

TOWN OF MANCOS
BOARD of TRUSTEES WORKSHOP
May 24, 2023 6:00 P.M.

Workshop – 2023 Round 2 Agency Contribution Discussion
Town Hall Board Room

Monthly Board Workshops are for Board discussion purposes only. Decisions cannot be made during these sessions. These workshops are open to the public, however public comment will not be accepted.

BOARD of TRUSTEES MEETING
May 24, 2023 7:00 p.m.

AGENDA

- A. Call to Order
- B. Pledge of Allegiance and Moment of Silence
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of the Minutes of April 26, 2023
- F. Oath of Office for Deputy Clerk/Court Clerk Mercedes Yanito
- G. Audience Business
- H. Announcements
- I. Committee Reports
 - Montezuma County Commissioner Update
 - Montezuma County Planning Commission
 - Region 9
 - CDOT TPR
 - Mancos Planning Commission
- J. Discussion and Action Items
 - 1. Mesa Verde Motel Liquor License Application
 - 2. 2023 Round 2 Agency Contribution Discussion
 - 3. Reappointment of Shannon Hazelip to Tree Board
 - 4. Paths To Mesa Verde DOLA Admin Grant Decommission of Funds
 - 5. Utility Hardship Clause Discussion
 - 6. June 21, 2023 Meeting Cancellation
- K. *Items for June 14, 2023 Agenda*
 - *2024 Project and Capital Budget Discussion (Workshop)*
 - *Adopt Updated Five Year Capital Plan*
 - *Proclamation of Congratulations to Mancos Opera House*
 - *City Give Program Discussion*
 - *Comprehensive Plan Review Chapter 8*
- L. Adjournment

TOWN OF MANCOS
BOARD of TRUSTEES MEETING MINUTES
May 10, 2023
7:00 p.m.

- A. CALL TO ORDER:** Mayor Queenie Barz called the meeting to order at 7:00 p.m.
- B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- C. ROLL CALL:** Present: Mayor Queenie Barz, Mayor pro tem Cindy Simpson, Trustee Janice Bryan, Trustee Nick Manning, and Trustee Richard Tokar.
- Absent:** Trustee Ed Hallam and Trustee Brent McWhirter
- Staff Present: Town Administrator Heather Alvarez, Public Works Director Terry Jennings, Attorney David Liberman, Planning and Economic Coordinator Jason Armstrong, Mancos Marshal Justen Goodall, and Town Clerk Treasurer Jamie Higgins
- D. APPROVAL OF THE AGENDA:** Trustee Richard Tokar made the motion to approve the May 10, 2023 agenda. Trustee Janice Bryan seconds the motion. Motion passed.
- E. APPROVAL OF THE MINUTES:** Trustee Janice Bryan made a motion to approve the minutes, as presented by staff, from April 26, 2023. Trustee Nick Manning seconds the motion. Motion Passed.
- F. Swear in Deputy Marshal Jesse Minor**
- G. AUDIENCE BUSINESS:**
- Amy Brand 200 W Grand Ave, Mancos CO 81328. Amy addressed the Board regarding El Rio Cantina. She stated that on April 29, 2023 7 calls were made to the Marshall's but they were told they do not respond to non-emergency calls. She talked about the noise from the bar and trying to reach out to the owners.
 - Jim Myers 41777 Hwy 184, Mancos CO 81328. Jim addressed the Board regarding El Rio Cantina stating he has witnessed incidents involving patrons leaving the Cantina. He also stated the music is too loud.
 - Je Flanagan, 145 Bauer Ave #8 Mancos CO 81328. Je also spoke to the Board regarding El Rio Cantina. She stated it is loud, nobody knew the bar was coming, it was brought in under radar, they can't go to bed early. She thinks they should close early or close down.
- H. ANNOUNCEMENTS:**
- Town Administrator, Heather Alvarez informed the Board on a few announcements:
 - Aspen Wall Wood Tour – what day works for the Board next week
 - Drought Summit – 5/31 and 6/1
 - Executed contract on WWTP so kick off meeting will happen next week

- EIAF Grant application submitted for the MMO building. Presentation by Justen and Jason will happen in June
 - Auditor were here Monday and Tuesday, this item will be placed on a future agenda for Board review and approval
 - Creative district will award \$20,000 for the east LivWell wall. This will be a call to artists. They would like Cindy Simpson to sit on the committee. Cindy said yes.
 - The Opera House is receiving an award from the state for their improvements. We would like to do a congratulations resolution for them since we partnered with them in the MSOB DOLA grant.
 - The new possible alternate judge is stuck in Denver so we will swear him in when he gets here.
- Community and Economic Development Coordinator Jason Armstrong informed the Board that as part of public outreach he will spotlight a couple of trustees in the newsletter. Queenie and Nick volunteered to go first.
 - Public Works Director Terry Jennings told the Board that the Town Clean-Up is coming up and it will be for Mancos residents only.
 - Mayor Queenie Barz informed the Board that the VFW and VFW Auxiliary will do Memorial Day services at the cemetery on Memorial Day 10am.

I. TREASURER REPORT – MAY BILLS AND CLAIMS

Mayor Pro Tem Cindy Simpson made a motion to approve May’s Bills and Claims. Trustee Richard Tokar seconds the motion. Motion passed.

J. COMMITTEE REPORTS

- Montezuma County Commissioner Update – Commissioner Gerald Koppenhafer updated the Board regarding what is happening in County.
- Montezuma County Planning Commission Update – No update
- Region 9 – Trustee Janice Bryan updated the Board on what Region 9 is working on. Broadband, 4 Corners Economic Development, and Grants.
- CDOT TPR – No update
- Mancos Planning Commission – Next Meeting May 17th.

K. DISCUSSION AND ACTION ITEMS:

1. Trustee Nick Manning made a motion to approve Resolution 9 Series 2023 A Resolution Appointing the Substitute Mancos Municipal Court Judge. Trustee Janice Bryan seconds the motion. Motion passed with a unanimous vote.
2. Trustee Richard Tokar made a motion to approve the Columbine Inc. Liquor License Renewal and authorize the Town Clerk/Treasurer to submit the renewal

application to the Dept. of Revenue. Trustee Cindy Simpson seconds the motion. Motion passed with a unanimous vote.

3. Public Hearing: 456 N. Willow Utility Tap Forfeiture.

Open 7:45pm

Closed 7:45pm

Trustee Richard Tokar made a motion to approve the tap forfeiture at 456 N. Willow St., Mancos CO 81328 due to 24 consecutive months of non-payment of utility fees. Trustee Nick Manning seconds the motion. Motion passed with a unanimous vote.

4. Comprehensive Plan Review Chapters 3&7. No Action.

L. Items for May 24, 2023 Agenda

- *Workshop: Agency Contribution Discussion*
- *2023 2nd Round Agency Contributions*
- *Adopt Updated Five Year Capital Plan*
- *Resolution congratulation Mancos Opera House either May 24 or June 14*

M. ADJOURNMENT

Trustee Richard Tokar made the motion to adjourn the meeting at 8:13 pm.

Mayor Queenie Barz

Town Clerk/Treasurer Jamie Higgins

OATH OF OFFICE

STATE OF COLORADO

COUNTY: Montezuma

TOWN: Mancos

I, Mercedes Yanito, do solemnly swear that I will support the Constitution of the United States of America and the State of Colorado and the ordinances of the Town of Mancos, and that I will faithfully perform the duties of the office of Deputy Clerk/Court Clerk upon which I have been appointed.

Subscribed and sworn to before me this

24th day of May, 2023

Officer administering oath: _____

Ellen "Queenie" Barz

Title: Mayor

Address: P.O. Box 487
Mancos, Colorado 81328

STAFF REPORT

To: Honorable Mayor and Board of Trustees
From: Jamie Higgins, Town Clerk/Treasurer
Date: May 24, 2023
Re: MSSM Enterprises, LLC DBA Mesa Verde Motel

Recommendation

Set the perimeters as the Town of Mancos town limits for petition circulation for the liquor license application from MMS Enterprises, LLC and set a Public Hearing for June 28, 2023 for licensing decision.

Background/Discussion

MSSM Enterprises, LLC has submitted paperwork requesting a lodging and entertainment liquor license for Mesa Verde Motel.

The next step in the process is for the Board to set the perimeters for petition circulation Mr. Matthew Vincent, Mr. Matthew Dziejic, and Mrs. Sally Dziejic and return them to the Town Clerk/Treasurer by June 26, 2023 for the June 28, 2023 Board meeting. Petitions will also be available at the Town Hall for residents to sign.

The Mesa Verde Motel's location is in compliance with our Town code. The Mancos Marshal's Office has no objections.

The next step is to conduct a public hearing before the Board for review and decision with regard to the liquor license. This will happen at the June 28, 2023 meeting.

Attachments

None

STAFF REPORT

To: Honorable Mayor and Trustees
From: Heather Alvarez, Town Administrator
Date: May 24, 2023
Re: Second Round 2023 Agency Contribution Requests

Recommendation

Decide which 2023 second round agency contribution requests to approve and for what amounts

Background/Discussion

This item was continued from the April 26, 2023 Board meeting.

We received seven agency contribution requests for the second round 2022 cycle. The requests total \$10,500. Attached is a summary for your review. All applicants were invited to this meeting to offer a short 2 – 3 minute presentation and answer questions from the Board.

There was \$12,000 in this proposed line item for 2023. We received eight requests totaling \$12,000 for the first round. The Board approved six of those requests totaling \$9,000. There is \$3,000 remaining in this line item.

The Board is not required to fund every request, nor are you required to fully fund the requested amounts. Also, please keep in mind the Board's priorities and other outside funding commitments when discussing this topic.

The Mancos Creative District submitted a joint application in partnership with Mancos Valley Resources, Mancos Chamber of Commerce and Mount Lookout Grange. Mancos Valley Resources and Mount Lookout Grange were awarded funding during the first round 2023 Agency Contributions. The Town does fund Mancos Creative District and Mancos Chamber of Commerce under a separate line item based on sales tax revenue.

Chicken Creek Nordic, Mancos Food Share and Pay It Forward are projects of Mancos Valley Resources. Mancos Senior Center is not a legally established non-profit, they are a tax-exempt organization for purposes of purchasing food and supplies under Montezuma County. Imagination Library is a project of Onward! A Legacy Foundation.

Mancos Foodshare did submit an application for the first round of agency contributions. They were not awarded funds because a member of the organization was not present at the October 12, 2022 meeting, so they are eligible for this round of funding.

Policy Implications

N/A

Resource Impact

TBD

Attachments

Agency Contribution Applications

2023 Info - Round 2 April 2023													
Company	Complete?	Amt Requested	Mancos	County	Other	Non Profit?	2023 Contributions	Unique Need?	Broad Spectrum?	Overlap?	Amt Approved	FU Report (10/23)	
Chicken Creek Nordic Area	Yes	\$ 1,500.00	100%			Y - through MVR		Y	Y	N			
Community Connections, Inc.	Yes	\$ 1,500.00	100%			Y		Y	N	Y			
Imagination Library	Yes	\$ 1,500.00	15%	100%	0%	Y - through Onward		Y	Y	N			
Mancos Creative District	Yes	\$ 1,500.00				Y							
Mancos Food Share	Yes	\$ 1,500.00	100%			Y - through MVR		Y	Y	N			
Mancos Senior Center	Yes	\$ 1,500.00	100%			N - through MC Senior Services		Y	Y	N			
Pay It Forward	Yes	\$ 1,500.00	100%			Y - through MVR		Y	Y	Y			
		\$ 10,500.00											
2023 Info - Round 1 January 2023													
Company	Complete?	Amt Requested	Mancos	County	Other	Non Profit?		Unique Need?	Broad Spectrum?	Overlap?	Amt Approved	10/12/2022 BoT	FU Report (4/26/2023)
Axis Health Systems	Y	\$ 1,500.00	100%	0%	0%	Y		Y	N	N	\$ 1,500.00		
Four Corners Recycling	Y	\$ 1,500.00	100%	0%	0%	Y		Y	N	N	\$ -		N/A
Hospice of Montezuma	Y	\$ 1,500.00	12%	73%	15%	Y		Y	Y	N	\$ 1,500.00		
Mt. Lookout Grange	Y	\$ 1,500.00	100%	0%	0%	Y		Y	Y	N	\$ 1,500.00		
Mancos Common Press	Y	\$ 1,500.00	100%	0%	0%	Y		Y	N	N	\$ 1,500.00		
Mancos Foodshare	Y	\$ 1,500.00	100%	0%	0%	Y - through MVR		Y	Y	N	\$ -		N/A
Mancos Valley Resources	Y	\$ 1,500.00	100%	0%	0%	Y		Y	Y	N	\$ 1,500.00		
School Community Youth Collaborative	Y	\$ 1,500.00	90%	10%	0%	Y - through Onward		Y	N	N	\$ 1,500.00		
		\$ 12,000.00									\$ 9,000.00		
2022 Info - Round 2 April 2022													
Company	Complete?	Amt Requested	Mancos	County	Other	Non Profit?		Unique Need?	Broad Spectrum?	Overlap?	Amt Approved		FU Report (10/12/2022)
Mancos Trails Group	Y	\$ 1,500.00	100%	0%	0%	Y - through MVR					\$ 1,500.00	4/27/2022 BoT	Y
2022 Info - Round 1 January 2022													
Company	Complete?	Amt Requested	Mancos	County	Other	Non Profit?		Unique Need?	Broad Spectrum?	Overlap?	Amt Approved	9/22/2021 BoT	
Axis Health Systems	Y	\$ 1,500.00	100%	0%	0%	Y		Y	N	N	\$ 1,500.00		
Community Connections, Inc.	Y	\$ 1,500.00	100%	0%	0%	Y					\$ 1,500.00		
Hospice of Montezuma	Y	\$ 1,500.00	11%	86%	14%	Y					\$ 1,500.00		
Mancos Gear Share	Y	\$ 1,500.00	75%	25%	0%	Y - Mancos Creative District					\$ 1,000.00		
Mancos Common Press	Y	\$ 1,000.00	10%	30%	60%	Y					\$ 1,000.00		
The Vault - Mancos Makers Lab	N - P&L missing	\$ 1,500.00	100%	0%	0%	N - waiting for umbrella co approval					\$ -		
		\$ 8,500.00									\$ 6,500.00	9/22/2021 BoT	
2021 Info - Round 1 January 2021													
Company	Complete?	Amt Requested	Mancos	County	Other	Non Profit?		Unique Need?	Broad Spectrum?	Overlap?	Amt Approved		
Axis Health Systems	Y	\$ 1,500.00	100%	0%	0%	Y		Y	N	N	\$ 1,500.00	9/23/2020 BoT	
2020 Info - Round 1 January 2020													
Company	Complete?	Amt Requested	Mancos	County	Other	Non Profit?		Unique Need?	Broad Spectrum?	Overlap?	Amt Approved		
School Community Youth Collaborative	Y	\$ 1,000.00	25%	75%	25%	Y - through Onward		Y	N	N	\$0 - did not appear	10/9/19 BoT	
Community Connections, Inc.	Y	\$ 1,125.00	100%	0%	0%	Y					\$1,500		
		\$ 2,125.00									\$1,500		
2019 Info - Round 2 April 2019													
Company	Complete?	Amt Requested	Mancos	County	Other	Non Profit?		Unique Need?	Broad Spectrum?	Overlap?	Amt Approved		
100 Club of Montezuma County	Y	\$ 1,500.00	0%	100%	0%	Y - Onward					\$ 1,500.00	4/24/19 BoT	
Axis Health Systems	Y	\$ 1,125.00	100%	0%	0%	Y		Y	N	N	\$ 1,500.00		
Four Corners Recycling Initiative	Y	\$ 1,500.00	100%	0%	0%	Y		Y	N	N	\$ 1,500.00		
Mancos Common Press	Y	\$ 1,500.00	100%	0%	0%	Y					\$ 1,500.00		
Mancos Community Fireworks Fund	Y	\$ 1,500.00	100%	0%	0%	Y - Mancos Fire Dept.					\$ 1,500.00		
Mancos Senior Center	N - Part 3 Final	\$ 1,500.00	100%	0%	0%	Y -MC Senior Services					\$ -		
		\$ 8,625.00									\$ 7,500.00		
2019 Info - Round 1 January 2019													
Company	Complete?	Amt Requested	Mancos	County	Other	Non Profit?		Unique Need?	Broad Spectrum?	Overlap?	Amt Approved		
Axis Health Systems	Y	\$ 1,125.00	100%	0%	0%	Y		Y	N	N	\$ -	10/10/18 BoT	
Mancos Senior Center	N - Part 3 Final	\$ 1,500.00	50%	50%	0%	Y-through Montezuma Senior Services		Y	N	N	\$ -		
Mancos Valley Chorus	Y	\$ 1,500.00	?	?	?	Y - through MVR		Y	Y	N	\$ -		
Mancos Food Share	Y	\$ 1,500.00	100%	0%	0%	Y - through MVR		Y			\$ 1,500.00		
Mancos Trails Group	Y	\$ 1,500.00	50%	50%	0%	Y - through MVR					\$ 750.00		
Community Connections, Inc.	Y	\$ 500.00	100%	0%	0%	Y					\$ 1,250.00		
		\$ 7,625.00									\$ 3,500.00		

**Part 1: Chicken Creek Nordic Area
Mancos Valley Resources (Umbrella Organization)**

Joan Brind'Amour (Contact Person)

970-422-0029

absobooks@yahoo.com

PO Box 111

Mancos, CO 81328

ID # 19971166799

Board of Directors: Brad Finch, President; Joan Brind'Amour, Treasurer; David Blaine;
Nathan Brown; Ross Delaplane; Larissa Swain; Melissa Gould

Years in Existence: 38 Years

Part 2: Contribution Request: \$1500.00

1A. Mission Statement:

The purpose of this organization is to provide a non-motorized winter and summer recreation site available for outdoor enthusiasts of the Four Corners Region and beyond. The usage of this area includes cross-country skiing, skate skiing, and snow shoeing in the winter and hiking, equestrian riding and mountain biking activities in the spring, summer and fall. This organization functions as a non-profit registered in good standing with the State of Colorado. We operate with a group of dedicated volunteers from surrounding communities, and rely on patron monetary support through donations, sponsorships, fund raisers, and state and local grants.

1B. Goals and Objectives:

The **goal** of the Chicken Creek Nordic Area is to maintain enough funding through grants, sponsorships, fund raising and donations to maintain a safe and enjoyable environment for all trail users; Nordic skiers, snow shoe enthusiasts, summertime hikers, bikers and equestrians.

Our one year **goal** is to maintain our current fleet of equipment to keep the standard of safety and effective grooming operations at the highest potential possible.

Our **objective** is to create consistent and safe conditions for our patrons, who will continue to bring in the added support that is needed to keep this venture viable. The increase in outdoor recreation opportunities to multiple users will benefit our organization and the town's local merchants through patron participation in supporting local industry.

2A. Purpose of Requested Funds

Chicken Creek Nordic is seeking funds to allocate the monies to the required expense of equipment maintenance. To properly maintain our fleet of machinery requires our volunteers to trailer the grooming equipment to a local mechanic for overall

maintenance and to receive expert knowledge of service to properly adjust and maintain the wheels on the Polaris Ranger track system.

B. Geographical Location of Where Funds will be Expended

Our organization will have the majority of the servicing done with Mancos Mobile Repair, Ray Aspromonte who has been our primary mechanic for the past 10 years. If Ray is unable to service the wheels inside the Polaris Ranger tracks we will have the Fun Center in Durango service the tracks. Besides regular yearly maintenance on our machines one of the snowmobiles needs a rebuilt fuel pump along with a chain case repair in the transmission; two machines need to have electric switching kits installed for the ginzu groomers: one machine needs an airbag suspension upgrade to the rear of the machine to keep the machine stable when pulling a ginzu groomer. That pretty much sums up all four pieces of equipment that are involved in our operation.

___ 100 ___ Town of Mancos
_____ Montezuma County
_____ Other

2C. Why it is Critical to Receive this Funding

Trail usage has increased steadily in recent years with approximately 6500 trail visits for the last ski season for which statistics from the Forest Service are available. We wish to continue all grooming efforts in the future winters and we feel that keeping the equipment in the best possible working condition will benefit all of the users and all of the volunteers not to mention happy patrons who come to Mancos to contribute to the local economy.

3. We feel that this organization meets the Town of Mancos' Board of Trustees funding priorities by:

We are a non-profit that has been based in the Mancos Valley since 1984.

Chicken Creek Nordic addresses a unique community demand for non-motorized outdoor recreation 12 months out of the year.

Chicken Creek Nordic serves all aspects of the community from the young to the old. Mancos is increasingly a vacation destination for outdoor recreation enthusiasts and it is also a location people are moving to for year 'round outdoor pursuits.

We are the only non-profit organized ski area in Montezuma County. Mesa Verde provides groomed trails for Nordic skiing and trails for snowshoeing. However, the Park provides the equipment and they pay employees to operate the equipment. Additionally, skier patrons may need to pay a Park entrance fee to access the groomed trails.

4. Community Support

Chicken Creek Nordic reports over 9500 multi-user visits in the course of most given complete years. We use local volunteers for trail maintenance and we provide a

safe environment to cross country and skate skiers, hikers, winter and summer bikers, and equestrian users. Our community reciprocates through donations to help keep this organization viable.

Chicken Creek Nordic was honored to be the recipient of “Project of the Year 2016” by Mancos Valley Resources. Additionally, Chicken Creek Nordic was selected as a beneficiary of 25% of funds raised at the annual Mancos Summer Brew Fest for 2017. CCN was also chosen most recently as a benefactor of a memorial fund for a very dedicated patron who passed in 2021. The funds were allocated to a secure container for the storage of equipment used for grooming efforts.

5. Evaluate Success of Organization

We evaluate the success of our organization by being an ongoing non-profit in this community for over 30 years. We also acknowledge our success by the amount of users we see year after year. We have been extremely fortunate to have dedicated older and new volunteers who are excited to be a part of our all volunteer team. Chicken Creek Nordic has seen a steady increase in use by skiers from the Four Corners Region and beyond.

6. Other Support Provided to our Organization,

The US Forest Service (USFS) has been an ongoing support of our grooming operation by granting Chicken Creek Nordic the use of Forest Service property since 1984. The USFS helps cover our grooming efforts by including our team on a groomer’s agreement, training and insurance coverage. Mancos Valley Resources, (MVR) provides Chicken Creek Nordic with an umbrella organization to use their non-profit status when applying for grants. We are forever grateful for our patrons who appreciate the beauty of our operation and our area and donate to our efforts to keep Chicken Creek Nordic the special place that it truly is.

Part 3: Financial Information

See attached forms

Chicken Creek Nordic

	Budget	2022-2023	Actual	2022-2023
Income	4000	Patron Donation	5564.31	Patron Donation
Total	4000	Prediction 2022-2023	5564.31	Actual 2022-2023
Expenditures				
Dues Fees License	130		130	
Equip. Repair	1500		1258.65	
Fuel	450		884.54	
Utilities	120		0	
Service Charge	24		24	
Board Mtg	200		Donation	
New Equipment	5000		5000	
Total	7424	Prediction	7297.19	
Net Loss			-1732.88	

Fiscal Year Begins April 1-March 31

Chicken Creek Nordic

	Actual	2021-2022
Income		
Patron Donation	1710.79	Patron Donation
Memorial fund from Beth Wheeler	6802.35	Memorial Donation
Total	8513.14	
Expenditures		
Dues/Fees License	95.37	
Equip. Repair/Service	606.57	
Fuel	444.35	
Utilities	63.9	
Service Charge	24	
New Equipment Storage Building Beth's Memoria	10400	
Supplies	1123.56	
Total	12757.75	
Net Loss	-5955.4	

Chicken Creek Nordic
Assets vs Liabilities
March 30,2023

Current Assets

Cash 4357.92

Total Assets 4357.92

Fixed Assets

Building 12000

Machinery/Equipment 27175

Net Fixed Assets 39175

Total Assets 43532.92

Liabilities & Equity

Long term liabilities

Repair and Maintenance 3500

Loans 0

Total Liabilites & Equity 3500



CommunityConnectionsCO.org

ADMINISTRATIVE HEADQUARTERS
281 Sawyer Dr., Ste. 200, Durango, CO 81303
970.259.2464 tel | 970.259.2618 fax
cci@cci-colorado.org

April 12, 2023

Board of Trustees
Town of Mancos
117 North Main
P.O. Box 487
Mancos, CO 81328

Honorable Mayor Barz and Town of Mancos Trustees:

I am writing to update you on Community Connections and to request renewed financial support of \$1,500 in 2023.

As you know, Community Connections is a non-profit organization founded in 1985 that is dedicated to the mission of creating opportunities for children and adults with intellectual and developmental disabilities to lead healthy and fulfilling lives within a five-county region of Southwest Colorado (Archuleta, Dolores, La Plata, Montezuma and San Juan Counties). We envision Southwest Colorado as a place where all people with disabilities have the same opportunities as other community members and can experience a true sense of belonging.

Regional demand for the services that Community Connections provides has been growing – the total number of people served increased 174% from 334 to 964 over the past two years. However, state and federal reimbursement rates do not cover the full cost of service delivery and our organization continues to seek alternate funding sources to bridge the gap. Now more than ever, the Town of Mancos' support plays a critical role in our ability to provide essential services for town residents with disabilities, and helps us create a more compassionate, equitable and inclusive community in Southwest Colorado.

We are deeply grateful for the Town of Mancos' past partnership and the opportunity to fulfill a community need. We look forward to your continued investment in 2023 and appreciate your consideration of this request. You can reach me at tara@cci-colorado.org or 970-385-3443 should you have any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "Tara Kiene". The signature is written in a cursive, flowing style.

Tara Kiene
President/CEO



Creating opportunities for children and adults with intellectual, developmental and other disabilities to lead healthy, fulfilling and inclusive lives in Archuleta, Dolores, La Plata, Montezuma and San Juan counties since 1985.

Town of Mancos Request for Contribution

**Application must be completed IN FULL in order to be considered.
Application Deadline is 5:00 p.m. on April 15 (1st round) and September 15 (2nd round). If the 15th falls on a weekend or holiday, the application is due by close of business the Monday following the weekend or holiday. Please submit one original to:**

**Town of Mancos
117 North Main
P.O. Box 487
Mancos, CO 81328
Attn: Heather Alvarez
halvarez@mancoscolorado.com**

Part 1: Applicant Information

Name of applicant organization: Community Connections, Inc.

Name of umbrella organization (if applicable): Not Applicable

Applicant contact person: Tara Kiene, President/CEO

Phone: 970-385-3443 **Fax:** 970-259-2618 **E-Mail Address:** tara@cci-colorado.org

Mailing address: 281 Sawyer Drive, Ste. 200 **City:** Durango

State: CO **Zip:** 81303 **Non-profit tax ID number:** 74-238415 (proof of non-profit status attached)

List Board of Directors: Please see attached

How many years has your organization been in existence? 38 years

Part 2: Contribution Request

Cash Request (max \$1,500): \$1,500

Part 3: Detailed Information

*Please respond to the following in **no more than 3 double sided** (10 point font minimum) pages. Follow the format, number system, and headings as presented in the Contribution Request. Make sure you include the number and heading for the information requested so reviewing board members can readily find the various categories as presented in the Contribution Request.*

Check each line to confirm you have included the appropriate information and submit with your Contribution Request.

