

TOWN OF MANCOS
BOARD of TRUSTEES MEETING MINUTES
November 8, 2023
7:00 p.m.

A. CALL TO ORDER: Mayor Queenie Barz called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

C. ROLL CALL: Present: Mayor Queenie Barz, Mayor Pro Tem Cindy Simpson, Trustee Janice Bryan, Trustee Richard Tokar, Trustee Ed Hallam, Trustee Nick Manning, and Student Liaison Torie McKinley

Absent: Trustee Brent McWhirter

Staff Present: Town Administrator Heather Alvarez, Public Works Director Terry Jennings, Planning and Economic Coordinator Jason Armstrong, Mancos Marshal Justen Goodall, Student Liaison Randi Lewis, and Deputy Clerk Mercedes Yanito.

D. APPROVAL OF THE AGENDA: Trustee Ed Hallam made the motion to approve the November 8, 2023, agenda. Trustee Janice Bryan seconds the motion. Motion passed.

E. APPROVAL OF THE MINUTES: Trustee Richard Tokar made a motion to approve the minutes, as presented by staff, from October 25, 2023. Trustee Nick Manning seconds the motion. Motion Passed.

F. MANCOS UNITED PRESENTATION

G. AUDIENCE BUSINESS:

- None

H. ANNOUNCEMENT:

- Mancos Marshal Justen Goodall updated the Board of Trustees on EV's illegally using Town Utilities and repercussions to follow.
- Public Works Director Terry Jennings updated the Board of Trustees on the progress of the old water tank deconstruction.

I. TREASURER'S REPORT: OCTOBER BILLS & CLAIMS: Mayor Pro Tem Cindy Simpson made the motion to approve October Bills & Claims. Trustee Nick Manning seconds the motion. Motion Passed.

J. COMMITTEE REPORTS

- Montezuma County Commissioner Update – None
- Student Liaison Update – Moved to next meeting.
- Montezuma County Planning Commission – Wedding Venue discussion continued

- Region 9 – None
- CDOT TPR - None

K. DISCUSSION AND ACTION ITEMS

1. Chavalos/ La Mesa Liquor License Transfer – Trustee Nick Manning made the motion to approve Liquor License Transfer of ownership and name from Chavalos Mexican Restaurant to La Mesa Mexican Restaurant and authorize the Town Clerk/Treasurer to submit the transfer application to the Dept. of Revenue. Trustee Ed Hallam seconds the motion. Motion carries.
2. Master Meter Purchase Authorization – Trustee Richard Tokar made the motion to approve authorization of \$165,000 from Water Fund reserves to purchase new smart water meters and required meter reading software for all current taps utilizing our water system. Trustee Nick Manning seconds the motion. Motion carries.
3. Unhouse Discussion – No motion needed per Heather Alvarez
4. Personnel Manual Update – Trustee Janice Bryan made the motion to adopt revised personnel manual and drug/alcohol policies effective January 1, 2024. Richard Tokar seconds the motion. Motion carries.
5. Board of Adjustments – Trustee Janice Bryan made the motion to appoint Fancy Navarro, Wynn Jones, Daniel Hennek, Sally Dziedzic, and Sherry Grazda as alternates for the Board of Adjustments. Trustee Richard Tokar seconds the motion. Motion carries.

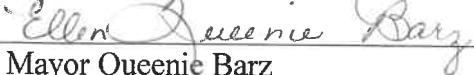
L. *Items for December 13, 2023 Meeting*

- *Public Hearing: 2024 Budget & Mill Levy Adoption*
- *2024 Resolutions – Board Meeting Dates, Plant Investments Fees, Monthly Utility Rates*
- *Possible Cancellation of December 27, 2023 Board Meeting*
- *2023 Budget Amendment*
- *Community Development Action Plan Approval*
- *Staff Christas party moved to January Meeting*

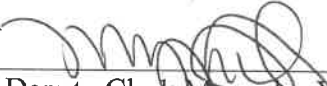
M. Executive Session Personnel – Town Administrator Evaluation - For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees – Mayor Pro Tem Cindy Simpson made the motion to open the executive session at 8:08 pm. Trustee Richard Tokar seconds the motion. Executive Session ended at 9:15 pm. Trustee Ed Hallam made the motion to approve the 5% Performance Bonus as the result of consensus and evaluation for Town Administrator Heather Alvarez. Trustee Richard Tokar seconds the motion. Motion carries.

N. Adjournment

Trustee Ed Hallam made the motion to adjourn the meeting at 9:17 pm.



Mayor Queenie Barz



Deputy Clerk Mercedes Yanito