

**Town of Mancos
Board of Trustees Meeting
November 13, 2019
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:04 p.m.

B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Betsy Harrison, Trustee Craig Benally

Absent: Cindy Simpson, Trustee Ed Hallam, Trustee Brent McWhirter

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Public Works Director Terry Jennings, Marshal Justen Goodall, Town Attorney David Liberman

D. APPROVAL OF AGENDA: Mayor pro tem Fred Brooks made the motion to approve the agenda. Trustee Betsy Harrison seconded the motion to approve the agenda. Motion passed.

E. APPROVAL OF THE MINUTES OF October 9 2019 and October 23, 2019: Trustee Craig Benally made the motion to approve the minutes of October 9, 2019 and October 23, 2019 as presented by staff. Mayor pro tem Fred Brooks seconded the motion to approve the minutes. Motion passed.

F. SWEARING IN OF DEPUTY MARSHAL JARED FARNSWORTH
Mayor Queenie Barz administered the Oath of Office to Jared Farnsworth

G. AUDIENCE BUSINESS
None

H. ANNOUNCEMENTS

- Mancos Main Street Bridge project update will be presented at the next meeting.
- The second Board of Trustees meeting date has been changed to November 21, 2019 due to the Thanksgiving holiday.
- The ribbon cutting ceremony for the Mancos Northside Park will be tomorrow, November 14 at 3:15 p.m.
- The water line project on Sunset is complete. Clean up will take a few days, then the contractor will move to First St. Potholing on First St. has started.
- Trunk or Treat was a success this year.

I. TREASURER'S REPORT: OCTOBER BILLS & CLAIMS: Mayor pro tem Fred Brooks made the motion to approve the October bills & claims as presented by staff. Trustee

Craig Benally seconded the motion. Motion passed.

J. COMMITTEE REPORTS

1. Region 9 Southwest Colorado Economic Development – next meeting in January 2020
2. CDOT TPR – prioritization of areas for work and enforcement is under way, Highway 184 will see increased tractor trailer enforcement, public education regarding seat belt use is needed

K. VETERAN’S & MILITARY FAMILIES MONTH PROCLAMATION

Mayor Queenie Barz read the proclamation.

L. GREENLIGHT A VET PROCLAMATION

Mayor Queenie Barz read the proclamation.

M. UNFINISHED BUSINESS

1. Public Hearing: Ordinance 751 Series 2019: Land Use Code Update
Public Hearing opened at 7:19 p.m.
No one signed up to speak
Public Hearing closed at 7:19 p.m.

Mayor pro tem Fred Brooks made the motion to approve Ordinance 751 Series 2019 An Ordinance of the Town of Mancos Repealing and Replacing Chapter 16 of the Mancos Municipal Code Adopting a New Mancos Land Use and Development Code in Place of the Existing Land Use and Development Code and to authorize the Town Administrator to work with the consultant to finalize Table 16-3.4. Trustee Betsy Harrison seconded the motion. Motion passed unanimously by roll call vote.

N. NEW BUSINESS

1. Blend LLC Retail Marijuana License Renewal
Trustee Craig Benally made the motion to approve the renewal of the Retail Marijuana business permit for Blend, LLC conditional upon receiving the renewal license from the State of Colorado and authorize the Town Clerk/Treasurer to send approval to State. Trustee Betsy Harrison seconded the motion. Motion passed unanimously by roll call vote.
2. Public Hearing: Grand Avenue Subdivision Final Plat
Public hearing opened at 7:42 p.m.
Tim Hunter, owner’s representative, addressed the Board. Brian Kimmel explained CDOT permit procedures to the Board. The CDOT Access Permit Application has not been submitted to CDOT on this project. The existing curb cuts on the final plat need to be reduced to 24’ per CDOT requirements. Houses will be set back to allow residents