1. Include: A. Mission Statement (if available)
 A clear and concise statement of organization’s mission, not including goals and objectives
- B. Goals and Objectives (if available)
 Goals = desired future state or direction (1 year or more)
 Objectives = intended results or outcomes that are measures of progress towards a goal (1 year or less)
2. State precisely: A. Purpose of requested funds
 *List budget items for which funds will be expended
- B. Geographical location of where funds will be expended
 *Quantify the percentage of programs/activities accessible to the community of the following locations (percentages should add up to 100%:
 100% Town of Mancos
 _____ Montezuma County
 _____ Other (outside of Montezuma County)
- C. Why it is critical you receive this funding
3. How will funding of your organizations activities meet the Board of Trustees funding priorities (from page 1)?
4. Describe the community support for your organization or program.
5. How will you evaluate the success of your organization or program?
6. Please list other support provided to your organization by the Town of Mancos, Montezuma County, the State of Colorado, or the U.S. Government (if any).

Part 4: Financial Information –

Submit the following financial statements for your organization:

- Profit & Loss Statement (budget vs. actual)
 Current year to date
 Previous completed fiscal year
- Balance Sheets (summary)
 Current year to date
 Previous completed fiscal year

3 – 5 year plan (if available)

Community Connection’s 10-year Strategic Plan (2018 – 2028) can be downloaded with the following link: <https://tinyurl.com/CCIStrategicPlan>.

PART 3: Detailed Information

1.A. Mission Statement

Community Connections, Inc. (CCI) is dedicated to the mission of creating opportunities for children and adults with intellectual and developmental disabilities to live healthy and fulfilling lives in our community.

1.B. Goals and Objectives

CCI's main goal is to achieve social integration for children and adults with intellectual and developmental disabilities in their communities. Our strategic priorities and objectives include:

Priority: Improve opportunities for people with disabilities to engage.

Objectives:

- *Educate people with intellectual and developmental disabilities about benefits of broadened engagement and opportunities.*
- *Increase transportation opportunities provided by paid or unpaid supports.*
- *Increase community employment and volunteering. Increase access to and appropriate use of technology that supports integration.*

Priority: Increase community education and outreach.

Objectives:

- *Increase engagement of community members with individuals with intellectual and developmental disabilities.*
- *Equip employees and volunteers as community ambassadors.*

Priority: Diversify and increase funding.

Objectives:

- *Increase funding from sources other than Medicaid, State General Fund, and Part C Federal funds.*

Priority: Improve processes and operations.

Objectives:

- *Develop a robust program evaluation program.*
- *Implement accepted principles of Quality Improvement Strategies throughout the organization.*
- *Implement a coordinated, competency-based training program that covers all agency positions.*

2.A. Purpose of requested funds:

Town of Mancos 2023 funding would provide for the welfare of citizens and support program and service delivery to children and adults in Mancos with intellectual and developmental disabilities, such as autism, Down syndrome and cerebral palsy. Community Connections is the only organization providing comprehensive residential services, eligibility, enrollment, case management and other direct services to children and adults with intellectual and developmental disabilities residing within the Town of Mancos.

The services Community Connections provides are essential to the Town of Mancos' children and adults with intellectual and developmental disabilities and their families' ability to live and thrive.

Yet, our cost of delivering services continues to grow and reimbursements rates are not keeping pace. This year's \$1,500 request reflects the value Community Connections provides town residents with intellectual and developmental disabilities and would help Community Connections partially recoup the unreimbursed personnel costs we incur annually to deliver programs and services to town residents with intellectual and developmental disabilities.

Community Connections provided the following services to 16 Mancos residents during its 2022 Fiscal Year (July 1, 2021 - June 30, 2022):

- Essential early intervention therapies to 9 infants and toddlers with developmental delays or disabilities;
- Financial and case management support and targeted services to 4 families that prevented the need for costly and distressing out-of-home foster care placements;
- Community-based mentoring services ranging from vocational support to help with maintaining a home and managing money for 3 adults with significant intellectual disabilities; and
- Residential Services for 4 adults with disabilities, providing 24/7 essential services such as feeding and bathing 365 days/year.

Financial support from local municipalities and counties is critical to our effectiveness in all the communities we serve and to our ability to leverage additional financial support from other public and private funders. For Fiscal Year 2023, we are requesting a contribution of \$1,500 from the Town of Mancos Board of Trustees to support partial unreimbursed personnel costs Community Connections incurs annually to deliver programs and services to Mancos residents with intellectual and developmental disabilities. This represents an investment of approximately \$94 per person/family served.

.2.B. Where funds will be expended:

In FY2022, CCI served 16 children and adults (and their families) with the Town of Mancos (15% of the 107 people served in Montezuma County). In 2023, 100% of funding secured from the Town of Mancos would be used to provide services to Mancos residents with intellectual and developmental disabilities.

2.C. Why it is critical you receive this funding?

While nearly 90% of CCI's funding comes from state and federal sources, reimbursement rates do not cover the full cost of service delivery. For example, our average hourly cost to operate our adult Supported Living Services program is more than \$30, but we are paid for some services as little as \$15.76. Over the past two years, CCI has sustained losses of more than \$600,000, yet demand for the services we provide continues to grow. Over that same two-year period, the number of people CCI served spiked from 334 to 964 – an increase of 174%. Securing donations from other sources is essential to our ability to cover budgetary shortfalls and continue to meet increased demand for services. The support of local municipalities like the Town of Mancos is essential to keep us viable into the future and plays a critical role in helping us create a more compassionate, equitable and inclusive community in Southwest Colorado.

3. How will funding of your organization's activities meet the Board of Trustees funding priorities?

Funding will fulfill the Trustees' commitment to not-for-profit organizations that address a unique community need, avoid overlapping services and "to support community organizations that preserve or enrich the health, education, welfare and fitness of the community." In 2023, CCI will continue to provide Town of Mancos residents essential early intervention therapies for infants and toddlers; financial and case management support and targeted services for families; and community-based services that enable adults with intellectual and developmental disabilities to live as independently as possible in their own or their family's home.

4. Describe the community support for your organization or program?

Community Connections has been supporting Southwest Colorado residents with intellectual and developmental disabilities since 1985. The agency has a 38-year track record of providing excellent service delivery and securing modest cash and in-kind contributions from individuals, local businesses and governments, the United Way of Southwest Colorado, private foundations, corporate sponsors, Community Connections' board of directors, community partners and volunteers.

5. How will you evaluate the success of your organization or program?

The following outcomes continue to be the most effective means of assessing success and the benefits of our services to residents with intellectual and developmental disabilities:

- Hospitalization rate: reflecting the overall health of our clients;
- Percent of clients that have jobs of those who want jobs;
- The number of young children that increase their knowledge and skills by the time they leave our Early Intervention Program;
- Percent of families for whom Community Connections prevented an out-of-home placement of their child; and
- Staff turnover rate: reflecting our training and ability to maintain quality staff to provide essential services.

Our 2021/2022 Annual Report shares recent challenges and successes, and can be viewed here: <https://tinyurl.com/21-22annualreport>.

6. Please list other support provided to your organization by the Town of Mancos, Montezuma County, the State of Colorado, or the U.S. Government (if any).

In FY22 (ending 6/30/22): Town of Mancos - \$1,500, Montezuma County - \$15,000, State of Colorado - \$ 1,129,646.28, Medicaid - \$ 3,497,338.21. Approximately 90% of our funding comes from the State of Colorado and Medicaid, with roughly 10% comprised of grants and contributions.



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
PO Box 2508
Cincinnati, OH 45201

Date:
June 6, 2022
Person to contact:
Name: Kathryn Seibert
ID number: 1000197409
Telephone: 877-829-5500

COMMUNITY CONNECTIONS INC
LISA BRANNER
281 SAWYER DR STE 200
DURANGO, CO 81303

Dear Sir or Madam:

We're responding to your letter dated October 07, 2021, requesting copies of COMMUNITY CONNECTIONS INC.

Your copies are enclosed.

If you have questions, you can contact the person listed above.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Enclosure:
Your Copies





Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
PO Box 2508
Cincinnati, OH 45201

COMMUNITY CONNECTIONS INC
LISA BRANNER
281 SAWYER DR STE 200
DURANGO, CO 81303

Date:
June 6, 2022
Employer ID number:
74-2384155
Form 990 required:
990, Yes
Person to contact:
Name: Kathryn Seibert
ID number: 1000197409

Dear Sir or Madam:

We're responding to your request dated October 07, 2021, about your tax-exempt status.

We issued you a determination letter in May 1986, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax-deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period.

- Form 990, Return of Organization Exempt From Income Tax
- Form 990-EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Internal Revenue Service
District Director

Department of the Treasury

Date:

MAY 1988

Services For Developmental
Disabilities, Inc.
129 County Road 250
Durango, CO 81301

FFN: 750118503

Employer Identification Number:

74-2384155

Case Number:
758048008EO

Person to Contact:

EO Technical Assistant

Contact Telephone Number:

(214) 767-3526 EO:7213:4913:DAL

Caveat Applies:

NO

Dear Sir or Madam:

[Salutation]

Based on the information you recently submitted, we have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are an organization described in section 509(a)(1) & 170(b)(1)(A)(vi)

Your exempt status under section 501(c)(3) of the Code is still in effect.

This classification is based on the assumption that your operations will continue as you have stated. If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status:


This supersedes our letter dated October 13, 1987.

If the above heading indicates that a caveat applies, the caveat below is an integral part of the letter.

Because this letter could help resolve any questions about your foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,


Glenn Cagle
District Director

1100 Commerce St., Dallas, Texas 75242

Letter 1076(DO) (Rev. 4-86)



BOARD MEMBER/OFFICER LIST
2022-2023

NAME/POSITION/EXPERTISE	3-YEAR BOARD TERM EXPIRES	2-YEAR OFFICER TERM EXPIRES	CONTACT INFORMATION
Sarah Kahn, Chairperson Professional Counselor Expertise: Life skills coaching	September 2022	September 2022	280 Clearspring Avenue, Durango, CO 81301 sarahwebbshedd@gmail.com Mobile: 970-551-0825
George Glass, Vice Chairperson Small Business Owner Expertise: Healthcare Clinic Owner/Manager/Practitioner	April 2023	September 2022	2106 Forest Ave., Durango CO 81301 georgecourtenayglass@gmail.com Mobile: 970-403-5453
Jim Denier Co-owner of Bechtolt Engineering Expertise: Business	October 2021		P.O. Box 1872, Durango, CO 81302 denier@frontier.net Mobile: 970-749-5571
Janice Moen, Treasurer CPA Expertise: Not-for-profit management and finance	September 2023	September 2022	P O Box 675, Cortez, CO 81321 janicemoen@janicemoencpa.com Home/Mobile: 505-250-2231
Cynthia Sadler, Secretary* Teacher & Trust Administrator Expertise: Parent	September 2023	September 2022	22655 Road K, Cortez, CO 81321 cynsadler@gmail.com Home: 970-739-4977
Bob Conrad Retired Hospital Administrator Expertise: Organizational administration	October 2022		2560 W 2 nd Ave, Durango, CO 81301 bobnancyconrad@gmail.com Home: 970-247-0235 Mobile: 970-946-7715
Alexandra Rodriquez* StoneAge Waterblast Tools Expertise: Program Participant	September 2022		3180 E. Animas Village Drive #110, Durango, CO 81301 alexandarodriquez747@yahoo.com Mobile: 970-903-1986
Kirsten (Kicki) Searfus, MD* Family Physician, Direct Primary Care Practice Expertise: MD, Parent	December 2024		2743 Rim Drive, Durango, CO 81301 kickimd@gmail.com Mobile: 970-769-6026
Ernie Lau CFO, Finance Advisor Expertise: Finances	June 2025		53 Oak Valley Drive, Durango, CO 81301 Ernielau7@gmail.com Mobile: 970-749-5913
Cathy Sykes Lifeguard, Durango Community Center Expertise: Program Participant	February 2026		3727 W. 2nd Ave., Durango, CO 81301 Catswim14@gmail.com Mobile: 970-426-2431

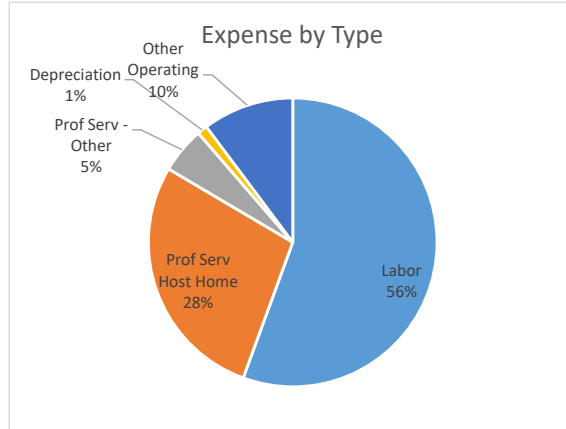
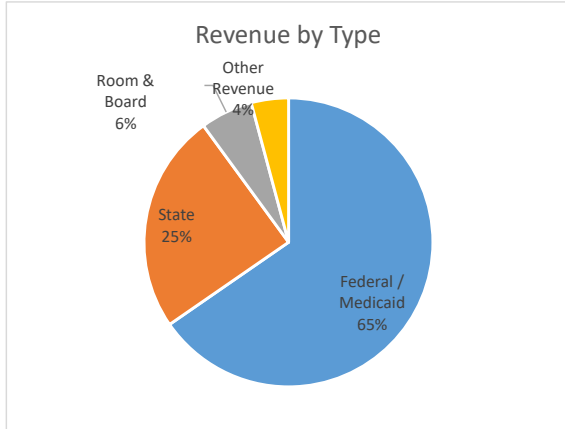
*Knowledge of agency operations in compliance with 6 CCR 1011-1, Chapter 26, Section 8.1

Community Connections, Inc.

Budget to Actual

For the month and eight months ended February 28, 2023

	Current Period Actual	Current Period Budget	Year to Date Actual	Year to Date Budget	YTD Variance of Budget	% YTD Variance of Budget	Total Annual Budget
Revenue							
Federal / Medicaid	\$ 290,364	\$ 345,810	\$ 2,447,263	\$ 2,766,480	\$ (319,217)	(11.53)%	\$ 4,149,720
State	119,429	124,828	921,226	998,624	(77,398)	(7.75)%	1,497,936
Room & Board	26,660	28,197	219,066	225,576	(6,510)	(2.88)%	338,364
Other Revenue	18,351	20,232	156,283	161,856	(5,573)	(3.44)%	242,784
Total Revenue	454,805	519,067	3,743,838	4,152,536	(408,698)	(9.84)%	6,228,804
Expenditures							
Labor	256,790	277,552	2,066,291	2,220,416	154,125	(6.94)%	3,330,624
Prof Serv Host Home	116,532	132,631	1,038,682	1,061,048	22,366	(2.10)%	1,591,572
Prof Serv - Other	24,885	36,139	191,309	289,112	97,803	(33.82)%	433,668
Depreciation	5,382	5,383	43,059	43,064	5	(0.01)%	64,596
Other Operating	52,169	54,352	379,219	434,816	55,597	(12.78)%	652,224
Total Expenditures	455,758	506,057	3,718,560	4,048,456	329,896	(8.15)%	6,072,684
Operating Net Surplus (Deficit)	\$ (954)	\$ 13,010	\$ 25,278	\$ 104,080	\$ (78,802)	(75.71)%	\$ 156,120
Non-Operating Income							
Unrealized Gain / Loss	(13,407)	(2,083)	7,840	(16,664)	24,504	(147.04)%	(24,996)
Interest Income	454	125	1,304	1,000	304	30.39%	1,500
Total Non-Operating Income	(12,953)	(1,958)	9,144	(15,664)	24,808	(158.38)%	(23,496)
Net Surplus (Deficit)	\$ (13,907)	\$ 11,052	\$ 34,422	\$ 88,416	\$ (53,994)	(61.06)%	\$ 132,624



Community Connections, Inc.

Comparison YTD versus Prior YTD

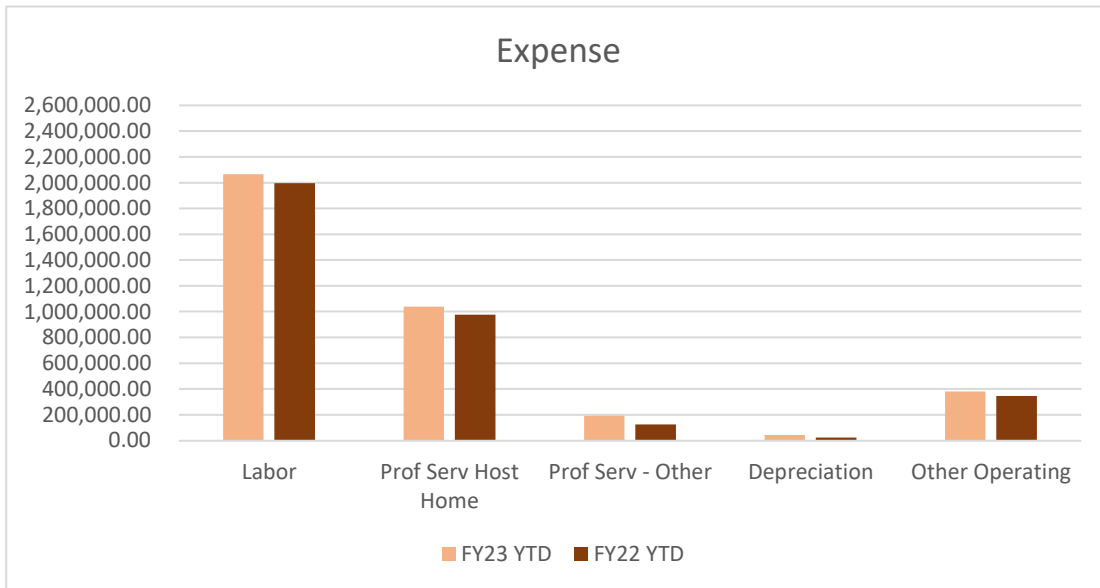
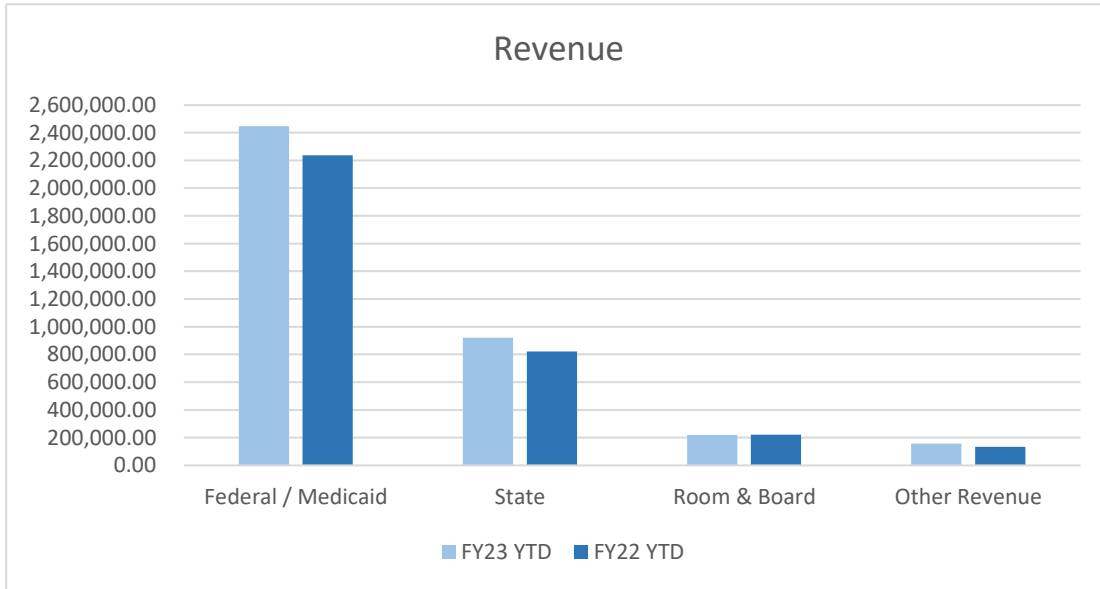
For the eight months ended February 28, 2023

	<u>Year to Date Actual</u>	<u>Prior Fiscal Year to Date</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
Revenue				
Federal / Medicaid	2,447,262.70	2,235,191.37	212,071.33	9.48%
State	921,226.02	821,086.43	100,139.59	12.19%
Room & Board	219,065.79	220,425.30	(1,359.51)	(0.61)%
Other Revenue	<u>156,283.43</u>	<u>134,256.34</u>	<u>22,027.09</u>	<u>16.40%</u>
Total Revenue	<u>3,743,837.94</u>	<u>3,410,959.44</u>	<u>332,878.50</u>	<u>9.76%</u>
Expenditures				
Labor	2,066,291.23	1,996,661.79	69,629.44	3.48%
Prof Serv Host Home	1,038,682.28	976,785.00	61,897.28	6.33%
Prof Serv - Other	191,309.19	123,813.74	67,495.45	54.51%
Depreciation	43,058.96	24,148.72	18,910.24	78.30%
Other Operating	<u>379,218.71</u>	<u>345,460.41</u>	<u>33,758.30</u>	<u>9.77%</u>
Total Expenditures	<u>3,718,560.37</u>	<u>3,466,869.66</u>	<u>251,690.71</u>	<u>7.26%</u>
Operating Net Surplus (Deficit)	<u>25,277.57</u>	<u>(55,910.22)</u>	<u>81,187.79</u>	<u>(145.21)%</u>
Non-Operating Income				
Unrealized Gain / Loss	7,840.23	(31,183.66)	39,023.89	(125.14)%
Interest Income	<u>1,303.90</u>	<u>741.24</u>	<u>562.66</u>	<u>75.90%</u>
Total Non-Operating Income	<u>9,144.13</u>	<u>(30,442.42)</u>	<u>39,586.55</u>	<u>(130.04)%</u>
Net Surplus (Deficit)	<u>34,421.70</u>	<u>(86,352.64)</u>	<u>120,774.34</u>	<u>(139.86)%</u>

Community Connections, Inc.

Comparison YTD versus Prior YTD

For the eight months ended February 28, 2023



Community Connections, Inc.

Statement of Financial Position

As of:

	<u>2/28/2023</u>	<u>6/30/2022</u>	<u>YTD Change</u>	<u>YTD % Change</u>
Assets				
Current Assets				
Operating Cash-Checking	\$ 993,460	\$ 1,028,351	\$ (34,892)	(2.98)
Operating Cash-Board Operating	169,891	170,684	(793)	(0.11)
CDs-Board Operating Reserves	749,227	748,434	793	0.11
Accounts Receivable	697,172	749,053	(51,880)	(6.93)
Prepaid Expenses	65,884	48,442	17,442	36.01
Other Current Assets	9,250	9,250	-	0.00
Total Current Assets	<u>2,684,884</u>	<u>2,754,214</u>	<u>(69,330)</u>	<u>(2.52)</u>
Long-term Assets				
Property & Equipment	741,718	784,777	(43,059)	(5.49)
Long-term Investments	472,466	465,108	7,358	1.58
Other Long-term Assets	3,084	9,250	(6,167)	(66.66)
Total Long-term Assets	<u>1,217,268</u>	<u>1,259,136</u>	<u>(41,868)</u>	<u>(3.33)</u>
Total Assets	<u>\$ 3,902,153</u>	<u>\$ 4,013,350</u>	<u>\$ (111,198)</u>	<u>(2.77)</u>
Liabilities				
Short-term Liabilities				
Accounts Payable	\$ 632,852	\$ 771,984	\$ (139,133)	(18.02)
Other Short-term Debt	10,066	10,017	49	0.49
Total Short-term Liabilities	<u>642,918</u>	<u>782,001</u>	<u>(139,083)</u>	<u>(17.79)</u>
Long-term Liabilities				
Long-term Debt	<u>58,660</u>	<u>65,196</u>	<u>(6,536)</u>	<u>(10.03)</u>
Total Liabilities	<u>701,578</u>	<u>847,197</u>	<u>(145,619)</u>	<u>(17.19)</u>
Net Assets				
Unrestricted	3,153,508	3,119,087	34,422	1.10
Temporarily Restricted	28,015	28,015	-	0.00
Donor restrictions	19,051	19,051	-	0.00
Total Net Assets	<u>3,200,575</u>	<u>3,166,153</u>	<u>34,422</u>	<u>1.09</u>
Total Liabilities and Net Assets	<u>\$ 3,902,153</u>	<u>\$ 4,013,350</u>	<u>\$ (111,198)</u>	<u>(2.77)</u>

Town of Mancos Request for Contribution

Application must be completed IN FULL in order to be considered.
Application Deadline is 5:00 p.m. on April 15 (1st round) and September 15 (2nd round). If the 15th falls on a weekend or holiday, the application is due by close of business the Monday following the weekend or holiday. Please submit one original to:

Town of Mancos
117 North Main
P.O. Box 487
Mancos, CO 81328
Att: [Heather Alvarez halvarez@mancoscolorado.com](mailto:Heather.Alvarez.halvarez@mancoscolorado.com)

Part 1: Applicant Information

Name of applicant organization: Imagination Library

Name of umbrella organization (if applicable): Onward! A Legacy Foundation

Applicant contact person: Karen Sheek

Phone: 970-759-4533 **Fax:** NA **Email Address:** karensheek@gmail.com

Mailing address: 1100 Bluffs Blvd. **City:** Cortez

State: Colorado **Zip:** 81321 **Non-profit tax ID number:** 26-0045741
(attach proof of non profit status)

List Board of Directors: Joanie Howland, Kathi Marler, Vangi McCoy, and Karen Sheek oversee the Imagination Library account administered through Onward. Onward's Board of Directors are posted on their website: https://onwardfoundation.org/Site/?page_id=163

How many years has your organization been in existence?

Imagination Library was initially brought to Montezuma County in 2012 and sponsored by the Cortez Rotary. It has always been administered through Onward! A Legacy Foundation with Rotary — and now the four individuals listed above — doing the fundraising, promotion, and registration. In 2019 the program was put on hold due to lack of funding. That year we approached the county to see if they would be willing to award monies from a Rural Schools Grant to jumpstart IL; they asked that we return when we had substantial funding for a match. In early 2021, an anonymous donor made a \$100,000 donation to the program. We made a presentation to the commissioners in May, 2021, again asking that funding from the Rural Schools Grant be awarded to IL, and this time the Commissioners voted unanimously to provide financial support to the program.

Part 2: Contribution Request Cash Request: \$1,500 — a one-time request

1. A. Mission Statement

Our mission is to invest in the children of our community by supporting early childhood literacy.

