

**Town of Mancos
Board of Trustees Meeting
October 25, 2017
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:04 p.m.

B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Cindy Simpson, Trustee Ed Hallam

Absent: Trustee Michele Black, Trustee Craig Benally

Staff Present: Interim Town Administrator/Town Clerk/Treasurer Heather Alvarez, Marshal Jason Spruell, Public Works Director Robin Schmittel, Streets Supervisor Jeff Watenpaugh, Town Attorney David Liberman

D. APPROVAL OF AGENDA: Mayor pro tem Fred Brooks made the motion to approve the agenda. Trustee Lorraine Becker seconded the motion to approve the agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF October 11, 2017: Trustee Cindy Simpson made the motion to approve the minutes of October 11, 2017. Mayor pro tem Fred Brooks seconded the motion to approve the minutes. Motion passed.

F. AUDIENCE BUSINESS

- Mark Worth, 10750 Road 43, Mancos, CO – owns property on which the Town's intake ponds are located. He asked the Town to honor the 1960 Shepard Agreement and give the attorney the latitude to negotiate.

G. ANNOUNCEMENTS

- Outlier Cellars LLC has submitted their limited winery license application to the State. The Town has no objections since it meets all local zoning requirements.
- DOLA has funded our request for the Main Street Bridge in the amount of \$125,500.
- Interim Town Administrator/Town Clerk/Treasurer Heather Alvarez will not be present at the November 8, 2017 Board meeting.
- The November 1, 2017 Workshop will begin at 6:00 p.m. to allow a walk-through of Boyle Park.
- Mark Adkins has accepted an offer of employment with the Mancos Marshal's Office. He will start on November 9, 2017.
- Hospice of Montezuma is holding their annual Pancake Supper on November 3.

H. COMMITTEE REPORTS

1. Planning & Zoning Commission – approved special exception for ADU setbacks at 333 S. Mesa, discussed Planning Commission protocols
2. Tree Board – no quorum, advertising to fill three vacant positions
3. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – meeting in December
4. Southwest Colorado Council of Governments (SWCCOG) – meeting next week
5. Region 9 Economic Development District – no report
6. Montezuma Community Economic Development Association – meeting next week
7. Mancos Schools Accountability Committee – no report

I. UNFINISHED BUSINESS

1. Public Hearing: Ordinance 735 Series 2017: Land Use Code Text Amendment
Public Hearing opened at 7:20 p.m.
 - Anthony Carton, 333 N. Main St., Mancos, CO – spoke in favor of the ordinance to allow people flexibility with their properties.
 - Jeremy Christensen, 665 Riverside Ave., Mancos, CO – spoke in favor of the ordinance to allow the market to dictate residential/commercial needs.

Public hearing closed at 7:23 p.m.

Mayor pro tem Fred Brooks made the motion to approve Ordinance 735 Series 2017 An Ordinance Making Certain Text Amendments Concerning Nonconforming Status in the Commercial District in the Town of Mancos Land Use Code. Trustee Ed Hallam seconded the motion. Motion passed by roll call vote with Trustee Cindy Simpson voting against.

2. Chapters 13 & 16 Town of Mancos Municipal Code RFP Responses
Trustee Cindy Simpson made the motion to authorize the Interim Town Administrator to enter into contract with SAFEbuilt Studio to update Chapters 13 and 16 of the Mancos Municipal Code in an amount not to exceed \$60,000. Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call vote.

J. NEW BUSINESS

1. Millwood Junction Liquor License Renewal
Trustee Ed Hallam made the motion to approve the Millwood Junction Liquor License Renewal. Mayor pro tem Fred Brooks seconded the motion. Motion passed unanimously by roll call vote.
2. Resolution 15 Series 2017: Supporting Reauthorization of Colorado Lottery
Trustee Cindy Simpson made the motion to approve Resolution 15 Series 2017: Supporting Reauthorization by the General Assembly of the Colorado Lottery Division

in 2018. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.

3. Board Workshop Schedule

Beginning in 2013, the Board instituted a monthly workshop to be held on the first Wednesday of each month at 7:00 p.m. Staff is requesting direction as to continue this schedule or explore alternate schedules. After discussion, the Board consensus is to hold the regular monthly workshop beginning at 6:00 p.m. on the second Wednesday of each month directly prior to the Board meeting. This schedule will begin on January 10, 2018. The November and December workshops in 2017 will be held at 7:00 p.m. on November 1, 2017 and December 6, 2017, respectively.

K. EXECUTIVE SESSION – LEGAL ADVICE

Mayor pro tem Fred Brooks made the motion to go into executive session for a conference with the Town Attorney for purposes of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b). Trustee Lorraine Becker seconded the motion. Motion passed unanimously by roll call vote.

Executive session started at 7:51 p.m.

Executive session ended at 8:45 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Ed Hallam, Trustee Cindy Simpson, Interim Town Administrator/Town Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittl, Streets Supervisor Jeff Watenpaugh, Town Attorney David Liberman participated.

No comments with regard to executive session.

L. EXECUTIVE SESSION – PERSONNEL

Trustee Lorraine Becker made the motion to enter executive session personnel for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of any elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Mayor pro tem Fred Brooks seconded the motion. Motion passed unanimously by roll call vote.

Executive session started at 8:51 p.m.

Executive session ended at 9:32 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Lorraine Becker, Trustee Cindy Simpson, Trustee Ed Hallam, Town Attorney David Liberman participated.

Upon return to the open meeting, Heather Alvarez was offered, and accepted, the position

of Town Administrator/Town Clerk/Treasurer, subject to approval of formal contract to be considered during the meeting on November 8, 2017.

L. ITEMS FOR November 8, 2017 Agenda

- *2018 Budget Discussion (Tentative)*
- *Ordinance 738 Series 2017: Amending Municipal Election Deadlines*
- *November 22, 2017 Meeting*
- *Town Administrator Contract*

M. ADJOURNMENT

Meeting adjourned at 9:50 p.m.



Mayor Queenie Barz



Interim Town Administrator/Town Clerk/Treasurer Heather Alvarez