

**Town of Mancos  
Board of Trustees Meeting  
November 11, 2020  
7:00 p.m.**

**A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:18 p.m.

**B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**C. ROLL CALL:** Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Ed Hallam, Trustee Betsy Harrison, Trustee Cindy Simpson, Trustee Janice Bryan, Trustee Brent McWhirter

Staff Present: Town Administrator/Clerk/Treasurer Heather Alvarez, Attorney David Liberman

**D. APPROVAL OF AGENDA:** Mayor pro tem Fred Brooks made the motion to approve the agenda. Trustee Brent McWhirter seconded the motion. Motion passed.

**E. APPROVAL OF THE MINUTES OF October 28, 2020:** Trustee Betsy Harrison made the motion to approve the minutes of October 28, 2020 as provided by staff. Trustee Janice Bryan seconded the motion. Motion passed.

**F. AUDIENCE BUSINESS**

None

**G. ANNOUNCEMENTS**

- We will be temporarily relocating the fiber at the Main Street Bridge in preparation for the replacement.
- The Mancos School District will remain open at this time based on their Board meeting this week.
- The final round of CARES Act funding application for Mancos businesses is due on November 30.

**H. TREASURER'S REPORT: OCTOBER BILLS & CLAIMS**

Trustee Cindy Simpson made the motion to approve the October bills and claims as presented by staff. Trustee Betsy Harrison seconded the motion. Motion passed.

**I. COMMITTEE REPORTS**

- Region 9 Southwest Colorado Economic Development – no report, next meeting is in January.

**J. ACTION AND DISCUSSION ITEMS**

1. Potential Property Purchase

Trustee Brent McWhirter made the motion to authorize the Town Administrator to move forward with the research of 131 N. Main Street, Mancos, CO and work with the Town Attorney to finalize the purchase if necessary. Trustee Janice Bryan seconded the motion. Motion passed unanimously by roll call vote.

2. November 25, 2020 Meeting Cancellation

Trustee Brent McWhirter made the motion to cancel the November 25, 2020 Board meeting. Trustee Betsy Harrison seconded the motion. Motion passed.

**K. *Items for December 9, 2020 Agenda***

- *Committee Reports: CDOT TPR, Montezuma County Planning Commission, Mancos School District, Town of Mancos Planning Commission, Town of Mancos Tree Board*
- *2021 Mill Levy and Budget Adoption*
- *Resolution 1 Series 2021: Board Meeting Schedule*
- *Resolution 2 Series 2021: Water & Sewer Tap Fees*
- *Resolution 3 Series 2021: Monthly Utility Rates*

Break in meeting from 7:41 to 7:52 p.m.

**L. EXECUTIVE SESSION – PERSONNEL – TOWN ADMINISTRATOR EVALUATION**

Mayor pro tem Fred Brooks made the motion to enter executive session personnel for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of any elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Trustee Brent McWhirter seconded the motion. Motion passed.

Executive session started at 7:52 p.m.

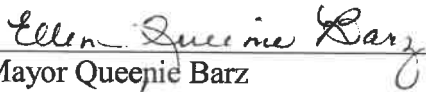
Executive session ended at 9:25 p.m.

Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Ed Hallam, Trustee Betsy Harrison, Trustee Brent McWhirter, Trustee Cindy Simpson, Trustee Janice Bryan, Town Administrator/Clerk/Treasurer Heather Alvarez, Town Attorney David Liberman participated.

Mayor pro tem Fred Brooks made a motion based on the results of the Town Administrator evaluation and Clerk/Treasurer evaluation to increase the Town Administrator/Clerk/Treasurer total annual salary to \$100,000. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.

**M. ADJOURNMENT**

Trustee Cindy Simpson made the motion to adjourn the meeting at 9:32 p.m.

  
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Mayor Queenie Barz

  
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Town Administrator/Clerk/Treasurer Heather Alvarez