B. Goals & Objectives

Goals: To make an ongoing investment in the children of our community by providing every child, birth to their fifth birthday, with the opportunity to receive age-appropriate books chosen by experts in early childhood literacy. Research has shown that children who participate in the Imagination Library Program:

- experience enhanced home literacy
- develop positive attitudes about reading and are motivated to read
- experience increased interactions with caregivers and children during reading
- have increased literacy skills, i.e., concepts about print, alphabet knowledge, etc.
- have greater kindergarten literacy readiness

Objectives: An over-riding objective is to raise the \$250,000 needed to fully fund an endowment so the IL program will be funded in Montezuma and Dolores counties in perpetuity. A conservative estimate is the endowment would generate a 6% return providing \$15,000 annually .

2. State Precisely

A. Purpose of requested funds

While IL books are purchased by the Dolly Parton Foundation, the community partner is responsible for covering postage costs of \$25.00 per child per year. We currently have 623 children enrolled in the program: $623 \times \$25.00 = \$15,575/\text{year}$ In addition, we pay fees to Onward to administer our funds and handle bookkeeping for our account.

Currently, the State of Colorado covers half of this cost $623 \times \$12.50 = \$7,787.50/\text{year}$, but there are no guarantee that the State supplement will be available indefinitely. Our long-term goal is to create a fully-funded endowment that will cover the annual cost of the program without significantly dipping into the principle. A conservative estimate is that the endowment would generate a 6% return providing \$15,000 annually. If more money is generated than is needed to cover IL enrollment, these funds would be used to provide additional early childhood literacy programming.

In addition, we pay fees to Onward to administer our fund and handle bookkeeping for our account.

B. Geographical location of where funds expended

15%	Town of Mancos
100%	Montezuma County
0%	Other (outside of Montezuma County)

C. Why it is critical you receive this funding

In 2019 Imagination Library was put on hold because we were unable to raise the dollars needed to fund the program. *In order to avoid this happening again, our goal is to fully fund an endowment that will provide funding in perpetuity. We never again want to disappoint children or parents by shutting down this program due to lack of funding.*

**Imagination Library Montezuma County
Statements of Financial Position -
As of February 28, 2023 and December 31, 2022**

	February 28, 2023	December 31, 2022
Current Assets:		
Cash	\$ 3,950.00	\$ 3,600.00
Accounts Receivable	<u>50.00</u>	<u>100.00</u>
Total Current Assets:	4,000.00	3,700.00
 Other Assets:		
Investment in Community Foundation	<u>217,124.64</u>	<u>199,033.59</u>
Total Other Assets	217,124.64	199,033.59
 Total Assets:	 <u>\$ 221,124.64</u>	 <u>\$ 202,733.59</u>
 Net Fund Balance:	 <u>221,124.64</u>	 <u>202,733.89</u>
 Total Liabilities and Fund Balance:	 <u>\$ 221,124.64</u>	 <u>\$ 202,733.89</u>

Onward! A Legacy Foundation
Statement of Activity - Imagination Library
 January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
4000 · Contributions Income	10,450.00
4100 · Grants	10,901.36
Total Income	21,351.36
Gross Profit	21,351.36
Expense	
6050 · Fees & Licenses	2.67
6260 · Printing and Reproduction	294.14
6400 · Program Expense	6,888.50
Total Expense	7,185.31
Net Ordinary Income	14,166.05
Other Income/Expense	
Other Income	
7040 · Distributed Gain/Loss	-44,145.68
7050 · Distributed Income	3,141.39
7080 · Mgmt Fee-Onward	-2,063.29
Total Other Income	-43,067.58
Net Other Income	-43,067.58
Net Income	-28,901.53

Onward! A Legacy Foundation
Statement of Activity - Imagination Library
 January through February 2023

	Jan - Feb 23
Ordinary Income/Expense	
Income	
4100 · Grants	7,796.31
Total Income	7,796.31
Gross Profit	7,796.31
Expense	
6400 · Program Expense	1,296.31
Total Expense	1,296.31
Net Ordinary Income	6,500.00
Other Income/Expense	
Other Income	
7040 · Distributed Gain/Loss	11,971.39
7050 · Distributed Income	94.02
7080 · Mgmt Fee-Onward	-174.36
Total Other Income	11,891.05
Net Other Income	11,891.05
Net Income	18,391.05

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Onward! A Legacy Foundation		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ Non Profit Corporation	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) <u>1</u> Exemption from FATCA reporting code (if any) <u>A</u> <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. PO Box 26		Requester's name and address (optional)
6 City, state, and ZIP code Cortez, CO 81321		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
or											
Employer identification number											
2	6		0	0	4	5	7	4	1		

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶



Date ▶ 01/01/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
PO Box 2508
Cincinnati, OH 45201

ONWARD A LEGACY FOUNDATION
PO BOX 26
CORTEZ, CO 81321

Date:
August 26, 2022
Employer ID number:
26-0045741
Form 990 required:
990, Yes
Person to contact:
Name: Mr. Walker
ID number: 1000195468

Dear Sir or Madam:

We're responding to your request dated March 03, 2022, about your tax-exempt status.

We issued you a determination letter in May 2003, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax-deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period.

- Form 990, Return of Organization Exempt From Income Tax
- Form 990-EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Town of Mancos Request for Contribution

Application must be completed IN FULL in order to be considered.
Application Deadline is 5:00 p.m. on April 15 (1st round) and September 15 (2nd round). If the 15th falls on a weekend or holiday, the application is due by close of business the Monday following the weekend or holiday. Please submit one original to:

Town of Mancos
117 North Main
P.O. Box 487
Mancos, CO 81328
Attn: Heather Alvarez
970-533-7725 Phone

Part 1: Applicant Information

Name of applicant organization: Mancos Creative District

Name of umbrella organization (if applicable): NA

Applicant contact person: Chelsea Lunders

Phone: 970-769-8429

E-Mail Address: admin@mancoscreativedistrict.com

Mailing address: P.O. Box 754 City: Mancos State: CO Zip: 81328

Non-profit tax ID number: 84-1183385 (proof of nonprofit status attached)

List Board of Directors: TJ Zark, President; Tim Walsworth, Secretary, Rick Eisenburg, Treasurer; Nathan Schmidt, Director

How many years has your organization been in existence? 7 years

Part 2: Contribution Request

Cash Request: \$ 1,500

Part 3: Detailed Information

1.A. Mission Statement

Our mission is to build and sustain a welcoming, diverse, and active creative culture that benefits the Mancos Valley both socially and economically.

1.B. Goals & Objectives

The Mancos Creative District has two goals related to building connection and a sense of place and identity in the Mancos community: 1) we work to build connection, collaboration and understanding across cultures and age groups, and 2) we work to amplify and empower the specialness of our community through collaborative events and gatherings.

Supporting collaboration within the non-profit community is one of your key objectives that helps us navigate our way into a connected, creative culture. The specific objective we want to highlight here is *to offer creative leadership within the non-profit community by creating opportunities for connection and shared inspiration across the many organizations that serve the people of the Mancos Valley.*

To meet this objective, the Mancos Creative District has partnered with Mancos Valley Resources, the Mancos Chamber of Commerce, and the Mount Lookout Grange to explore ways to bring over 40 non-profits together to form a collective, well-coordinated non-profit community. Intended outcomes for this collaborative effort include:

1. Reducing overlap in services and efforts through greater awareness and connection between organization,
2. Helping organizations to feel supported and empowered in their unique offerings through reciprocal support within the non-profit community, and
3. Boosting collaboration/reducing competition for resources within the non-profit sector that serves the Mancos Valley.

On April 11, we successfully brought together over 30 non-profit organizations to launch this collaborative movement. A total of 46 individual non-profit operators and leaders attended our gathering, hosted at the Mount Lookout Grange. Additionally, 33 non-profit organizations provided information that was distributed prior to the gathering in the form of a booklet, featuring the missions, contact information, and current activities, strengths and needs of each organization. Seeing the enthusiasm and engagement at this gathering tells us that we have made a first step in a powerful direction for our non-profit community. For this reason, the Mancos Creative District is requesting ongoing support from the Town of Mancos to allow us to continue to lead this effort in partnership with our core leads (Mancos Valley Resources, the Chamber of Commerce and Mount Lookout Grange) and in support of our entire Mancos non-profit community.

2.A. Purpose of requested funds

To take the momentum of our collaborative movement to the next level and see the collective vision of the Mancos serving non-profit community come to fruition, we are requesting funding to move forward on one of the shared activities the non-profit community discussed in our April 11th gathering: *coordinating a community event for all non-profits to share information about their services, recruit volunteers within the community, and continue working in a collective spirit as a non-profit community.*

Associated costs include:

- Community event planning & coordination (an existing non-profit leader will be identified and offered a stipend): \$800
- Pre-event gathering for non-profits to prep for event (drinks will be offered to appreciate and support the happiness of the non-profit community): \$300
- Community event marketing (design fee and print material costs): \$400

The event will take place at the Mount Lookout Grange. Therefore, other costs provided in kind by the Grange include event space and tables. The Mancos Creative District, Mancos Valley Chamber of Commerce, and Mancos Valley Resources will pursue matching funds from other funding sources to support an additional event planner/coordinator to work in partnership with the coordinator funded by the Town of Mancos should you award the funds requested here, as well as additional event elements such as music and complimentary food and drinks for community members. These additional elements will serve as a draw to the event and a form of volunteer appreciation for those working in the non-profit community. Many other non-profits will support the event through outreach and participation.

2.B. Geographical location of where funds will be expended

100% of funds will be expended to serve the non-profit community and people of Mancos.

2.C. Why it is critical you receive this funding

This effort is the next step based on the input given and momentum built in the April 2023 non-profit gathering. Carrying forward on engaging and supporting this collaboration within the Mancos non-profit community has immediate and immeasurable value to the non-profit organizations involved and the Mancos community as a whole. For example, our non-profit community supports Mancos in everything from food security and basic needs to youth engagement, recreational activities, and arts and culture.

This funding will allow our non-profit community to live the vision resulting from our previous engagement. While the value of the personal connections established in the first gathering will carry forward regardless, sustaining the support and funding to continue with a community engagement event allows the seeds planted to further germinate and grow into the full potential of this collective community building process.

3. How will funding of your organization's activities meet the Board of Trustees funding priorities?

1. **Nonprofits with verification of status from the State of Colorado:** The Mancos Creative District has been a 501(c)3 non-profit serving our community for 7 years and this project focuses on working with all non-profits that serve the Mancos Valley.
2. **Organizations that address a unique community need:** This project is an entirely novel effort to join the forces of the Mancos non-profit community.
3. **Organizations that serve a broad spectrum of the community:** The non-profits of the Mancos community collectively serve all segments of the community.
4. **Organizations that avoid overlapping services:** The purpose of this effort is to directly curb overlap in services by bringing the non-profit community together to work for shared goals.

4. Describe the community support for your organization or program.

We believe the turnout (46 individuals representing 33 organizations) and results of the April 2023 non-profit gathering demonstrate the level of support for this program and the partnership between the Mancos Creative District, Mancos Valley Resources, the Mancos Valley Chamber of Commerce, and the Mount Lookout Grange.

5. How will you evaluate the success of your organization or program?

The success of this effort will be measured by the level of continued engagement of the non-profits, as well as the turn-out of the community at the engagement event (number of non-profit participants and community attendees).

6. Please list other support provided to your organization by the Town of Mancos, Montezuma County, the State of Colorado, or the U.S. Government (if any).

Beginning in 2022, the Town of Mancos supports the Mancos Creative District through a lodgers and art sales tax allocation. We also partner with the Town of Mancos through public art and the offering of various events, including Burrofest and the Mancos Art Market.

The Town of Mancos also provided the funding to support this April 2023 non-profit summit through funds provided to the Mount Lookout Grange.

Part 4: Financial Information

Profit & Loss Statement (budget vs. actual)

- Current year to date (see attached)
- Previous completed fiscal year (see attached)

Balance Sheets (summary)

- Current year to date (see attached)
- Previous completed fiscal year (see attached)

Mancos Creative District

Budget vs. Actuals: 2023 Budget - FY23 P&L

January - December 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Direct Public Support				
In Kind Contribution	992.50		992.50	
Individ, Business Contributions	3,309.81		3,309.81	
Total Direct Public Support	4,302.31		4,302.31	
Disqualified Persons Contributi	1,420.00		1,420.00	
Grant Income				
Foundations	40,500.00		40,500.00	
Government Grants	32,000.00		32,000.00	
Total Grant Income	72,500.00		72,500.00	
Other Types of Income				
Events	14,358.30		14,358.30	
Merchandise Donations	63.00		63.00	
Vending Machines	252.00		252.00	
Total Other Types of Income	14,673.30		14,673.30	
Program Service Revenue	200.00		200.00	
Scholarship Fund	1,000.00		1,000.00	
Travel Reimbursement	300.00		300.00	
Total Income	\$94,395.61	\$0.00	\$94,395.61	0.00%
GROSS PROFIT	\$94,395.61	\$0.00	\$94,395.61	0.00%
Expenses				
Bank Service Charge	38.00		38.00	
PayPal Fees	86.38		86.38	
Square Fees	131.48		131.48	
Total Bank Service Charge	255.86		255.86	
Contract Services				
Accounting/Bookkeeping Fees	869.50		869.50	
Administrator	180.00		180.00	
Executive Director	18,600.00		18,600.00	
Legal Fees	275.00		275.00	
Marketing Services	1,405.00		1,405.00	
Total Contract Services	21,329.50		21,329.50	
Operations				
Computer Expense	1,527.62		1,527.62	
Fundraising Expense	1,103.83		1,103.83	
Insurance	978.50		978.50	
Marketing	29.43		29.43	
Memberships, Books, Subscriptions, Reference	10.00		10.00	
Office Supplies	255.61		255.61	
Postage, Mailing Service	74.00		74.00	
Rent	1,191.48		1,191.48	

Mancos Creative District

Budget vs. Actuals: 2023 Budget - FY23 P&L

January - December 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Travel and Meetings	939.31		939.31	
Website Expense	562.34		562.34	
Total Operations	6,672.12		6,672.12	
Other Types of Expenses	50.00		50.00	
Program Service Fees	200.00		200.00	
Support of Arts and Makers				
Arts Partnership	7,590.67		7,590.67	
Event Expenses	11,890.84		11,890.84	
Mini Grants	3,520.00		3,520.00	
Public Art	2,346.00		2,346.00	
Scholarships	2,000.00		2,000.00	
Total Support of Arts and Makers	27,347.51		27,347.51	
Total Expenses	\$55,854.99	\$0.00	\$55,854.99	0.00%
NET OPERATING INCOME	\$38,540.62	\$0.00	\$38,540.62	0.00%
Other Expenses				
Ask My Accountant	0.00		0.00	
Total Other Expenses	\$0.00	\$0.00	\$0.00	0.00%
NET OTHER INCOME	\$0.00	\$0.00	\$0.00	0.00%
NET INCOME	\$38,540.62	\$0.00	\$38,540.62	0.00%

Mancos Creative District

Balance Sheet

As of December 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
DSB ~ Checking	100,177.86
PayPal	1,647.45
The Dolores State Bank	0.00
Total Bank Accounts	\$101,825.31
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Total Current Assets	\$101,825.31
TOTAL ASSETS	\$101,825.31
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Unrestricted Net Assets	63,284.69
Net Income	38,540.62
Total Equity	\$101,825.31
TOTAL LIABILITIES AND EQUITY	\$101,825.31

Mancos Creative District

Budget vs. Actuals: 2023 Budget - FY23 P&L

January 1 - April 14, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Direct Public Support				
Individ, Business Contributions	299.00	2,333.32	-2,034.32	12.81 %
Total Direct Public Support	299.00	2,333.32	-2,034.32	12.81 %
Disqualified Persons Contributi	220.00	500.00	-280.00	44.00 %
Grant Income	0.00		0.00	
Foundations	7,500.00	22,000.00	-14,500.00	34.09 %
Government Grants		2,333.32	-2,333.32	
Total Grant Income	7,500.00	24,333.32	-16,833.32	30.82 %
Other Types of Income				
Events		8,100.00	-8,100.00	
School of the West	4,328.71	3,066.68	1,262.03	141.15 %
Town of Mancos Tax Percentage	3,302.12	1,100.00	2,202.12	300.19 %
Vending Machines	108.00	100.00	8.00	108.00 %
Total Other Types of Income	7,738.83	12,366.68	-4,627.85	62.58 %
Total Income	\$15,757.83	\$39,533.32	\$ -23,775.49	39.86 %
GROSS PROFIT	\$15,757.83	\$39,533.32	\$ -23,775.49	39.86 %
Expenses				
Bank Service Charge	9.40		9.40	
PayPal Fees	2.86	100.00	-97.14	2.86 %
Total Bank Service Charge	12.26	100.00	-87.74	12.26 %
Contract Services				
Accounting/Bookkeeping Fees	291.50	300.00	-8.50	97.17 %
Executive Director	12,000.00	16,666.68	-4,666.68	72.00 %
Graphic Design Services		1,333.32	-1,333.32	
Legal Fees		166.68	-166.68	
Outside Contract Services		183.32	-183.32	
Total Contract Services	12,291.50	18,650.00	-6,358.50	65.91 %
Operations				
Computer Expense	500.85	500.00	0.85	100.17 %
Fundraising Expense	41.76	666.68	-624.92	6.26 %
Insurance				
D and O	232.39	210.32	22.07	110.49 %
Liability	935.00	311.68	623.32	299.99 %
Total Insurance	1,167.39	522.00	645.39	223.64 %
Marketing				
Memberships, Books, Subscriptions, Reference	10.00	26.68	-16.68	37.48 %
Office Supplies	12.43	166.68	-154.25	7.46 %
Postage, Mailing Service	14.10	100.00	-85.90	14.10 %
Rent	435.00	580.00	-145.00	75.00 %
Travel and Meetings	430.52		430.52	

Mancos Creative District

Budget vs. Actuals: 2023 Budget - FY23 P&L

January 1 - April 14, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Travel		500.00	-500.00	
Total Travel and Meetings	430.52	500.00	-69.48	86.10 %
Volunteer Appreciation	129.21	266.68	-137.47	48.45 %
Website Expense	99.00	200.00	-101.00	49.50 %
Total Operations	2,840.26	4,195.40	-1,355.14	67.70 %
Support of Arts and Makers				
Arts Partnership		1,974.32	-1,974.32	
Event Expenses	925.25	5,776.68	-4,851.43	16.02 %
Mini Grants		5,900.00	-5,900.00	
Public Art		7,333.32	-7,333.32	
School of the West	120.00	3,066.68	-2,946.68	3.91 %
Vending Machines		100.00	-100.00	
Total Support of Arts and Makers	1,045.25	24,151.00	-23,105.75	4.33 %
Total Expenses	\$16,189.27	\$47,096.40	\$ -30,907.13	34.37 %
NET OPERATING INCOME	\$ -431.44	\$ -7,563.08	\$7,131.64	5.70 %
NET INCOME	\$ -431.44	\$ -7,563.08	\$7,131.64	5.70 %

Mancos Creative District

Balance Sheet

As of April 14, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
DSB ~ Checking	101,393.87
PayPal	0.00
The Dolores State Bank	0.00
Total Bank Accounts	\$101,393.87
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Total Current Assets	\$101,393.87
TOTAL ASSETS	\$101,393.87
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Unrestricted Net Assets	101,825.31
Net Income	-431.44
Total Equity	\$101,393.87
TOTAL LIABILITIES AND EQUITY	\$101,393.87

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Mancos Creative District, Inc.

is a

Nonprofit Corporation

formed or registered on 10/25/1991 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19911086067 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 03/28/2023 that have been posted, and by documents delivered to this office electronically through 03/30/2023 @ 10:22:58 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 03/30/2023 @ 10:22:58 in accordance with applicable law. This certificate is assigned Confirmation Number 14830999 .



A handwritten signature in blue ink that reads "Jena Griswold".

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

PART 1: Applicant Information

Name of applicant organization: Mancos FoodShare

Name of umbrella Organization: Mancos Valley Resources

Applicant Contact Person: Stephanie Marquez

Phone: 970-570-5387

Email Address: skmarquez@gmail.com

Mailing Address: PO Box 832, Mancos CO 81328

Non Profit Tax ID Number: 84-1232547

List Board of Directors:

Mancos Valley Resources Board of Directors

President- Kelsea Ferrato

Vice President- Marianne Marchesano

Secretary- Laurie Webster

Treasurer- Jane Chipman

Board Member- Tim Hunter

Board Member- Len Gallagher

Board Member- Gwen Hawkins

Board Member- Hilda Moreno

How many years has your organization been in existence? Mancos FoodShare formed in 2013

PART 2 : Contribution Request

Cash Request: \$1,500

1.A. Mission Statement: Mancos FoodShare is dedicated to comprehensively addressing hunger and food security in the Mancos Valley by supporting healthy and local food access, education, production and distribution.

1.B. Goals and Objectives (if available)

Goals = desired future state or direction (1 year or more)

Objectives = intended results or outcomes that are measures of progress towards a goal (1 year or less)

GOALS:

-Access: our goal is to ensure that all community members have access to enough food of a high quality so that food insecurity is not an issue in our community.

-Education: our goal is to continue to educate community members about food, encouraging healthy and local eating, and from scratch cooking, as much as possible. To educate people on growing their own food within our community.

-Production: our goal is to support and promote local food production and processing in order to encourage a vibrant economy and community.

-Distribution: our goal is to support and promote local and regional food distribution to increase the diversity and resiliency of the food system.

OBJECTIVES (within the year):

-Maintain weekly pantry for distribution and monthly USDA commodities distributions

-Continual fundraising and awareness building

-Continue to collaborate with organizations such as Mancos Farmers Market, Four Corners Food Collaborative, Mancos United, and Mt. Lookout Grange to work toward a collective vision and to reach goals in partnership. These relationships allow FoodShare to offer fresh local produce at our food distributions.

-Continue to collaborate with Mancos School District to reach families in need and provide school snacks

-Continue to collaborate with Mancos Public Library to offer free after school snacks to community youth

- Continue to develop bulk program food program for our community.

-Host 4 cooking classes for community members through our partnership with Cooking Matters of Southwest Colorado

-Continue to collaborate with area organizations addressing food insecurity such as Good Samaritan Food Pantry, Team Up, Good Food Collective, Montezuma Food Coalition, Pine River Shares, Dolores Food Pantry,

-Continue to work on a regional and state level with Hunger Free Colorado and LiveWell Colorado

2.A. Purpose of requested funds

*List budget items for which funds will be expended

Funds are requested to purchase food to stock the pantry on a monthly basis. To purchase food for our summer lunch program and help purchase kid snacks for our pantry and partner programs.

2.B. Geographical location of where funds will be expended

*Quantify the percentage of programs/activities accessible to the community of the following locations

100% of our programs are offered in Mancos.

Our programs are available to all community members in Mancos. We do not turn anyone away who happens to come from another community. We offer certain programs specifically for youth, after school snacks, school snacks, summer meals, and teen cooking classes. Only one program we offer has an income requirement (USDA Commodities). All other programs are available to all community members.

2.C. Why it is critical you receive this funding

It is critical that we receive this funding because we fill a need within the community while simultaneously reinvesting funds into the community. Mancos FoodShare exists because the community is willing to support our operations. Further, if the Town of Mancos is willing to support our food purchase cost, that will allow us to broaden our efforts and strive toward more diversified and sustainable funding mechanisms as well as focus on our subsequent goals and objectives.

As our organization has grown and been able to offer more services and more reliable services, we have seen a steady increase in folks visiting the food pantry every year.

We are currently partnering with the library to offer free after school snacks, the school elementary to provide school snacks and art room snacks for kids that need them.

3. How will funding of your organization's activities meet the Board of Trustees funding priorities (from page 1)?

Funding Priority 1: We are a project of Mancos Valley Resources 501c3.

Funding Priority 2: We are the only organization in Mancos specifically dedicated to addressing food insecurity in our community.

Funding Priority 3: Our operations are comprehensive. We support community members struggling to put meals on the table and kids in getting the food they need. We support educational efforts provided to youth and adults to learn about nutrition, cooking, and growing food. We advocate for the needs of local farmers. We act as a resource referral center. We capture food from the waste stream by partnering with local organizations and agencies. We work to develop a viable local food system from all angles.

Funding Priority 4: We avoid overlapping services. There are no other organizations in Mancos providing these services. We collaborate with regional organizations whose goals intersect with ours to maximize all of our efforts.

4. Describe the community support for your organization or program.

We receive a tremendous amount of community support. We have many volunteers who are all local residents. The majority of our funding to date has come from local personal donations, and small grants such as this and through the Ballantine Family Fund and Onward! Foundation. We receive 1000s of pounds of donations of locally produced food each year and 100s more from community members offering shelf stable donations. We work in close collaboration with many other community organizations to meet the needs of our neighbors.

5. How will you evaluate the success of your organization or program?

We evaluate our success by keeping records of how many people we serve through each of our programs, and by reaching our goals to address more broad spectrum food issues. Each year we craft annual goals and review them periodically to make sure we are achieving our goals.

6. Please list other support provided to your organization by the Town of Mancos, Montezuma County, the State of Colorado, or the U.S. Government (if any).

We partner with Care and Share Food Bank to provide USDA TEFAP (commodities) to our community.

Part 4: Financial Information

Submit the following financial statements for your organization:

Profit & Loss Statement (budget vs. actual)

Current year to date

Previous completed fiscal year

Balance Sheets (summary)

Current year to date

Previous completed fiscal year

3 – 5 year plan (if available)

Part 5: Follow-up Report

An oral follow up report shall be presented to the Board of Trustees during the next round of contributions. Organizations that received funding will be notified by the Town of Mancos of the date of the Board meeting. An organization failure to present a follow up report to the Board may result in ineligibility for future funding by the Town of Mancos.

