

Town of Mancos
Board of Trustees Meeting via Zoom
April 22, 2020
7:00 p.m.

- A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:01 p.m.
- B. ROLL CALL:** Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Betsy Harrison, Trustee Brent McWhirter, Trustee Cindy Simpson, Trustee Janice Bryan, Trustee Ed Hallam

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Marshal Justen Goodall, Public Works Director Terry Jennings, Attorney David Liberman,

- C. APPROVAL OF AGENDA:** Trustee Brent McWhirter made the motion to approve the agenda. Trustee Betsy Harrison seconded the motion. Motion passed.
- D. APPROVAL OF THE MINUTES OF April 8, 2020:** Trustee Janice Bryan made the motion to approve the minutes of April 8, 2020. Trustee Brent McWhirter seconded the motion. Motion passed.

E. AUDIENCE BUSINESS

None

F. ANNOUNCEMENTS

- CML has published Elected Officials training opportunities. Please let Town Administrator Heather Alvarez know if you are able to attend.
- Attendance at the CML Conference will be cancelled.
- Economic Development Coordinator will begin reaching out to local businesses regarding ideas to begin reopening businesses in Mancos.
- 2019 Financial Audit will be conducted as per usual. This item will be placed on a future agenda for Board review and discussion.

G. ARBOR DAY PROCLAMATION

Mayor Queenie Barz read the 2020 Arbor Day Proclamation.

H. UNFINISHED BUSINESS

1. Main Street Bridge Update & DOLA Request for Additional Funding

The original budget for this project was drafted in 2015. Based on the updated wing wall redesign discussed in November and December 2019, we are anticipating an approximate \$200,000 increase in the construction budget for this project. We have an

opportunity to request additional funding from DOLA for this project. Trustee Ed Hallam made the motion to authorize the Town Administrator to draft a letter for the Mayor's signature to send a request to DOLA for additional funding in the amount of \$67,250. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.

I. NEW BUSINESS

1. Mancos Liquor License Renewal

Trustee Ed Hallam made the motion to approve the renewal of the 2020 Mancos Liquor License. Trustee Betsy Harrison seconded the motion. Motion passed unanimously by roll call vote.

2. First Round 2020 Agency Contribution Follow Up Report

Ellen Stein was present on the call. Community Connections presented a written follow up report on the \$1,500 agency contribution from Town of Mancos. They are grateful for the support.

3. First Quarter 2020 Work Plan Update

Staff presented the 1st Quarter 2020 work plan update to the Board for review. Many items have been postponed due to the current COVID19 pandemic. Staff is working staggered shifts and concentrating on essential duties first.

4. First Quarter 2020 Financial Update & Emergency Budget Recommendations

1st Quarter 2020 financials presented to the Board for review. Staff is recommending postponement of purchases and projects unrelated to current COVID19 emergency until 2nd quarter financial review has been completed. All travel and training for staff has been cancelled for the remainder of 2020 unless it is required for licensure. The Board agreed to postpone the projects outlined in the Board packet, with the exception of the Hazardous Tree Matching Program. They also agreed to waive utility late fees for the month of May. They requested Staff work toward reestablishing the yard waste drop off and begin code enforcement for those items that are not cost prohibitive such as weeds, rubbish and trash removal.

5. Committee Appointments

Board decision includes:

- Planning & Zoning Commission – Mayor Queenie Barz, Trustee Betsy Harrison
- Tree Board – Public Works Director Terry Jennings
- Transportation Planning Region (CDOT TPR) – Mayor pro tem Fred Brooks, Town Administrator Heather Alvarez
- Region 9 – Mayor Queenie Barz, Trustee Janice Bryan
- Mancos School Board – Trustee Brent McWhirter, Trustee Ed Hallam

J. COVID19 RESPONSIBLE REOPENING OF MONTEZUMA COUNTY BUSINESSES


After discussion, Board consensus is that the Montezuma County Commissioners are rushing this process unnecessarily, and they are not taking into account the opinions of the municipalities. Rapid testing being widely available is paramount before any decisions should be made, as stated by the Health Department and Dr. Aiken. We must be aware of and plan for the surrounding areas including the Navajo Nation and New Mexico cases. Although Mancos has no authority in this decision, we will continue to promote safety precautions such as masking, social distancing and personal responsibility. When a proposed plan is submitted to the State for review and approval, the Town of Mancos will establish appropriate internal guidelines. Our businesses and citizens have done an outstanding job thus far, and we will work with them to continue to be as safe as possible while working toward economic recovery.

K. Items for May 13, 2020 Agenda

- *April Bills & Claims*
- *COVID19 Discussion*

L. ADJOURNMENT

Meeting adjourned at 8:58 p.m.



Mayor Queenie Barz



Town Administrator/Clerk/Treasurer Heather Alvarez