

**Town of Mancos
Board of Trustees Meeting
June 27, 2018
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7: 04 p.m.

B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Craig Benally, Trustee Betsy Harrison, Trustee Ed Hallam, Trustee Cindy Simpson, Trustee Brent McWhirter

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Marshal Jason Spruell, Public Works Director Robin Schmittel, Town Attorney David Liberman

D. APPROVAL OF AGENDA: Mayor pro tem Fred Brooks made the motion to amend the agenda by adding Riverwood RV Park as item #2 under unfinished business. Trustee Betsy Harrison seconded the motion to approve the agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF June 13, 2018: Trustee Cindy Simpson made the motion to approve the minutes of June 13, 2018 with the correction from Mayor Queenie Barz to Mayor pro tem Fred Brooks as signature because he chaired the meeting. Trustee Brent McWhirter seconded the motion to approve the minutes. Motion passed.

F. AUDIENCE BUSINESS

1. Casey Simpson, Four Corners Recycling Initiative – discussed the recycling issues in Mancos. The bins are constantly overflowing and causing a problem. Asked the Board to consider taking the lead to assume ownership as 4CRI doesn't have the resources to manage. The Board suggested approaching the Mancos Valley Chamber with this information and asked Staff to research possible solutions to bring to a future meeting.

G. DIVERSION RATES/LANDFILL DISCUSSION – SHAK POWERS

Mr. Powers presented information to the Board regarding recycling and updates to the Montezuma County Landfill.

H. ANNOUNCEMENTS

1. Code enforcement planning process has begun. We are working on finalizing the Town Clean Up weekend, then public education and information will begin.

2. The Town received a REDI Grant from DOLA in the amount of \$22,500 to hire an economic development consultant to assist with compiling recent plans into a list of items we are able to achieve in the next 3 – 5 years.
3. Grand Summer Nights is this weekend.
4. A new tablet has been purchased to allow the Board to test the new technology to see if they want to replace their Kindles.
5. Mayor Queenie Barz has completed the Fundamental MuniVersity through CML and was presented with a plaque at the CML conference.
6. Ryan McCluney has been hired as a Deputy Marshal with a start date of 7/3/18.
7. The Active Shooter Training has been put on hold at the school's request.

I. COMMITTEE REPORTS

1. Planning and Zoning Commission – SAFEbuilt conference call on Land Use Code Update, recommendation to fill the vacant alternate position made to the Board
2. Tree Board – no meeting
3. Transportation Planning Region (TPR) – meeting next month
4. Southwest Colorado Council of Governments (SWCCOG) – next meeting 6/28/18
5. Region 9 Economic Development District – meeting at the end of July
6. Mancos Days Association – next meeting 6/28/18
7. Mancos Valley Chamber – meeting next week which Heather Alvarez will miss as she'll be on vacation
8. Mancos Creative District – no Grand Summer Nights road closure, received Montezuma Inspire Coalition Grant, MCD had 10 application for MIC grant to get kids outdoors, Mancos Public Library container is being painted
9. Mancos Friends of the Library – next meeting 7/2/18
10. Mancos School Board – budget and construction project are topics of discussion, a public meeting will be held in July to provide a construction update
11. Mancos Historical Society – meet 6/28/18

Effective with the next meeting, items #3, 4, 5, 6, 7, 11 will be discussed at the first meeting of each month, items #1, 2, 8, 9, 10 will be discussed at the second meeting of each month.

J. UNFINISHED BUSINESS

1. Resolution 10 Series 2018: Watering Restrictions
 After discussion, the resolution will be amended to state the Mancos Water Dock may be closed or hours and use limited. Trustee Cindy Simpson made the motion to approve Resolution 10 Series 2018 A Resolution Implementing Watering Restrictions For All Tapholders Connected To The Mancos Municipal Water System with the above amendment. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.