1:55 PM

04/10/23

Accrual Basis

Mancos FoodShare
Summary Balance Sheet
As of April 10, 2023

	<u>Apr 10, 23</u>
ASSETS	
Current Assets	
Checking/Savings	56,250.72
Total Current Assets	56,250.72
TOTAL ASSETS	56,250.72
LIABILITIES & EQUITY	
Equity	56,250.72
TOTAL LIABILITIES & EQUITY	56,250.72

Mancos FoodShare
Profit & Loss
 January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
Direct Public Grants	
Foundation and Trust Grants	2,850.00
Total Direct Public Grants	2,850.00
Direct Public Support	
Donation Jars	822.53
Gifts in Kind - Goods	37.56
Individ, Business Contributions	12,979.79
Total Direct Public Support	13,839.88
Indirect Public Support	4,001.23
Total Income	20,691.11
Expense	
General Expenses	
Books, Subscriptions, Reference	26.70
Contract Services	42,100.00
Program Service Fees	144.79
Rent and Utilities	1,225.00
Supplies	752.10
General Expenses - Other	79.79
Total General Expenses	44,328.38
Programs	
Bulk Buying Program	712.95
Cooking Classes	1,498.39
Food Purchases	4,046.48
Gardening/Seed Share	108.33
Other	521.98
Stipends	254.57
Youth Programs	308.99
Total Programs	7,451.69
Total Expense	51,780.07
Net Ordinary Income	-31,088.96
Net Income	-31,088.96

Mancos FoodShare
Profit & Loss
 January 1 through April 10, 2023

	Jan 1 - Apr 10, 23
Ordinary Income/Expense	
Income	
Direct Public Grants	
Foundation and Trust Grants	300.00
Total Direct Public Grants	300.00
Direct Public Support	
Donation Jars	500.00
Individ, Business Contributions	8,379.86
Total Direct Public Support	8,879.86
Total Income	9,179.86
Expense	
General Expenses	
Contract Services	5,600.00
Program Service Fees	7.50
Rent and Utilities	1,530.00
Supplies	25.09
Total General Expenses	7,162.59
Programs	
Cooking Classes	1,883.74
Food Purchases	524.28
Stipends	125.00
Total Programs	2,533.02
Total Expense	9,695.61
Net Ordinary Income	-515.75
Net Income	-515.75

Mancos FoodShare
Profit & Loss Budget vs. Actual
 January 1 through April 10, 2023

	Jan 1 - Apr 10, 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Direct Public Grants	300.00	0.00	300.00	100.0%
Direct Public Support	8,879.86	0.00	8,879.86	100.0%
Events - Classes	0.00	0.00	0.00	0.0%
Government Grants	0.00	0.00	0.00	0.0%
Indirect Public Support	0.00	0.00	0.00	0.0%
Investments	0.00	0.00	0.00	0.0%
Other Types of Income	0.00	0.00	0.00	0.0%
Program Income	0.00	0.00	0.00	0.0%
Total Income	9,179.86	0.00	9,179.86	100.0%
Expense				
Business Expenses	0.00	0.00	0.00	0.0%
General Expenses	7,162.59	0.00	7,162.59	100.0%
Payroll Expenses	0.00	0.00	0.00	0.0%
Programs	2,533.02	0.00	2,533.02	100.0%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total Expense	9,695.61	0.00	9,695.61	100.0%
Net Ordinary Income	-515.75	0.00	-515.75	100.0%
Other Income/Expense				
Other Expense				
Ask My Accountant	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-515.75	0.00	-515.75	100.0%

Mancos FoodShare

Balance Sheet

As of April 10, 2023

	<u>Apr 10, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Mancos FoodShare	56,250.72
Total Checking/Savings	<u>56,250.72</u>
Total Current Assets	<u>56,250.72</u>
TOTAL ASSETS	<u>56,250.72</u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	60,044.27
Unrestricted Net Assets	-3,277.80
Net Income	-515.75
Total Equity	<u>56,250.72</u>
TOTAL LIABILITIES & EQUITY	<u>56,250.72</u>

**Town of Mancos
Request for Contribution**

**Application must be completed IN FULL in order to be considered.
Application Deadline is 5:00 p.m. on April 15 (1st round) and September 15 (2nd round). If the 15th falls on a weekend or holiday, the application is due by close of business the Monday following the weekend or holiday. Please submit one original to:**

**Town of Mancos
117 North Main
P.O. Box 487
Mancos, CO 81328
Attn: Heather Alvarez
halvarez@mancoscolorado.com**

Part 1: Applicant Information

Name of applicant organization: Mancos Senior Center

Name of umbrella organization (if applicable): Montezuma County Senior Services

Applicant contact person: Rita F Russell

Phone: (814) 383-2497 Fax: (970) 565-0833 E-Mail Address: ritafRussell27@gmail.com

Mailing address: 410 N. Beech St. City: MANCOS

State: CO Zip: 81328 Non-profit tax ID number: N/A (attach proof of non profit status)

List Board of Directors: San Juan Basin Area Agency on Aging (AAA); Montezuma County Board of County Commissioners (BOCC); Lori Thompson - Interim Director of Senior Services

How many years has your organization been in existence? The center opened November 19, 1975.

Part 2: Contribution Request

Cash Request: \$ 1,500 (max \$1,500)

Part 3: Detailed Information

Please respond to the following in **no more than 3 double sided** (10 point font minimum) pages. Follow the format, number system, and headings as presented in the Contribution Request. Make sure you include the number and heading for the information requested so reviewing board members can readily find the various categories as presented in the Contribution Request.

Check each line to confirm you have included the appropriate information and submit with your Contribution Request.

1. Include:
 - A. Mission Statement (if available)
A clear and concise statement of organization’s mission, not including goals and objectives
 - B. Goals and Objectives (if available)
Goals = desired future state or direction (1 year or more)
Objectives = intended results or outcomes that are measures of progress towards a goal (1 year or less)
2. State precisely:
 - A. Purpose of requested funds
*List budget items for which funds will be expended
 - B. Geographical location of where funds will be expended
*Quantify the percentage of programs/activities accessible to the community of the following locations (percentages should add up to 100%:

 _____ Town of Mancos

 _____ Montezuma County

 _____ Other (outside of Montezuma County)
 - C. Why it is critical you receive this funding
3. How will funding of your organizations activities meet the Board of Trustees funding priorities (from page 1)?
4. Describe the community support for your organization or program.
5. How will you evaluate the success of your organization or program?
6. Please list other support provided to your organization by the Town of Mancos, Montezuma County, the State of Colorado, or the U.S. Government (if any).

Part 4: Financial Information

Submit the following financial statements for your organization:

- Profit & Loss Statement (budget vs. actual)
 - Current year to date
 - Previous completed fiscal year
- Balance Sheets (summary)
 - Current year to date
 - Previous completed fiscal year
- 3 – 5 year plan (if available)

Part 5: Follow-up Report

An oral follow up report shall be presented to the Board of Trustees during the next round of contributions. Organizations that received funding will be notified by the Town of Mancos of the date of the Board meeting. An organization’s failure to present a follow up report to the Board may result in ineligibility for future funding by the Town of Mancos.

Town of Mancos
Agency Contribution Request

1. **A. Mission Statement:** The Montezuma County Senior Services provides nutrition, fitness and social activities to the senior population of Montezuma County while ensuring the elderly homebound person can live independently in their home for as long as possible. (*attachment A*)

B. Goals and Objectives:

- **Goals**
 1. Increase the number of congregate meals served and home deliveries made to the senior residents.
 2. Increase the number of programs and activities offered at each senior center.
- **Objectives**
 1. Provide awareness of the activities and eligible programs to the senior residents.
 2. Determine the needs and talents of each community throughout Montezuma County. Match these with the multitude of other established organizations.

2. **A. Purpose of Requested Funds:** The primary use of the funds will go to food. Many of the senior residents can not afford the current recommendation of \$5.00 donation per meal. The Mancos Senior Center offers meals each Monday, Wednesday and Friday. These funds will ensure meals can still be available to seniors regardless of their ability to pay. The secondary use of the funds will be to supplement the cutting of federal, state and county money. The percentage of money available through these sources have dramatically been reduced since last year. The Mancos Senior Center needs to remain open to serve the senior residents of Mancos.

B. Geographical location of where funds will be expended:

- 100% Town of Mancos
- 0% Montezuma County
- 0% Other (outside of Montezuma County)

C. Why is it critical you receive this funding: The Director of Senior Services was fired several weeks ago. Many of the funding sources available to sustain the senior centers of Montezuma County were never requested. The funds requested through the Town of Mancos will help ensure the Mancos Senior Center will remain open.

3. How will funding of your organization's activities meet the Board of Trustees funding priorities (from page 1)?

The Mancos Senior Center would fall under the second priority, *Organizations that address a unique community need*. The center is not technically nonprofit, but it has been given a tax exempt number for the purchase of products and materials. The unique community need is to continue providing food, activities and programs to enhance and support a healthy quality of life for the senior residents of Mancos.

4. Describe the community support for your organization or program.

The Mancos Senior Center was notified in early July, 2022, that the budget for Senior Services of Montezuma County was cut nearly \$75,000. The Mancos seniors quickly set up a booth at Mancos Days with the fee waived by the Mancos Colorado Days Association. The Mesa Trails Cowboy Church collected nonperishable food and \$200 for the Mancos Senior Center. Monetary donations were given specifically to the center by William and Angelina Stanley; Mindy Clark and Bobby Uptain.

On August 10, 2022, the Town of Mancos Board of Trustees voted unanimously to award \$20,000 to Montezuma County to keep the Mancos Senior Center operating through June, 2023.

Walmart donated \$100 for the purchase of treats for our first "Trunk or Treat" hosted on October 30, 2022 on the grounds of the Church of Jesus Christ of Latter-Day Saints.

On November 16, 2022, Wayne Eppich of the Mancos Valley Lions Club, gave checks totaling \$200 for Thanksgiving and Christmas meals. The ladies from Lions Club also provided treats and games for the seniors on February 13 and March 17.

The Mancos Senior Center continues to be a member of Mancos Chamber of Commerce for the 2023 calendar year.

P and D Grocery donated 2 shopping carts for our cook to load/unload groceries into her vehicle at the Cortez Senior Center and into the Mancos Senior Center.

P and D Grocery also donated the front of their pizza shop to set up a Valentine's Day Craft and Bake Sale for the Mancos Senior Center. Numerous local businesses donated gift cards for our silent auction or to be used directly to

benefit the center:

- Becky's Salon - \$25.00 gift card
- Cox Conoco - \$50.00 gift card
- Hogan Trading Post - \$25.00 gift card
- Colorado Ranch and Home Realty - \$200.00 check
- Fahrenheit Coffee Roasters - 30 brownies
- Doris McKinley (Dolores State Bank) - 2 dozen cookies

On April 11, 2023, the Mancos Senior Center was invited to the 2023 Mancos Nonprofit Summit held at the Mt. Lookout Grange. Two seniors from the center attended to connect with other community organizations and explore the opportunities for collaboration.

5. How will you evaluate the success of your organization or program?

The success will be evaluated by increasing the number of seniors served; increasing the number of programs offered; and keeping the Mancos Senior open.

6. Please list other support provided to your organization by the Town of Mancos, Montezuma County, the State of Colorado, or the US Government.

- The Town of Mancos Board of Trustees provided \$20,000 to Montezuma County on August 10, 2022, to keep the Mancos Senior Center operating through June 30, 2023.
- Montezuma County paid the Masonic Lodge \$250.00/month rent all of the 2022 calendar year. Starting in January, 2023, Montezuma County budgeted to increase the monthly rent payment.
- The San Juan Basin Area Agency on Aging (AAA) provides money to sustain the Montezuma County Senior Services through state funds and federal funds and grants. (*attachment B*)

Part 4: Financial Information

The Profit & Loss Statement (budget vs. actual) provided by the San Juan Basin Area Agency of Aging for July through December 2022 is attached. (*attachment B*)

The Balance Sheet provided by the San Juan Basin Area Agency of Aging as of December 31, 2022 is attached. (*attachment C*)

The SW Colorado San Juan Basin Area Agency on Aging, Inc. Region 09 State Fiscal Years 2024-2027 (July 1, 2023 to June 30, 2027) four year plan is attached. (*attachment D*)

Swing by for a meal with friends and peers. Relax and read a book (better yet, start a book club!)

It is you, the seniors, that makes our center a place to gather, to reminisce, to find comfort and a place of belonging. Don't be a stranger, we will welcome you, but you must let us!

When you become a part of the center, you will enjoy home-cooked meals, games, activities and so much more.



CORTEZ

107 N CHESTNUT
CORTEZ, COLORADO 81321

- Jon Parker, Director **564-2771**
jparker@co.montezuma.co.us

- Lori Thompson - **564-2775**
Nutrition Department

lthompson@co.montezuma.co.us

- Cassin McClure -**564-2770**
Office Manager

cmccclure@co.montezuma.co.us

- Eileen Eichner - Head Cook

Town Of Dolores: 882-7337

Dolores Community Center
400 Riverside

Fawn Kendrick, Cook/Site Coordinator
fkendrick@co.montezuma.co.us

Town of Mancos: 533-7721

Masonic Lodge, 141 East Montezuma
Tammy Trevino, Cook/Site Coordinator

Website

[Senior Services - Montezuma County](#)

MISSION STATEMENT

To provide nutrition, fitness and social activities to the senior population of Montezuma County while ensuring the elderly homebound person can live independently in their home for as long as possible.



Services

Nutrition program: on-site lunches, home-delivered meals and supplemental food assistance programs.

Meal days / all times at 11:30

Cortez: Mon., Wed., Thurs. & Friday

Dolores: Monday and Wednesday

Mancos: Mon., Wed. & Friday



- Exercise for seniors
- Home handyman help
- Medicare assistance
- Aging information
- Legal aid
- Dance clubs; art group; field trips; games; movie's, music & more.



Activities

SENIOR CENTER FITNESS CLASSES

MONDAY

Yoga 8:00am / Cardio 9:00am

TUESDAY

Strong Women 8:00am

Younger Seniors 8:00am

Tai Chi 1:00pm

WEDNESDAY

Senior Strengthening 9:00am

THURSDAY

Yoga 8:00am

Strong Women 8:00am

Cardio 9:00am

Tai Chi 1:00pm

Golden Age 55+ Dance

Thursday's 7:00-9:00pm

Four Corners Square Dancing

Saturday's 7:00-9:00pm

Annex Rental

KeyCard/Cleaning/Damage deposit:
\$100.00 (refundable)

Annex \$25.00 per hour

Full day (exceeding 8 hrs.) use:
\$200.00

Use of Kitchen \$75.00



SAN JUAN BASIN
AREA AGENCY ON AGING



6:36 PM

02/24/23

San Juan Basin Area Agency on Aging
Profit & Loss Budget vs. Actual
July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4305 · ADRC Grant	10,247.50	10,000.00	247.50	102.5%
4309 · Anthem PCHP	1,480.00	3,000.00	-1,520.00	49.3%
4310 · State Revenue				
4311 · State Funds Senior Services	845,729.58	866,286.00	-20,556.42	97.6%
4314 · Visually Impaired	0.00	0.00	0.00	0.0%
Total 4310 · State Revenue	845,729.58	866,286.00	-20,556.42	97.6%
4315 · Federal Income				
4316 · ACL Grant				
4316a · ACL + Carry-Over	154,273.04	691,354.00	-537,080.96	22.3%
4316b · COVID-19 Relief Funds	13,863.99	78,000.00	-64,136.01	17.8%
4316c · ARPA	58,278.75	510,020.25	-451,741.50	11.4%
4316 · ACL Grant - Other	0.00	0.00	0.00	0.0%
Total 4316 · ACL Grant	226,415.78	1,279,374.25	-1,052,958.47	17.7%
4317 · NSIP (nutrition)	242.66	20,000.00	-19,757.34	1.2%
4318 · HCPF Options Counseling	3,006.46	10,000.00	-6,993.54	30.1%
4320 · Title VII OMB/EA	0.00	5,047.00	-5,047.00	0.0%
Total 4315 · Federal Income	229,664.90	1,314,421.25	-1,084,756.35	17.5%
4340 · Direct Public Support				
4341 · Board Mbr Contributions	0.00	6,050.00	-6,050.00	0.0%
4345 · Individual & Bus. Contributions	0.00	500.00	-500.00	0.0%
Total 4340 · Direct Public Support	0.00	6,550.00	-6,550.00	0.0%
4500 · Investments				
4503 · Interest - checking/savings	130.55	300.00	-169.45	43.5%
Total 4500 · Investments	130.55	300.00	-169.45	43.5%
4640 · Other Types of Income				
4641 · Fundraising Income	3,557.76	8,385.00	-4,827.24	42.4%
4642 · Dividends, etc.	0.00	0.00	0.00	0.0%
4643 · SHIP	17,385.00	10,000.00	7,385.00	173.9%
4645 · Grants	0.00	50,000.00	-50,000.00	0.0%
Total 4640 · Other Types of Income	20,942.76	68,385.00	-47,442.24	30.6%
4720 · Program Income				
4724 · Consumer Donations	215.00	250.00	-35.00	86.0%
Total 4720 · Program Income	215.00	250.00	-35.00	86.0%
Total Income	1,108,410.29	2,269,192.25	-1,160,781.96	48.8%
Expense				
6000 · Administration				
6001 · Advertising/Promotion/Website	896.73	1,500.00	-603.27	59.8%
6002 · Audit	0.00	13,000.00	-13,000.00	0.0%
6003 · Board Training/Education	0.00	1,000.00	-1,000.00	0.0%
6004 · Form 990	0.00	800.00	-800.00	0.0%
6006 · Membership Dues	0.55	1,500.00	-1,499.45	0.0%
6007 · Bd Mbr/Mtg Attendee Mileage	0.00	6,050.00	-6,050.00	0.0%
6008 · Office Supplies	101.94	100.00	1.94	101.9%
6009 · Liability /E&O Insurance	584.00	3,200.00	-2,616.00	18.3%
6010 · Postage	18.60	350.00	-331.40	5.3%
6012 · Rent - Office	1,519.00	2,988.00	-1,469.00	50.8%
6013 · Repairs/Maint - Computers	2,402.25	4,000.00	-1,597.75	60.1%
6017 · Sm Office Eqmt (over \$500)	0.00	0.00	0.00	0.0%
6018 · Subcontractor Labor				
6018a · Legal Services	7,077.00	1,500.00	5,577.00	471.8%
6018b · Chocolate Software	12,000.00	25,000.00	-13,000.00	48.0%

San Juan Basin Area Agency on Aging
Profit & Loss Budget vs. Actual
July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
Total 6018 · Subcontractor Labor	19,077.00	26,500.00	-7,423.00	72.0%
6019 · Telephone/Internet	915.04	3,500.00	-2,584.96	26.1%
6020 · Fax	70.00	120.00	-50.00	58.3%
6021 · Travel/Training/Meals	2,398.67	5,500.00	-3,101.33	43.6%
6023 · Worker's Comp	152.99	500.00	-347.01	30.6%
6024 · Accounting/Bookkeeping	2,608.60	3,500.00	-891.40	74.5%
6026 · Board Member/ Appreciation/Gift	0.00	0.00	0.00	0.0%
6028 · Benefits Exec Director (only)	0.00	0.00	0.00	0.0%
6129 · QuickBooks/Cloud/Right Networks	922.92	2,000.00	-1,077.08	46.1%
6130 · COVID-19				
6131 · Archuleta (SB-290)	3,385.00	3,385.00	0.00	100.0%
6136 · Vaccine Incentive Program	29,236.58	78,000.00	-48,763.42	37.5%
6130 · COVID-19 - Other	0.00	0.00	0.00	0.0%
Total 6130 · COVID-19	32,621.58	81,385.00	-48,763.42	40.1%
6190 · Part-time Office Asst.	1,476.18	31,585.64	-30,109.46	4.7%
6199 · Payroll & Payroll Expenses	51,152.07	134,636.16	-83,484.09	38.0%
Total 6000 · Administration	116,918.12	323,714.80	-206,796.68	36.1%
6200 · Contract Services				
6201 · Personal Care				
6209 · Voucher-PC				
6209A · Archuleta	0.00	200.00	-200.00	0.0%
6209L · La Plata	0.00	1,800.00	-1,800.00	0.0%
6209M · Montezuma	0.00	600.00	-600.00	0.0%
6209SJ · San Juan	0.00	200.00	-200.00	0.0%
Total 6209 · Voucher-PC	0.00	2,800.00	-2,800.00	0.0%
Total 6201 · Personal Care	0.00	2,800.00	-2,800.00	0.0%
6210 · Homemaker				
6212 · Dolores County HM	6,175.84	11,122.73	-4,946.89	55.5%
6219 · Voucher-HM				
6219A · Archuleta	380.00	1,000.00	-620.00	38.0%
6219L · LaPlata	800.00	7,000.00	-6,200.00	11.4%
6219M · Montezuma	160.00	4,000.00	-3,840.00	4.0%
6219SJ · HM/Grocery Cards	200.00	1,850.00	-1,650.00	10.8%
6219 · Voucher-HM - Other	100.00			
Total 6219 · Voucher-HM	1,640.00	13,850.00	-12,210.00	11.8%
6219FM · Farmers Marker Vouchers				
19A · Archuleta	0.00	1,100.00	-1,100.00	0.0%
19D · Dolores	0.00	400.00	-400.00	0.0%
19La · La Plata	1,000.00	2,000.00	-1,000.00	50.0%
19M · Montezuma	1,000.00	1,500.00	-500.00	66.7%
19SJ · San Juan	400.00	400.00	0.00	100.0%
Total 6219FM · Farmers Marker Vouchers	2,400.00	5,400.00	-3,000.00	44.4%
Total 6210 · Homemaker	10,215.84	30,372.73	-20,156.89	33.6%
6220 · Chore				
6223 · Dolores - Chore	1,850.00	3,900.00	-2,050.00	47.4%
6224 · La Plata Cty Chore	5,212.50	5,400.00	-187.50	96.5%
6225 · Montezuma - Chore	0.00	1,100.00	-1,100.00	0.0%
6228 · San Juan Cty Chore	3,824.00	9,100.00	-5,276.00	42.0%
6229s · SocoCAA Chore	150.00	500.00	-350.00	30.0%
Total 6220 · Chore	11,036.50	20,000.00	-8,963.50	55.2%
6230 · Home Delivered Meals				
6231 · Archuleta HDM	41,041.00	45,219.79	-4,178.79	90.8%
6232 · Dolores HDM	33,007.00	33,012.69	-5.69	100.0%
6233 · La Plata HDM	302,575.00	328,127.58	-25,552.58	92.2%
6234 · Montezuma HDM	28,912.00	43,560.03	-14,648.03	66.4%

**San Juan Basin Area Agency on Aging
Profit & Loss Budget vs. Actual
July through December 2022**

	<u>Jul - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6235 · SocoCAA HDM	25,792.00	34,406.91	-8,614.91	75.0%
6239 · NSIP HDM	31,631.04	20,000.00	11,631.04	158.2%
Total 6230 · Home Delivered Meals	462,958.04	504,327.00	-41,368.96	91.8%
6241 · Program Development/Reassurance				
6244 · Dolores	0.00	0.00	0.00	0.0%
Total 6241 · Program Development/Reassurance	0.00	0.00	0.00	0.0%
6260 · Congregate Meals				
6261 · Archuleta CM	60,580.00	51,585.25	8,994.75	117.4%
6262 · Dolores CM	33,267.00	33,269.89	-2.89	100.0%
6263 · La Plata CM				
6263a · Grocery Stor Gift Cards	0.00	0.00	0.00	0.0%
6263 · La Plata CM - Other	46,878.00	94,087.88	-47,209.88	49.8%
Total 6263 · La Plata CM	46,878.00	94,087.88	-47,209.88	49.8%
6264 · Montezuma CM	21,853.00	41,290.84	-19,437.84	52.9%
6265 · San Juan CM	3,730.00	6,300.00	-2,570.00	59.2%
6266 · SocoCAA CM	5,837.00	7,183.14	-1,346.14	81.3%
6269 · NSIP CM	0.00	0.00	0.00	0.0%
Total 6260 · Congregate Meals	172,145.00	233,717.00	-61,572.00	73.7%
6270 · Nutrition Counseling (NC)				
6275 · NC (4 Counties)	2,400.00	5,600.00	-3,200.00	42.9%
Total 6270 · Nutrition Counseling (NC)	2,400.00	5,600.00	-3,200.00	42.9%
6280 · Assisted Transportation				
6281 · Archuleta AT	22,908.00	58,447.00	-35,539.00	39.2%
6282 · Dolores AT	21,964.50	65,082.00	-43,117.50	33.7%
6283 · La Plata AT	19,147.50	47,964.00	-28,816.50	39.9%
6284 · Montezuma AT	7,348.50	44,822.00	-37,473.50	16.4%
6285 · SocoCAA	5,290.00	7,948.00	-2,658.00	66.6%
6289 · Voucher - AAA	80.00	934.00	-854.00	8.6%
Total 6280 · Assisted Transportation	76,738.50	225,197.00	-148,458.50	34.1%
6290 · Legal Assistance				
6295 · Legal Assistance/OAA	13,849.00	20,000.00	-6,151.00	69.2%
Total 6290 · Legal Assistance	13,849.00	20,000.00	-6,151.00	69.2%
6300 · Nutrition Education (NE)				
6307 · NE (4 Counties)	3,150.00	7,550.00	-4,400.00	41.7%
Total 6300 · Nutrition Education (NE)	3,150.00	7,550.00	-4,400.00	41.7%
6310 · ADRC & NWD Activities				
6251 · Counseling Services (SHIP)	21,243.74	57,830.49	-36,586.75	36.7%
6311 · ADRC Case Management	21,537.06	53,289.32	-31,752.26	40.4%
6312 · ADRC Rent	1,430.00	2,988.00	-1,558.00	47.9%
6314 · ADRC Coordination/Advocacy	18,545.37	44,100.00	-25,554.63	42.1%
6317 · ADRC Office Supplies/Other	0.00	250.00	-250.00	0.0%
6318 · ADRC Phone (800 #)	495.55	1,164.00	-668.45	42.6%
6322 · NWD Coordinator & Expenses	0.00	0.00	0.00	0.0%
6323 · ADRC Travel/Training/Meals	27.34	0.00	27.34	100.0%
6570 · HCPF Options Counseling	1,847.52	10,000.00	-8,152.48	18.5%
6310 · ADRC & NWD Activities - Other	0.00	0.00	0.00	0.0%
Total 6310 · ADRC & NWD Activities	65,126.58	169,621.81	-104,495.23	38.4%
6340 · Health Promotion				
6343 · La Plata Cty HP	3,600.00	12,214.00	-8,614.00	29.5%
6344 · Montezuma Cty HP	0.00	0.00	0.00	0.0%
Total 6340 · Health Promotion	3,600.00	12,214.00	-8,614.00	29.5%

