

**TOWN OF MANCOS**  
**BOARD of TRUSTEES MEETING**  
**September 14, 2022**  
**7:00 p.m.**

- A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:05 p.m.
- B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- C. ROLL CALL:** Present: Mayor Queenie Barz, Trustee Betsy Harrison, Trustee Nick Manning, Trustee Richard Tokar, Trustee Ed Hallam
- Absent:** Mayor pro tem Cindy Simpson, Trustee Janice Bryan
- Staff Present: Town Administrator Heather Alvarez, Marshal Justen Goodall, Public Works Director Terry Jennings, Attorney David Liberman, and Town Clerk/Treasurer Jamie Higgins
- D. APPROVAL OF THE AGENDA:** Trustee Ed Hallam made the motion to approve the agenda as presented by staff. Trustee Betsy Harrison seconded the motion. Motion passed.
- E. APPROVAL OF THE MINUTES:** Trustee Richard Tokar made a motion to approve the minutes, as presented, from August 24, 2022. Trustee Nick Manning seconded the motion. Motion passed.
- F. AUDIENCE BUSINESS:**
- Tim Stubbs & Shoshana Winer, 422 Grand Ave., Mancos – addressed the Board regarding construction of an outbuilding on their property. They emailed the Board their concerns with a request to take their case to Board of Adjustments to apply for setback variance.
- G. ANNOUNCEMENTS:**
- The first meeting to discuss the water project with the Ute Mountain Ute tribe will be held on October 20.
  - We are researching GOVOS for short term rental management.
  - Parks and Trails Master Plan public meeting is on September 20, 2022 at 5:30 p.m. at Town Hall.
  - September 28, 2022 is the CML Fall District Meeting in Pagosa Springs.
  - Staff spoke with CDPHE regarding the property on Road 39, and this will be brought to a future meeting.
  - We did receive the DOLA grant in the amount of \$15,000 for Paths To Mesa Verde Cost Benefit Analysis.

- Staff had a discussion with Mancos Schools regarding updating the school impact fee. This may be placed on a future agenda if the school wishes.
- Town Administrator and Town Clerk/Treasurer will be attending the Caselle Annual Conference in October.
- Marshal Goodall advised the FedEx box in front of the Marshal's Office has been removed.
- Southwest Health Systems is having a drill on September 15, 2022.
- The yard waste drop off is from 8:00 a.m. to noon on Saturday.
- Town Attorney David Liberman will be attending a conference.
- Mayor Queenie Barz attended Mayors Day at the Colorado State Fair.

#### **H. COMMITTEE REPORTS**

- Region 9 – no report, meeting next week
- CDOT TPR – no report, meeting next month
- Montezuma County Planning – seven public hearings, only one with a Mancos address by Summit Lake
- Montezuma County Commissioners Report – Commissioner Koppenhafer advised the County approved a 19 lot subdivision on Road 25, Ironwood plant was given an order to separate pile by 9/5/2022 and they did not meet the deadline so the County will be filing a complaint, Southwest Water Conservation District held a budget workshop

#### **I. TREASURER REPORT – AUGUST BILLS & CLAIMS**

Trustee Richard Tokar made the motion to approve the August bills and claims as presented by staff. Trustee Betsy Harrison seconded the motion. Motion passed.

#### **J. ACTION AND DISCUSSION ITEMS:**

1. Ordinance 771 Series 2022: Encroachment Permit N. Oak St.  
Trustee Nick Manning made the motion to approve Ordinance 771 Series 2022: An Ordinance Approving Revocable Permit No. 2022-1 For An Encroachment In A Public Street. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.
2. Art Project To Boyle Park  
Marianne Griffin addressed the Board to offer her support to move her art project to Boyle Park. Trustee Ed Hallam made the motion to move the location of the Brand Display in the southeast corner of the entrance to Boyle Park off of Business 160. Trustee Richard Tokar seconded the motion. Motion passed unanimously by roll call vote.
3. Mancos Common Press Letter of Intent  
Trustee Richard Tokar made a motion to authorize the Town Administrator to submit the attached letter of interest to the Department of Local Affairs (DOLA) on behalf of the Mancos Common Press, and if awarded, authorize the Mayor to execute the grant documents for the Affordable Housing Development Incentives

Grant Program. Trustee Nick Manning seconded the motion. Motion passed unanimously by roll call vote.

4. Region 9 Middle Mile Broadband Letter of Intent

Trustee Nick Manning made a motion to authorize the Town Administrator to submit the attached letter of intent to participate with Region 9 on their middle mile broadband project. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.

5. IBC2021 Project Update & Request for Collaboration

The Board of Trustees authorized the Town Administrator to work with Trustee Nick Manning with regard to updates to the building codes for the Town of Mancos.

6. Cancellation of September 28, 2022 Board Meeting

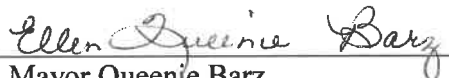
Trustee Richard Tokar made a motion to cancel September 28, 2022 Board meeting to attend the CML District Meeting in Pagosa Springs. Trustee Nick Manning seconded the motion. Motion passed unanimously by roll call vote.

**K. Items for October 12, 2022 Agenda**

- *Economic Development Discussion (Workshop)*
- *September Bills & Claims*
- *Public Hearing: 2023 Proposed Budget Introduction*

**L. ADJOURNMENT**

Trustee Ed Hallam made the motion to adjourn the meeting.

  
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Mayor Queenie Barz

  
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Town Clerk/Treasurer Jamie Higgins