

**TOWN OF MANCOS**  
**BOARD of TRUSTEES MEETING**  
**October 13, 2021**  
**7:00 p.m.**

- A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:02 p.m.
- B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- C. ROLL CALL:** Present: Mayor Queenie Barz, Mayor pro tem Fred Books, Trustee Ed Hallam, Trustee Betsy Harrison, Trustee Janice Bryan, Trustee Cindy Simpson  
Absent: Trustee Brent McWhirter

Staff Present: Town Administrator Heather Alvarez, Public Works Director Terry Jennings, Marshal Justen Goodall, Town Clerk/Treasurer Donna Murphy

- D. APPROVAL OF THE AGENDA:** Mayor pro tem Fred Brooks made the motion to approve the agenda. Trustee Betsy Harrison seconded the motion. Motion passed.
- E. APPROVAL OF THE MINUTES OF September 22, 2021:** Trustee Janice Bryan made the motion to approve the minutes of the September 22, 2021 as presented by staff. Trustee Betsy Harrison seconded the motion. Motion passed.

**F. AUDIENCE BUSINESS:**

- Corey Jabour, 207 N. Main St., Mancos- Mr. Jabour spoke in favor of allowing the American flag to be flown from the Mancos Marshal's vehicles.

**G. ANNOUNCEMENTS:**

- Town Administrator Heather Alvarez made the following announcements:
  - The 2<sup>nd</sup> Communications Training class is set for October 21<sup>st</sup> from 8:30am-4:00pm for staff and the Board.
  - The Town Administrator will be out of the office October 18-20, 2021.
  - The Stewards of Children training is scheduled for the Board on October 23<sup>rd</sup> from 9-11:00 am at the Community Center.
  - Economic Council of Colorado has nominated Mancos as a Community of the Year in the small town category. The award will be presented at the Economic Development Summit. Rachael Marchbanks, Economic Development Coordinator

will be attending the Summit on behalf of the Town. Montezuma County was also nominated.

- Region 9 received an international impact award for their business relief program coordination during COVID 19. Laura from Region 9 wanted to pass this along since it was due to a large part of how Montezuma County, Mancos, Cortez and Dolores coordinated on the small business grant programs. Thank you to the Board for allowing that collaboration to happen.
  - The Town is trying to plan a Board to Board workshop with the school district. It is tentatively set for November 15<sup>th</sup> at 5:00pm at Town Hall.
  - Trustee Harrison brought it to the attention of the Town that we have Dark Sky ordinances in effect however we do not have our Dark Sky designation. The Town Administrator has reached out to Ridgeway regarding their designation. The Ridgeway Town Manager says that this is a 2 year process and requires extensive public meetings/community engagement. The Town Administrator is asking for Board feedback on this item.
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- Marshall Justen Goodall was asked to hand out medals at the Cowboy Half Marathon for the youth runners on October 16th.
  - Mayor Barz announced that the League of Women Voters left literature for the Board and she has it available if interested. Mayor Barz also purchased books for the Board at the CML Conference she attended. She also encourages the Board to attend the Zoom classes on water and fire that are available through the CML Conference.
  - Trustee Betsy Harrison made a request for an agenda item regarding a meeting she attended with the Mancos Conservation District. They are discussing hiring a watershed coordinator and would the Town like to collaborate. This topic and other items mentioned will be added to a future workshop for Board discussion.

#### **H. TREASURER'S REPORT: SEPTEMBER BILLS AND CLAIMS:**

Trustee Cindy Simpson made the motion to approve the September Bills and Claims as presented by staff. Trustee Betsy Harrison seconded the motion. Motion passed.

#### **K. COMMITTEE REPORTS**

- **Region 9**
  - Meeting notes attached
  
- **CDOT TPR**
  - The meeting is scheduled for October 14<sup>th</sup>; no report

- **Montezuma County Commissioner Update**

-No report

**L. ACTION AND DISCUSSION ITEMS:**

1. Public Hearing: 2022 Budget Introduction

Public Hearing opened at 7:34pm

- No one signed up to speak

Public Hearing closed at 7:34pm

The first draft of the 2022 budget was presented to the Board. The budget reflects the following:

1. Balanced operating budget for General Fund, Conservation Trust Fund and Water Fund
2. Capital Expenditures of \$862,000 in General Fund
3. Capital Expenditures of \$33,000 in Conservation Trust Fund
4. Capital Expenditures of \$1,290,000 in Water Fund
5. The budget doesn't reflect grants applied for but not approved, so revenues will change

2. LivWell Retail Marijuana Business License Renewal:

Trustee Janice Bryan made the motion to approve the LivWell Retail Marijuana Business License Renewal application conditional upon receiving the renewal license from the State of Colorado, and authorize the Clerk/Treasurer to send the application to the State. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.

3. Short Term Rental Discussion

Elizabeth Garvin from Community Recode presented information on this topic to the Board for review and discussion.

4. Opioid MOU:

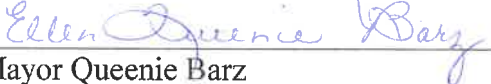
Trustee Cindy Simpson authorized the Town Administrator, Heather Alvarez to execute the Memorandum of Understanding with regard to the Colorado Opioid Settlement and work with the County Administrator on this project. Trustee Trustees Janice Bryan and Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.