San Juan Basin Area Agency on Aging
Profit & Loss Budget vs. Actual
July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
6360 · Material Aid				
6361 · Archuleta - MA	1,000.00	1,380.00	-380.00	72.5%
6365 · Dolores Cty - MA				
6365a · PERS	2,025.00	2,100.00	-75.00	96.4%
6365 · Dolores Cty - MA - Other	0.00	0.00	0.00	0.0%
Total 6365 · Dolores Cty - MA	2,025.00	2,100.00	-75.00	96.4%
6367 · AAA-Material Aid				
6370 · Archuleta	2,405.00	3,000.00	-595.00	80.2%
6371 · Dolores	385.00	600.00	-215.00	64.2%
6372 · La Plata	4,818.00	11,300.00	-6,482.00	42.6%
6373 · Montezuma	1,242.00	5,000.00	-3,758.00	24.8%
6374 · San Juan	100.00	1,500.00	-1,400.00	6.7%
6375 · SJBAAA	100.00			
6367 · AAA-Material Aid - Other	-320.00	0.00	-320.00	100.0%
Total 6367 · AAA-Material Aid	8,730.00	21,400.00	-12,670.00	40.8%
Total 6360 · Material Aid	11,755.00	24,880.00	-13,125.00	47.2%
6400 · Ombudsman Activities				
6401 · Internet/Cell Phone-OMB	360.91	1,286.00	-925.09	28.1%
6404 · LTC Paid Staff OMB	27,935.51	72,614.75	-44,679.24	38.5%
6405 · LTC Paid Staff Benefits OMB	0.00	0.00	0.00	0.0%
6406 · Mileage/Travel OMB	2,003.01	3,500.00	-1,496.99	57.2%
6407 · Office Supplies OMB	0.00	1,000.00	-1,000.00	0.0%
6408 · Training & Travel (+ meals)	0.00	0.00	0.00	0.0%
6409 · Office Space/Rent	1,519.00	2,988.00	-1,469.00	50.8%
Total 6400 · Ombudsman Activities	31,818.43	81,388.75	-49,570.32	39.1%
6440 · NFCSP (Respite)				
6450 · NFCSP(Respite) Transportation				
6453 · La Plata Cty NFCSP Trans	1,357.00	1,428.00	-71.00	95.0%
Total 6450 · NFCSP(Respite) Transportation	1,357.00	1,428.00	-71.00	95.0%
6470 · NFCSP(Respite) Homemaker				
6479 · Vouchers HM/PC				
6479A · Archuleta	310.00	500.00	-190.00	62.0%
6479L · La Plata	0.00	5,400.00	-5,400.00	0.0%
6479M · Montezuma	640.00	2,000.00	-1,360.00	32.0%
6479SJ · San Juan	0.00	900.00	-900.00	0.0%
Total 6479 · Vouchers HM/PC	950.00	8,800.00	-7,850.00	10.8%
Total 6470 · NFCSP(Respite) Homemaker	950.00	8,800.00	-7,850.00	10.8%
6480 · NFCSP(Respite) Monitoring				
6481 · ASI NFCSP Monitor	1,360.00	4,355.12	-2,995.12	31.2%
6482 · Dolores Cty NFCSP Monitor	120.00	646.72	-526.72	18.6%
Total 6480 · NFCSP(Respite) Monitoring	1,480.00	5,001.84	-3,521.84	29.6%
6490 · NFCSP(Respite) Meals				
6491 · ASI NFCSP HDM	4,953.00	11,177.32	-6,224.32	44.3%
6492 · Dolores NFCSP HDM	624.00	3,590.22	-2,966.22	17.4%
6493 · La Plata Cty NFCSP HDM	15,652.00	19,776.21	-4,124.21	79.1%
6495 · NFCSP La Plata Cty CM	39.00	1,695.23	-1,656.23	2.3%
6496cm · MoCo CM	1,859.00	4,278.74	-2,419.74	43.4%
6496hdm · Mo Co HDM	4,446.00	7,821.53	-3,375.53	56.8%
6499 · SocoCAA HDM	845.00	2,721.90	-1,876.90	31.0%
Total 6490 · NFCSP(Respite) Meals	28,418.00	51,061.15	-22,643.15	55.7%
6550 · NFCSP - Caregiver Training				
6552 · Dolores Cty CT	0.00	1,632.00	-1,632.00	0.0%
6555 · La Plata Cty CT	5,265.00	6,066.00	-801.00	86.8%
6560 · NFCSP - Counseling (LPC)	0.00	0.00	0.00	0.0%

San Juan Basin Area Agency on Aging Profit & Loss Budget vs. Actual July through December 2022

	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
6561 · NFCSP - Counseling (Mo Co)	0.00	0.00	0.00	0.0%
Total 6550 · NFCSP - Caregiver Training	5,265.00	7,698.00	-2,433.00	68.4%
6440 · NFCSP (Respite) - Other	585.00	7,124.01	-6,539.01	8.2%
Total 6440 · NFCSP (Respite)	38,055.00	81,113.00	-43,058.00	46.9%
6569 · Senior Center Operations				
6569ASI · Archuleta Co	0.00	0.00	0.00	0.0%
6569DOL · Dolores Co	0.00	0.00	0.00	0.0%
6569LPC · La Plata County	0.00	0.00	0.00	0.0%
6569MZC · Mo Co	0.00	0.00	0.00	0.0%
6569 · Senior Center Operations - Other	0.00	0.00	0.00	0.0%
Total 6569 · Senior Center Operations	0.00	0.00	0.00	0.0%
6575 · Low Vision				
6576 · LV Material Aid	2,131.36	3,370.00	-1,238.64	63.2%
6577 · LV Case Mngt.	1,331.25	4,000.00	-2,668.75	33.3%
6578 · LV Education & Training	525.00	1,500.00	-975.00	35.0%
6579 · LV Outreach	238.50	2,770.00	-2,531.50	8.6%
6580 · Advocacy/Coordination/Reassure	0.00	0.00	0.00	0.0%
6581 · Home Chore	0.00	0.00	0.00	0.0%
6582 · Transportation	0.00	0.00	0.00	0.0%
Total 6575 · Low Vision	4,226.11	11,640.00	-7,413.89	36.3%
6585 · Growing Domes				
6585a · Archuleta	0.00	84,938.00	-84,938.00	0.0%
6585b · La Plata Utes	3,000.00	87,708.00	-84,708.00	3.4%
6585c · Montezuma Utes	55,260.75	54,606.25	654.50	101.2%
6585d · Mntz/Dol	0.00	91,384.00	-91,384.00	0.0%
6585e · San Juan	0.00	91,384.00	-91,384.00	0.0%
6885f · Horticulturalist (3)	0.00	105,000.00	-105,000.00	0.0%
6585 · Growing Domes - Other	0.00	0.00	0.00	0.0%
Total 6585 · Growing Domes	58,260.75	515,020.25	-456,759.50	11.3%
Total 6200 · Contract Services	965,334.75	1,945,441.54	-980,106.79	49.6%
6700 · Supportive Services/United Way	7,907.76			
8999 · Reserve Funds	0.00	35.91	-35.91	0.0%
9000 · Suspense	5,624.55			
Total Expense	1,095,785.18	2,269,192.25	-1,173,407.07	48.3%
Net Ordinary Income	12,625.11	0.00	12,625.11	100.0%
Net Income	12,625.11	0.00	12,625.11	100.0%

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San Juan Basin Area Agency on Aging

Balance Sheet

As of December 31, 2022

02/24/23

Accrual Basis

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Payroll Taxes	-3,346.39
1000 · FNB of Dur Check #0373	261,326.63
1001 · Petty Cash	93.04
1003 · Citizens State Bank	1,220.55
Total Checking/Savings	259,293.83
Accounts Receivable	
1010 · Accounts Receivable	360,504.86
Total Accounts Receivable	360,504.86
Other Current Assets	
1410 · Pre-paid Expense (programs)	1,578.00
1470 · Security Deposits	817.50
Total Other Current Assets	2,395.50
Total Current Assets	622,194.19
Fixed Assets	
1500 · Office Equipment/Furniture	4,886.56
1560 · Accumulated Depreciation	-4,019.00
Total Fixed Assets	867.56
TOTAL ASSETS	623,061.75
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	210,669.15
Total Accounts Payable	210,669.15
Credit Cards	
1002 · Citibank	6,918.32
Total Credit Cards	6,918.32
Other Current Liabilities	
2400 · Payroll Liabilities	
2110 · Direct Deposit Liabilities	304.37
2401 · 941	-10,118.89
2402 · State w/h Liab.	-527.00
2404 · SUTA / FUTA	-2.52
2406 · IRA - Edward Jones (Iiab)	1,838.74
2400 · Payroll Liabilities - Other	6,737.85
Total 2400 · Payroll Liabilities	-1,767.45
2408 · Accrued Compensation Advances	4,908.00
Total Other Current Liabilities	3,140.55
Total Current Liabilities	220,728.02
Total Liabilities	220,728.02
Equity	
3000 · Opening Balance Equity 6/30/11	-873.11
3100 · Retained Earnings	7,919.75
3200 · Unrestricted Net Assets	382,661.98
Net Income	12,625.11
Total Equity	402,333.73

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02/24/23

Accrual Basis

San Juan Basin Area Agency on Aging

Balance Sheet

As of December 31, 2022

TOTAL LIABILITIES & EQUITY

Dec 31, 22

623,061.75

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. COUNTY OF MONTEZUMA</p> <p>2 Business name/disregarded entity name, if different from above</p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input checked="" type="checkbox"/> Other (see instructions) ▶ LOCAL GOVERNMENT</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. 109 W MAIN ST, ROOM 260</p> <p>6 City, state, and ZIP code CORTEZ, CO 81321</p> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
8	4	-	6	0	0	0	7	8	6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	<p>Signature of U.S. person ▶ <i>Amalata L. Powers</i></p>	<p>Date ▶ <i>3/27/2020</i></p>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



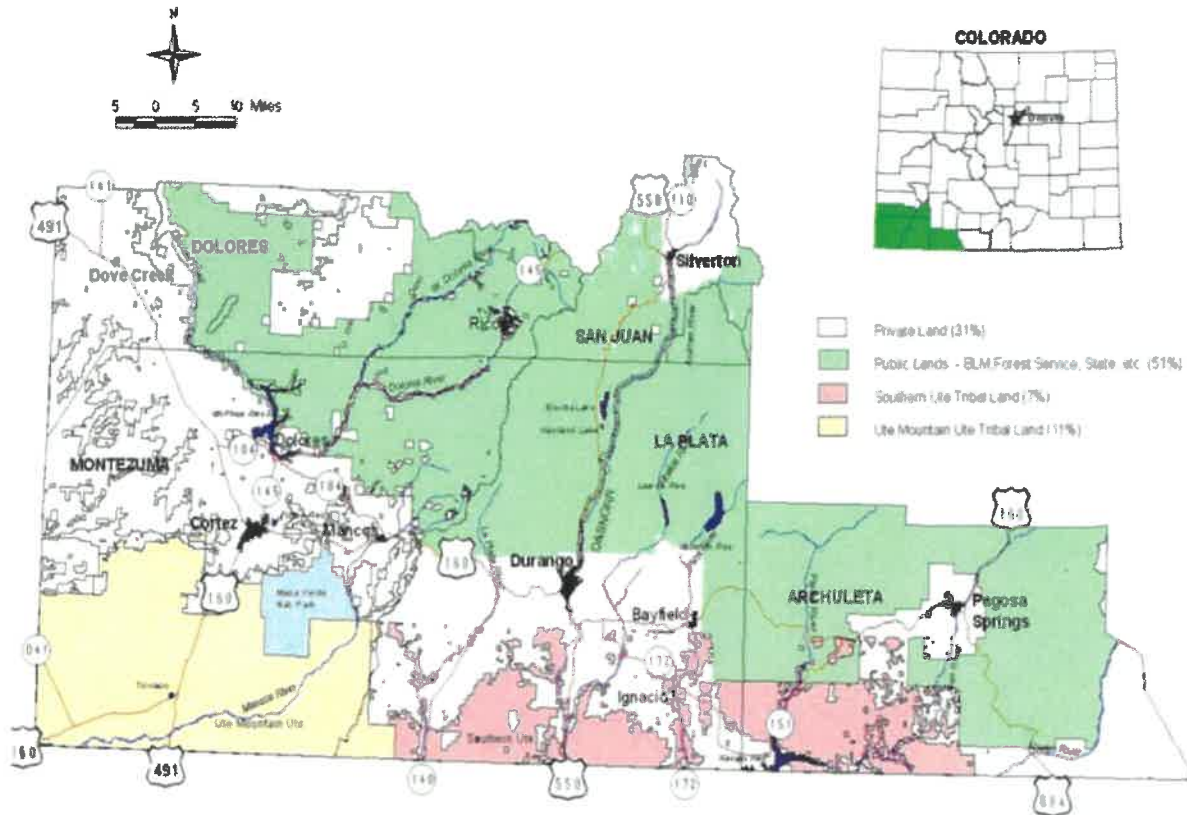
Attachment D

SAN JUAN BASIN AREA AGENCY ON AGING, INC.
REGION 09

Author: Christina Knoell

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Editor: Sheila Casey



SW COLORADO
STATE FISCAL YEARS 2024-2027
(July 1, 2023 to June 30, 2027)

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INTRODUCTION

The mission of the San Juan Basin Area Agency on Aging (AAA) is to enhance the dignity and quality of life of the more than **36,900 older adults**, who live in the five (5) rural counties of Colorado’s Region 9: Archuleta, Dolores, La Plata, Montezuma, and San Juan counties, as well as the Southern Ute and Ute Mountain Ute tribes. The number of older adults has more than doubled since the writing of the last Area Plan (2019 –2023).



The Area Agency on Aging (AAA) is guided by a four-year Area Plan, required by the State of Colorado, that is in turn structured by the overarching strategic goals of the Administration on Aging (AoA). Our Agency, through the help of the Regional Advisory Council members, service contract providers, and the AAA Executive Director, conducted six Area Plan community meetings/presentations throughout region 9. We used the congregate meals sites to facilitate holding the Area Plan presentation meetings. These meetings allowed the public to voice questions, concerns, and comments regarding services in their area as well as the area plan.

The San Juan Basin AAA is one of only two area agencies on aging stand-alone non-profit agencies in the state. Therefore, we have a governing Board of Directors. Seniors from the five counties of region 9 elect two directors from each county, and each county also appoints a County Commissioner as a third director to serve on the Board. The AAA Board of Directors meets bi-monthly and addresses financial, operational, and strategic issues.

To facilitate the involvement of older people, and other interested persons and organizations in the region, in developing and implementing our Area plan, the AAA establishes and supports an advisory council. The Regional Advisory Council on Aging (RACoA) advises the AAA Board relative to the four-year plan and assesses, evaluates, and approves the Area Plan. RACoA monitors existing services to ensure that they successfully meet the needs of the aging population in the region. The RACoA also advocates for meeting the continuing needs of the aging and assesses and evaluates unmet needs of older adults in the region.

The Regional Advisory Council on Aging (RACoA) has three (3) volunteer members from each county. At least 50% of the members of the council are 60 years of age or older. Volunteers are approved by the council after it is determined that there is no potential conflict of interest. The RACoA meets **four times a year from March – October**. At the writing of the Area Plan, there are six (6) vacant RACoA positions. We are always looking for people interested and willing to serve in this capacity.

SECTION I: EXECUTIVE SUMMARY

The AAA is responsible to provide services directly, or contract for services, under the provisions of the Older Americans Act. Our programs include home delivered meals, congregate meals in senior centers, legal services, assisted transportation, home care, home repairs and maintenance. Home care includes homemaker, personal care, and respite services. Other services include elder abuse prevention, information and referral, health insurance counseling, client assessment and care management, employment services, volunteer opportunities, and an ombudsman service program. Services are available to all people over the age of 60 and availability of certain services may differ by county. Due to the rural nature of region 9, many elders live in remote and isolated conditions, and our programs and services provide a lifeline of support and connectivity for these seniors. The AAA provides most of the services through service provider contracts.

The AAA prioritizes services based on the [ACA - Hierarchy of Needs](#)

Basic needs (Includes such things as hunger, thirst, bodily comforts, physical needs)

- Nutrition Services (home-delivered and congregate meals)
- Transportation Services
- In-home Services (homemaker and personal care) vouchers
- Farmers Market vouchers
- Food sovereignty to 3-4 senior center sites (including 2 tribes) through a regionwide greenhouse garden project.

Safety (Comprises being secure and out of danger.)

- Material Aid
- Chore/Home Repair Services
- Legal Assistance
- Health Promotion (evidence-based) – fall prevention.
- Ombudsman/Elder Abuse Prevention
- Care management
- Screening/Evaluation Services

- Information and Assistance

Psychological (The need to be affiliated with others. In the absence of this, many people become susceptible to loneliness, social anxiety, and depression.)

- Counseling Services
- Caregiver Support Services (respite care, support groups, etc.)
- Health Promotion/Education Services
- Outreach and Public Information
- Long Term Care Ombudsman Program and Elder Abuse Prevention Program

National Family Caregiver Programs:

- Outreach
- Information and Assistance
- Screening & Evaluation
- Transportation
- Respite Personal Care Vouchers
- Respite Homemaker Vouchers
- Material Aid – medication management, screening, and education to prevent incorrect medication use and adverse reactions shall be included as one of the categories of service.
- Supplies – meals for caregivers



SECTION II: PUBLIC INPUT Through a round table discussion or group discussion, three providers hosted community conversations to obtain the needs of the senior citizen community. We advertised the events in the local newspapers, local radio stations, distributed flyers, knocked on doors, used word of mouth and advertised in the Senior Center newsletters. At a RACoA meeting, we came up with the following community conversation questions:

Question #1: How does having (or not having) clinical advocacy (define this) to navigate the healthcare system (ex. inpatient services/post operation services/accessing patient portal) impact your ability to age independently over the next 4 years? *Prompt: do you understand what the doctor is telling you in his/her office or after surgery?*

Question #2: What factors or services allow you to experience a positive physical, mental, and emotional health environment to give you the ability to age independently over the next 4 years? *Prompts: nutrition, meal delivery, grab-n-go, senior care, in-home services, transportation, social connecting opportunities, etc.* Are there any gaps or anything lacking in your community?

Question #3: How effectively are you navigating the Long-Term Care support system, which could include home healthcare providers, in-home services, living safely at home? Do you know where to go? *Prompt: discussion may include Medicaid/Medicare eligibility, end of life documents, etc. Do you have someone who can assist you with a support system? Neighbors helping neighbors or "It Takes a Village" – Caregiver support – caregiver burnout, feeling overwhelmed or drained.*

Question #4: *Optional (host gets to choose a local issue).*

SUMMARY TO COMMUNITY CONVERSATION

DOLORES COUNTY (Dove Creek). The community conversation was held after lunch on Tuesday, January 10, 2023. There were 22 Seniors and 8 staff members in attendance for a round-table discussion. Here are the key take aways:

- ✓ Prefer privacy and familiarity with a close confidant (family, friend, neighbor, senior center staff) for medical care.
- ✓ Concerns about HIPAA breaches with their healthcare information.
- ✓ Satisfied with the Pioneer Center's staff knowledge and wrap around services. There are concerns about losing funding.
- ✓ Would like to have tax return assistance.
- ✓ Would like services to continue and grow with the community needs.
- ✓ A strong need for caregiver services.
- ✓ Concerns about losing funding came up frequently.

LA PLATA COUNTY (Durango). The community conversation was held at 2pm on Wednesday, January 11, 2023. There were 15 Seniors, 4 AAA staff, and 5 senior center staff participated in a lecture style group discussion. Here are the key takeaways.

- ✓ Concerns about obtaining medical appointments.
- ✓ Concerns about having enough geriatric specialists in the area (what are the incentives of bringing them here?).

- ✓ Concerns about healthcare coverage and filling the gaps.
- ✓ Concerns about the affordability of dentures, hearing aids, and prescription drugs.
- ✓ Concerns about maintaining independence and transportation.
- ✓ A desire to be a part of a community to alleviate social isolation, especially additional funding for congregate meals for the Marvel/Breen area.
- ✓ Transportation in the most rural (hard to reach) areas of the County does not exist.
- ✓ Not having the information to access services, mental health is a big concern.
- ✓ Concerns about not having access to digital services/portals. The Internet is spotty in rural areas.
- ✓ Getting long term Medicaid has been quick, but finding providers is a huge issue. Housekeepers, home health providers either have huge wait lists or will not accept Medicaid as payment and can be extremely slow (months)
- ✓ Concerns about the 60–90 day waiting period for payment and at least that long to get on the Medicaid provider list.
- ✓ What can funding do to help alleviate that burden? Perhaps help fill the gap in the payment process?
- ✓ Many people do not qualify for Medicaid—what can be done to help them with home healthcare costs?
- ✓ AAA Vouchers are just a band aid, not a long-term solution.

Question 4:

What other activities or needs are desired, but are not currently being met by the Senior Center?

- ✓ Affording gas to get from rural areas to senior center.
- ✓ Transportation to and from rural areas.
- ✓ A program to vet and pair up older residents (with college students) who need housing. A mutual benefit.
- ✓ Adult Daycare for people with early stages dementia/traumatic brain injuries.
- ✓ A desire to have PACE in Durango.

ARCHULETA COUNTY (Pagosa Springs). The community conversation was held in the afternoon on Tuesday, February 7, 2023. There were 30 people in the room, which consisted of senior citizens, AAA staff and ASI senior center staff. It was a mix of a lecture style group and round-table discussion. Each table shared their findings for each question.

- ✓ More people getting together, socialization opportunities and

multigenerational.

- ✓ Transportation for medical visits and social opportunities.
- ✓ Access to medical solutions, such as hearing aids, vision and dental.
- ✓ Intellectual stimulation; games and activities, book club!
- ✓ Exercise, organized walking groups or classes
- ✓ Organized trips to destinations outside the county. The group enthusiastically supports this idea.
- ✓ Jobs and volunteer opportunities that encourage having a purpose.
- ✓ Access and to help clean sidewalks during the winter, making sure access in and out is safe.
- ✓ Home and personal care services
- ✓ Internet and technological assistance. (Access)
- ✓ Housing security
- ✓ Access to plant/food growing opportunities.
- ✓ Education: short and long term.
- ✓ Physical therapy.
- ✓ Gerontology services include specialized training for people who volunteer or work with seniors.
- ✓ Patience.
- ✓ Aging in place
- ✓ Companion programs.

How does having (or not having) local clinical healthcare impact your ability to age well over the next 4 years?

- ✓ Having to drive distances impacts aging well negatively.
- ✓ Contributes to premature aging.
- ✓ Recently we've been waiting a year for physical therapy.
- ✓ New health department: Is our safety net for seniors. We are wondering what it will look like in the future.
- ✓ Transportation is very important.
- ✓ Having confidence in the healthcare provider.
- ✓ Having complementary and alternative medicine (holistic) options
- ✓ Help with telemedicine... not everyone in our country has the internet or knows how to use it.
- ✓ Feels handicapped living in a small town as it is not feasible to bring specialists to Pagosa.
- ✓ Is Pagosa realistically capable of providing actual senior care?
- ✓ We need more mental health services that are affordable.

- ✓ In-home health care availability and affordability, also home services.
- ✓ Pet care, companion animal help.
- ✓ Affordability of CBD products that really help some with neuropathy pain.

What types of activities would you like to see happening at your local senior center?

- ✓ Live music during activities, for example music during lunch, a piano player
- ✓ More arts and crafts
- ✓ Movement/balance class, tai chi, yoga, water aerobics
- ✓ Speakers (AARP, Ted Talks, discussion groups, brain exercise classes, community speakers, medical)
- ✓ Book club
- ✓ Involvement with schools, intergenerational activities.
- ✓ Help with technology.
- ✓ Concerts
- ✓ Signup for needs in your house (could even be donation based)
 - Washing windows
 - Snow removal
 - Repairs
- ✓ Financial assistance.
- ✓ Dental assistance
- ✓ Legal assistance
- ✓ Movies
- ✓ Arts & Crafts
- ✓ Gardening in growing dome
- ✓ Tai Chi
- ✓ Swimming pool
- ✓ Fun Trips
 - Bar D Durango
 - Train Rides
 - Visits to Durango, Creed
 - Foliage tri in fall
 - Sandhill Crane Festival
 - Great Sand Dunes National Park/trips to Silverton

How effective are you navigating the long-term care support system? The discussion may include Medicaid eligibility, end of life documents, etc.

- ✓ Need to know how to get into long term care.

- ✓ Need to know how to find out what you are eligible for.
- ✓ The current system is hard to navigate. We need advisors.
- ✓ What are the options available at the end of life.
- ✓ Can someone do a presentation about burial services.
- ✓ Archuleta Sr Housing has documentation signing when you move in.
- ✓ The facilities are hard to navigate with limited options in this rural areaS.
- ✓ Need a counselor for end-of-life documents.
- ✓ Speakers to discuss hospice, assisted living, post death reality, grieving, bereavement counseling.



SECTION III: DEMOGRAPHICS

2020 JULY POPULATION ESTIMATES

COUNTY	POPULATION 60+	POPULATION 75+	POVERTY* 60+	MINORITY 60+	RURAL 60+	POVERTY & MINORITY 60+	185% OF POVERTY* 60+	DISABILITY 60+	SQUARE MILES	TOTAL POPULATION
Archuleta	4,892	1,347	300	581	3,261	27	1,071	1,334	1,355	13,368
Dolores	694	260	87	30	694	17	208	341	1,077	2,083
La Plata	15,030	3,740	1,098	1,663	9,396	300	2,726	3,174	1,701	55,649
Montezuma	8,074	2,586	756	961	5,386	199	2,220	2,685	2,036	25,857
San Juan	238	63	36	24	238	2	45	47	389	706
Colorado Total	1,220,946	340,343	94,971	203,760	218,773	27,464	249,614	349,589	104,094	5,782,902

REGION	POPULATION 60+	POPULATION 75+	POVERTY* 60+	MINORITY 60+	RURAL 60+	POVERTY & MINORITY 60+	185% OF POVERTY* 60+	DISABILITY 60+	SQUARE MILES	TOTAL POPULATION
Region 1	17,926	6,150	1,730	1,773	8,945	368	4,730	5,991	9,268	72,275
Region 2A	82,687	23,586	5,240	5,548	11,957	637	14,537	21,051	2,631	359,698
Region 2B	58,085	16,950	4,364	10,469	17,384	1,449	12,507	18,403	4,015	331,186
Region 3A	571,179	151,435	42,226	116,013	38,857	14,282	108,542	157,440	4,334	2,925,224
Region 3B	73,535	19,378	4,879	7,123	7,694	719	11,444	16,615	741	330,859
Region 4	152,948	42,297	10,678	22,730	21,738	2,967	29,925	45,249	4,898	773,844
Region 5	10,653	2,871	564	609	9,901	71	2,010	3,441	8,377	40,664
Region 6	12,359	4,267	1,669	2,967	6,486	538	4,404	5,660	9,600	47,058
Region 7	43,696	13,796	5,080	14,591	4,998	2,410	13,385	17,308	2,398	168,429
Region 8	12,429	3,860	1,841	4,928	9,163	1,047	4,897	5,444	8,204	46,079
Region 9	28,928	7,996	2,276	3,259	18,975	545	6,270	7,582	6,558	97,663
Region 10	32,108	10,878	3,263	2,256	20,482	471	8,824	10,802	9,610	104,654
Region 11**	59,651	18,357	5,504	4,768	11,987	987	14,513	18,997	14,285	237,456
Region 12**	32,722	7,509	2,706	2,068	18,403	310	5,275	4,376	9,141	145,928
Region 13	24,396	8,391	2,026	1,939	8,575	177	5,969	8,118	3,670	80,524
Region 14	7,644	2,620	925	2,718	3,227	486	2,381	3,111	6,363	21,361

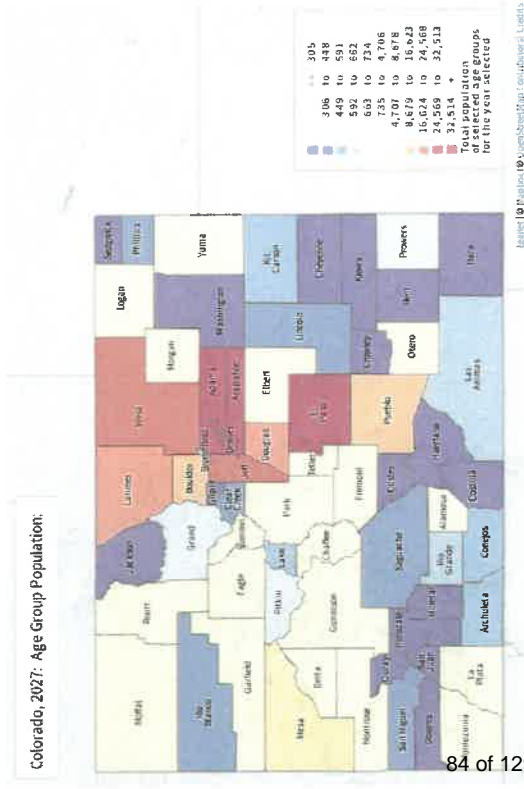
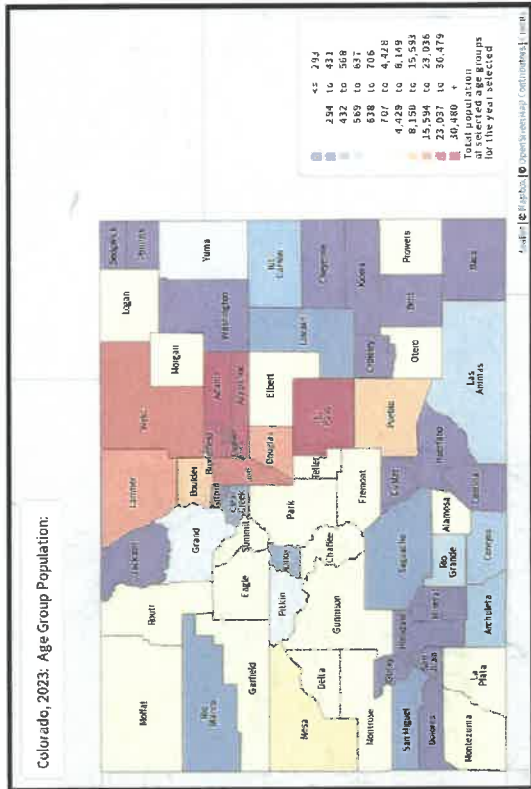
* Based on Estimates from 2012-2016 American Community Survey of the U.S. Bureau of the Census.

