

TOWN OF MANCOS
BOARD of TRUSTEES MEETING
November 9, 2022
7:00 p.m.

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor Pro Tem Cindy Simpson, Trustee Betsy Harrison, Trustee Nick Manning, Trustee Richard Tokar, Trustee Ed Hallam, and Trustee Janice Bryan.

Staff Present: Town Administrator Heather Alvarez, Public Works Director Terry Jennings, Community and Economic Development Coordinator Jason Armstrong, Attorney David Liberman, and Town Clerk/Treasurer Jamie Higgins

D. APPROVAL OF THE AGENDA: Trustee Richard Tokar made the motion to approve the agenda as presented by staff. Trustee Janice Bryan seconded the motion. Motion passed.

E. APPROVAL OF THE MINUTES: Trustee Nick Manning made a motion to approve the minutes, as presented, from October 26, 2022. Trustee Betsy Harrison seconded the motion. Motion Passed.

F. AUDIENCE BUSINESS:

- Kersha Small, 203 W Menifee, spoke to the Board regarding her high water bill. She explained the increase and what she has done to try to get this resolved.

G. ANNOUNCEMENTS:

- The Grange winter coat drive will be the 3rd Monday in November from 3-5pm to drop off coats, pickup is November 28th 3-5pm.
- Mancos United will have an awareness/fundraiser November 13th at the Mancos Brewery.
- Tree Lighting will be December 2nd.

H. COMMITTEE REPORTS

- Region 9 – Trying to decide how to use the opioid money. Focusing on treatment. Broadband and economic planning were also the topics discussed.
- CDOT TPR – no report, meeting is tomorrow.
- Montezuma County Commissioners Report – Commissioner Koppenhafer advised the Board that it's been a short work week. Their main focus is budgeting. We could possibly pull from reserves to keep the budget the way it is now.

- Montezuma County Planning Commission Update – Only 2 items were on the Agenda and they were not in our 3 mile radius.

I. TREASURER REPORT – OCTOBER BILLS & CLAIMS

Mayor Pro Tem Cindy Simpson made the motion to approve the September bills and claims as presented by staff. Trustee Betsy Harrison seconded the motion. Motion passed.

J. ACTION AND DISCUSSION ITEMS:

1. Resolution 17 Series 2022: Short Term Rental Business License Fees
Trustee Janice Bryan made a motion to approve Resolution 17 Series 2022 addressing an increase in Short-Term Rental Business License Fees to \$750.00 annually starting January 1, 2023. Mayor Pro Tem Cindy Simpson seconded the motion. Motion passed. Trustees Nick Manning and Ed Hallam recused themselves.
2. Public Hearing – Art Gallery Permit Beehive Boutique and Spa
Mayor Queenie Barz opened the public hearing at 7:42pm, nobody signed up to speak. Mayor Queenie Barz closed the public hearing at 7:42pm.
Trustee Betsy Harrison made a motion to approve the Art Gallery Permit for Beehive Boutique & Spa conditional upon state approval and authorize the Town Clerk/Treasurer to send the application to the state. Trustee Ed Hallam seconds the motion. Motion passed with a unanimous vote.
3. Road 39 Remediation Phase 2 Discussion
Town Administrator informed the Board of Phase 1 and asked for feedback to continue to Phase 2. The Board decided to take No Action at this time.
4. Third Quarter 2022 Work Plan and Financial Update
No Action
5. Year End Dinner Discussion
The Board discussed hosting the Year End Dinner Friday, December 9th at 5:30pm at the Mancos Community Center. There will be an Ugly Sweater contest and White Elephant.

K. Items for December 14, 2022 Agenda

- *Agency Contribution Discussion (Workshop)*
- *Resolution TBD Series 2022: 2023 Mill Levy & Budget Adoption*
- *Resolution TBD Series 2022: 2022 Budget Amendment*
- *Resolution TBD Series 2023: Setting 2023 Board of Trustee Meetings*
- *Resolution TBD Series 2023: Setting Utility Tap Fees*
- *Resolution TBD Series 2023: Setting Dedicated Land Fee In Lieu*
- *December 28, 2022 Meeting Cancellation*

- L. Executive Session – Town Administrator Evaluation - For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Mayor Pro Tem Cindy Simpson made a motion to go into executive session at 8:43pm. Trustee Ed Hallam seconds the motion.

Roll Call – Mayor Queenie Bars, Mayor Pro Tem Cindy Simpson, Trustee Betsy Harrison, Trustee Ed Hallam, Trustee Richard Tokar, Trustee Janice Bryan, and Trustee Nick Manning.


Also Present – Town Administrator Heather Alvarez and Town Attorney David Lieberman

Mayor Queenie Barz closed the executive session at 9:56pm.

Trustee Richard Tokar made a motion to extend Heather Alvarez's contract for another year and in lieu of a 6% raise she will receive a 6% bonus. Trustee Ed Hallam seconds the motion. Motion Passed with a unanimous vote.

M. **ADJOURNMENT**

Trustee Ed Hallam made the motion to adjourn the meeting.



Mayor Queenie Barz



Town Clerk/Treasurer Jamie Higgins