

**Town of Mancos
Board of Trustees Meeting
April 25, 2018
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:24 p.m.

B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Craig Benally, Trustee Michele Black, Trustee Ed Hallam, Trustee Cindy Simpson, Trustee Lorraine Becker

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Parks Manager Terry Jennings, Marshal Jason Spruell, Streets Supervisor Jeff Watenpaugh, Town Attorney David Liberman

D. APPROVAL OF AGENDA: Trustee Cindy Simpson made the motion to approve the agenda. Trustee Michele Black seconded the motion to approve the agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF April 11, 2018: Trustee Lorraine Becker made the motion to approve the minutes of April 11, 2018. Trustee Michele Black seconded the motion to approve the minutes. Motion passed.

F. SWEARING IN OF NEWLY ELECTED OFFICIALS

Mayor Queenie Barz administered the Oath of Office to Fred Brooks, Betsy Harrison, Brent McWhirter and Cindy Simpson. They took their seats at the Board table. Outgoing Trustees Michele Black and Lorraine Becker were presented with Certificates of Appreciation for their service.

G. AUDIENCE BUSINESS

None

H. ANNOUNCEMENTS

- Land Use Code Update Public Input meetings were successful. The website has been published – mancosupdate.com
- Bryan Jaime has been hired in our Parks Department for the season.
- The request for proposals for Public Art has been published. Responses are due May 17.

- The 2017 Financial Audit will be next Tuesday. Results will be brought to a future Board meeting.
- CML is holding their Spring Outreach meeting in Pagosa Springs on May 21 at 3:00 and the annual conference is in Vail from June 19 – 22.
- Public Speaking training will be held on May 19 at PCC. Breakfast and lunch will be provided.
- Kindles will be set up with Board email addresses and delivered to your homes in the next week.

I. COMMITTEE REPORTS

- Southwest Colorado Council of Governments – RFPs for fiber are being processed, a broadband coordinator is being hired
- TPR – Sales tax bill is being discussed, a passing lane south of Cortez is underway
- Planning Commission – Land Use Code Public Input sessions was held
- Tree Board – Tulli Kerstetter has resigned, Erin Rittenhouse was appointed to the Tree Board, we still need one more member for a quorum
- Mancos School Accountability – meeting next week
- Mancos Days Association – planning is underway
- Region 9 – meeting on April 26

J. UNFINISHED BUSINESS

1. Planning Commission Appointments

The Board approved Ordinance 740 Series 2018 at their March 14, 2018 meeting. This ordinance made several changes to the commission, including reducing the number of members from 5 regular members with 2 alternates to 3 regular members with 2 alternates. We received four applications by the deadline: Peter Brind'Amour, John Cox, Perry D. Lewis, Cathy Seibert. Trustee Ed Hallam made the motion to appoint Peter Brind'Amour, Perry D. Lewis and Cathy Seibert as regular members of the Planning Commission and John Cox as an alternate member. Trustee Cindy Simpson seconded the motion. Motion passed unanimously by roll call vote.

2. Tree Board Appointment

Tulli Kerstetter has resigned from the Tree Board. Erin Rittenhouse submitted her application to the Tree Board. Chair Victoria Lewis is recommending appointment of Erin to the Tree Board. This still leaves us without enough members for a quorum, and we are still advertising the vacancy. Trustee Cindy Simpson made the motion to appoint Erin Rittenhouse to the Tree Board. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.

K. NEW BUSINESS

1. Appointment of Mayor pro tem

Trustee Cindy Simpson made the motion to appoint Fred Brooks as the Mayor pro tem. Trustee Ed Hallam seconded the motion. Motion passed by roll call vote with Trustee Fred Brooks abstaining.

2. Appointment of Town Administrator/Clerk/Treasurer & Town Marshal

Trustee Craig Benally made the motion to reappoint Heather Alvarez as Town Administrator/Clerk/ Treasurer and Jason Spruell as Town Marshal. Mayor pro tem Fred Brooks seconded the motion. Motion passed unanimously by roll call vote.

3. Resolution 6 Series 2018: Appointment of Municipal Attorney

David Liberman has been serving as the Town Attorney since 2006, at which time his rate was \$120 per hour. In January 2007, his rate was increased to \$130 per hour. When the economy took a down-turn in 2007, he voluntarily reduced his rate to \$126 per hour. It has remained unchanged since then. Staff is requesting reappointment of David Liberman at rate of \$165.00 per hour. Trustee Cindy Simpson made the motion to Approve Resolution 6 Series 2018 A Resolution Appointing The Town Attorney For The Town of Mancos with a rate increase to \$165.00 per hour which reflects a 2.5% increase from 2007 to 2018. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.

4. Resolution 7 Series 2018: Appointment of Municipal Judge

Mayor pro tem Fred Brooks made the motion to approve Resolution 7 Series 2018 A Resolution Appointing The Mancos Municipal Court Judge. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.

5. Committee Appointments

Board members were appointed to the following committees:

- Planning & Zoning – Queenie Barz, Ed Hallam
- Tree Board – Terry Jennings, Heather Alvarez
- Transportation Planning Region – Fred Brooks
- Southwest Colorado Council of Governments – Fred Brooks, Heather Alvarez as alternate
- Mancos Schools Accountability – Brent McWhirter
- Mancos Days Association – Cindy Simpson, Queenie Barz as alternate
- Mancos Valley Chamber – Heather Alvarez
- Mancos Creative District – Betsy Harrison
- Mancos Friends of the Library – Cindy Simpson
- Mancos School Board – Betsy Harrison, Queenie Barz as alternate

- Mancos Historical Society – will request Planning Commission member, Ed Hallam as alternate
- Region 9 – Craig Benally

6. 2018 Strategic Retreat


The retreat will be held June 9 at 8:00 a.m. at the Community Center. Michele Black will facilitate the retreat. The Department Heads will attend from 8:00 a.m. – 10:00 a.m. to present their ideas and suggestions to the Board. The Board will continue meeting until approximately 2:00 p.m., or as needed, to outline their goals for the coming year. Post-election orientation will be held on May 23 at 6:00 p.m.

L. ITEMS FOR May 9, 2018 Agenda

- *Facility Usage Fees & Code Enforcement (workshop)*
- *Resolution XX Series 2018: Financial Authorization*
- *Water Presentation*
- *Agency Contribution Requests*
- *Weed Management*
- *Streets Paving*
- *Electric Vehicle Charging Station*
- *First Quarter 2018 Financial Update*

M. ADJOURNMENT

Meeting adjourned at 8:50 p.m.



Mayor Ellen “Queenie” Barz



Town Administrator/Clerk/Treasurer Heather Alvarez