** Region 11 and Region 12 totals adjusted relative to previous estimates. Region 12 includes Routt County.

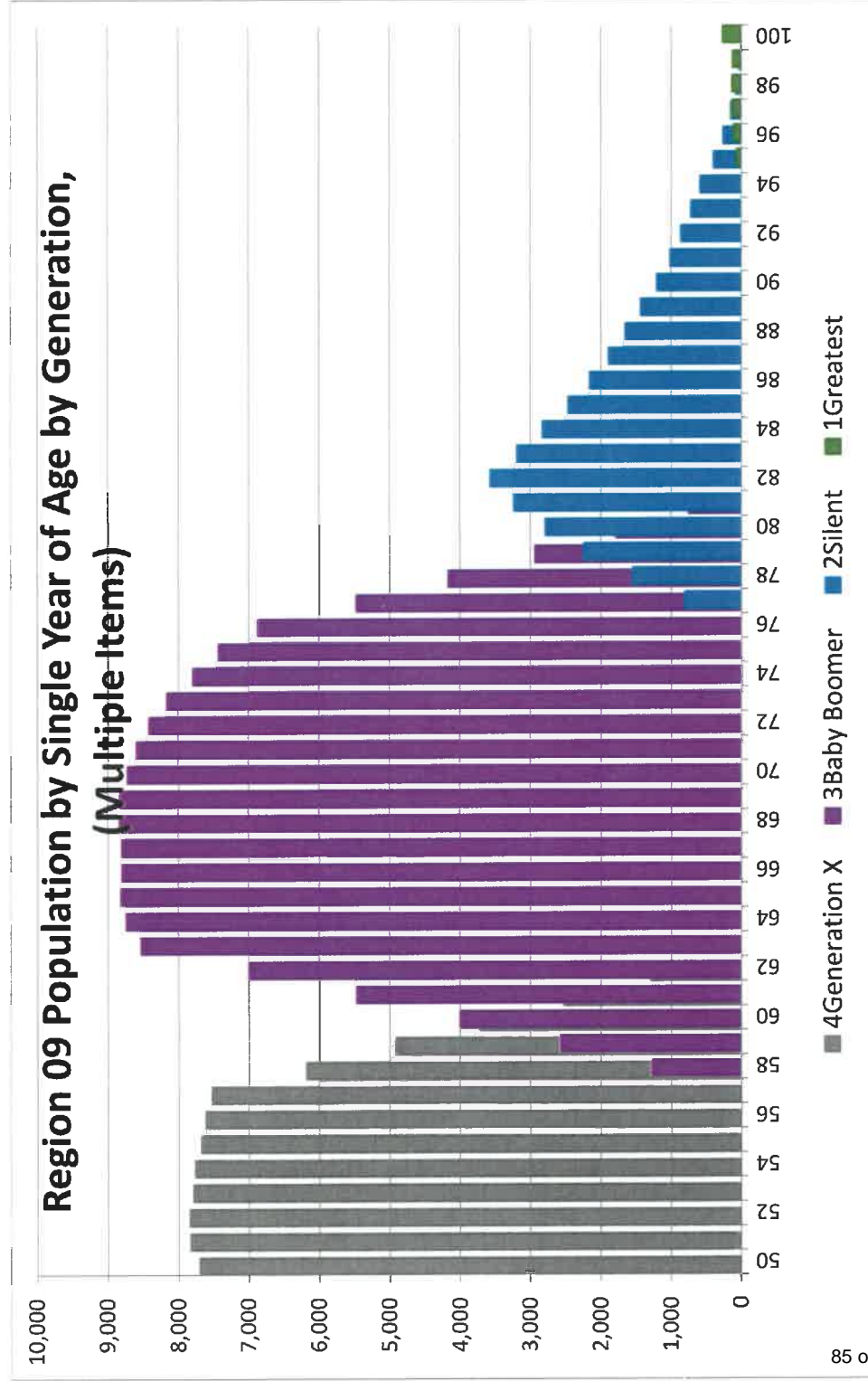
ANALYSIS

According to the State Demography Office, the Age Group Change between 2023 and 2027 does not change significantly in SW Colorado. We anticipate a stable or flat growth with the population change over the next 4 years.

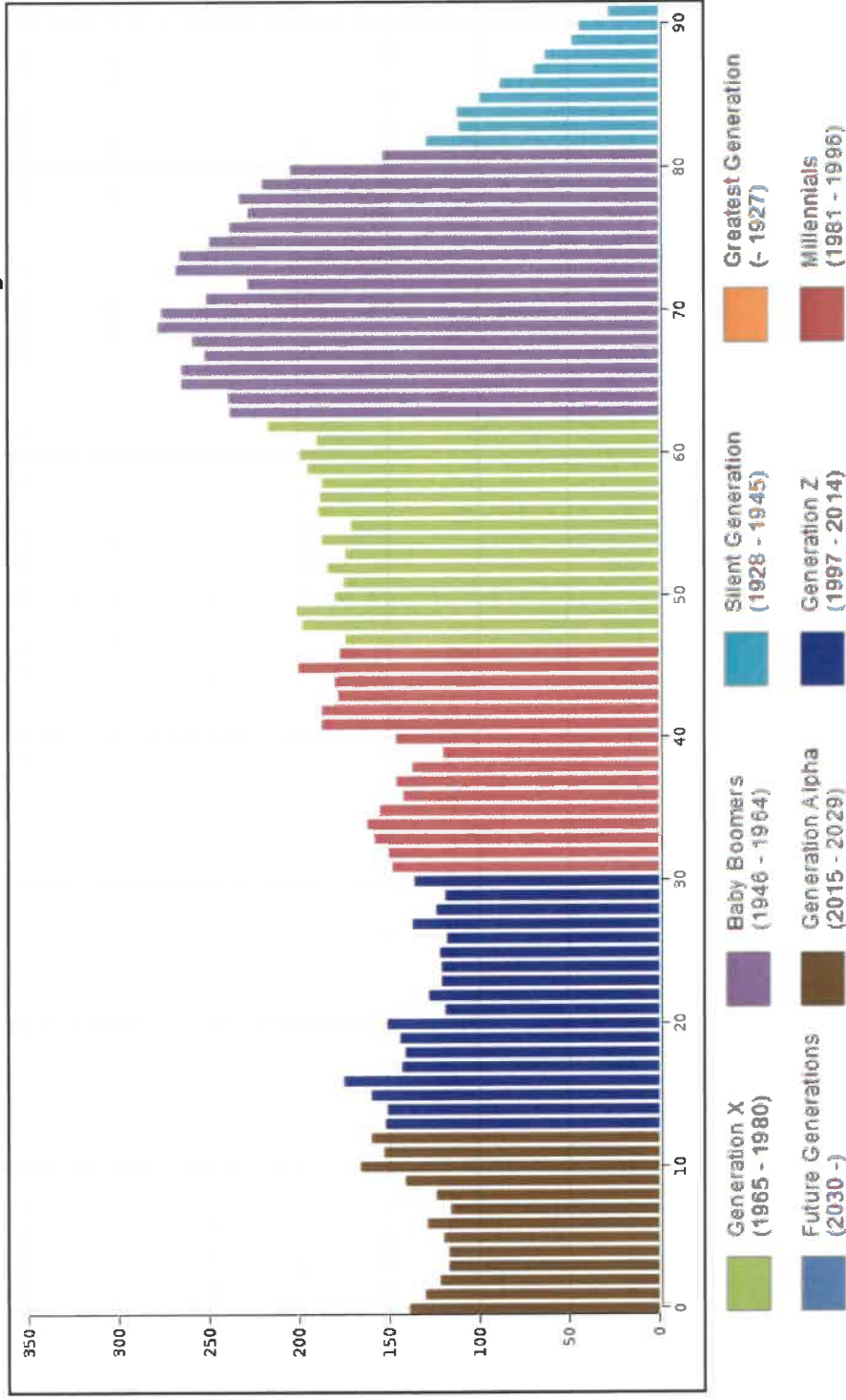
The two maps shown on the left, comparing the age group population between 2023 and 2027 suggest that the most significant population changes occur in Larimer, Weld, Boulder, Adams, Jefferson, Arapahoe, Douglas, El Paso, and Pueblo Counties. Mesa County offers a senior friendly community, which shows some growth on the western slope of Colorado.



Analysis: The **highest age** peak in SW Colorado – Region 9 falls between the ages of **62 to 72 years** of age. Region 9 is a desirable place to retire and be active, as the CASOA surveys illustrate. Starting at age 50 (due to tribal members being eligible for Title VI coordination, the chart below shows the trend of SW Colorado’s population by generation over the next 4 years.

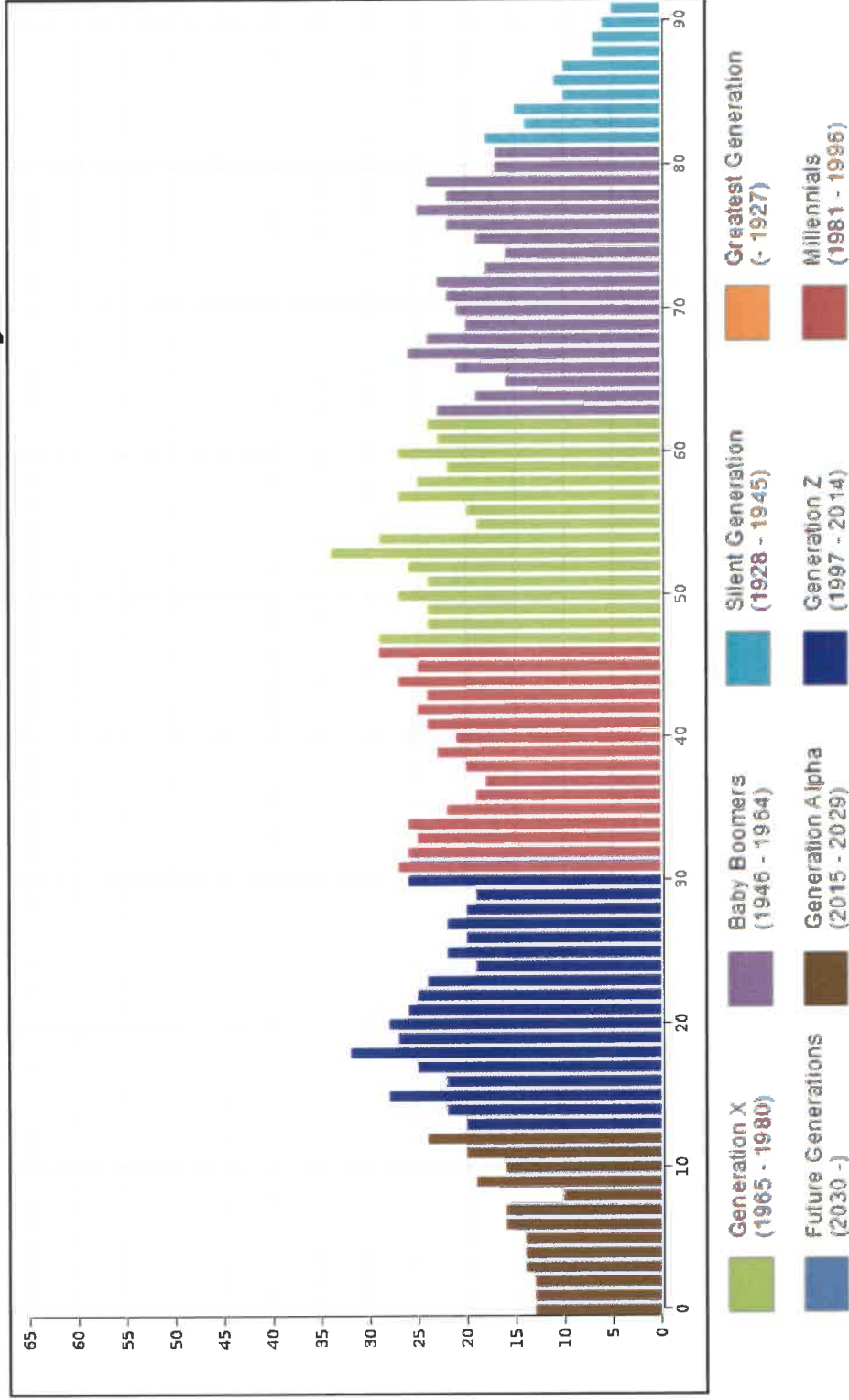


Archuleta County 2027



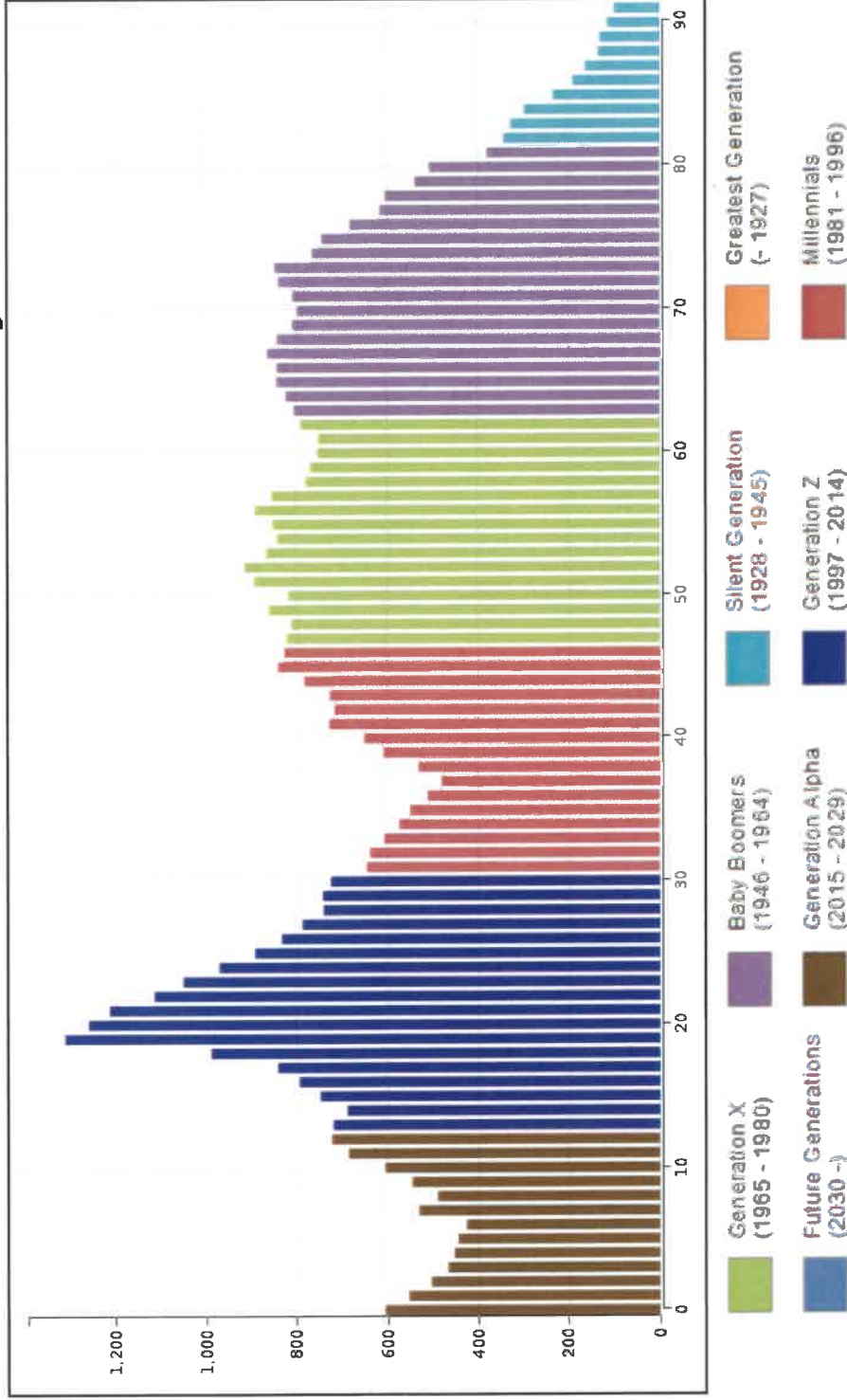
Analysis: By Year 2027, Archuleta County population's highest age group falls between **63 years and 81 years** of age. Workforce housing and livable wages remain a dilemma for the growth of the local economy.

Dolores County 2027



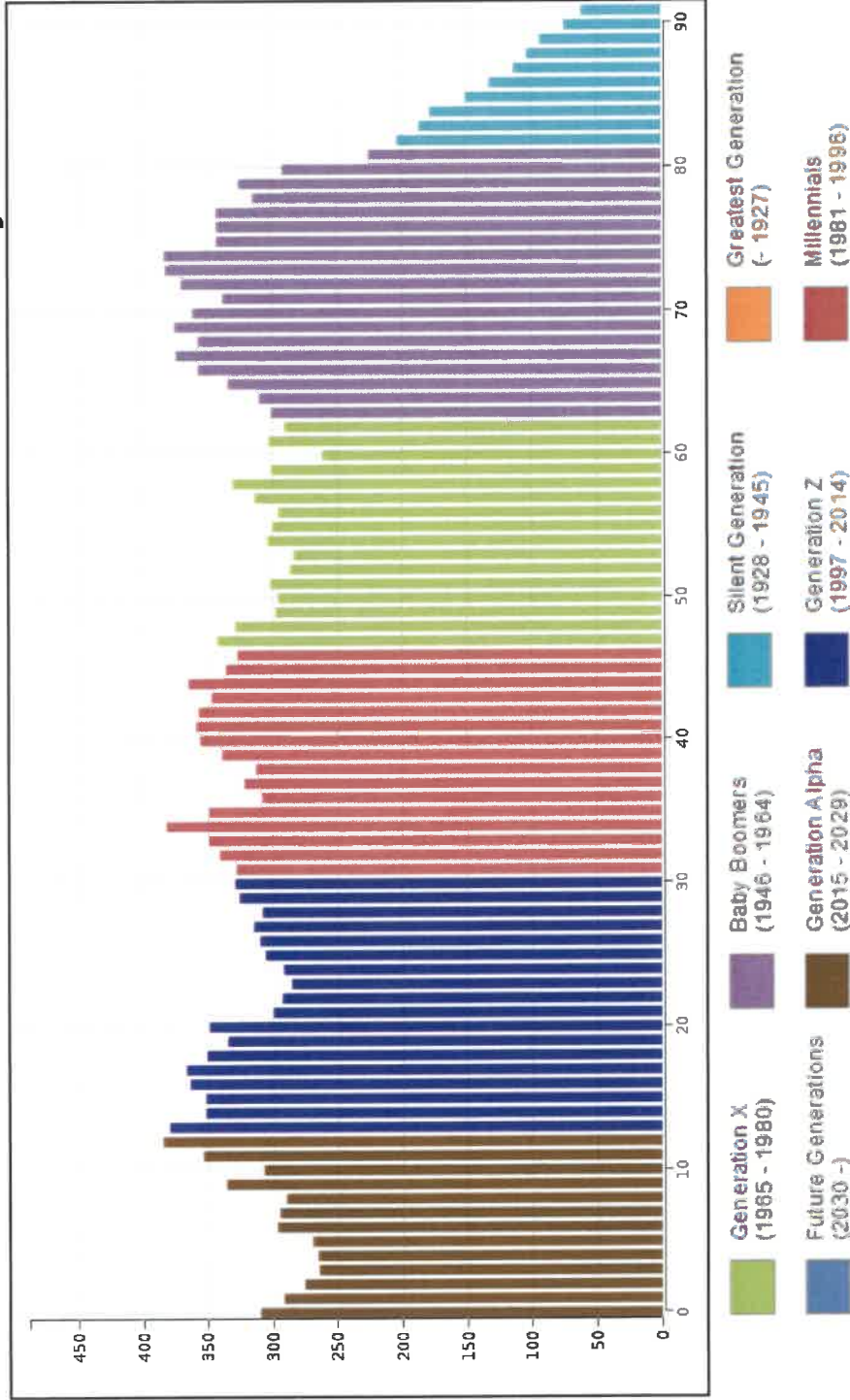
87 Analysis: By Year 2027, Dolores County population's highest age group falls between **47 years and 60 years** of age.
of 129 Aging population growth remains flat since the last writing of the Area Plan (2019-2023).

La Plata County 2027



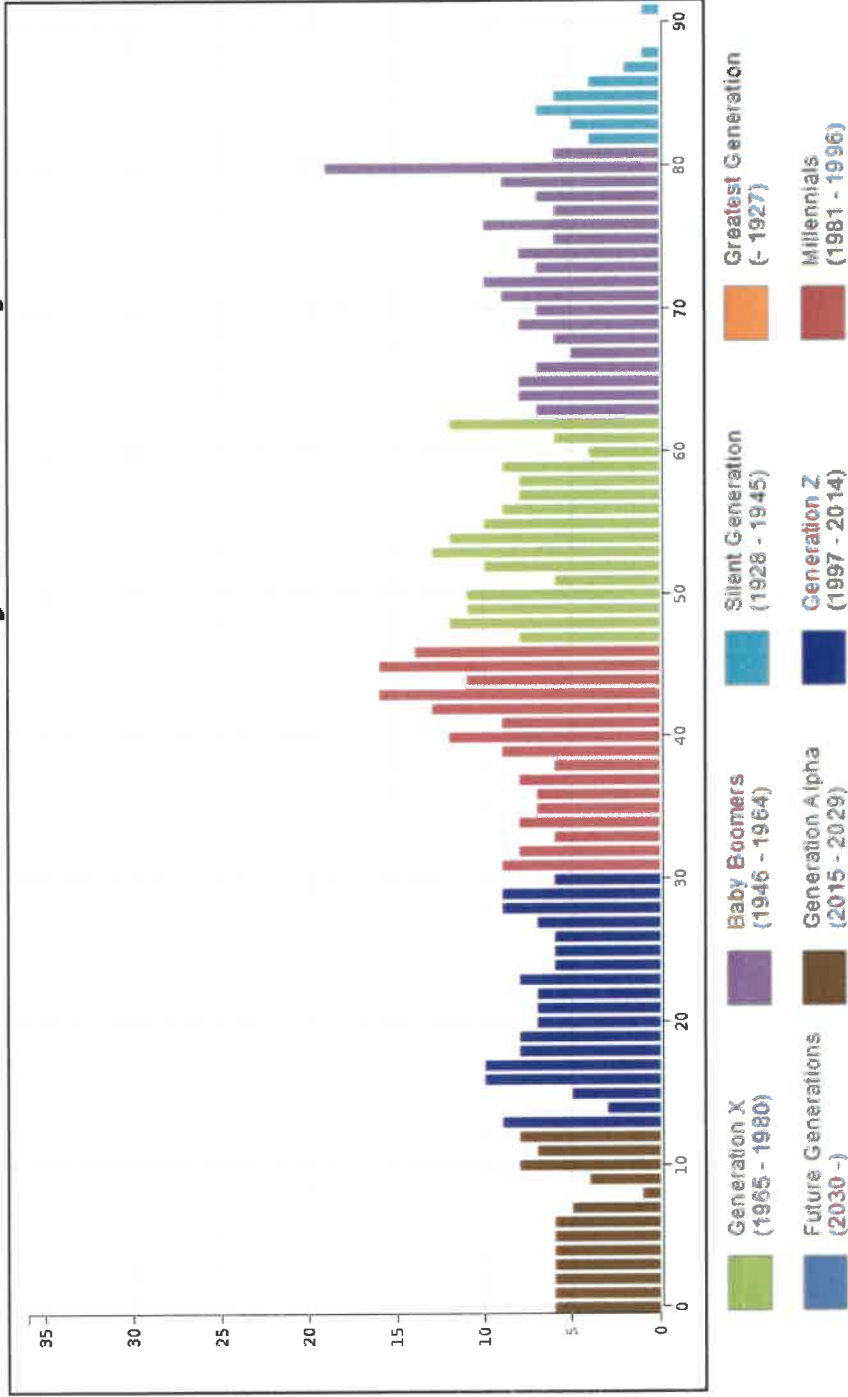
Analysis: By Year 2027, La Plata County population's highest age group falls between **18 years and 26 years** of age. The aging population remains strong. Workforce housing and livable wages remain a dilemma for the growth of the local economy. Durango and the surrounding communities are an attractive retirement option for older adults.

Montezuma County 2027



Analysis: By Year 2027, Montezuma County population's highest age is distributed evenly between all generations. The aging population remains strong due to a mild winter climate, gorgeous scenery, and a quality life for older adults.

San Juan County 2027



Analysis: By Year 2027, San Juan County population's highest age group falls between **the mid-forties and 80 years** of age. Aging population growth remains flat since the last writing of the Area Plan (2019-2023).

SECTION IV: COMMUNITY ASSESSMENT SURVEY OF OLDER ADULTS (CASOA) - Key Findings & Background.

