

Town of Mancos
Planning & Zoning Commission Meeting
June 21, 2017

- A. **Call to Order:** Chairman John Bolton called the meeting to order at 7:04 p.m.
- B. **Roll Call:** present-John Bolton, John L. Cox, Perry D. Lewis, Gina Roberts, Interim Town Administrator Heather Alvarez, Deputy Clerk Georgette Welage
Absent: Leslie Feast, Mayor Queenie Barz, Trustee Ed Hallam
- C. **Approval of the agenda:** Perry D. Lewis made the motion to approve the agenda as written. Regina Roberts seconded the motion. Motion carried.
- D. **Approval of the Minutes of May 17, 2017:** John L. Cox made the motion to approve the minutes of May 17, 2017 Regina Roberts seconded the motion. Motion carried.

E. Audience Business
None

F. Announcements

The Board of Trustees tabled the Special Use Permit item forwarded to the Board from the P&Z Commissioners after the 5/17/17 meeting. They plan to review the Mancos Municipal Code, the Land Use Code and the Comprehensive Plan entirely but will wait until a new Town Administrator is hired.

G. Action Items

1. Minor Subdivision: 258 E. Montezuma

Property owner, Kimberly Sheek, was present. Her bank suggested she turn her large lot into two smaller lots.

Empire Electric did turn in a comment that the plat map did not show the location of their power pole .

Perry D. Lewis made the motion to approve Sheek 2 Lot Minor Subdivision and forward to the Board of Trustees per the preliminary plat and proposed ordinance. John L. Cox seconded the motion. Motion carried.

2. Public Hearing Ordinance 731 Series 2017: Design Review Board

Public Hearing Opened at 7:24 p.m.

Design Review Board member Tim Hunter was present. The Design Review Board works with development in the Commercial and Highway Business District- they review signs, lighting, bike racks, fences, porches and paint colors, basically the architectural review board. He mentioned that the DRB worked with Family Dollar during their planning & building phase.

The P&Z Commissioners generally felt the Design Review Board was valuable.

Interim Town Administrator Alvarez noted that the Board of Trustees wishes to dissolve the Design Review Board. It is the Town Administrator/Zoning Administrators job to review and recommend changes, approval or denial of zoning development permits and related issues according to the Mancos Land Use Code. It is difficult to find people to serve on the various Boards and Committees for the Town of Mancos.

Chairperson Bolton Closes Public Hearing at 7:54 p.m.

Perry D. Lewis made the motion to delay this item until a new Town Administrator is "on board". Regina Roberts seconded the motion. Motion carried. This item will go before the Board of Trustees by July 12, 2017.

3. Chair/Co-Chair Appointments: At the present time John Bolton serves as Chairperson and Regina Roberts serves as co-chairperson. Mr. Bolton would miss the August 2017 meeting which could be a concern. The Board of Trustees is reviewing the change of appointment of P&Z Chairperson and co chairperson from January to May (after April appointments).

Perry D. Lewis made the motion to reappoint John Bolton as Chairperson and Regina Roberts as co chairperson. John L. Cox seconded the motion. Motion carried

H. Discussion Items

1. Comprehensive Plan Review-The current plan was adopted in 2011.

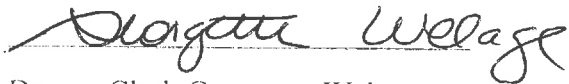
The commission would like to look at the goals of the town, answer the "why's". They were encouraged to read the current comp plan. The new Town Administrator, when hired, could be involved in the review process and work on the Comprehensive Plan as they learn the Town.

Adjournment

8:31 p.m.

A handwritten signature in black ink, appearing to read "John Bolton", written over a horizontal line.

Chairman John Bolton

A handwritten signature in black ink, appearing to read "Georgette Welage", written over a horizontal line.

Deputy Clerk Georgette Welage