

**Town of Mancos  
Board of Trustees Meeting  
February 28, 2018  
7:00 p.m.**

**A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:03 p.m.

**B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE**

**C. ROLL CALL:** Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Cindy Simpson, Trustee Craig Benally, Trustee Lorraine Becker, Trustee Michele Black  
Absent: Trustee Ed Hallam

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Streets Supervisor Jeff Watenpaugh, Marshal Jason Spruell, Town Attorney David Liberman

**D. APPROVAL OF AGENDA:** Trustee Lorraine Becker made the motion to approve the agenda. Mayor pro tem Fred Brooks seconded the motion to approve the agenda. Motion passed.

**E. APPROVAL OF THE MINUTES OF February 14, 2018:** Trustee Cindy Simpson made the motion to approve the minutes of February 14, 2018. Trustee Lorraine Becker seconded the motion to approve the minutes. Motion passed.

**F. AUDIENCE BUSINESS**

None

**G. ANNOUNCEMENTS**

- Mancos Melt will be held the weekend of March 17 this year.
- Read Across America Parade at Mancos Schools will be held March 1 this year.
- The Town is scheduling a public speaking course for Boards, Commissions and Staff.
- The VFW is holding their annual St. Paddy's Day dinner at the Community Center on March 17 at 4:00 p.m.
- Meet the Candidates is scheduled for March 16 at 7:00 p.m. at the Community Center
- CDOT has been hit with ransomware so their computers are down until further notice.

**H. COMMITTEE REPORTS**

1. Planning & Zoning Commission – meeting cancelled due to lack of quorum, a workshop with several members of the Planning Commission was held instead. The item is on this agenda.
2. Tree Board – meeting cancelled due to lack of quorum

3. Transportation Planning Region (TPR)/Southwest Regional Transportation Planning Commission (RPC) – next meeting is in April
4. Southwest Colorado Council of Governments (SWCCOG) –meeting tomorrow
5. Region 9 Economic Development District – next meeting is in April
6. Montezuma Community Economic Development Association – agenda item
7. Mancos Schools Accountability Committee –construction project is underway
8. Mancos Days Committee – will be meeting the third Thursday of each month at the Coldwell Banker office

## I. UNFINISHED BUSINESS

### 1. Joint Board and Planning Commission Follow Up

The Board of Trustees and Planning Commission met on February 21, 2018 to discuss several potential changes to Chapter 2 Article 10 of the Mancos Municipal Code. If there is no additional input, Staff will bring this information in ordinance form to the next Board meeting. This will include:

- a) Alternates will be required to attend meetings. They will be paid for their attendance at the same rate as Planning Commission members, which rate is set by Resolution of the Board of Trustees. The current rate is \$50.00 per month.
- b) The Planning Commission will be reduced from 5 members to 3 members with 2 alternates.
- c) The Mayor, or in his absence, the ex-officio member of the Board of Trustees will be required to vote to break a tie, if necessary. If the ex-officio member votes at the Planning Commission meeting, they will abstain from voting on the same topic at the Board of Trustee meeting.
- d) If a Commission member or alternate fails to attend a meeting, they will not be paid for that month. If the meeting is cancelled due to lack of quorum, those members unable to attend will not get paid. Those members that attended will be paid.
- e) If two meetings in a row are missed, **or three meetings in a rolling twelve month period are missed**, the Commission member or alternate will attend the next regularly scheduled Board of Trustees meeting for a hearing to determine next steps.
- f) Per item e above, if they do not attend this Board meeting, they are automatically removed from the Planning Commission and steps will be taken to fill the vacancy.

The Board instructed staff to bring an ordinance reflecting these changes to the next meeting.

## J. NEW BUSINESS

### 1. Willow North Inc Marijuana Business License Renewal

Trustee Craig Benally made the motion to approve the business permit renewals for Willow North Inc. Retail Marijuana Store and Retail Marijuana Cultivation conditional

upon receipt of the State license. Mayor pro tem Fred Brooks seconded the motion. Motion passed unanimously by roll call vote.

2. Public Works Truck Purchase

Trustee Lorraine Becker made the motion to approve the Maintenance Supervisor to purchase a new Public Works vehicle form Morehart Murphy in Durango, Co. in the amount not to excide \$49,322.29 and to allocate the remainder of the fund balance (\$15,678) to possibly purchase other equipment in 2018. Trustee Cindy Simpson seconded the motion. Motion passed unanimously by roll call vote.

3. 2018 MCEDA Dues

Staff is requesting feedback as to whether the Town of Mancos should pay \$1,790 to MCEDA for 2018 membership. Trustee Michele Black made the motion to pay \$447.50 to MCEDA for first quarter 2018 dues. The item will be brought to a future Board meeting to discuss the expenditure of the remaining balance of \$1,342.50

4. Mancos Trails Group "Mancos Spur" Letter of Support

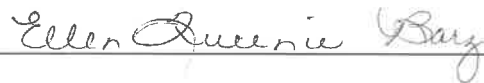
Trustee Michele Black made a motion to authorize Town Administrator/Clerk/Treasurer Heather Alvarez to draft a letter in support of the Mancos Trails Group working with the Forest Service to maintain and steward the Mancos Spur of the Colorado Trail. Mayor pro tem Fred Brooks seconded the motion. Motion passed.

**K. ITEMS FOR March 14, 2018 Agenda**

- *February Bills & Claims*
- *Land Use Code Project Update*
- *Ordinance TBD: Planning Commission Changes*
- *REDI Grant Application*
- *Main St. Bridge update*

**L. ADJOURNMENT**

Meeting adjourned at 7:51 p.m.

  
\_\_\_\_\_

Mayor Ellen "Queenie" Barz

  
\_\_\_\_\_

Town Administrator/Clerk/Treasurer Heather Alvarez