

**Town of Mancos  
Board of Trustees Meeting  
July 22, 2020  
7:00 p.m.**

**A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:05 p.m.

**B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**C. ROLL CALL:** Present: Mayor Queenie Barz, Trustee Betsy Harrison, Trustee Brent McWhirter, Trustee Cindy Simpson, Trustee Janice Bryan

**Absent:** Mayor pro tem Fred Brooks, Trustee Ed Hallam

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Public Works Director Terry Jennings, Marshal Justen Goodall, Attorney David Liberman

**D. APPROVAL OF AGENDA:** Trustee Cindy Simpson made the motion to approve the agenda. Trustee Janice Bryan seconded the motion. Motion passed.

**E. APPROVAL OF THE MINUTES OF July 8, 2020:** Trustee Brent McWhirter made the motion to approve the minutes of July 8, 2020 as presented by staff. Trustee Betsy Harrison seconded the motion. Motion passed.

**F. MANCOS SCHOOL DISTRICT UPDATE**

Brian Hanson, Superintendent, gave the Board an update on the plans for the 20/21 school year changes due to COVID 19. Parents and students will have the option of in person or online learning this fall.

**G. AUDIENCE BUSINESS**

- Laura Schamp, 223 S. Spruce, Mancos – requested a light be installed at Cottonwood Park
- Bobbi Black, 100 Bauer Ave, Mancos – present on behalf of Sunday Campbell
- Sunday Campbell, Mesa Verde Motel – concerned about the possibility of food being left at Millwood Junction when they closed attracting rats. Staff requested Ms. Campbell contact us with her contact information so we may follow up with her.

**H. ANNOUNCEMENTS**

- The Board will hold their annual retreat on August 1 at the Community Center at 9:00 a.m.
- The Mancos Marshal's Office is working with Axis Health and other local law enforcement agencies to discuss how we may model the STARS program from Denver PD.

- The Mancos Marshal's Office is holding a Town Hall meeting on August 6 from 6:00 p.m. to 7:00 p.m.
- The Town Clean-Up will be held August 13 – 15.

**I. UNFINISHED BUSINESS**

1. Personnel Manual Anti-Violence Policy Update

This section of the proposed updated Personnel Manual was presented to the Board for their review. The Board had no comments.

2. Resolution 12 Series 2020: Revised Watering Restrictions

Trustee Brent McWhirter made the motion to approve Resolution 12 Series 2020 A Resolution of the Board of Trustees of Mancos, Colorado Declaring a Water Shortage and Adopting Mandatory Water Use Restrictions. Trustee Janice Bryan seconded the motion. Motion passed unanimously by roll call vote. Mayor Queenie Barz she wants this placed on the next meeting agenda for further discussion.

3. Water Restrictions Discussion

This item was tabled until the August 12, 2020 Board meeting when all Trustees were able to be present and participate in the discussion.

4. Water Tank Replacement Project DOLA Grant Application

Trustee Cindy Simpson made the motion to authorize the Town Administrator to submit the Energy Impact Grant (EIAF) Application to Colorado Department of Local Affairs (DOLA) and authorize the Mayor to execute the grant agreement when funds are awarded Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.

**J. NEW BUSINESS**

1. Mancos Marshal's Office/Cortez Dispatch IGA

Trustee Brent McWhirter made the motion approve the Cortez Dispatch Intergovernmental Agreement and authorize the Mayor and Town Clerk to execute the document. Trustee Betsy Harrison seconded the motion. Motion passed unanimously by roll call vote.

**K. EXECUTIVE SESSION – LEGAL ADVICE – Open Records Request From Matthew Roane for Executive Session Recordings Dated June 10, 2020**

Trustee Cindy Simpson made the motion to go into executive session for a conference with the Town Attorney for purposes of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b) to discuss the open records request from Matthew Roane for executive session recordings dated June 10, 2020. Trustee Brent McWhirter seconded the motion. Motion passed.

Executive session started at 8:36 p.m.

Executive session ended at 9:18 p.m.

Mayor Queenie Barz, Trustee Betsy Harrison, Trustee Brent McWhirter, Trustee Cindy Simpson, Trustee Janice Bryan, Town Administrator/Clerk/ Treasurer Heather Alvarez, Town Attorney David Liberman, Attorney Marni Nathan participated.

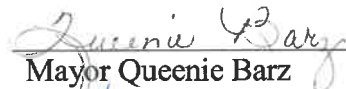
Trustee Cindy Simpson made the motion to authorize the Town Attorney to respond to Mr. Roane in the manner he deems appropriate. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.

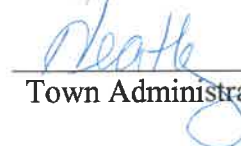
**L. *Items for August 12, 2020 Agenda***

- *July Bills & Claims*
- *Third Quarter Work Plan & Financial Update*
- *Water Conservation Discussion*
- *Watering Restriction Discussion*

**M. ADJOURNMENT**

Trustee Cindy Simpson made the motion to adjourn the meeting at 9:24 p.m. Trustee Betsy Harrison seconded the motion. Motion passed.

  
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Mayor Queenie Barz

  
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Town Administrator/Clerk/Treasurer Heather Alvarez