

**Town of Mancos
Board of Trustees Meeting
September 13, 2017
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:01 p.m.

B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Craig Benally, Trustee Ed Hallam, Trustee Cindy Simpson
Absent: Trustee Michele Black

Staff Present: Interim Town Administrator/Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Marshal Jason Spruell Town Attorney David Liberman

D. APPROVAL OF AGENDA: Mayor pro tem Fred Brooks made the motion to amend the agenda by adding item #4 under New Business, Resolution 14 Series 2017 Homecoming Bonfire and item #5 under New Business, Heather's Review. Trustee Cindy Simpson seconded the motion to approve the amended agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF August 23, 2017: Trustee Lorraine Becker made the motion to approve the minutes. Mayor pro tem Fred Brooks seconded the motion to approve the minutes. Motion passed.

F. AUDIENCE BUSINESS

None

G. ANNOUNCEMENTS

- Matt Besecker has resigned from the Tree Board.
- Joint Board, Mancos Chamber and Mancos Creative District workshop will be held October 4 at 5:30 p.m. at Town Hall. Dinner will be provided.
- Street paving on Menefee and N. Oak Street is complete.
- Mancos School Homecoming Parade is being held September 28.
- A Letter of Support, which is due on September 25, will be submitted to the Mancos Library for their National Medal nomination.
- Mayor Queenie Barz advised that September is Suicide Awareness & Prevention Month.

H. PRESENTATION – MANCOS DAYS UPDATE by Daria Sparks

Daria Sparks advised that Mancos Days was a success. Income was approximately \$15,000 and expenditures were approximately \$7,000. Their 501c3 status has been approved.

The next meeting is 9/27/17 to set the mission statement and goals for the organization. The Board agreed that all participants did a wonderful job this year.

I. TREASURER'S REPORT: AUGUST BILLS & CLAIMS: Trustee made the motion to approve the August bills & claims as presented by staff. Trustee seconded the motion. Motion passed.

J. COMMITTEE REPORTS

1. Planning & Zoning Commission – meeting next week
2. Tree Board – no meeting
3. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – meeting next month
4. Southwest Colorado Council of Governments (SWCCOG) – meeting last week included a CenturyLink presentation and discussion of Federal funding they received for broadband
5. Region 9 Economic Development District – meet at the end of the month
6. Montezuma Community Economic Development Association – broadband discussions have slowed down, public/private partnership is probably not an option, economic development is being discussed
7. Connect 4 – no meeting
8. Mancos Schools Accountability Committee – meeting 9/14/17

K. UNFINISHED BUSINESS

1. Ordinance 734 Series 2017: Burn Ban
Trustee Lorraine Becker made the motion to approve Ordinance 734 Series 2017 An Ordinance Temporarily Lifting The Mancos Fire Ban To Allow For Controlled Open Fires Within Town Limits Under Certain Times and Conditions And To Allow For Controlled Fireworks Displays By The Mancos Fire Department Within Town Limits During July 4 Of Each Calendar Year. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.
2. SAFEbuilt Contract for Planning Services
Trustee Craig Benally made the motion to authorize the Interim Town Administrator/Town Clerk/Treasurer to enter into contract with SAFEbuilt for planning services. Mayor pro tem Fred Brooks seconded the motion. Motion passed unanimously by roll call vote.
3. Road 39 Survey and Fencing
The Board directed staff to research options for the property on Road 39 with regard to a survey and fencing. The last recorded survey was done in 2001 by Maness and Associates. To update this information, locate pins and confirm the property boundaries, they estimated between \$1,500 and \$2,000. After researching fencing

options, staff is recommending a three strand wire fence. A very rough estimate is \$4.00 per foot. If we estimate 40 acres, this equals 5,280 feet. The total approximate cost to fence the property is \$21,120. Estimating a bit high, the total cost for the project would be about \$23,000. After discussion, the Board directed Staff to obtain an updated survey and bring this back to a future Board meeting.

4. 2018 Budget Discussion

During the September workshop, the Board directed Staff to include a 3% bonus for all employees and increase the employee contribution for medical coverage to 12%. The budget will continue to be amended as third quarter financials and projections are completed. This item will be brought to the October workshop for future discussion.

L. NEW BUSINESS

1. Resolution 13 Series 2017 School GOCO Grant LPOR and IGA

Mancos School District Brian Hansen provided a project update to the Board. Trustee Craig Benally made the motion to approve Resolution 13 Series 2017 A Resolution Supporting the Grant Application for a Local Government Park and Outdoor Recreation Grant from the State Board of the Great Outdoors Colorado Trust Fund and the completion of Mancos School District Athletic Field and authorize the Town Clerk/Treasurer to Sign an Intergovernmental Agreement with the Mancos School District Regarding the Planned Improvements Under the LPOR Grant Program, if funded. Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call vote.

2. Allowable Uses – Table Review

Staff is requesting the Board begin discussion regarding allowable uses in Town zoning districts. This item will also be discussed at the Planning Commission at the 9/20/17 meeting. Trustees will send their ideas to staff for inclusion in the next Board packet.

3. Trustee Protocol Update – Telephonic Participation

Trustee Cindy Simpson made the motion to approve the amended Trustee Protocols with the addition of the Telephonic Participation Policy. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.

4. Resolution 14 Series 2017 Homecoming Bonfire

Trustee Cindy Simpson made the motion to approve Resolution 14 Series 2017 Temporarily Lifting the Mancos Fire Ban to Allow for Controlled Open Fires for the Homecoming Celebration by the Mancos School District Within Town Limits During September 26, 2017 Only, and Re-Instating the Burn Ban on Open Fires Directly Thereafter. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.

M. ITEMS FOR September 27, 2017 Agenda

- *Ordinance 735 Series 2017: LUC Commercial Zone Non-Conforming Use*
- *2018 First Round Agency Contribution Requests*

N. ADJOURNMENT

Meeting adjourned at 8:05 p.m.



Mayor Queenie Barz



Interim Town Administrator/Town Clerk/Treasurer Heather Alvarez