Most older adults desire to age in place. Communities that assist older adults in remaining or becoming active community participants must provide the requisite opportunities for recreation, transportation, culture, education, communication, social connection, spiritual enrichment, and health care.

To better understand the strengths and challenges of Colorado communities aging in place, the Colorado Association of Area Agencies on Aging partnered with Polco in 2022, to administer The Community Assessment Survey for Older Adults (CASOA®) across all Area Agencies on Aging across the state. Data in this report focus specifically on older residents in Archuleta County.

Survey participants rated the overall quality of life in their community. They also evaluated their communities as livable communities for older adults within six domains: Community Design; Employment and Finances; Equity and Inclusion; Health and Wellness; Information and Assistance; and Productive Activities.

The extent to which older adults experience challenges within these domains is also described as Overall Community Quality. Measuring community livability for older adults starts with assessing the quality of life of those who live there, and ensuring that the community is attractive, accessible, and welcoming to all. Exploring how older residents view their community overall and how likely they are to recommend and remain in their communities can provide a high-level overview of the quality and livability of the community.

About 81% of older residents living in the county rated their overall quality of life as excellent or good. Most of the older respondents rated their communities positively as a place to live and would recommend their communities to others. About 80% of the residents planned to stay in their community throughout their retirement. Positive scores were given to their communities as places to retire by 75% of older residents.

Overall Scores of Community Livability. The Community Assessment Survey of Older Adults (CASOA) is designed to examine the status of older adults and the community around many (17) topics of livability within six domains: Community Design, Employment and Finances, Equity and Inclusivity, Health and Wellness, Information and Assistance, and Productive Activities. Summary scores of community livability were created through the aggregation of a series of resident ratings within each of these different livability aspects and domains. Of the 17 aspects of livability examined, the aspects found to be strongest in the county related to areas of Safety (average positive score of 83%), Physical Health (68%), and Civic Engagement (67%). The areas showing the greatest need for improvement related to Housing (8%), Independent Living (14%) and Employment (25%). More detailed information about each livability domain follows.

- ❖ **Community Design.** Livable communities (which include those with mixed-use neighborhoods, higher-density development, increased connections, shared community spaces and more human-scale design) will become a necessity for communities to age successfully. Communities that have planned and been designed for older adults tend to emphasize access, helping to facilitate movement and participation.

About 30% of respondents rated the overall quality of the transportation system (auto, bicycle, foot, bus) in their community as excellent or good. In many communities, ease of travel by walking or bicycling is given lower ratings than travel by car. Here, ease of travel by car was considered excellent or good by 70% of respondents, while ease of travel by walking and bicycling was considered excellent or good by 49% and 43% of respondents, respectively.

When considering aspects of housing (affordability and variety) and community features of new urbanism (where people can live close to places where they can eat, shop, work, and receive services), relatively lower scores were given by older adults compared to many other items on the survey. Only 7% of respondents gave a positive score to the availability of affordable quality housing in their communities, and only about 17% older adults gave excellent or good ratings to the availability of mixed-use neighborhoods.

About 37% of older residents in the county reported experiencing housing needs and 20% reported mobility needs.

- ❖ **Employment and Finances.** The life expectancy for those born between 1940 and 1960 has increased dramatically due to advances in health care and lifestyle changes. While this is a very positive trend overall, it also highlights both the importance of communities providing employment opportunities for older adults and the need for older adults to plan well for their retirement years.

About 51% of older residents rated the overall economic health of their communities positively, although the cost of living was rated as excellent or good by only 11%.

Employment opportunities for older adults (quality and variety) received low ratings (27% and 26% positive, respectively), and the opportunity to build work skills was also found to be lacking (26% excellent or good).

About 28% of older adults reported financial challenges and 18% reported employment needs.

- ❖ **Equity and Inclusion.** A community is often greater than the sum of its parts. Having a sense of community entails not only a sense of membership and belonging, but also feelings of equity and trust in the other members of the community.

About 67% of older residents rated the sense of community in their towns as excellent or good, and neighborliness was rated positively by 64% of residents.

About 58% of the respondents positively rated their community's openness and acceptance toward older residents of diverse backgrounds, and 56% indicated that their community valued older residents.

Inclusion challenges were reported by about 18% of older residents and equity challenges by 5%.

- ❖ **Health and Wellness.** Of all the attributes of aging, health poses the greatest risk and the biggest opportunity for communities to ensure the independence and contributions of their aging populations. Health and wellness, for the purposes of this study, included not only physical and mental health, but issues of safety, independent living and health care.

About 84% of older residents in the county rated their overall physical health as excellent or good and 92% rated their mental health as excellent or good.

In most places, opportunities for health and wellness receive higher ratings from older adults than do health care ratings. Here, community opportunities for health and wellness were scored positively by 68% residents, while the percent giving ratings of excellent or good to the availability of physical health care was 40%, to mental health care 26%, and to long term care options 15%.

Health-related problems were some of the most common challenges listed by older adults in the survey, with 30% reporting physical health challenges and 24% reporting mental health challenges. Health care was also a challenge for about 51% of older residents.

- ❖ **Information and Assistance.** The older adult service network, while strong, is under-resourced and unable to single-handedly meet the needs of the continuously growing population of older adults. Providing useful and well-designed programs, as well as informing residents about other assistance resources, is an important way that government agencies can help residents age in place.

The overall services provided to older adults in the county were rated excellent or good by 58% of survey respondents.

About 74% of survey respondents reported being somewhat informed or very informed about services and activities available to older adults. The availability of information about resources for older adults was rated positively by 36% of older residents and the availability of financial or legal planning services was rated positively by 25% of older residents.

About 30% of older adults were found to have information access challenges in the county.

- ❖ **Productive Activities.** Productive activities outside of work (such as volunteerism and social activity) promote quality of life and contribute to active aging. This domain examines the extent of older adults' participation in social and leisure programs and their time spent attending or viewing civic meetings, volunteering, or providing help to others.

About 77% of older adults surveyed felt they had excellent or good opportunities to volunteer, and 58% participated in some kind of volunteer work.

The caregiving contribution of older adults was substantial in the county. About 30% of older residents reported providing care to individuals 55 and older, 12% to individuals 18-54 and 13% to individuals under 18.

Older adults in the county reported challenges with being civically engaged 23%, being socially engaged 22% and caregiving 8%.

The Economic Contribution of Older Adults

The contribution older adults make through employment, volunteerism and caregiving was calculated for all older adults living in the county. It is estimated that older residents contribute \$101,330,841 annually to their community through paid and unpaid work.

Older Resident Needs

Through the survey, more than 40 challenges commonly facing older adults were assessed by respondents. These challenges were grouped into 15 larger categories of needs. In the county, the largest challenges were in the areas of healthcare, housing, and information about older adult services and physical health. At least 51% of older residents reported at least one item in these categories was a major or moderate problem in the 12 months prior to taking the survey.

Community Characteristics Benchmarks

To better provide context to the survey data, resident responses for the county were compared to Polco's national benchmark database of older adult opinion. Of the 52 assessments of community livability that were compared to the

benchmark database, 43 were similar, 1 above, and 8 below the benchmark comparisons.

The areas in which the county ratings were lower than benchmark comparisons were:

- Overall quality of the transportation system (auto, bicycle, foot, bus) in your community
- Overall quality of the utility infrastructure in your community (water, sewer, storm water, electric/gas, broadband)
- Ease of walking in your community
- Ease of bicycling in your community
- Cost of living in your community
- Availability of affordable quality food
- Availability of affordable quality housing
- Variety of housing options

The one area in which the county rating was higher than benchmark comparisons was: Overall quality of natural environment in your community.

Older Adult Challenges Benchmarks

Comparisons to the benchmark database can also be made for the proportion of residents experiencing a variety of challenges. In the county, there was a lower proportion of older adults experiencing challenges for 4 item(s), a greater proportion of older adults experiencing challenges for 1 item(s), and a similar proportion experiencing challenges for 37 item(s).

The challenges for which a greater proportion of residents reported a problem compared to benchmarks were:

- Getting the oral healthcare, you need

The challenges for which a **lower** proportion of residents reported a problem compared to benchmarks were:

- Not knowing what services are available to older adults in your community
- Staying physically fit
- Maintaining a healthy diet
- Finding productive or meaningful activities to do

SECTION V: VOLUNTEERS: CURRENT AND FUTURE PROGRAMS

The Area Plan shall describe the AAA’s current volunteer program(s) and the total number of volunteers at the time of the writing. The Area Plan shall describe any projected changes to the volunteer program(s) during the Area Plan.

	Meal Site/Senior Center	Meals on Wheels	Medicare Counseling	Total
Area Agency on Aging	0	0	3	3
Archuleta Seniors Inc.	15	30	0	45
Dolores County – Pioneer Center	20	7	2	29
La Plata County Senior Services	10	46	4	60
Montezuma County Senior Service	1	5	0	6
San Juan County	0	0	0	0
Southern Colorado CAA	4	0	0	4
Total	50	88	9	147

Archuleta Seniors, Inc. – Volunteers are significant in the delivery of services and support. With the increase in senior population predicted for our region and location we anticipate a greater need for more volunteers and volunteer coordination over the next four years. Currently, we are overseen by an eight-member volunteer board. Volunteers assist with hot meals (Meals on Wheels, dine-in, carryout) and supplemental nutrition; wellness checks, administrative social and educational opportunities, including English-Spanish presentation/translation, and medical monitoring systems (hardware, monthly service fees) and similar support, particularly for those living in remote rural areas.

Dolores County (Pioneer Center) – Volunteers that help with various tasks, such as setting tables, rolling silverware, folding newsletters, various board members, Nail It Down, cleaning after meals, SHIPs counseling, making items for fundraising and helping with fundraisers. The only change I can project is having more volunteers.

La Plata County Senior Services (Durango/Bayfield) – Volunteers are utilized for the Front Desk, SHIP Counseling, Caregiver Support Facilitators and Meals on Wheels deliveries. Prior to COVID-19, we had over 100 volunteers. Projected changes would be to increase the number of volunteers, we are confronted with the challenges of meeting the demand of volunteers for the Meals on Wheels program. Ongoing recruitment is imperative.

Montezuma County Senior Services relies heavily upon its volunteer corps for delivery of meals to the towns of Cortez, Town of Dolores, and Mancos. Additionally, volunteers are utilized to assist with group activities, fundraising, general on-site clean-up and occasionally on field trips as Chaperones. Finally, local agencies volunteer staff time on matters of relevance to seniors such as the local fire-department’s bi-weekly health check-ups for seniors, local nurses providing education on matters of health and more. Volunteers are recruited through networking opportunities with agencies such as Community Connections, public health department, local hospital system, local Churches, and Non-Profits such as the Retired and Senior Volunteer Program (RSVP). No changes to the program are expected to occur in the near future.

SECTION VI: COVID-19/PANDEMIC RESPONSE

The COVID-19 pandemic and its effects of how it initially targeted older adults with multiple morbidities (i.e., minority people and people living with chronic diseases or Type II diabetes) brought out a strange reality in our country and in our SW Colorado rural communities. It felt impossible to think that a divided nation would have a powerful domino effect on our strong family relations, business partnerships, and with our friends and neighbors. It quickly changed how comfortable older adults were willing to congregate at meals sites or anywhere else. There was an array of emotions that included confusion, denial, anger, fear, anxiety, and hope. Social isolation was the biggest worry in our line of work.

The SW Colorado Region 9 AAA pulled together with its governing board of directors, advisory members, and the region 9 network of aging and disability service providers. We held weekly meetings, connecting as a network to discuss and grapple with the changing times. Our SW Colorado aging and disability network team did their best to take a leadership role, during a mixed messages era, trying to understand the right direction to take in an uncertain

time of our world's history. We learned many things and have adapted to the lessons learned that COVID-19 ultimately taught us. We are better for it and will be prepared next time.

How has the pandemic impacted social isolation and loneliness in the Region? In SW Colorado, senior centers opened the meal sites fully by July 1, 2022.

However, we found that many older adults wanted to stay at home and avoid congregating at the centers. Fears of contracting the virus still exist. This has been the biggest challenge to combat social isolation and loneliness. It is an on-going struggle that we hope to solve during the next 4 years.

What is your AAA and Region doing to address this?

1. What changes in service delivery have been implemented during the pandemic that have been identified as a best practice that will continue? Grab n Go meals, weekly grocery food boxes, Farmers Market vouchers and emergency material aid funds are just a few of the services we adopted during the pandemic). We have refrained from delivering grocery food boxes and helping older adults purchase personal protective equipment but continue to offer grab n go meals and farmers market vouchers.

2. What strategies has the AAA used to retain staff and volunteers to ensure wellbeing during the pandemic? The AAA has allowed staff to work from home. The provider network did not require vaccinations from its volunteer staff as the issue was too polarized. There was too great a loss to lose volunteers who were exempt from being vaccinated or waiting for more information before they proceeded with getting vaccinated or not.

3. How was the AAA able to use the current and previous stimulus funding to respond to community needs? The Family First Funds and CARES Act funds were used to expand core services to respond to a growing demand for services in all 5-counties. Mostly, we saw an expansion in nutrition services and delivering meals to individuals who did not feel comfortable leaving the safety of their homes.

4. Are there any services and/or service locations that have been permanently stopped or closed because of the pandemic? SW Colorado Region 9 providers

were very fortunate to keep a status level of core services. There were no service locations that have been permanently stopped or closed because of the pandemic.

SECTION VII: EQUITY

Describe plans and include objectives and the measures (data elements and sources) that you will use to demonstrate your progress towards building equity and inclusion in your region. To enhance a growing and changing demographic in our area, SW Colorado is committed to creating and maintaining a culture of belonging. It is essential to foster supportive and inclusive aging and disability services throughout the aging network in region 9. SW Colorado has a diverse background of age, race, ethnicity, gender identity, and socioeconomic status and class. Some of our continued plan of action include the following:

- ✓ We will create a welcoming place for those who are feeling lonely and isolated.
- ✓ We will find resources as we recognize that rural areas suffer from a lack of healthcare providers with geriatric backgrounds and experiences.
- ✓ System inequity includes racism, biases against gender, income, sexual orientation can be difficult to overcome. Our provider network will make individuals feel safe and ensure their comfort when obtaining services.
- ✓ Our facilities offer community spaces that are accessible to all physical ability types. Maintaining safe sidewalks and access to transportation are demonstrated successes from the past, present, and will be in place for the future.
- ✓ We will assist all individuals who need extra help navigating Medicare and Medicaid programs. We are committed to achieving financial stability for older adults and people living with disabilities so that they can age in place, experience a decent quality of life, and have access to affordable plans.
- ✓ Our commitment to food insecurity for many older adults with low incomes will be on-going. We are seeing an increase in these services, both with the congregate and home delivered meal programs. The biggest barriers to accessing food access and security are transportation and financial.

The best way to monitor our progress is through interpersonal conversations that key staff have with older adults and through customer satisfaction surveys. We are committed to measuring the quality of services after each individual counselling session and through frequent food and quality of service surveys throughout the year. Not everyone returns surveys, but we will make it convenient for all who participate in Older Americans Act services.

SECTION VIII: QUESTIONS

The Area Plan covers State Fiscal Years 2024–2027 (July 1, 2023, through June 30, 2027.) The Area Plan shall respond specifically to each of the following questions.

What service/services are the highest priority in the Region and why are these services prioritized? The AAA board prioritized mandated services like the Ombudsman program, legal services, and the role of the registered dietitian. The highest priority services are nutrition and transportation. These are considered core wrap around services that help older adults stay in their homes and the community in which they live.

What is the workforce and volunteer capacity in the Region relative to the need? Like many areas in the state, SW Colorado struggles with a labor shortage and a lack of workforce housing and affordable housing. There are a higher number of people retiring early, which lends itself to volunteer opportunities. However, due to an active retirement community, the aging network cannot depend solely on volunteer labor. Over the next four years, the AAA and provider network will prioritize working with key stakeholders to understand the workforce challenges and will engage in regional meetings to help solve the workforce and housing crisis.

What is your current process for monitoring providers and what plans do you have to update it and improve over the next 4 years? At the end of the fiscal year, on-site visits may take place during the months of April, May, or June. Following the SUA desk audit or site visits, the AAA focuses on areas of concern or compliance issues. The AAA reviews monthly reimbursement requests and ensures policy compliance issues like required posted signage, timely data entry, location of suggested donation boxes, just to name a few.

What services currently have a waitlist? Material Aid (dental assistance,

eyeglasses, hearing aids, etc.). These services are given the lowest level of funding and tend to generate waitlists due to the demand of individuals not having the financial resources to pay for aids. There are also waitlists in several counties for Caregiver services, transportation, chores, and home delivered meals. Nutritional needs are a high priority and most counties run out of adequate funding each year, creating additional barriers to healthy aging.

What is the process for monitoring the waitlist and how are individuals prioritized to receive services? At the time of each monthly reimbursement request, the list is reviewed, individuals are contacted. Individuals who end up finding other resources are taken off the list. Those individuals who have not found resources stay on the list. At that time, the waitlist is updated in Chocolate software's contact list module and is mapped to CBRES to inform the State Unit on Aging.

Ombudsman and Legal Assistance

What long-term care issues will your AAA's local Ombudsman Program give priority to as systems advocate during the next four years? The Ombudsman Program will prioritize elder abuse, neglect, and financial exploitation, along with the State Office. It also will focus on culture change issues within the facilities, such as promoting resident rights, increasing staff-to-resident ratios, emergency preparedness, decreasing the use of psychoactive drugs, and comprehensive and updated care planning per the federal and state regulations.

The program also will advocate for related legislative issues explained in email alerts from the National Consumer Voice, Justice in Aging, Long Term Care Community Coalition, National Center on Law and Elder Rights, and the National Center on Elder Abuse by signing relevant letters to Congress and communicating about the issues to staff and the public.

In addition to resident council meetings, family council meetings, and training facility staff, what other activities will the local Ombudsman participate in during the next four years to educate the community regarding ombudsman services? The Ombudsman Program will have a centrally located ombudsman to attend public information events and to meet with Adult Protective Services teams for La Plata, Montezuma, and Archuleta Counties. The Regional Ombudsman or a local ombudsman will also attend meetings with Options for Long-Term Care,

Senior Center directors and other regional providers. When Caregiver Conferences are planned, the ombudsman will participate.

The Ombudsman Program also will promote resident rights with one of two Consumer Voice decks of cards, during meetings, and by handing out Ombudsman State Office materials, such as You Have Rights bookmarks, brochures, and other handouts the Office is creating.

How will the AAA prioritize legal assistance in the form of advice or representation from the Legal Assistance Program during the next four years for cases related to cases identified in the Older Americans Act, including income, health care, long-term care, nutrition, housing, utilities, protective services, defense of guardianship, abuse, neglect, and age discrimination? The AAA will continue to partner with its legal assistance program provider, Colorado Legal Services (CLS), to deliver high quality legal advice and representation to seniors facing civil legal issues identified in the Act. The CLS Durango office benefits from a streamlined and organized intake process for new clients and general rural legal expertise in many different areas of law including housing, public benefits (income, health care, disability), consumer issues and domestic abuse. In areas of law where the provider cannot assist the CLS Durango office benefits from long standing relationships with community partners, court representatives, and the private bar to attempt to make referrals and connections to other resources for clients. The CLS Durango legal team also frequently travels throughout the region for face-to-face meetings with clients, court appearances, and presentations on legal topics and their program services.

What challenges does the AAA anticipate to ensuring that the local Legal Assistance provider is able and willing to provide representation for these issues and how will the AAA address these challenges? The most significant challenge anticipated is the lack of resources to serve all seniors seeking legal assistance in specialized areas of law. Given the high volume of clients in the region and limited access to private attorneys the provider is often faced with requests for assistance in diverse areas of law they simply do not have expertise in. Other legal problems presented may be especially complex for advice or limited scope assistance and the provider may be unable to assist through extended representation due to limited resources.

Other Services

What are the AAA's plans related to providing evidence-based health promotion or disease prevention programs? The AAA has 2 providers who offer fall prevention classes under Older Americans Act programs. The are free classes that are offered by the community centers and local hospitals that offer Matter

of Balance and other types of fall prevention classes (Tai Chi, Watch Your Step, etc.).

In addition to funding received through the Older Americans Act (OAA) and State Funding for Senior Services (SFSS), what other funds are received by the AAA to provide services for older adults (e.g., Senior Health Insurance Assistance, Colorado Choice Transitions, etc.)? The AAA has a DORA contract and has established 4 SHIP sites in 4 Counties: Pagosa Springs (Archuleta), Dove Creek (Dolores), Cortez (Montezuma) and Silverton (San Juan). Durango~LaPlata Senior Center has a SHIP office in Durango. The AAA has plans to maintain and expand contract services over the next 4 years. There are some funding opportunities that we hope to apply for during this 4-year plan. The AAA has an HCPF contract in place for Options Counseling for Community Transitions. The AAA has plans to maintain this contract over the next 4 years.

Targeting and Outreach

What are some successes the AAA has used that improved access and utilization of services by individuals who are at greatest social and or economic need?

The AAA and the provider network spend time assessing and evaluating the needs of everyone. We use the evaluation tool from the State Unit on Aging and start the interview by asking open-ended questions. This gives the individual the opportunity to tell their story. During the interview, the Case Manager is actively listening. Guided questions can be used to get more specific information or to redirect the interview into understanding the greatest needs of the individual that may include social, economic or something else.

What strategies will the AAA use to raise awareness of the services provided over the four years of the Area Plan to target populations? Successful outreach to older adults may include strategies and language based on the following:

- ✓ We will spend time identifying and prioritizing target populations as outlined by Volume X and the Policy and Procedures manual. The AAA Governing Board will be making these target populations a priority during the next 4 years.
- ✓ When possible, we will create written outreach materials in at least 14 pt. font – or larger.
- ✓ We will avoid using slanted letters as they may be more difficult to read for older eyes.

- ✓ We will be pleasant and persistent! We will make 2-3 visits to a senior service center per month to promote our programs and services. If possible, it is useful to plan with the senior center director.
- ✓ We will emphasize the nutrition and health benefit (i.e., their medications will work as they are meant to, help manage or prevent diabetes, and maintain bone strength). We will do this through our Registered Dietician with in-person counseling session, group education talks or articles that are published in the newspaper or senior center newsletters.
- ✓ We will engage in useful outreach promotional materials (freebies), which are an attraction to older adults. Popular items include hand sanitizer, lip balm, fun pens to share with grandchildren, vegetable/herb seed packets, insulated grocery bags, grocery shopping list pads, etc.
- ✓ We will support our staff with ways to help individuals copy their documentation (by having printers, scanners, software, etc.).
- ✓ We will aim to write articles and brochures, etc. at an 8th grade reading level (or below). As we age, our reading comprehension and retention is impacted.
- ✓ We will offer toll-free phone numbers and website addresses whenever possible. Many older seniors may not be comfortable with the internet (but their adult children/grandchildren may be willing to help).
- ✓ When returning a call, we will be prepared. Staff will leave a detailed message of who they are and why they are calling, as we recognize that many screen their calls before picking up the phone.
- ✓ We will make connections with community agencies/groups for cross referrals. It is important not to underestimate the power of a trusted messenger.
- ✓ We understand that word of mouth is our biggest referral source and asset in rural communities.
- ✓ We will partner with other agencies and programs that serve seniors to glean trusted referral sources. (i.e., home bound and home health programs; adult day care programs; Meals on Wheels programs; farmers markets who participate in SNAP, food pantries/soup kitchens; Housing and Weatherization, etc.).
- ✓ We will connect with the local service organizations for caregiver coordinator to promote the National Family Caregiver Support Program (NFCSP).
- ✓ We will work with the local Social Security office to help with outreach (i.e., Medicare counseling and classes).

- ✓ We will ask the senior centers to promote and advertise AAA programs and services (material aid, SNAP, Farmers Market vouchers, etc.).
- ✓ We will access the local colleges for multiple language interpretation.
- ✓ We will hire and maintain AAA staff, who will coordinate with area service organizations to help with outreach.

Innovation and Expansion of Services

What type of innovations is the AAA planning to try during the next four years to improve the quality and availability of services provided or funded by the AAA? We recognize the importance of improving the quality and availability of a variety of programs to support older adults. In SW Colorado, we have acted to ensure older adults can access the services necessary to thrive independently in their communities.

Food Security. Food security can play an important role in helping older adults sustain good health and manage chronic disease. Rural areas throughout the region are unique and each county serves many of the surrounding communities, which can offer additional challenges. More funding to provide services in these areas is critical. In SW Colorado the meals-on-wheels program is the fastest growing program, compared to other wrap around services. At the farmers markets, individuals can participate in the Supplemental Nutrition Assistance Program, or SNAP, certification process for older adults and people with disabilities by shortening the application form and enabling phone registration. In addition to SNAP, the AAA office offers vouchers for at least 3 area farmer's markets. We hope to expand to all 5 counties.

Financial Support. Some older adults may also face economic constraints due to limited retirement resources. We will help enroll people for programs that can aid in financial support. SNAP, Extra-Help (Medicare), LEAP (assistance with firewood, heat bills), etc.

Transportation. Because people tend to drive less frequently, or not at all, as they age, older adults may face more transportation barriers than other age groups. We are fortunate to have service providers who prioritize projects to create safe routes for senior citizens living in housing units, rentals, hotels, and condominiums statewide.

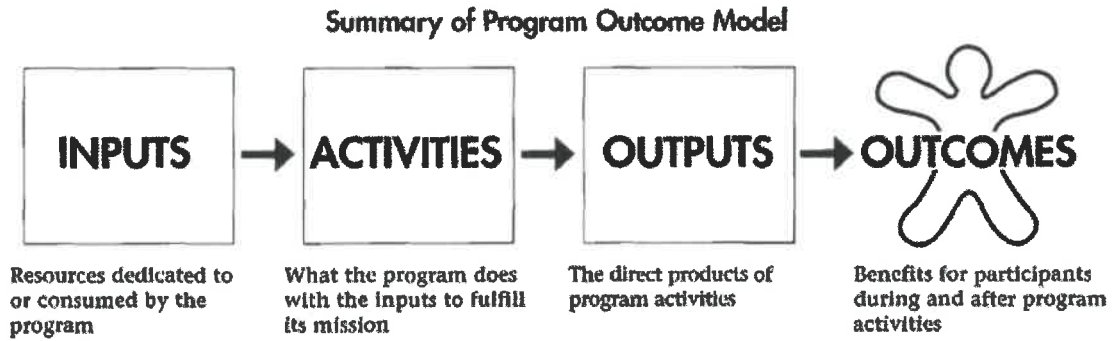
Housing Support. A US Aging survey suggests that 88% of adults ages 50 and older want to stay in their homes and communities as they age. Compared with institutional care, aging in place has also been shown to have health and

emotional benefits and can be relatively cost-effective. Housing Solutions in Region 9 has a low-income Emergency Home Repair Program to assist low-income people, particularly older adults, and those with physical disabilities, in making emergency repairs. Housing support models may also include working with community colleges and universities that can connect older adults with younger people. It allows for the student to realize affordable housing and gives the older adult extra income. There may be opportunities for direct care (see next section).

