

**Town of Mancos  
Board of Trustees Meeting  
March 14, 2018  
7:00 p.m.**

**A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:08 p.m.

**B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE**

**C. ROLL CALL:** Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Cindy Simpson, Trustee Craig Benally, Trustee Lorraine Becker, Trustee Michele Black, Trustee Ed Hallam

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Marshal Jason Spruell, Town Attorney David Liberman

**D. APPROVAL OF AGENDA:** Trustee Michele Black made the motion to approve the agenda. Trustee Cindy Simpson seconded the motion to approve the agenda. Motion passed.

**E. APPROVAL OF THE MINUTES OF February 28, 2018:** Trustee Lorraine Becker made the motion to approve the minutes of February 28, 2018. Trustee Craig Benally seconded the motion to approve the minutes. Motion passed.

**F. AUDIENCE BUSINESS**

- Philip Walters, 6137 Road 46, Mancos, CO – he and his wife own the Mancos Opera House. They are working with the Creative District to apply for a Historic Preservation grant. They requested a letter of support from the Town. The Board directed staff to work with Mr. Walters on the letter of support.
- Bob Becker, 240 W. Montezuma, Mancos, CO – he is on the Board of the Mancos Conservation District. They requested support from the Board for their mill levy increase at the next election. The Board directed staff to bring a resolution of support to the next meeting.

**G. ANNOUNCEMENTS**

- The Town has been invited to attend the meetings of the Mancos Creative District which are held on the 2<sup>nd</sup> Thursday of each month at the Chamber from 5:30 p.m. to 7:00 p.m. This item will be added to the committee reports after the election.
- Mayor Queenie Barz attended a renewable energy conference. She will put a presentation together for the April or May workshop.
- Candidate Forum for the 2018 Municipal Election will be hosted by the League of Women Voters on Friday, March 16 at 7:00 p.m. at the Community Center.

- The Mancos Melt and VFW Auxiliary are holding events this weekend.
- We have been approached by the Mancos Volunteer Fire Dept. regarding sponsoring the Tri-State Firemen's Association Annual Convention which is being held in Mancos this year. This item will be placed on the March 28, 2018 agenda.

**H. TREASURER'S REPORT: FEBRUARY BILLS & CLAIMS:** Trustee Cindy Simpson made the motion to approve the February bills & claims as presented by staff. Trustee Ed Hallam seconded the motion. Motion passed.

**I. COMMITTEE REPORTS**

1. Planning & Zoning Commission – meeting next week
2. Tree Board – meeting cancelled due to lack of quorum
3. Transportation Planning Region (TPR) – meeting next month
4. Southwest Colorado Council of Governments (SWCCOG) – discussion regarding CenturyLink not responding to open records requests
5. Region 9 Economic Development District – meeting next month
6. Mancos Schools Accountability Committee – no meeting, Craig Benally has to resign from this committee, Heather Alvarez will take over until after the municipal election
7. Mancos Days Association – meets Thursday, March 15 at 6:00 p.m. at the Century 21 office

**J. UNFINISHED BUSINESS**

1. Ordinance 740 Series 2018: Changes to Planning Commission
  - Gina Roberts, 601 Grand Ave. Mancos, CO – has several concerns with the proposed ordinance: a) agrees that alternates should be required to and paid to attend; b) doesn't agree with reducing the number of members from 5 to 3; c) doesn't agree with ex officio members voting as this doesn't keep the entities separate; d) how is a tie broken if an ex officio member is not present; e) does not feel it's fair that if a special meeting is missed, members aren't paid; f) how will an absence be determined to be justified.

After discussion, Mayor pro tem Fred Brooks made the motion to Approve Ordinance 740 Series 2018 An Ordinance Making Certain Amendments To The Mancos Municipal Code Concerning The Planning and Zoning Commission. Trustee Craig Benally seconded the motion. Motion passed unanimously by roll call vote. All Planning Commission members will be asked to reapply for the commission.

2. Land Use Code Project Update  
The Town of Mancos has contracted with SAFEbuilt to review and update our land use code. Attached is a draft schedule for this process. SAFEbuilt will be in

Mancos on April 17 and 18 to begin the stakeholder outreach meetings. April 17 will be held at the Community Center, April 18 will be held during the Planning Commission meeting. SAFEbuilt is also working on getting the project website up to begin soliciting comments and feedback. Each of the comments, regardless of how they are sent to the Town, will be tracked by SAFEbuilt.

3. Main Street Bridge Update

The Town of Mancos has contracted with Russell Engineering for the design and engineering of the Main Street Bridge. Currently, the rights of way history is being reviewed and confirmed by Farnsworth Group. Maness and Associates is conducting a survey of the location to be sure the bridge is constructed entirely in Town right of way. The geotechnical report and topographic survey are completed and being reviewed by Russell Engineering. The drainage study is currently underway. Currently under discussion is potentially lengthening the bridge from 45' to 50' to the south with the goal of achieving compliance with ensuring the 100 year flood flow under the bridge. This decision will also influence potential design options. Next steps include a scoping meeting with CDOT regarding right of way and potential environmental issues. This has been delayed due to their current computer issues. As the surveys are completed and engineering moves forward, workable design options will be brought to the Board for discussion.

**J. NEW BUSINESS**

1. REDI Grant & Economic Development Strategy Application

Trustee Ed Hallam made the motion to authorize the Town Administrator to apply for a Rural Economic Development Initiative Grant, and, if approved, execute the contract. Trustee Cindy Simpson seconded the motion. Motion passed unanimously by roll call vote.

**K. ITEMS FOR March 28, 2018 Agenda**

- *Public Art Discussion*
- *Water Plant/Fiberoptic Project*
- *Resolution XX Series 2018: Support for Mancos Conservation District Mill Levy*
- *Mancos Volunteer Fire Department Request for Support*

*Meeting recessed at 8:08 p.m.*

*Meeting reconvened at 8:18 p.m.*

**L. EXECUTIVE SESSION – TOWN ADMINISTRATOR ANNUAL REVIEW**

Trustee Michele Black made the motion to enter executive session personnel for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving any specific employees who have requested discussion of the matter in open session; any member of

this body or any elected official; the appointment of any person to fill an office of this body or of any elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Trustee Cindy Simpson seconded the motion. Motion passed.

Executive session started at 8:21 p.m.

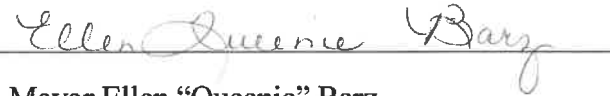
Executive session ended at 8:51 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Craig Benally, Trustee Lorraine Becker, Trustee Cindy Simpson, Trustee Michele Black, Trustee Ed Hallam, Town Administrator/Clerk/Treasurer Heather Alvarez, Town Attorney David Liberman participated.

Mayor pro tem Fred Brooks made a motion to increase the Town Administrator salary \$500 per month to a total of \$2,000 per month. Trustee Cindy Simpson seconded the motion. Motion passed unanimously by roll call vote. This will be effective with the first regular payroll in April, 2018.

#### **ADJOURNMENT**

Meeting adjourned at 8:55 p.m.



Mayor Ellen "Queenie" Barz



Town Administrator/Clerk/Treasurer Heather Alvarez