the space to turn vehicles around and avoid backing out onto Grand Ave. Maintenance of shared driveways will be addressed in the covenants. Mr. Hunter requested the Board deny the 25' north boundary setback on Lot 2 as recommended by the Planning Commission due to the design deviation of this lot from the surrounding neighborhood. Peter Brind'Amour, Planning Commission member, advised that the Commission discussed several options to alleviate the setback conflict between side and rear setbacks. They discussed a 4 lot subdivision, but the Town does need housing. They recommended the 25' setback from the north property line to resolve the conflict. Mr. Hunter stated that there is a current 10' easement, and the house on this lot will be built 4 feet off the easement giving a 14' setback from the north boundary line on Lot 2. Mr. Hunter requested that the Board approve the project and final plat contingent upon CDOT access approval, no additional north side setback on Lot 2 and a waiver of the 90 day plat filing requirement in the land use code to allow time to receive the CDOT Access Permit Approval. The Town Attorney advised that the Town cannot legally approve a plat that does not have confirmed access. The Board directed Staff to request an opinion from SAFEbuilt regarding the design of Lot 2 in the proposed subdivision.

The public hearing was continued to December 11, 2019 to allow the applicant to provide final CDOT Access Permit Approval and a revised plat with the 24' curb cuts as required by CDOT.

3. Mancos Conservation District Letter of Support

The Mancos Conservation District will be applying for funding to complete work on several parcels in Town limits, including Cottonwood Park. They will be working with Mark Oliver from Basin Hydrology and Steve Underwood from Underwood Forestry. The letter of support was due on October 30. The Town submitted a letter with the approval of Mayor Barz. This item is including on the agenda for Board information only at this time.

4. Ordinance 752 Series 2019: Noise Regulations

There have been changes in case law that require an update to our noise ordinance. Staff is asking the Board to review the attached ordinance and determine acceptable decibel levels for residential and other zones. After discussion, the Board asked the Mancos Marshal's Office to use the decibel meter in the next few weeks. This item will be brought to the December 11, 2019 Board meeting with recommended decibel levels.

5. Adult Protective Services Cooperative Agreement

Trustee Craig Benally made the motion to approve the Cooperative Agreement between the County Department of Adult Protective Services and Mancos Marshal's Office. Trustee Betsy Harrison seconded the motion. Motion passed unanimously by roll call vote.

6. Staff Bonuses/Appreciation Dinner

This year, the Board and Staff appreciation dinner will be held at the Community

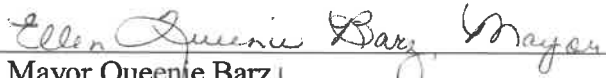
Center. Last year, the dinner was held at Chavolo's. In 2017, the dinner was held at the Millwood Junction. We are asking P&D to cater this year's dinner. The Board decided to host the dinner on December 12, 2019 at 6:00 p.m. Despite staffing challenges in each department, staff completed the 2019 work plan and all other additional projects assigned by the Board throughout the year. Trustee Betsy Harrison made the motion to award a 4% year-end bonus to all staff, excepting the Town Administrator. Mayor pro tem Fred Brooks seconded the motion. Motion passed unanimously by roll call vote.

O. *Items for November 21, 2019 Agenda (special date change)*

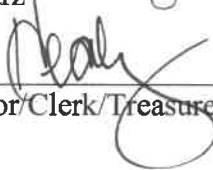
- *Resolution TBD Series 2019: Fire Ban Lift for Olde Fashioned Christmas*
- *Region 9 Mancos Economic Overview 3rd Quarter 2019*
- *Marshal's Office AED Grant Application*
- *Streets Equipment Capital Purchase*
- *Resolution TBD Series 2019: Mancos Water Conservation District Support*
- *Mancos Conservation District Letters of Support*
- *Mancos Main Street Bridge Feasibility Analysis*

P. ADJOURNMENT

Meeting adjourned at 8:55 p.m.



Mayor Queenie Barz



Town Administrator/Clerk/Treasurer Heather Alvarez