

**Town of Mancos
Board of Trustees Meeting
July 24, 2019
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:01 p.m.

B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Betsy Harrison, Trustee Ed Hallam, Trustee Craig Benally, Trustee Brent McWhirter, Trustee Cindy Simpson

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Public Works Director Terry Jennings, Marshal Justen Goodall, Town Attorney David Liberman

D. APPROVAL OF AGENDA: Mayor pro tem Fred Brooks made the motion to approve the agenda. Trustee Brent McWhirter seconded the motion to approve the agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF July 10, 2019: Trustee Brent McWhirter made the motion to approve the minutes of July 10, 2019. Trustee Craig Benally seconded the motion to approve the minutes. Motion passed.

F. AUDIENCE BUSINESS

None

G. ANNOUNCEMENTS

- We had 25 people at the yard waste drop off in July.
- Mancos Days is this weekend. Everyone is encouraged to attend.
- There is one last joint workshop of the Board and Planning Commission on Saturday, August 3 at 9:00 a.m. at Town Hall to discuss the land use code update project.
- Grand Summer Nights was a huge success this weekend. Anne Beach passed along her thanks to the staff for their work and collaboration on the event.
- The 2020 budget process has begun. Our next workshop is August 14 at 6:00 p.m., and the Board will receive the first draft of the 2020 budget.
- A new refrigerator has been ordered for the Community Center and will be here August 1.

H. COMMITTEE REPORTS

1. Planning & Zoning Commission – no report

2. Tree Board – tree pruning workshop and replacing dead trees around town were topics of discussion

I. UNFINISHED BUSINESS

1. Letter of Support and Resolution 6 Series 2019: GOCO Grant Support for Paths To Mesa Verde

We are applying for another grant from GOCO to cover the remaining costs of engineering the path from Mancos to Mesa Verde. The amount requested is \$193,350 from the Colorado the Beautiful Grant Program (GOCO). The County/ Town match would be 30%, or \$83,150 (\$41,575 each). If successful this would allow us to complete the engineering. Trustee Craig Benally made the motion to approve the letter of support and Resolution 6 Series 2019 A Resolution in support of Montezuma County's grant request to Great Outdoors Colorado, Colorado the Beautiful Grant (CTB) program, for the completion of The Paths to Mesa Verde Trail Project Design Phase 1. Trustee Cindy Simpson seconded the motion. Motion passed unanimously by roll call vote.

J. NEW BUSINESS

1. LivWell Change of Ownership Structure

Trustee Brent McWhirter made the motion to approve the change of ownership for Green Kiwi 5 LLC; dba LivWell conditional upon State approval. Trustee Betsy Harrison seconded the motion. Motion passed unanimously by roll call vote.

2. Mancos Visitor's Center & Lodgers Tax Discussion

Maggie Goodall, Executive Director of the Visitor's Center, was present at this meeting. Recently, The Journal has published an article regarding how lodger's tax will be disbursed in the future. Staff has researched this issue, and we are requesting Board feedback as to the value of the Mancos Visitor's Center and Chamber of Commerce to the Town. Sales tax receipts in 2012 were \$328,405 and we had 81 business licenses. In 2018, our sales tax receipts were \$825,391 and we had 109 business licenses. There were consistent increases during the summer months. This tells us that the majority of our sales tax increase comes from events, visitors and tourists to the Town rather than us seeing a huge increase in local business. Currently, the Visitor's Center and Mancos Creative District collaborate on marketing, event planning and advertising events in Town and the surrounding Mancos Valley. Ms. Goodall advised that they have served over 1,000 visitors since January 1 of this year. There are three kiosks in Town to provide information to visitors, the Visitor's Center has produced restaurant rack cards, event cards and information to support local events. The Cowboy ½ marathon attracted about 40% of their participants from out of the area, the Farmer's Market serves customers outside the area, \$4,000 has been spent on marketing in 2018. The Visitor's Center and Creative District collaborate on an annual schedule of events that is disbursed to all travel magazines. They are requesting Town support on this issue. The consensus of the Board was that lodgers tax collected outside of Cortez

should not be spent in Cortez, the possible convention center will not help Mancos as it will be built in or near Cortez. The Board requested a joint workshop with the County Commissioners to discuss this and other topics.

3. Cooperative Agreement with Montezuma County Social Services

Trustee Cindy Simpson made the motion to approve Cooperative Agreement between the Montezuma County Department of Social Services and Mancos Marshal's Office. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.

4. 2nd Quarter 2018 Financial and Work Plan Update

This information was presented for Board review and discussion.

K. LAND USE CODE UPDATE PRESENTATION – SAFEbuilt

Elizabeth Garvin was present at the meeting to discuss this project with the Board. General questions included parking downtown, outlining "commercial downtown", sign code, and new proposed articles 6 and 7. The Trustees will bring their thoughts to the August 3 joint workshop to finalize discussion.

L. *Items for August 14, 2019 Agenda*

- *July Bills & Claims*
- *2020 Budget Discussion (workshop)*
- *Ordinance 750 Series 2019 Fixed Encroachments*

M. ADJOURNMENT

Meeting adjourned at 8:37 p.m.



Mayor Queenie Barz



Town Administrator/Clerk/Treasurer Heather Alvarez