

**Town of Mancos
Board of Trustees Meeting
October 24, 2018
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:04 p.m.

B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Betsy Harrison, Trustee Brent McWhirter, Trustee Ed Hallam, Trustee Cindy Simpson (via telephone)

Absent: Trustee Craig Benally

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Public Works Director Robin Schmittel, Marshal Jason Spruell, Town Attorney David Liberman

D. APPROVAL OF AGENDA: Trustee Betsy Harrison made the motion to amend the agenda by removing item #4 Ordinance 744 Series 2018 under new business and moving the Executive Session to item K. Trustee Brent McWhirter seconded the motion to approve the amended agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF October 10, 2018, 2018: Trustee Betsy Harrison made the motion to approve the minutes of October 10, 2018. Mayor pro tem Fred Brooks seconded the motion to approve the minutes. Motion passed.

F. AUDIENCE BUSINESS

- Sarada Leavenworth, Axis Health Systems – apologized to the Board and staff for missing the meeting during which Agency Contribution applications were discussed.

G. ANNOUNCEMENTS

- We met with CDOT and Town engineers on the Main Street Bridge project on 10/23/18. The construction date of this project has been moved to the second half of 2019 due to additional engineering requirements.
- The Town is still looking to fill several vacant positions in the Marshal's Office and Public Works Department.
- The public art mosaic in Boyle Park is almost complete.
- A Trunk or Treat event is being held in Boyle Park on Saturday, October 27 from 5:30 – 7:30 p.m.

H. COMMITTEE REPORTS

1. Planning Commission – had a public meeting regarding the land use code update project. Draft chapters are being presented to the Commission for review and comment.
2. Tree Board – they did have a quorum for their meeting last week. Members include Victoria Petersen, Patty Harpham, Frieda Knezek and Debbie Pare. They will walk the Town rights of way to develop a list of trees that need trimming or removal. They are currently working on the Tree City Application for 2019. Next meeting is November 15 at 5:00 p.m. at Town Hall.

I. UNFINISHED BUSINESS

1. Resolution 15 Series 2018: Watering Restrictions Rescinded

Trustee Brent McWhirter made the motion to approve Resolution 15 Series 2018 A Resolution Rescinding Watering Restrictions For All Tapholders Connected To The Mancos Municipal Water System. Trustee Betsy Harrison seconded the motion. Motion passed unanimously by roll call vote.

J. NEW BUSINESS

1. Millwood Junction Inc. Liquor License Renewal

Trustee Ed Hallam made the motion to approve the Millwood Junction Inc. Liquor License Renewal. Mayor pro tem Fred Brooks seconded the motion. Motion passed unanimously by roll call vote.

2. Riverwood RV Park Request To Open Year Round

Dugan McDonald has submitted a request to allow Riverwood RV Park to be open all year. The original plans state the park will be open from May to November. Staff also has concerns regarding permanent residents of the RV park.

- Peter Brind'Amour, 325 E. 1st St – spoke against allowing the RV park to be open all year. This item was presented to the public as being closed for six months in the winter. He also stated that he is ready for a break as the construction noise and duration were difficult to live with.

Dugan McDonald and John Harris were present to discuss their request with the Board. Mr. Harris addressed the comment regarding construction noise. He does not feel that the construction noise was egregious. Construction ceased after 5:00 p.m. Mr. McDonald stated there is nothing in the development agreement that requires them to close during the winter. He also advised that there are currently no permanent residents of the park. Staff advised that this is incorrect. Mr. McDonald will address the length of stays allowed at another date. Town Attorney David Liberman advised the Board that the plans stating the park will be open from May to November are attached as an exhibit to the development agreement. Trustee Ed Hallam is concerned with potential

