

**TOWN OF MANCOS**  
**BOARD of TRUSTEES MEETING**  
**December 8, 2021**  
**7:00 p.m.**

- A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:00 p.m.
- B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- C. ROLL CALL:** Present: Mayor Queenie Barz, Mayor pro tem Fred Brooks, Trustee Betsy Harrison, Trustee Janice Bryan, Trustee Brent McWhirter, Trustee Cindy Simpson, Trustee Ed Hallam

**Absent:**

Staff Present: Town Administrator Heather Alvarez, Marshal Justen Goodall, Public Works Director Terry Jennings, Attorney David Liberman, Town Clerk Treasurer Jamie Higgins

- D. APPROVAL OF THE AGENDA:** Mayor pro tem Fred Brooks made the motion to approve the agenda. Trustee Brent McWhirter seconded the motion. Motion passed.
- E. APPROVAL OF THE MINUTES OF November 10, 2021:** Trustee Cindy Simpson made the motion to approve the minutes of the November 10, 2021 as provided by staff. Trustee Brent McWhirter and Betsy Harrison seconded the motion. Motion passed.
- F. AUDIENCE BUSINESS:**

- Town Administrator Heather Alvarez provided the Board with a letter from Jordan Lang. Jordan Lang had requested to be on the agenda however he is sick, so he has submitted a letter, in his place, requesting an extension to the noise ordinance on New Year's Eve. Mayor Queenie Barz informed everyone that since this request was originally to be on the agenda, even in his absence, this needs to be an agenda item. Trustee Cindy Simpson asked Attorney David Liberman if we could add this to the current agenda. David Liberman said yes. Trustee Cindy Simpson made a motion to add Jordan Lang's request of an extension to the noise ordinance for New Year's Eve to this current agenda under item L 10. Trustee Brent McWhirter seconds the motion. Motion passed.

**G. ANNOUNCEMENTS:**

- We are considering a ballot issue for the April 2022 Municipal Election. An ordinance will be presented to the Board for consideration at the December 22, 2021 meeting.
- Rachael Marchbanks is now on staff as our Economic Development Coordinator.

- Vision meeting was very well attended. We will host another meeting in January.
- A Community Vision survey is being released as a component of the update to the Comprehensive Plan.

**H. SWEAR IN JAMIE HIGGINS AS TOWN CLERK/TREASURER:** Mayor Queenie Barz swore in Jamie Higgins and administered the Oath of Office. Mrs. Higgins took her place at the staff table.

**I. PRESENTATION – MANCOS SCHOOL DISTRICT 6<sup>TH</sup> GRADE CLASS:**

The 6<sup>th</sup> grade class is creating children’s books to place around the town inside boxes. They will change out the books every month. The boxes will have 2 pages per book and you will follow the trail to each box to complete the book. The 6<sup>th</sup> grade class is asking the town to help install the boxes. Trustee Brent McWhirter made a motion to have Public Works work with the 6<sup>th</sup> grade to install boxes in Cottonwood Park and along the river trail. Trustee Cindy Simpson and Trustee Ed Hallam seconds the motion. Motion passed.

**J. TREASURER’S REPORT: NOVEMBER BILLS & CLAIMS**

Trustee Cindy Simpson made the motion to approve the November bills and claims as presented by staff. Trustee Brent McWhirter seconds the motion. Motion passed.

**K. COMMITTEE REPORTS**

1. Region 9 - None
2. CDOT TPR - None
3. Montezuma County Commissioners Report –.None

**L. ACTION AND DISCUSSION ITEMS:**

1. Public Hearing: Resolution 14 Series 2021: 2022 Budget Amendment & Mill Levy Adoption

Public Hearing opened at 7:30 p.m.

No one signed up to speak

Public Hearing closed at 7:30 p.m.

Trustee Brent McWhirter made the motion to approve Resolution 14 Series 2021 A Resolution Summarizing Expenditures And Revenues For Each Fund And Adopting the Budget For The Town of Mancos Colorado, For The Calendar Year Beginning On The First Day Of January 2022 And Ending On The Last Day Of December 2022 And Levying Property Taxes For The Year 2022 To Help Defray The Costs Of Government For the Town of Mancos, Colorado For the 2022 Budget Year. Trustee Cindy Simpson seconded the motion. Motion passed unanimously by roll call vote.