2. Riverwood RV Park

Dugan McDonald was present at this meeting. He stated the items in the development agreement are complete. He advised that the metal building will take several more months to complete. He requested to be allowed to open the park by July 4, 2018 because he has taken reservations. Staff advised that all items are not complete based on the development agreement, plans on file with Town Hall and the Mancos Municipal Code. The Town is not able to issue a temporary Certificate of Occupancy as there is nothing in the Mancos Municipal Code that allows this. After discussion, the following decisions were agreed upon by Mr. McDonald and the Board of Trustees:

- a) Screening from the approved screening list will be installed along the south and west sides of the property per Mancos Municipal Code. All screening installed will grow to at least 6' in height.
- b) Metal building will be constructed to existing standards and inspected. Mr. McDonald advised it will be used for habitation. Electrical and plumbing inspections will be performed by the State of Colorado per State law.
- c) Concrete pads around RV sewer hookups will be round instead of square.
- d) Sign application will be submitted and approved by Town staff.
- e) The development agreement will be extended to August 31, 2018 per Mr. McDonald's request.
- f) Mr. McDonald will submit his request to the Board in writing for the July 11, 2018 Board meeting.
- g) This item will be placed on the July 11, 2018 agenda for further discussion and decision between Dugan McDonald and the Board of Trustees.

Trustee Cindy Simpson made the motion to extend the existing development agreement to August 31, 2018, the screening along the south and west sides of the property will be installed per the Mancos Municipal Code, the sign permit application will be submitted and approved prior to issuance of a certificate of occupancy, the metal building will be constructed to existing standards and inspected, the concrete pads around the RV sewer hookups called out on the plans will be amended to 24" round, and this item will be brought to the July 11, 2018 meeting to discuss the amendments to the development agreement. Trustee Betsy Harrison seconded the motion. Dugan McDonald agreed that these items are correct. He is requesting the metal building be removed from the development agreement and processed under a separate building permit to allow him to open the park without this item being completed. Motion passed by roll call vote with Trustee Ed Hallam abstaining.

K. NEW BUSINESS

1. Planning Commission Alternate Member Application – Tiffany Hurst

Upon recommendation of the Planning Commission, Trustee Ed Hallam made the

motion to approve appointment of alternate Tiffany Hurst to the Planning Commission. Trustee Craig Benally seconded the motion. Motion passed unanimously by roll call vote.

2. Mancos Chavolo's Mexican Restaurant Liquor License Renewal
Trustee Ed Hallam made the motion to approve the renewal of the Mancos Chavolo's Mexican Restaurant Inc. Liquor License and authorize the Town Clerk to send the application to the State. Trustee Betsy Harrison seconded the motion. Motion passed unanimously by roll call vote.
3. Resolution 11 Series 2018: 59th Annual Mancos Days
Trustee Cindy Simpson made the motion to approve Resolution 11 Series 2018 A Resolution Supporting The 59th Annual Mancos Colorado Days And Encouraging The Citizens Of Mancos To Participate. Mayor pro tem Fred Brook seconded the motion. Motion passed unanimously by roll call vote.
4. 2nd Quarter 2018 Work Plans
Work Plan updates were presented to the Board for review. No comments were presented.
5. CIRSA Safety Award
Mayor Queenie Barz was presented with a Loss Prevention Award for Workers' Compensation for the Town of Mancos at the CML conference.
6. 2019 Budget Schedule Proposal
A draft budget schedule was presented to the Board. After discussion, it was decided to add budget workshops the first Wednesday of each month from August – October beginning at 6:00 p.m. This item will be placed on the next agenda.

L. ITEMS FOR July 11, 2018 Agenda

- *2019 Budget Discussion (Workshop)*
- *June Bills/Claims*
- *2nd Quarter Financials*
- *Riverwood RV Park Development Agreement*

Meeting recessed at 10:10 p.m.

Meeting resumed at 10:15 p.m.

M. EXECUTIVE SESSION - LEGAL ADVICE

Mayor pro tem Fred Brooks made the motion to go into executive session for a conference with the Town Attorney for purposes of receiving legal advice on specific legal questions

under C.R.S Section 24-6-402(4)(b). Trustee Betsy Harrison seconded the motion. Motion passed.

Executive session started at 10:16 p.m.
Executive session ended at 10:29 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Ed Hallam, Trustee Craig Benally, Trustee Betsy Harrison, Trustee Brent McWhirter, Trustee Cindy Simpson, Town Administrator/Clerk/ Treasurer Heather Alvarez, Town Attorney David Liberman participated.

No comments with regard to executive session.

N. ADJOURNMENT

Meeting adjourned at 10:50 p.m.



Mayor Ellen "Queenie" Barz



Town Administrator/Clerk/Treasurer Heather Alvarez