Direct Care Workforce. About half of Americans over 65 are predicted to need some level of long-term services and supports, including a range of health-related services. A report from US Aging suggests that between 2018 and 2028, the direct care industry will need to fill nearly 8.2 million jobs due to increased demand for services. Some programs in the USA have programs that partner with community colleges and universities to train students in direct care work.

Social Connection. Social isolation has been a growing concern since the start of COVID-19. There are new ways to engage older adults to reduce the likelihood of social isolation. Reassurance calls or care checks are just a few things that are happening in SW Colorado with the AAA provider network. Providing transportation and offering social events at the senior centers are ways that we can help with social isolation. La Plata County offers a Senior Companion Program to mitigate social isolation which has volunteers visiting seniors and assisting them with technology (online shopping, appointments), daily planning (to-do lists, calendars), companionship with activities (conversation, games, movie, puzzles), and transportation.

What plans do you have to measure the effectiveness, efficiency, and outcomes of your programs and services? The AAA and provider network will engage with the measurable outcome guidance in the policy and procedures outlined by the AAA network and State Unit on Aging. The AAA believes that inputs are resources that achieve program objectives. Activities are what a program does with its inputs to achieve its mission. Outputs are the products of the program's activities and should achieve the desired outcomes of the program's participants. Outcomes are benefits during or after a participant's involvement with the program.



SECTION IX: TITLE III / VI COORDINATION

Regions that have both Title III and Title VI nutrition programs shall describe the coordination of the programs in the Area Plan. Describe plans to coordinate Title III programs with Title VI Native American programs and pursue activities to increase access by older individuals who are Native Americans to all aging programs and benefits of the AAA and specify ways in which AAA intends to implement the activities. If the AAA does not provide both programs, simply mark N/A (not applicable) in the section.

The San Juan Basin Area Agency on Aging is committed to support Native American Food Sovereignty. Food sovereignty is defined by tribal peoples determining the quantity and quality of food consumed by controlling how their food is produced and distributed. The Ute Mountain Ute and the Southern Ute Tribes will be empowered to address local issues of hunger and health by cultivating their own fresh foods that will contribute to their overall health and wellbeing. It is important to support the self-determination of tribe's access to healthy and culturally meaningful foods that are produced by tribal chefs and healers within the reservations. It will allow the tribal nations to reclaim their power in the food system by building relationships between the people and the land and by adopting methods to grow food in the short growing season that SW Colorado offers. Those foods may include, but are not limited to culinary herbs, beans, corn, squash, tomatoes, potatoes, chili peppers, vanilla, and cacao.



To accomplish this goal, geodesic growing domes will be built aside the elder/senior center sites so that the tribal kitchen staff has access to healthy, fresh fruits and vegetables. This will assist in replacing unhealthy low-cost shelf stable food options, which offer less nutrition. Funding was made possible through COVID-19 stimulus funds' American Rescue Plan Act.



Our plan is to build two (2) geodesic grow domes on the elder center's campus so that tribal elders have access to locally grown food.

Phase I: Identify interest with 2 Tribes (attend Tribal Leadership meetings) by Summer/Fall 2022.

Phase II: Identify location near elder centers by Fall 2022.

Phase III: Build Growing Domes by Fall 2022 through Spring 2023.

Phase IV: Hire horticulturist – 2 (one for each tribe) by June 2023.

Phase V: Grow healthy and meaningful foods to support tribal elders by June 2023 and beyond.

SECTION X: FORMS

A public meeting was held at a regular Regional Advisory Council on Aging meeting on 3/29/23. During the meeting, the AAA discussed their intention to provide direct services. Please see Attachment A – Direct Service Waiver Request.

NOTICE OF PUBLIC MEETING
Regional Advisory Council on Aging (RACoA) Meeting
April 11, 2023 @ 1:00 PM
10 Burnett Court – 2nd Floor Meeting Room
Dept. of Human Services
Durango, Colorado

Join Zoom Meeting

<https://us02web.zoom.us/j/2885766800?pwd=TmtzdHpMM3JBRVFJZjFiUGNmS1REQT09>

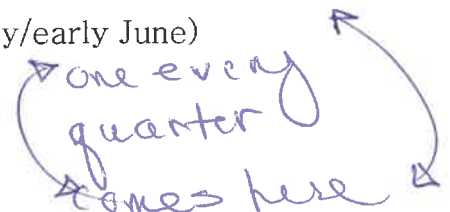
AGENDA

- 1) Roll call & The Pledge of Allegiance
- 2) Introductions: Around the Table
- 3) Review and approval of minutes from previous meeting.
- 4) Any additions

New Business:

- ✓ 1) Area Plan – Public Meeting
- ✓ 2) Vote for new members
- ✓ 3) Election of Officers
- 4) AAA On-Site Visits – schedule (end of April/May/early June)
- 5) Legislation updates: Debra Herrera

one every quarter comes here



DIRECT SERVICE WAIVER REQUEST

We hereby request approval of a Waiver to provide the direct services listed below.

- ✔ 1. Material Aid in the form of vouchers
- ✔ 2. Information, Assistance and Referral under the ADRC and Options Counseling program
- ✔ 3. Options Counseling and Case Management
- ✔ 4. Caregiver Support vouchers (homemaker & personal careservices)
- ✔ 5. Transportation in the form of gas vouchers
- ✔ 6. In-home services vouchers for Homemaker, Personal Care and Respite HM/PC

Please attach documents describing the direct service to be provided including organizational structure and planned methods of program services delivery.

PLEASE NOTE: If the Waiver Request is incomplete, this may result in a delay of the approval of the Area Plan.

Worksheet B: Nutrition Services

Worksheet B: Meal Sites		REGION:		PROGRAM:		Nutrition Services		9		
Nutrition Program Meal Sites (Congregate & Home Delivered Meal Programs) As of March 2023										
1.	SITE NAME/ADDRESS MEAL SITE COORDINATOR PHONE/FAX/EMAIL ADDRESS	WHICH PROGRAM(S) OPERATE OUT OF THIS SITE?		ARE MEALS PREPARED ON SITE?	WHICH MEAL IS SERVED/DELIVERED EACH DAY? (CHECK ALL THAT APPLY)			DAYS OF THE WEEK C-1 MEALS ARE SERVED	WHAT TIME ARE C-1 MEALS SERVED? (I.E. 11:00AM, ETC)	DAYS OF THE WEEK C-2 MEALS ARE DELIVERED
		C-1	C-2	YES/NO	Grab n Go	LUNCH	DINNER			
	Montezuma County Senior Center 115 North Chestnut, Cortez, CO Lori Thompson 970-565-4166; fax 970-565-0833 lthompson@cco.montezuma.co.us	x	x	YES		x	x	Mon-Fri	11:30 AM	Mon- Fri Sat/Sun by request only
	Mancos Meal Site 141 E. Montezuma, Mancos, CO Lori Thompson 970-565-4166; fax 970-565-0833 lthompson@cco.montezuma.co.us	x	x	NO		x		Mon, Wed & Fri	11:30 AM	Mon-Fri Sat/Sun by request only
	Dolores Meal Site 400 Riverside Dr., Dolores, CO Lori Thompson 970-565-4166; fax 970-565-0833 lthompson@cco.montezuma.co.us	x	x	NO		x		Wed & Fri	11:30 AM	Mon-Fri Sat/Sun by request only
	The Pioneer Center 8540 Rd 7.2 --POB 678 Dove Creek, CO 81324 Alisa Schultz 970-677-2787 alischultz@pioneer.net	x	x	YES		x		Tues/Thurs	12:00 PM	Mon/Tues/Thurs
	La Plata County Senior Center 2424 Main Ave, Durango, CO Vicki Maestas 970-247-9136; fax 970-247-9757 vicki.maestas@co.laplata.co.us	x	x	YES		x		Mon-Fri	11:30 AM	Mon-Fri Sat/Sun by request only
	Pine River Senior Center 111 W South St, Bayfield, CO 81122 Vicki Maestas (970) 884-5415 vicki.maestas@co.laplata.co.us	x	x	YES	x	x		Wed & Fri	11:30 AM	Mon-Fri Sat/Sun by request only
	Archuleta Seniors Inc. 451 Hot Springs Blvd., Pagosa Springs, CO Rosa Chavez 970-264-2167; fax 970-264-1126 rosa@usseniors.org	x	x	YES	x	x		Mon-Fri	11:30 AM	Mon-Fri Sat/Sun by request only
	Southern Colorado Community Action Agency (SoCoCAA) 115 N. Goddard, Ignacio, CO Hugo Vega 970-563-3166; fax 907-563-3166 hvega@sococaa.org	x	x	YES		x		Mon-Fri	11:30 AM	Mon-Fri Sat/Sun by request only
	Arboks Meal Program same address as above Hugo Vega 970-264-2167; fax 970-264-1126 hvega@sococaa.org	x	x	NO		x		Every other Thursday	11:30 AM	Mon-Fri Sat/Sun by request only
	Silverton Senior Program 302 E. 17th Street Silverton, CO Keri Metzler 970-946-9383 (cell)			NO		x				

Worksheet C: Community Focal Points and Senior Centers

Worksheet C

REGION: _____ 9

COMMUNITY FOCAL POINTS AND SENIOR CENTERS

LIST ALL FOCAL POINTS AND SENIOR CENTERS INCLUDING NUTRITION SITES IF IT IS A FOCAL POINT

	CENTER NAME ADDRESS, CITY, ZIP CODE PHONE NUMBER CONTACT EMAIL	CHECK IF FACILITY IS:		
		A FOCAL POINT	A SENIOR CENTER	FUNDED THROUGH TITLE III-B or SFSS
1.	Archuleta Seniors Inc. 451 Hot Springs Blvd., Pagosa Springs, CO Rosa Chavez 970-264-2167; fax 970-264-1126 rosa@psseniors.org		x	yes
2.	Pine River Senior Center 111 W South St, Bayfield, CO 81122 Vicki Maestas (970) 884-5415 vicki.maestas@co.laplata.co.us		x	yes
3.	Montezuma County Senior Center 115 North Chestnut, Cortez, CO Jonathan Parker 970-565-4166; fax 970-565-0833 jparker@co.montezuma.co.us		x	yes
4.	La Plata County Senior Center 2424 Main Ave, Durango, CO Vicki Maestas 970-247-9136; fax 970-247-9757 vicki.maestas@co.laplata.co.us		x	yes
5.	Southern Colorado Community Action Agency (SoCoCAA) 115 N. Goddard, Ignacio, CO Hugo Vega 970-563-3166; fax 907-563-3166 hvega@sococaa.org	x	x	yes
6.	Dolores County Senior Services 8540 RD 7.2, Dove Creek, Co 81324 Alisa Schultz 970-677-2787 dcsenior@fone.net			yes
7.	Silverton Senior Program 302 E. 17th Street Silverton, CO Keri Metzler 970-946-9383 (cell)	x	x	no

**Town of Mancos
Request for Contribution**

Application must be completed IN FULL in order to be considered.
Application Deadline is 5:00 p.m. on April 15 (1st round) and September 15 (2nd round). If the 15th falls on a weekend or holiday, the application is due by close of business the Monday following the weekend or holiday. Please submit one original to:

Town of Mancos
117 North Main
P.O. Box 487
Mancos, CO 81328
Attn: Heather Alvarez
halvarez@mancoscolorado.com

Part 1: Applicant Information

Name of applicant organization: Pay it Forward

Name of umbrella organization (if applicable): Mancos Valley Resources

Applicant contact person: Dana Weaver

Phone: 970-759-5215 Fax: _____ E-Mail Address: kdccw@msn.com

Mailing address: PO Box 204 City: Mancos

State: CO Zip: 81328 Non-profit tax ID number: 84-1232547 (attach proof of non profit status)

List Board of Directors: Tree Murphy, Dana Weaver

How many years has your organization been in existence? 10

Part 2: Contribution Request

Cash Request: \$ 1500.00 (max \$1,500)

1A. Mission Statement: Life can be full of challenges, and sometimes we need support from our neighbors to weather the storm and get back on our feet.

1B. Goals and Objectives: Our goal is to be able to offer financial assistance to Mancos Valley residents dealing with unexpected medical emergencies and personal hardships. We were able to assist 16 families last year. We purchased Thanksgiving turkeys for food share.

2A. Purpose of requested funds: Our funds will pay for non-medical expenses, such as transportation, childcare, rent, utilities and food.

2B. Geographical location: 100 percent of our funds are accessible only to families in the 81328 area. Town of Mancos residents with at least 6 months residency.

2C. Why is it critical to receive this funding: Any funding received will allow us to help more families.

3: We are a non-profit with funding from donations, to support the welfare of our community.

4: The community has supported us for over 10 years with donations and other fund-raising activities.

5: We believe we are 100 percent successful in our efforts.

6: To date we have been privately funded with private donations and 1 grant.

Pay it Forward Fund
Profit & Loss
 January through December 2022

	Jan - Dec 22
Ordinary Income/Expense	
Income	
Direct Public Support	
Contributions from MVR	15,846.20
Total Direct Public Support	15,846.20
Indirect Public Support	576.50
Total Income	16,422.70
Expense	
Facilities and Equipment	
Rent, Parking, Utilities	7,538.91
Total Facilities and Equipment	7,538.91
Operations	
Supplies	4,672.23
Total Operations	4,672.23
Other Types of Expenses	
Other Costs	2,208.75
Other Types of Expenses - Other	7.00
Total Other Types of Expenses	2,215.75
Total Expense	14,426.89
Net Ordinary Income	1,995.81
Net Income	1,995.81

Pay it Forward Fund
Profit & Loss
 January 1 through April 13, 2023

	Jan 1 - Apr 13, 23
Ordinary Income/Expense	
Income	
Direct Public Support	
Contributions from MVR	5,175.75
Total Direct Public Support	5,175.75
Indirect Public Support	140.00
Total Income	5,315.75
Expense	
Facilities and Equipment	
Rent, Parking, Utilities	2,000.00
Total Facilities and Equipment	2,000.00
Operations	
Supplies	800.00
Total Operations	800.00
Other Types of Expenses	
Other Costs	3.49
Total Other Types of Expenses	3.49
Total Expense	2,803.49
Net Ordinary Income	2,512.26
Net Income	2,512.26

11:29 AM

04/13/23

Accrual Basis

Pay it Forward Fund
Balance Sheet
As of April 13, 2023

	<u>Apr 13, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Dolores State Bank	6,818.26
Total Checking/Savings	<u>6,818.26</u>
Total Current Assets	<u>6,818.26</u>
TOTAL ASSETS	<u><u>6,818.26</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	4,306.00
Net Income	2,512.26
Total Equity	<u>6,818.26</u>
TOTAL LIABILITIES & EQUITY	<u><u>6,818.26</u></u>

11:30 AM

04/13/23

Accrual Basis

Pay it Forward Fund
Balance Sheet
As of December 31, 2022

	<u>Dec 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
Dolores State Bank	4,306.00
Total Checking/Savings	<u>4,306.00</u>
Total Current Assets	<u>4,306.00</u>
TOTAL ASSETS	<u><u>4,306.00</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	2,310.19
Net Income	<u>1,995.81</u>
Total Equity	<u>4,306.00</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,306.00</u></u>



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0752251763
June 14, 2021 LTR 4168C 0
84-1232547 000000 00

00014506

BODC: TE

MANCOS VALLEY RESOURCES
% TAMI GRAHAM
PO BOX 204
MANCOS CO 81328-0204



047128

Employer ID number: 84-1232547
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated June 03, 2021, about your tax-exempt status.

We issued you a determination letter in February 1995, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

STAFF REPORT

To: Honorable Mayor and Trustees
From: Heather Alvarez, Town Administrator
Date: May 24, 2023
Re: Reappointment of Shannon Hazelip to Tree Board

Recommendation

Reappoint Shannon Hazelip to Tree Board

Background/Discussion

Shannon Hazelip's term of service on the Tree Board expired May 12, 2023. The Tree Board has recommended her reappointment. There are no objections from staff.

If reappointed, her term will expire in May 2026.

Attachments

Mancos Municipal Code Chapter 2, Article 10

ARTICLE 10 Tree Board

Sec. 2-10-10. Established.

There is hereby created and established a Tree Board for the Town.

Sec. 2-10-20. Membership.

The Tree Board shall consist of five (5) members, at least three (3) of whom are citizens and residents of the Town. Two (2) of the five (5) members may reside within the Mancos Valley, the boundaries of which are defined as being within zip code 81328. Additionally, there shall be a nonvoting member of the Tree Board who serves as a liaison between the Board of Trustees and the Tree Board, who may either be a Board of Trustee member or a Town of Mancos staff person. All members and the liaison shall be appointed by the Mayor and ratified by the Board of Trustees in a public meeting.

Sec. 2-10-30. Term of office.

The term of the five (5) persons to be appointed by the Mayor shall be three (3) years, except that the term of two (2) of the members appointed to the first Tree Board shall be for only one (1) year, and the term of two (2) members of the first Tree Board shall be for two (2) years. In the event that a vacancy occurs during the term of any member, his successor shall be appointed for the unexpired portion of the term.

Sec. 2-10-40. Compensation.

Members of the Tree Board shall serve without compensation.

Sec. 2-10-50. Duties.

It shall be the responsibility of the Tree Board to study, investigate, counsel and develop and/or annually update and administer a written plan for the care, preservation, trimming, planting, replanting, removal or disposition of trees and shrubs in public ways, streets, alleys and parks. Such plan will be presented to the Board of Trustees and, upon its acceptance and approval, shall constitute the official Comprehensive Tree Plan for the Town. The Tree Board, when requested by the Board of Trustees, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work.

Sec. 2-10-60. Operation.

The Tree Board shall choose its own officers, make its own rules and regulations and keep a journal of its proceedings. A majority of the members shall be a quorum for the transaction of business.

STAFF REPORT

To: Honorable Mayor and Board of Trustees
From: Heather Alvarez, Town Administrator
Date: May 24, 2023
Re: Paths To Mesa Verde DOLA Administrative Grant Fund De-obligation

Recommendation

Authorize the Mayor to sign the letter de-obligating the grant funds for DOLA Administrative Grant EIAF A-0216

Background/Discussion

The Board of Trustees approved our application for an administrative grant to the Department of Local Affairs for a Benefit Cost Analysis for Paths to Mesa Verde at their July 13, 2022 Board meeting. We did receive a grant in the amount of \$15,000 for this project from DOLA.

At this time, these funds are no longer needed for this project, so I would like to de-obligate the monies to allow DOLA to fund other projects.

Staff did meet with James Dietrich who is leading this project for Montezuma County. We are still on track to begin construction in 2026. We will continue to work with him on this project as needed for the Mancos to Mesa Verde route.

At their March 10, 2021 Board meeting, the Board did restrict \$235,995 for this project from General Fund reserves. I've let James know that this money will no longer be restricted as we shouldn't obligate future Boards whenever possible.

Again, the Town will continue to work with Montezuma County on this project as needed in the future as this is a beneficial project to the County and the Town. We are just clearing up some old issues to ensure we are compliant with budgetary and grant best practices moving forward.

Attachments

Letter to de-obligate grant funds



May 24, 2023

Patrick Rondinelli, Regional Manager
Colorado Department of Local Affairs
Fort Lewis College
1000 Rim Drive
Durango, CO 81302

Re: Paths To Mesa Verde Planning Grant EIAF A-0216

Dear Patrick:

Please accept this request to de-obligate the funds for this project and grant referenced above. At this time, the funding source that originally required the Benefit Cost Analysis is no longer participating in this project.

While we understand this does not reflect negatively on the Town, I would like to take this opportunity to thank DOLA for your support of the Town of Mancos through the years. We would not be able to accomplish our goals without this support.

Sincerely,

Ellen "Queenie" Barz
Mayor

117 North Main Street • P.O. Box 487 • Mancos, Colorado 81328

Phone (970) 533-7725 • Fax (970) 533-7727

www.mancoscolorado.com

STAFF REPORT

To: Honorable Mayor and Trustees
From: Heather Alvarez, Town Administrator
Date: May 24, 2023
Re: Utility Hardship Follow Up Discussion

Recommendation

Direct staff how to proceed with this project

Background/Discussion

This item was discussed at the Board Retreat on May 13, 2023. At that time, Board directed staff to research how other municipalities in Colorado with a population under 2,000 handle this item.

We reached out via CML Listserve and received responses from Dolores, Oak Creek and Mt. Crested Butte. None of these towns have a policy or municipal code citation to authorize waiver of monthly utility fees, either in whole or in part. I searched the websites for Bayfield and Silverton, but I was not able to find any information related to waiver of monthly utility fees. The Town of Ignacio authorizes the Town Administrator or Town Clerk to offer an extension on past due accounts. Each of the municipalities referenced above refer citizens to LEAP or other organizations that offer assistance with utility bills.

Attached is a list of resources we have provided to citizens in the past that are experiencing hardship paying their utility bills.

Policy Implications

Dependent on Board instruction to staff

Resource Impact

TBD

Attachments

List of resources

State and Federal Resources

- [2-1-1 Colorado](#)
2-1-1 Colorado is a collaborative of eight organizations, hosting six call centers across the state to provide food, shelter and rent assistance to those who qualify. For more information, simply call 2-1-1.
- [Colorado Department of Local Affairs \(Division of Housing\)](#)
CDLA offers rental assistance statewide through the Homelessness Prevention and Rapid Rehousing Program. For more information, call 303-864-7810.
- [Community Resources & Housing Development Corporation](#)
CRHDC provides a wide range of affordable, low-income apartment rental opportunities across the state of Colorado.
- [Colorado Housing Assistance Corporation](#)
CHAC's mission is to help make housing and successful home ownership affordable to low-income people. For more information, call 303-572-9445.
- [Colorado Rural Housing Development Corporation](#)
CRHDC provides housing assistance to those in need across Colorado. For more information, call 303-428-1448.
- [Colorado Housing Connects](#)
Colorado Housing Connects provides Coloradans with reliable and trustworthy access to information regarding affordable housing, housing assistance, tenant rights, and more. To reach this resource please call 844-926-6632.
- [Colorado Homeless Families](#)
Colorado Homeless Families is a nonprofit that focuses on transitional housing and provides a road to self-sufficiency. To reach this nonprofit please call 303-420-6634.
- [Colorado Division of Housing](#)
The Colorado Division of Housing includes the Supportive Housing Program (SHP) which provides an effective and efficient approach to offering funds for paying rent, providing low-income housing and various other supportive services to thousands of low-income Colorado families, senior citizens and vulnerable adults. Emergency rent and housing assistance is administered as a part of the federal government funded Shelter Plus Care programs as well as the Section 8 Housing Choice Voucher program. To reach the Colorado Division of Housing, call 303-864-7852.
- [Temporary Rental & Utility Assistance \(TRUA\)](#)
TRUA is emergency rent and utility payments for those who qualify.
- [The Ross Management Group](#)
RMG provides housing assistance to those who qualify. For more information, call 303-860-7885.
- [Property Tax & Rent Relief Program](#)
Property Tax & Rent Relief Program is for residents older than 65, people with a disability, or low-income residents.

- [Salvation Army](#)
The Salvation Army provides short-term rental assistance and financial assistance for security deposits. They work with organizations that can provide emergency lodging and shelter. 303-295-3366 (Denver), 719-636-3891 (El Paso County), 719-543-3656 (Pueblo), 970-207-4472 (Larimer County), 970-945-6976 (Garfield), 970-874-4840 (Gunnison).
- [Senior Housing Options, Inc.](#)
SHO provides and promotes quality affordable housing and services in a caring environment for older adults in Colorado. For more information, call 303-595-4464.
- [STRIDE](#)
Provides family services and a personalized plan to attain economic independence and break the cycle of poverty.
- [Supportive Housing Programs \(SHP\) Rental](#)
The Supportive Housing Program provides an effective and efficient approach to offering funds for paying rent, providing low-income housing and various other supportive services to thousands of low-income Colorado families, senior citizens and vulnerable adults. Emergency rent and housing assistance is administered as a part of the federal government funded Shelter Plus Care programs as well as the Section 8 Housing Choice Voucher program. For more information, call 303-864-7852.

Western Slope

- [Catholic Charities of Western Slope](#)
The Catholic Charities of Western Slope is a charity to assist families and individuals who are in need of housing support, such as rent assistance, heating and utility bill assistance, dental care and aid, transportation, shelter, lodging and more. For more information, call 970-384-2060.
- [Housing Authority of Montezuma](#)
Housing Authority of Montezuma provides financial assistance to those who qualify. For more information, call 970-565-3831.
- [Housing Solutions for the Southwest \(HS\)](#)
HS provides resources and programs for those who are struggling with their bills or debts. They include the Eviction and Emergency Homeless Prevention Program, which provides rent assistance, cash grants and other emergency aid. Funds are available for paying a mortgage, rent and energy bills. For more information, call 970-259-1086.
- [Volunteers of America - Colorado](#)
Volunteers of America offers six programs in Southwest Colorado that meet the needs of adults and children fleeing domestic violence, individuals and families struggling with homelessness, Veterans and their families who are homeless or at risk of homelessness, and seniors 62 year of age or older. Hundreds of donors and volunteers make these programs possible. For more information, call 970-259-1021.
- [The Pinon Project](#)
Family resource center. For more information, call 970-564-9011.

- [Mancos Valley Resources](#)
MVR is a community based charitable 501(c)(3) umbrella organization dedicated to preserving and enhancing the unique agricultural, charitable, cultural, educational, historical, and recreational assets of the Mancos valley. MVR accomplishes its mission by advocating, facilitating and supporting the diverse efforts of our sponsored projects to meet their defined needs through grants and other funding sources. For more information, email kim@mancosvalleyresources.com.
- [Housing Solutions for the Southwest](#)
A non-profit organization providing help, housing and hope to our community since 1981. For more information, call (970) 259-1086.
- [Colorado Legal Services](#)
Legal help for low-income Coloradans seeking assistance with civil legal needs. For more information, call (888) 298-8483.
- [Low-Income Energy Assistance Program](#)
The Colorado Low-income Energy Assistance Program (LEAP) is a federally funded program that helps eligible hard-working Colorado families, seniors and individuals pay a portion of their winter home heating costs. Our goal is to help bring warmth, comfort and safety to your home and family by assisting with heating costs.

STAFF REPORT

To: Honorable Mayor and Trustees
From: Heather Alvarez, Town Administrator
Date: May 24, 2023
Re: June 21, 2023 Board Meeting

Recommendation

Requesting Board feedback

If you choose to cancel the Board meeting, we need a motion and a second, plus a majority vote to cancel the June 21, 2023 Board meeting due to the 2023 CML Annual Conference

Background/Discussion

The Mayor, Mayor pro tem, Town Administrator and Community & Economic Development Coordinator will be absent from the June 22, 2023 Board meeting due the 2023 CML Annual Conference.

Does the Board wish to cancel this meeting? If not, an item will be placed on the June 14, 2023 agenda to appoint a Chairperson to run the meeting.

Policy Implications

None

Resource Impact

None

Attachments

None