

**Town of Mancos  
Board of Trustees Meeting  
January 24, 2018  
7:00 p.m.**

**A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:03 p.m.

**B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE**

**C. ROLL CALL:** Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Cindy Simpson, Trustee Craig Benally

**Absent:** Trustee Michele Black, Trustee Ed Hallam, Trustee Lorraine Becker

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Marshal Jason Spruell, Town Attorney David Liberman

**D. APPROVAL OF AGENDA:** Mayor pro tem Fred Brooks made the motion to amend the agenda by adding Marshal's Office Vehicles as item 4 and Letter to AG Sessions as item 5 under New Business. Trustee Craig Benally seconded the motion to approve the amended agenda. Motion passed.

**E. APPROVAL OF THE MINUTES OF January 10, 2018:** Trustee Cindy Simpson made the motion to approve the minutes of January 10, 2018. Mayor pro tem Fred Brooks seconded the motion to approve the minutes. Motion passed.

**F. AUDIENCE BUSINESS**

1. Ted Lawrence, 41900 US 160, Mancos – addressed the Board regarding the RV Park boundary fence on the north and east sides. He protested the decision made in March, 2016 and asked the Board to revisit the decision for a 6' fence. The Board instructed staff to work with Mr. Lawrence.
2. Steve Kennedy, 180 E 1<sup>st</sup> St, Mancos – addressed the Board regarding the Main Street Bridge and neighborhood impacts during construction. Asked the Board to consider public meetings to address the traffic impacts. The Board advised that staff will work with CDOT during this project to address these concerns.

**G. ANNOUNCEMENTS**

- Mancos Melt will be held on March 17 this year.
- Read Across America Parade at Mancos Schools will be held March 1 this year.

- The Town of Mancos will be holding a municipal election. We received six nomination petitions. Candidates for Trustee are: Peter Brind'Amour, Fred Brooks, Betsy Harrison, Steve Kennedy, Brent McWhirter and Cindy Simpson.
- Outlier Cellars has received their state license and certificate of occupancy allowing them to open their new business.
- The VFW is holding their annual St. Paddy's Day dinner at the Community Center on March 17.

## H. COMMITTEE REPORTS

1. Planning & Zoning Commission – meeting cancelled due to lack of quorum
2. Tree Board – meeting next month
3. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – meeting next week
4. Southwest Colorado Council of Governments (SWCCOG) –meeting next week
5. Region 9 Economic Development District – meeting on January 25
6. Montezuma Community Economic Development Association – breakfast meeting was held last Tuesday
7. Mancos Schools Accountability Committee – construction project was a topic of discussion, the school may purchase additional property on the south side to enlarge the track, armed administration in school was not approved by the school board.

## I. UNFINISHED BUSINESS

1. Board and Planning Commission Discussion  
This item was discussed at the December 14, 2017 Board meeting. At that meeting, it was decided to pay Planning Commission alternates who attend the Planning Commission meetings. It was also decided to add a provision that states Planning Commission members will not be compensated for meetings they do not attend. The Board needs to decide if Board members will be compensated for missed meetings. Staff also needs direction as to the possible removal of Planning Commission members who miss a still to be determined number of meetings in any consecutive twelve month period. After discussion, staff was directed to schedule a joint meeting of the Planning Commission and Board of Trustees on February 21, 2018 at 7:00 p.m.

## J. NEW BUSINESS

1. 2017 Unaudited Financials  
2017 unaudited financials were presented to the Board for review/discussion. The auditor will present the 2017 financial audit in April or May this year.
2. Fourth Quarter 2017 Work Plan Update  
The fourth quarter 2017 work plan update was presented to the Board for

review/discussion.

3. Cottonwood Park North Boundary

As part of the Cottonwood Park GOCO Grant upgrade, staff is required to install a fence along the northern boundary of Cottonwood Park. In November, 2017, a survey was commissioned from Maness and Associates to mark the boundary for the fence installation because a survey was not commissioned when the project began in 2015. During the survey process, it was brought to our attention that what we thought was the boundary is actually incorrect. There is a fence along the north side of the property that was installed in approximately 1974. Prior to the Town assuming ownership of the property in 1998, there was an agreement between the prior property owner and the residential property owners that this fence line is the northern boundary. There is also information in our safe to this same effect from 2005. The Board directed staff to work with Maness and Associates to memorialize the north boundary of Cottonwood Park.

4. Marshal's Office Vehicles

The 2018 budget includes \$70,000 for new vehicles for the Mancos Marshal's Office. We have received an offer of \$13,000 for the Dodge Charger from a municipality in New Mexico. The purchase of the new vehicles will be on a future agenda for final Board review and approval before moving forward. No motion necessary, Staff is advising the Board of the status of this project.

5. Letter to AG Sessions

We have received a letter from Cortez Mayor Karen Sheek regarding a letter to AG Sessions and his decision on marijuana. After discussion, Staff will consult with CML before making a decision.

**K. ITEMS FOR February 14, 2018 Agenda**

- *Monthly Board Workshop*
- *2018 Work Plan*
- *January Bills/Claims*

**Meeting recessed at 8:50 p.m.**

**Meeting reconvened at 9:00 p.m.**

**L. EXECUTIVE SESSION – LEGAL ADVICE**

Mayor pro tem Fred Brooks made the motion to go into executive session for a conference with the Town Attorney for purposes of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b). Trustee Cindy Simpson seconded the motion. Motion passed.

Executive session started at 9:01 p.m.  
Executive session ended at 10:13 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Cindy Simpson, Trustee Craig Benally, Town Administrator/Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Town Attorney David Liberman participated.

No comments with regard to executive session.

## ADJOURNMENT

Meeting adjourned at 10:14 p.m.

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Mayor Ellen "Queenie" Barz



Town Administrator/Clerk/Treasurer Heather Alvarez

