 2017:** Trustee Lorraine Becker made the motion to approve the minutes of January 11, 2017. Mayor pro tem Fred Brooks seconded the motion to approve the minutes. Motion passed.

**F. AUDIENCE BUSINESS**

None

**G. ANNOUNCEMENTS**

- February 1 (7:00 pm): Joint Workshop with Planning and Zoning Commission on ADUs
- Town Administrator Andrea Phillips is attending CCCMA this week as a presenter on the Small Communities Panel and Colorado Women Leading Government.
- Creative District Steering Committee meets on Saturday at the Visitor's Center.
- The Town is soliciting bids for the Pedestrian Crossing and the Mancos Raw Water Project.
- The housing survey is underway with Prior and Associates. Deliverables are expected at the end of February.
- Cortez City Hall Open House is being held in March at their new location.
- Monday, January 30 will be the Montezuma County Town Hall meeting at Town Hall at 7:00 p.m.
- January 31 in Cortez is the Paths to Mesa Verde Open House.

- Town Administrator Andrea Phillips will approach the Chamber about rescheduling the January workshop with the Board to the March Board workshop.
- Letters will be sent to businesses and residents requesting they clear their sidewalks of snow and ice.
- Mayor Queenie Barz advised there will be a meeting with the State regarding the Mancos Times building.

## H. COMMITTEE REPORTS

1. Planning & Zoning Commission – meets next week with Board
2. Design Review Board – meeting next month
3. Tree Board – meeting next month
4. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – meeting next month
5. Southwest Colorado Council of Governments (SWCCOG) – meeting next month, broadband connectivity is under discussion.
6. Region 9 Economic Development District – meets tomorrow
7. Montezuma Community Economic Development Association – meets next month, broadband connectivity is under discussion.
8. Mancos Trails Group – nothing to report
9. Mancos Days Planning Committee – discussion is underway to delegate various activities, planning has started
10. Mancos Schools Accountability Committee – no report
11. Western Excelsior Committee – EPA picked up equipment, we are waiting on data, next meeting is in February

## I. UNFINISHED BUSINESS

None

## J. NEW BUSINESS

1. Parks Management Plan for 2017  
Parks Manager Terry Jennings presented his plan to the Board. Rocky Mountain Turf Grass Association holds a meeting in December each year. Trustee Ed Hallam attended and will give Terry information.
2. Building Inspector Services Contract  
Trustee Ed Hallam made the motion to authorize the Town Administrator to enter into a contract with Holly Rankin for building inspection and related services. Mayor pro tem Fred Brooks seconded the motion. Motion passed by roll call vote with Trustee Cindy Simpson abstaining.
3. 2016 Year End Financial Report and Revenue Trends

Town Clerk/Treasurer Heather Alvarez presented unaudited 2016 financial information and revenue trend information to the Board.

4. Wastewater Treatment Plant Primary Treatment Options

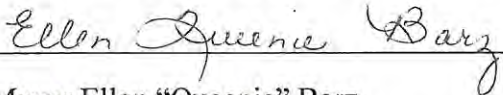
Staff has been meeting with Souder Miller & Associates, Aqua Engineering and Aquarius Engineering to discuss options for improving the pre-treatment of influent to the wastewater treatment plant so that it operates as designed. Information was presented to the Board. A tour will be set up for any Trustees interested in seeing the wastewater treatment plant.

**K. ITEMS FOR February 8, 2017 Agenda**

- *Backflow Prevention Program Update*
- *2016 Year End Activities Report*
- *Monthly Administrator Report*
- *Code Enforcement Update*

**L. ADJOURNMENT**

Meeting adjourned at 8:00 p.m.

  
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Mayor Ellen "Queenie" Barz

  
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Town Clerk/Treasurer Heather Alvarez