L. *Items for October 27, 2021 Agenda*

- *Workshop- Design Review Guidelines (tentative)*
- *Committee Reports*
- *Short Term Rental Discussion Continued*
- *Co-working Incubator Space RFP Award*
- *Greenlight a Vet & National Hospice Month Proclamations*
- *Recap of Water & Sewer Rate Discussion*
- *Art donation from Mel Heath*

M. **ADJOURNMENT**

Trustee Ed Hallam made the motion to adjourn the meeting at 9:11 p.m.

  
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Mayor Queenie Barz

  
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Town Clerk/Treasurer Donna Murphy

## **Region 9 Board Meeting Notes September 30, 2021**

### **Board Member Elections and Term Limit Update**

Currently, there is a vacancy for the Ute Mountain Ute Tribe, the Town of Rico, and the City of Durango on the Region 9 Board.

Financial Statements were approved through 08/31/2021. They expect revenues to be higher when they close out the year in September as it will include quarterly invoicing to loan funds and grant payments. They have made several loans to small businesses over the quarter and have had to write off just a few. Additionally, the budget for the next fiscal year was approved. They selected a new auditor after a careful selection process. They have signed an engagement letter to conduct Region 9's audit for the year ending September 30, 2021. They have some operating reserves which they are re-investing in their SCAPE program and also hiring a grant writer to help support communities who lack the capacity.

Significant staff time has been spent learning about available funding opportunities being made available through various state and federal agencies.

Laura Lewis Marchino is convening area governments around opioid settlement dollars and efforts to move forward to fill gaps around substance and mental health treatment gaps. We are still waiting to see if receive congressionally designated funding for the in-patient resource feasibility study will come through but pursuing other funding options including requesting some matching funds from some governments

Region 9 helped promote OEDIT and EDCC's Economic Development Operating grants with applications from our county-level economic development groups. Laura is on the Selection Committee and thus Region 9 did not apply.

Housing is a top concern in the region and the Region 9 staff continues to explore ways they can help without creating duplication. There is a new 5 county housing study just released that was done in partnership with Housing Solutions and the SWCCOG.

SBDC Presentation- The SBDC gave an update that included their impact in 2021 as well as plans for 2022.

### **CEDS/Economic Development Planning: Heather Otter**

The board passed a resolution to approve and adopt the 2021 Comprehensive Economic Development Strategy (CEDS) five-year document. The (CEDS) has been updated and must be approved by the Region 9 Board for submission to EDA. The document is required per our Economic Development District status. Here is a direct link to the document that this is view only <https://region9edd.org/2021-ceds>.

San Juan Development Association's (SJDA) Recovery Coordinator, Beth Kremer, has been doing an amazing job. In the six months since she started, she has launched their website; updated

SJDA vision, mission, bylaws; is participating on several regional initiatives including High Alpine Resiliency Roadmap; coordinated a Housing information meeting; and secured several grants for SJDA and the community. SJDA also has a microloan program and runs a co-working space. Region 9 is on their Board of Directors and provides staff support for the microloan program and financials. Her position is funded through a REDI grant and there are other opportunities to continue the position.

Dolores County Development (DCDC) is an all-volunteer economic development group with strong staff support from the CSU Extension Office and Region 9 Loan Committee member, Gus Westerman. Region 9 serves on their Board of Directors and has helped with their microloan fund. Gus is serving on two regional roadmap committees and supporting both Dove Creek and Rico as possible. They are looking to apply for the economic development operating grant.

The Pagosa Springs CDC (PSCDC) organization is looking for a new Executive Director. Region 9 will continue to help fund the position through its COVID Recovery grant as well as continuing to assist with grant applications including the EDO operating grant. Region 9 has been assisting with a REDI grant and other opportunities to secure this position long-term.

The La Plata Economic Development Alliance hosted an Economic Summit on the 21st which was very well attended and had some excellent keynote speakers.

Montezuma- The County has put together an economic development team including County planning staff, representatives from their three municipalities, Region 9, and other key stakeholders. This informal group meets at least monthly and is seamlessly moving a variety of efforts forward. They hosted a meeting with all utility companies (electric, sewer, gas, internet etc.) about capacity and assistance identifying where the best areas for expansion were located. They have begun active business recruitment by identifying a list of needed businesses such as housing manufacturers. One success is the conversion of a former brownfield site into a new truck stop outside of Cortez. They also work closely with Region 9 EDD and provided thorough feedback for the five-year update to the region's CEDS. Region 9 provided a letter of support in their effort to secure economic development staff.

#### **Colorado Workforce Board Recruitment**

The Workforce Board is in the process of simplifying their Board appointment process. Businesses interested in being on the Board will no longer need to be officially appointed to the Board by La Plata County and can be appointed by a majority vote of the current Board. Please consider encouraging businesses in your communities to participate. Representation of private sector businesses are needed in San Juan, Archuleta and Dolores Counties. Stephani serves on this Board representing Region 9 and can answer any questions or provide additional follow-up as needed. This is for the Board's information.