

**Town of Mancos  
Board of Trustees Meeting  
February 22, 2017  
7:00 p.m.**

**A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:01 p.m.

**B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE**

**C. ROLL CALL:** Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Cindy Simpson, Trustee Ed Hallam, Trustee Craig Benally, Trustee Michele Black

Staff Present: Town Administrator Andrea Phillips, Town Clerk/Treasurer Heather Alvarez, Marshal Jason Spruell, Town Attorney David Liberman

**D. APPROVAL OF AGENDA:** Trustee Cindy Simpson made the motion to amend the agenda by moving Unfinished Business after New Business. Trustee Michele Black seconded the motion to approve the amended agenda. Motion passed.

**E. APPROVAL OF THE MINUTES OF February 8, 2017:** Mayor pro tem Fred Brooks made the motion to approve the minutes of February 8, 2017. Trustee Craig Benally seconded the motion to approve the minutes. Motion passed.

**F. AUDIENCE BUSINESS**

- Denise Stecher, 415 Riverside Ave., Mancos - read a prepared statement from her husband, Marty Stecher, regarding the adoption of the Mancos Marshal's Office Policy Manual.

**G. ANNOUNCEMENTS**

- March 1, 2017 Board of Trustees Workshop – meeting with Mancos Valley Chamber of Commerce to discuss economic development in Mancos
- Pia Boyer from our sister city, Feins, France, is visiting Mancos. Feins sent a flag and a message to the Town.
- Mayor Queenie Barz met with several television producers regarding Mancos.
- Trustee Michele Black advised that Gary Kennedy was available to give a tour of the Jackson Lake facility to the Board of Trustees, if there's interest.

**H. COMMITTEE REPORTS**

1. Planning & Zoning Commission – met last week to discuss Accessory Dwelling Units and Historical Society museum
2. Design Review Board – Veryl Goodnight's new sign was approved, next meeting is March 6
3. Tree Board – informal meeting to discuss updating tree inventory and Arbor Day planning
4. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – meets in April
5. Southwest Colorado Council of Governments (SWCCOG) – meets next week

6. Region 9 Economic Development District – meets in April, Four Corners Film Office is looking for locations for future filming
7. Montezuma Community Economic Development Association – RFP from the County is pending
8. Mancos Trails Group – no meeting
9. Mancos Days Planning Committee – “Honoring Those Who Serve” is the theme this year
10. Mancos Schools Accountability Committee – no report
11. Western Excelsior Committee – still waiting on EPA information

**I. PROCLAMATION FOR WOMEN’S HISTORY MONTH**

Mayor Queenie Barz read a proclamation for Women’s History Month

**J. NEW BUSINESS**

1. Historical Museum at Fire Station Update  
Linda Simmons from the Mancos Valley Historical Society was present to update the Board on their plans for the new historical museum.
2. Ordinance 727 Series 2017: CDOT IGA for US Hwy 160 Access Control Plan  
Julie Constan and Jo Heinlein from CDOT were present at the meeting. A revised IGA was provided to the Board at the beginning of the meeting. Trustee Lorraine Becker made the motion to approve Ordinance 727 Series 2017 Approving the Intergovernmental Agreement between the Colorado Department of Transportation and the Town of Mancos for Adoption of the 2017 Access Control Plan for Highway 160 Within the Limits of the Town of Mancos. Mayor pro tem Fred Brooks seconded the motion. Trustee Lorraine Becker amended her motion to clarify we are accepting the revised IGA and authorizing the Mayor and Town Clerk to sign the document. Mayor pro tem Fred Brooks seconded the amended motion. Motion passed unanimously by roll call vote.
3. Willow North LLC Retail Marijuana Licenses Renewal  
Trustee Michele Black made the motion to approve the business permit renewals for Willow North LLC Retail Marijuana Store and Retail Marijuana Cultivation conditional upon receipt of the State license. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.
4. Pedestrian Crossing Construction Bids  
Trustee Craig Benally made the motion to authorize the Town Clerk/Treasurer to enter into contract with the apparent low bidder for construction of the Mancos US 160/Beech St. Pedestrian Crossing conditional upon CDOT approval. Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call vote.
5. Water Filter Media Replacement  
Trustee Lorraine Becker made the motion to authorize town staff to purchase the filter media from Filter Tech Systems at a cost not to exceed \$25,000 plus equipment costs, as needed, and to move forward with the project. Trustee Cindy Simpson seconded the motion. Motion passed unanimously by roll call vote.

6. Adoption of Mancos Marshal's Office Policy & Procedures Manual  
Trustee Craig Benally made the motion to authorize the Mancos Marshal's Office to replace its old Policy and Procedure Manual with a new Policy and Procedure Manual from Lexipol effective March 1, 2017. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote. The Board directed Marshal Jason Spruell to follow up with Mr. and Mrs. Stecher with regard to their comments during Audience Business.
7. Upgrade to 2015 Building Codes  
Town Administrator Andrea Phillips is soliciting feedback from the Board as to which sections of the 2015 Building Codes to adopt. The Town currently uses 2006 Building Codes. At its February 15, 2017 meeting, the Planning and Zoning Commission gave feedback on the suggested changes. They recommended that the town adopt all of the 2015 versions, including a fire code and a property maintenance code, and should contract out for fire inspections. Trustee Ed Hallam advised that this 2015 version is much easier to read, understand and cross reference. The property maintenance section would offer some protection to renters. The Board would like to include the International Energy Conservation Code, the International Fire Code and directed Town Administrator Andrea Phillips to solicit fees for fire inspections from an outside organization. This item will be brought to a future meeting.
8. Letter of Support – US Forest Service Chicken Creek Ski Area  
Trustee Michele Black made a motion to authorize Town Administrator Andrea Phillips to submit the letter of support for the US Forest Service Chicken Creek Ski Area. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.

Meeting recessed at 8:41 p.m.

Meeting reconvened at 8:50 p.m.

#### **K. UNFINISHED BUSINESS**

9. ADU Ordinance and Next Steps  
This draft was presented to the Planning and Zoning Commission at their regular meeting on February 15, 2017. They discussed it and all approved a motion to accept it as is and move it on to the Board of Trustees for review. This item will be brought to a future Planning and Zoning Commission meeting for public hearing.

#### **L. EXECUTIVE SESSION – LEGAL ADVICE**

Trustee Cindy Simpson made the motion to go into executive session for a conference with the Town Attorney for purposes of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b). Mayor pro tem Fred Brooks seconded the motion. Motion passed.

Executive session started at 9:19 p.m.

Executive session ended at 9:52 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Ed Hallam, Trustee Cindy Simpson, Trustee Michele Black, Trustee Craig Benally, Town Administrator Andrea Phillips, Town Attorney David Liberman, Town Clerk/Treasurer Heather Alvarez participated. No

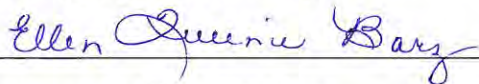
comments with regard to executive session.

**M. ITEMS FOR March 8, 2017 Agenda**

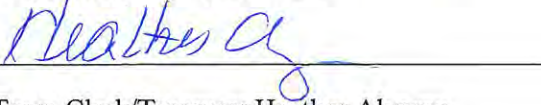
- *Roads Discussion*
- *Water System Improvement Bids*
- *Curling Discussion*
- *Monthly Administrator Report*

**N. ADJOURNMENT**

Meeting adjourned at 9:54 p.m.



Mayor Ellen "Queenie" Barz



Town Clerk/Treasurer Heather Alvarez