

**Town of Mancos
Board of Trustees Meeting
October 11, 2017
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:06 p.m.

B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Craig Benally, Trustee Ed Hallam

Absent: Trustee Michele Black, Trustee Cindy Simpson

Staff Present: Interim Town Administrator/Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Marshal Jason Spruell, Maintenance Supervisor Jeff Watenpaugh, Parks Manager Terry Jennings, Town Attorney David Liberman

D. APPROVAL OF AGENDA: Mayor pro tem Fred Brooks made the motion to amend the agenda by removing the Executive Session for Legal Advice. Trustee Ed Hallam seconded the motion to approve the amended agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF September 27, 2017: Trustee Lorraine Becker made the motion to approve the minutes of September 27, 2017. Trustee Craig Benally seconded the motion to approve the minutes. Motion passed.

F. AUDIENCE BUSINESS

None

G. ANNOUNCEMENTS

- The Harvest Festival was a success.
- The Montezuma County Courthouse held their open house today for the new building.
- Letters have been sent to property owners regarding encroachment issues on E. 2nd Street
- Hospice of Montezuma will be holding their annual Pancake Supper on November 3.

H. PRESENTATION – MCEDA Presentation

JoDee Powers, MCEDA Economic Development Specialist, presented information to the Board of Trustees.

I. TREASURER'S REPORT: SEPTEMBER BILLS & CLAIMS: Trustee Lorraine

Becker made the motion to approve the September bills & claims as presented by staff. Mayor pro tem Fred Brooks seconded the motion. Motion passed.

J. COMMITTEE REPORTS

1. Planning & Zoning Commission – meeting next week
2. Tree Board – no meeting
3. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – discussion focused on the bridge construction in Bayfield
4. Southwest Colorado Council of Governments (SWCCOG) – no quorum was established for the Enterprise Zone discussion
5. Region 9 Economic Development District – 2018 budget is under discussion, they are looking for a new office, project management is being discussed
6. Montezuma Community Economic Development Association – they are holding a member drive meet and greet on December 5 at Four Seasons Nursery
7. Connect 4 – no meeting, will be removed from the list for now
8. Mancos Schools Accountability Committee – meeting next week

K. UNFINISHED BUSINESS

None

L. NEW BUSINESS

1. Third Quarter 2017 Financial Update
Information presented to the Board for review/discussion.
2. Third Quarter 2017 Work Plan Update
Information presented to the Board for review/discussion.
3. 2018 Budget Introduction
The final budget and mill levy will be adopted by ordinance at the December 13, 2017 meeting. The current document reflects a balanced operating budget in the General Fund, Water Fund and Sewer Fund. Capital project information will continue to be discussed at the November 1, 2017 workshop.
4. Ordinance 737 Series 2017: Encroachment Permit 2017-3
Mayor pro tem Fred Brooks made the motion to approve Ordinance 737 Series 2017 An Ordinance Approving Revocable Permit No. 2017-3 For An Encroachment In A Public Street. Trustee Craig Benally seconded the motion. Motion passed unanimously by roll call vote.
5. 2017 Olde Fashioned Christmas

During the joint workshop with the Board of Trustees, Mancos Valley Chamber and Mancos Creative District, the Olde Fashioned Christmas festivities were discussed. Staff is proposing the Town continue to coordinate the tree lighting, hot chocolate, cookies and pictures with Santa on Friday, December 1 at 6:00 p.m. The Board directed Staff to facilitate this event.

M. EXECUTIVE SESSION – PERSONNEL

Mayor pro tem Fred Brooks made the motion to enter executive session personnel for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of any elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Trustee Lorraine Becker seconded the motion. Motion passed.

Executive session started at 8:14 p.m.

Executive session ended at 8:54 p.m.

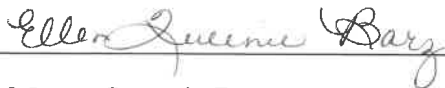
Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Craig Benally, Trustee Ed Hallam, Town Attorney David Liberman participated. Interim Town Administrator/Town Clerk/Treasurer Heather Alvarez participated but stepped out for Board discussion. No comments with regard to executive session.

N. ITEMS FOR October 25, 2017 Agenda

- *Ordinance 735 Series 2017: LUC Commercial Zone Non-Conforming Use*
- *Board Workshop Schedule*
- *Executive Session – Legal Advice*
- *Executive Session - Personnel*

O. ADJOURNMENT

Meeting adjourned at 9:01 p.m.



Mayor Queenie Barz



Interim Town Administrator/Town Clerk/Treasurer Heather Alvarez