2. Resolution 15 Series 2021: 2021 Budget Amendment  
Trustee Cindy Simpson made the motion to authorize approve Resolution 15 Series 2021 A Resolution for Supplemental Budget & Appropriating Additional Sums of Money to Defray Expenses In Excess Of Amounts Budgeted for the Year 2021 For the Town of Mancos Colorado. Trustee Janice Bryan and Trustee Betsy Harrison seconds the motion. Motion passed.
3. Water Treatment Plant Construction Management & Testing Contract  
Trustee Brent McWhirter made the motion to authorize Approve the Construction and Engineering Management proposal from SGM for the water treatment plan upgrade project in an amount not to exceed \$123,665 and authorize the Public Works Director to execute a contract for this service. Trustee Betsy Harrison seconds the motion. Motion passed.
4. 2021 Year End Bonus Discussion  
Trustee Brent McWhirter made the motion to authorize the Town Administrator to distribute a yearend bonus to each employee in the amount of 5%. Trustee Betsy Harrison seconded the motion. Motion passed unanimously by roll call vote.
5. Resolution 1 Series 2022: 2022 Board of Trustees Meeting Schedule  
Trustee Brent McWhirter made the motion to approve Resolution 1 Series 2022 A Resolution Designating A Public Place For The Posting Of Notices Of Public Meetings In The Town of Mancos And Approving A Schedule of Regular Board of Trustees Meetings For 2021, but to amend November 23<sup>rd</sup> meeting to cancelled. Trustee Ed Hallam seconded the motion. Motion passed unanimously by roll call vote.
6. Resolution 2 Series 2022: 2022 Water & Sewer Tap Fees  
Trustee Cindy Simpson made the motion to approve Resolution 2 Series 2022 A Resolution Of The Town of Mancos, Colorado Adopting New Residential Water & Sewer Tap Fees. Trustee Brent McWhirter seconded the motion. Motion passed unanimously by roll call vote.
7. Resolution 3 Series 2022: 2022 Monthly Utility Rates  
Trustee Brent McWhirter made the motion approve Resolution 3 Series 2022 A Resolution Pursuant to Sec. 13-1-40 Of The Mancos Municipal Code With Regard To An Increase In Water and Sewer Rates For The Town Of Mancos. Trustee Betsy Harrison and Janice Bryan seconds the motion. Motion passed unanimously by roll call vote.
8. Resolution 13 Series 2021: Financial Authorization  
Trustee Brent McWhirter made the motion to approve Resolution 13 Series 2021 A Resolution Approving Authorization for Mayor Ellen “Queenie” Barz, Mayor pro tem Fred Brooks, Town Administrator Heather Alvarez and Town Clerk/Treasurer Jamie Higgins To Sign On Town of Mancos Checking/Operating Accounts and Approving

the Town Administrator Heather Alvarez and Town Clerk/Treasurer Jamie Higgins To Sign On All Other Town of Mancos Accounts. Trustee Betsy Harrison seconded the motion. Motion passed unanimously by roll call vote.

9. 2022 Work Plan

The 2022 work plan was presented to the Board for review and discussion.

10. Noise Ordinance

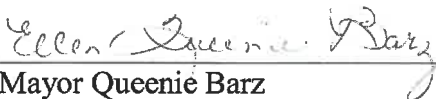
Marshal Justin Goodall informed the Board that the municipal code allows the Mancos Marshal a special exemption to extend the noise ordinance at his discretion. The Board discussed extending the time for the Fence Line on New Year's Eve and possibly putting a decimal level on it. Marshal Justin Goodall said he would rather just put a drop dead time on the noise Ordinance rather than a decimal level due to his officers will have to spend the evening monitoring the level. The letter from Jordan Lang asks the Board to extend the noise ordinance to just past midnight on New Year's for the Fence Line. The Board agrees to leave this mater up to Mancos Marshal Justen Goodall's discretion.

**M. Items for December 22, 2021 Agenda**

1. *Workshop – cancelled*
2. *Committee Reports – Montezuma County Planning Commission, Mancos School District, Montezuma County Commissioners*
3. *Short Term Rental Discussion*
4. *Design Review Guidelines (tentative)*
5. *Proclamation Discussion*
6. *Ordinance for Ballot Question*

**N. ADJOURNMENT**

Trustee Ed Hallam made the motion to adjourn the meeting at 8:31 p.m.

  
\_\_\_\_\_  
Mayor Queenie Barz

  
\_\_\_\_\_  
Town Clerk/Treasurer Jamie Higgins