infrastructure freezing issues in the winter. He also stated we must enforce the Town ordinance regarding 14 consecutive day stays not to exceed twenty one days in a month. Trustee Betsy Harrison inquired as to if Mr. McDonald and Mr. Harris were aware of the ordinance regarding the length of stay. Mr. McDonald advised that they can get around the ordinance, and they were not here to discuss that this evening. Mayor Queenie Barz advised that the plans state no provisions have been made for snow removal or storage. Mr. McDonald advised that they can store the snow in the wetland areas in the park. Trustee Brent McWhirter advised that the website and Facebook page states the park will be open all year. Mr. McDonald advised that he was unaware of this. Trustee McWhirter advised that there was an agreement with the town and citizens that the RV park will be closed six months of the year. He has concerns regarding the many changes that have been requested and approved regarding this project. He stated that two people have advised that they are going to be moving into the RV park because it's less expensive than a rental in town. The RV park is not intended to be a permanent residence. Mayor pro tem Fred Brooks feels that due to the many changes that no decisions should be made until next summer. Mayor Queenie Barz feels that public hearings should be held before the Planning Commission and Board of Trustees before any changes are considered. Trustee Cindy Simpson stated that the approval has already dramatically been changed. This is not a mobile home park for permanent residents. She feels that because this is a campground, a two week stay is sufficient. She would like to see the RV park and Town staff enforce the code and development agreement. Trustee Betsy Harrison clarified that any further changes to the length of stay require text amendments to the land use code. Staff advised that if the RV park is not going to be open all year, it will close on October 31 and a plan will be drafted to enforce the existing code when the park opens next year. Based on this discussion, public hearings will be scheduled at a later date to engage the public before the Board makes any further changes to this project. This item died for lack of motion.

3. November 28, 2018 Meeting Cancellation

Trustee Ed Hallam made the motion to cancel the November 28, 2018 meeting due to the absence of the Mayor and Mayor pro tem. Trustee Brent McWhirter seconded the motion. Motion passed.

4. Resolution 16 Series 2018: GOCO Grant Application For New Park

Mayor pro tem Fred Brooks made the motion to approve Resolution 16 Series 2018 Supporting the Grant Application for a Local Parks and Outdoor Recreation Grant from the State Board of the Great Outdoors Colorado Trust Fund and the completion of New Town of Mancos Playground. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.

5. DOLA Administrative Planning Grant Application for New Park

The Board has concerns regarding the cost of this project. Staff will continue to research for grants to fund the remainder of the planning costs from the Town of Mancos to Mesa Verde National Park. Trustee Betsy Harrison made the motion to

authorize Mayor Queenie Barz to sign the application for a DOLA Administrative Planning Grant in the amount of \$25,000. Trustee Cindy Simpson seconded the motion. Motion passed unanimously by roll call vote.

6. Resolution 18 Series 2018: Support for Proposition 109
Staff submitted a resolution in support of Proposition 109. Item died due to lack of motion.
7. Resolution 17 Series 2018: Support for Proposition 110
Mayor pro tem Fred Books made the motion to approve Resolution 17 Series 2018 A Resolution Supporting Proposition 110 And A .62% State Sales Tax Increase That Provides Restricted For Transportation Funding. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.
8. Board & Staff Appreciation Dinner
This year, the Board and Staff Appreciation Dinner is being held at Chavolo's Restaurant. The event is planned for November 19, 2018 at 6:30 p.m.

K. EXECUTIVE SESSION – PERSONNEL: TOWN ADMINSTRATOR EVALUATION

Mayor pro tem Fred Brooks made the motion to enter executive session personnel for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of any elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Trustee Brent McWhirter seconded the motion. Motion passed. Trustee Cindy Simpson disconnected from the meeting.

Executive session started at 8:48 p.m.

Executive session ended at 9:38 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Betsy Harrison, Trustee Ed Hallam, Trustee Brent McWhirter, Town Administrator/Clerk/Treasurer Heather Alvarez, participated.


Upon return to the open meeting, the Board stated that the overall evaluation numeric ranking summary for Heather Alvarez was a 9.00 out of 10. Trustee Betsy Harrison made the motion to authorize a 3% bonus for a 9.00. Mayor pro tem Fred Books seconded the motion. Motion passed unanimously by roll call vote.

- L. *Items for November 14, 2018 Agenda***
- *2019 Proposed Budget (Workshop)*
 - *2018 Staff Bonuses (Workshop & Agenda)*

- *October Bills & Claims*
- *Ordinance 745: Special Event Permit Issuance*
- *3rd Quarter 2018 Work Plan & Financial Update*

M. ADJOURNMENT

Meeting adjourned at 9:45 p.m.



Mayor Queenie Barz



Town Administrator/Clerk/Treasurer Heather Alvarez