

**TOWN OF MANCOS**  
**BOARD of TRUSTEES MEETING MINUTES**  
**March 8, 2023**  
**7:00 p.m.**

- A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:00 p.m.
- B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- C. Oath of Office for Brent McWhirter**
- D. ROLL CALL:** Present: Mayor Queenie Barz, Mayor pro tem Cindy Simpson, Trustee Janice Bryan, Trustee Nick Manning, Trustee Richard Tokar, Trustee Brent McWhirter, and Trustee Ed Hallam.

**Absent:** None

Staff Present: Town Administrator Heather Alvarez, Public Works Director Terry Jennings, Attorney David Liberman, Planning and Economic Coordinator Jason Armstrong, Mancos Marshal Justen Goodall, and Town Clerk Treasurer Jamie Higgins

- E. APPROVAL OF THE AGENDA:** Mayor Pro Tem Cindy Simpson made a motion to amend the agenda by adding item #5 under Discussion and Action items Resolution 6 Series 2023 Cortez Dispatch IGA. Trustee Brent McWhirter seconds the motion. Motion Passed.
- F. APPROVAL OF THE MINUTES:** Trustee Richard Tokar made a motion to approve the minutes, as presented, from February 8, 2023. Trustee Janice Bryan and Nick Manning seconds the motion. Motion Passed.
- G. Roadmaps to Recovery Presentation** – Jessica Thurman, Montezuma County Economic Development.
- H. AUDIENCE BUSINESS:**
- Jorie McCann 721 Grand Ave, Montezuma Youth Alliance and Jeff Handler 1998 County Road 205, The Hive, spoke to the Board regarding the Mancos skate park. There are some improvements they would like to make to the park. They have spoken with local kids and received some funding to make this possible.
- I. ANNOUNCEMENTS:**
- Town Administrator, Heather Alvarez informed the Board on a few announcements:
    - Board to Board meeting with the Ute Mountain Casino on March 16 from 7-9pm. How many plan on attending?
    - Joint workshop with school board was moved to April 12, 2023 at 6pm.
    - Researching and applying for congressional funding for the MMO.

- CDOT Sidewalk/ADA Intersection FIR Meeting on Monday.
- Meeting on SWPP tomorrow.
- Affordable Housing financial analysis underway.

**J. COMMITTEE REPORTS**

- Montezuma County Commissioner Update – No Update
- Montezuma County Planning Commission Update – No update
- Region 9 – No Update
- CDOT TPR– Congressional Directed Spending is coming available in March. Both Hickenlooper and Bennet’s office encourage applications. TAP Grant Applications are now available – a mandatory pre-application meeting with CDOT is required, draft applications are due 3/25 with final applications being due 4/21 Region 9 will offer assistance to locate trainers and testers for CDLs in our region. Region 9 is putting together a Transit Provider landing page to give citizens information on how to get anywhere in our region if they don’t have access to a vehicle. CDOT and attendee project updates were provided – nothing new there.

**K. TREASURER REPORT – FEBRUARY BILLS AND CLAIMS**

Mayor Pro Tem Cindy Simpson had a couple questions regarding the February Bills and Claims.

- BPW Snow Hauling for \$1800 - who is BPW and are we not able to haul snow ourselves? I also see Mtn J Excavation for \$850. Too much snow for us to haul ourselves.
- Four Corners Welding & Gas for \$188.90 - there isn't a "reason" listed in the description column. PW Parts
- P&D "WTP" for \$201.85 - what's that description mean? Water Treatment Plant? Yes, WTP Supplies
- Were the San Juan Basin Health "tests" for water testing? Water Tests
- USA BlueBook Supplies for 1293.61 - what kind of supplies are these? WWTP Supplies

Mayor Pro Tem Cindy Simpson made a motion to approve February’s Bills and Claims. Trustee Nick Manning seconds the motion. Motion passed.

**L. DISCUSSION AND ACTION ITEMS:**

1. Town of Mancos Financial Policies Update – No Action.
2. Trustee Ed Hallam made a motion to accept the grant award in the amount of \$1,000 from the Colorado Tree Coalition and authorize the Mayor to execute the grant contract. Trustee Richard Tokar seconds the motion. Motion passed with a unanimous vote.

3. Trustee Brent McWhirter made a motion to adopt Resolution 5 Series 2023 A Resolution of the Town of Mancos Establishing Policy for Colorado Open Records Act Requests, Including Fees for Research and Retrieval of Public Records. Trustee Janice Bryan seconds the motion. Motion passed with a unanimous vote.
4. Design Review Guidelines – No Action.
5. Trustee Brent McWhirter made a motion to approve Resolution 6 Series 2023 A Resolution Approving the Intergovernmental Agreement For Dispatch Services Throughout Montezuma And Dolores Counties, Colorado Including Federal Agencies, Authorizing Mayor Ellen “Queenie” Barz to execute the Dispatch Services Intergovernmental Agreement And Authorizing the Mancos Marshal To Appoint A Representative And An Alternate To The Accountability Committee To Represent The Town of Mancos. Trustee Nick Manning seconds the motion. Motion passed with a unanimous vote.

**M. Executive Session – Legal Advice**

- a. Mayor Pro Tem Cindy Simpson made the motion to go into executive session for a conference with the Town Attorney for purposes of receiving legal advice on specific legal questions under C.R.S Section 24-6-402(4)(b) and to determine position relative to matters that may be subject to negotiations; develop strategy for negotiations; and instructing negotiators under C.R.S. Section 24-6-402(4)(e) with regard to the violation at 422 Grand Ave. Trustee Brent McWhirter seconds the motion. Motion Passed.
  - i. Executive session started at 8:55 p.m.
  - ii. Executive session ended at 9:35 p.m.
- b. Mayor Queenie Barz, Mayor Pro Tem Cindy Simpson, Trustee Nick Manning, Trustee Janice Bryan, Trustee Brent McWhirter, Trustee Ed Hallam, Trustee Richard Tokar, Town Administrator Heather Alvarez, Town Attorney David Liberman, Mancos Marshal Justen Goodall and Town Clerk/Treasurer Jamie Higgins participated.

**K. Items for March 22, 2023 Agenda**

- *Communication/Public Outreach Discussion (Workshop)*
- *Comprehensive Plan Update Review Chapters 2-4*
- *Skate Park Montezuma Youth Alliance – discuss with Staff then possibly put on future agenda.*
- *Board discussed adding the Small water leak to the March 22, 2023 Agenda. The Board elected not to place this on the agenda due to the fact that there is not a mechanism in our code that allows the waiver of utility billing amounts.*
- *Prop 122 Discussion*

**L. ADJOURNMENT**

Trustee Ed Hallam made the motion to adjourn the meeting at 9:39pm.

*Ellen Queenie Barz*  
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Mayor Queenie Barz

*Jamie Higgins*  
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Town Clerk/Treasurer Jamie Higgins