

**Town of Mancos
Board of Trustees Meeting
January 8, 2020
7:00 p.m.**

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:01 p.m.

B. PLEDGE OF ALLEGIENCE & MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Betsy Harrison, Trustee Brent McWhirter, Trustee Cindy Simpson, Trustee Ed Hallam, Trustee Craig Benally

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Public Works Director Terry Jennings, Marshal Justen Goodall

D. APPROVAL OF AGENDA: Mayor pro tem Fred Brooks made the motion to approve the agenda. Trustee Craig Benally seconded the motion. Motion passed.

E. APPROVAL OF THE MINUTES OF December 11, 2019: Trustee Brent McWhirter made the motion to approve the minutes of December 11, 2019 as presented by staff. Trustee Betsy Harrison seconded the motion. Motion passed with Trustee Cindy Simpson abstaining.

F. AUDIENCE BUSINESS

None

G. ANNOUNCEMENTS

- Planning Commission Alternate Tiffany Hurst has moved out of town, so she has submitted her resignation letter.
- Nomination petition packets are available for the April 7, 2020 Municipal Election.
- Redesign of the northeast wing wall on the Main St. Bridge is underway.
- Mancos is collaborating with Montezuma County and Cortez on Caselle training in February.
- Laura Lewis Marchino from Region 9 will be at the Planning Commission meeting next week to provide information on Mancos economic development.

H. OATH OF OFFICE – DEPUTY MARSHAL ANGELITA TOPAHA

Deputy Marshal Topaha was sworn by Mayor Barz.

I. MANCOS SCHOOL CHOICE WEEK PROCLAMATION

J. TREASURER'S REPORT: DECEMBER BILLS & CLAIMS

Trustee Cindy Simpson made the motion to approve the December bills and claims as

presented by staff. Mayor pro tem Fred Brooks seconded the motion. Motion passed.

K. COMMITTEE REPORTS

1. Region 9 Southwest Colorado Economic Development – next meeting 1/30/2020
2. CDOT TPR – there is no funding available for planned and/or necessary improvements

L. UNFINISHED BUSINESS

1. Public Hearing Continued: Grand Ave. Subdivision
Public hearing opened at 7:15 p.m.

Tim Hunter, owner's representative, addressed the Board. He requested clarification and waiver of the street impact fees and final plat filing fee. There was discussion regarding SAFEbuilt review hours. Approved CDOT Access Permits still have not been received, and Mr. Hunter requested conditional approval from the Board at this time. Staff was advised that the property has been refinanced. The Town does require a current title policy be provided. The Town is also still waiting for final construction plans for the subdivision infrastructure to be attached as exhibit A of the development agreement, the project amount for an irrevocable letter of credit, and a copy of the letter of credit to complete our file. Mr. Hunter advised that he has no objections to the draft development agreement as presented.

Public hearing closed at 7:23 p.m.

Trustee Betsy Harrison requested that section 7 Utilities of the development agreement be amended to state that water and sewer tap fees will be paid at the time a building permit is pulled for each new lot. Trustee Cindy Simpson requested clarification as to demolition status of the project because the development agreement references demolition. These items will be sent to the Town Attorney for review and amendment, if necessary. The public hearing was continued to January 22, 2020 to allow the applicant to provide the required information, including executed CDOT Access permits, updated title policy, final construction plans for subdivision infrastructure and irrevocable letter of credit.

M. NEW BUSINESS

1. Mancos Municipal Code Update

Trustee Cindy Simpson made the motion authorize the Town Administrator to execute the agreement with Municode to update the Mancos Municipal Code at a cost not to exceed \$13,236 plus freight and shipping. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.

2. Resolution 4 Series 2020: Cash In Lieu

This item was tabled until the next meeting to allow the Town Administrator to confirm per lot versus per acre value within Town limits. The Board did discuss the recommendation from the Planning Commission to remove item #16-14-4(F)(3)(c). Board consensus was to leave this item as is with no changes.

3. SWCOIIT Investigations Protocol

Trustee Brent McWhirter made the motion to authorize Marshal Goodall to sign the agreement for Investigation Protocol. Trustee Betsy Harrison seconded the motion. Motion passed unanimously by roll call vote.

4. Resolution 5 Series 2020: 2020 Census

Trustee Betsy Harrison made the motion approve Resolution 5 Series 2020 A Resolution Of The Town of Mancos Board Of Trustees Supporting The 2020 Census. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.

5. 2019 Work Plan Update

This information was presented to the Board for review.

N. Items for January 22, 2020 Agenda

- *2020 Work Plans*
- *Public Hearing Continued: Grand Avenue Subdivision*

O. EXECUTIVE SESSION – DISCUSSION OF SPECIALIZED DETAILS OF SECURITY ARRANGEMENTS OR INVESTIGATIONS

Mayor pro tem Fred Brooks made the motion to go into executive session for discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402(4)(d). Trustee Brent McWhirter seconded the motion. Motion passed.

Executive session started at 8:10 p.m.

Executive session ended at 8:43 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Ed Hallam, Trustee Betsy Harrison, Trustee Brent McWhirter, Trustee Cindy Simpson, Trustee Craig Benally, Town Administrator/Clerk/ Treasurer Heather Alvarez, Marshal Justen Goodall, Public Works Director Terry Jennings, participated.

No comments with regard to executive session.

P. EXECUTIVE SESSION – PERSONNEL – TOWN ADMINISTRATOR EVALUATION CONTINUED

Mayor pro tem Fred Brooks made the motion to enter executive session personnel for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving any

specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of any elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Trustee Brent McWhirter seconded the motion. Motion passed.

Executive session started at 8:45 p.m.
Executive session ended at 9:10 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Ed Hallam, Trustee Betsy Harrison, Trustee Brent McWhirter, Trustee Cindy Simpson, Trustee Craig Benally, Town Administrator/Clerk/ Treasurer Heather Alvarez participated.

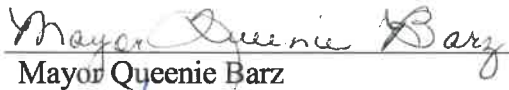
No comments with regard to executive session.

Q. POSSIBLE ACTION CONCERNING TOWN ADMINISTRATOR SALARY

Mayor pro tem Fred Brooks made the motion to raise the Town Administrator salary for Heather Alvarez to \$27,200 per year. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.

R. ADJOURNMENT

Meeting adjourned at 9:18 p.m.



Mayor Queenie Barz



Town Administrator/Clerk/Treasurer Heather Alvarez